

4.

**APPROVAL
OF
PREVIOUS
MEETING
MINUTES**



Corporation of the Municipality of Calvin

REGULAR MEETING OF COUNCIL

Date: September 08, 2026

Time: 6:00pm

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Latimer, Manson, Moreton;
Staff: CAO Ann Carr, Fire Chief J Whalley and Deputy Clerk T Araujo.
Regrets:

1. CALL TO ORDER

Resolution Number: 2026-311

Moved By: Councillor Latimer

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT this September 08th, Regular Meeting of Council be called to order @6:00 p.m. by Mayor Gould who indicates that quorum has been achieved.

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: 2026-312

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST - NONE

4. APPROVAL OF PREVIOUS MEETING MINUTES

Resolution Number: 2026-313

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of August 11th AND Special Meetings of August 12th and 25th, be approved as presented and circulated.

Result: Carried

5. DELEGATIONS TO COUNCIL - NONE

6. PRESENTATIONS TO COUNCIL-NONE

7. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS

7.1 FONOM Letter - Premier Ford - Modernized Municipal Cost Apportionment Model (1)

Resolution Number: 2026-314

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received the report from FONOM entitled Modernized Cost Apportionment brought forward by Mayor Gould from the August 11th council meeting for information purposes only.

Result: Carried

7.2 Ministry of Emergency Preparedness and Response- Alert Ready

Resolution Number: 2026-315

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received the report from Ministry of Emergency Preparedness and Response entitled Alert Ready brought forward by Mayor Gould from the August 11th council meeting for information purposes only.

Result: Carried

7.3 Mayor Gould-Provincial and National Fire Fighting Strategy

Resolution Number: 2026-316

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received the correspondence sent from Mayor Gould originating from Resolution #2024-31 dated January 30, 2024 regarding Provincial and National Fire Fighting Strategy for information purposes only.

Result: Carried

7.4 Letter of Support - A Call to Return to Property Tax Reassessment Cycle

Resolution Number: 2026-317

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin supports the Township of Brudenell, Lyndoch and Raglan's motion regarding Ontario Most Outdated Property Reassessment in Canada: A Call to Return to Property Tax Reassessment Cycle AND FURTHER THAT a copy of this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Peter Bethlenfalvy, Minister of Finance; the Association of Municipalities of Ontario (AMO), the Rual Ontario Municipal Association (ROMA) and the Municipal Property Assessment Corporation (MPAC).

Result: Carried

7.5 Shared Chief Building Official/Building Inspector

By-Law 2026-51

Resolution Number: 2026-318

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS Council for the Municipality of Calvin has requested conditions to be met before the signing of the shared service agreement with the Township of Papineau-Cameron and the Township of Mattawan; AND WHEREAS the expense for the hiring of a new Chief Building Official due to the retirement of the existing Building Official has been presented as Schedule "A" of the agreement as requested by the Council of the Municipality of Calvin; AND FURTHERMORE, that the Council for the Municipality of Calvin enter into the agreement by adopting By-Law 2026-51 and that the agreement form part of the by-law; THEREFORE BE IT RESOLVED that the Council of the Municipality of Calvin adopt By-Law 2026-51 and that By-Law 2026-51 shall come into force and effect immediately upon its signing by the Mayor and Chief Administrative Officer.

Result: Carried

8. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

Resolution Number: 2026-319

Moved By: Councillor Moreton

Seconded By: Councillor Manson

- 8.1 CPC Support Wasaga Beach re Emergency Room Reform
 - 8.2 CPC Support Wasaga Beach re Traffic Calming and Speed Mitigation
 - 8.3 CPC Support Wasaga Beach re Innovative Housing and Support Models for Adults with Developmental Disabilities
 - 8.4 FONOM Final - Workforce Development and Job Vacancies
 - 8.5 Request for Support - NOHFC Funding for Official Plan and Comprehensive Zoning By-law Reviews
 - 8.6 Request for Support - ONR Infrastructure Maintenance Request
 - 8.7 RC26159 - Health Care System Support
 - 8.8 CH - Board Meeting Minutes for Website - June 25, 2026
- NOW THEREFORE BE IT RESOLVED THAT Council members for the Corporation of the Municipality of Calvin acknowledge receiving and reviewing the Consent Agenda Items presented in this meeting's package and have identified no items to bring forward for discussion.

Result: Carried

9. ADMINISTRATIVE MATTERS:

9.1 (a) Broadband Resources for Ontario Municipalities

9.1 (b) Letter from Larry Bangs

Resolution Number: 2026-320

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received items 9.1 (a) Memorandum entitled Broadband Resources for Ontario Municipalities and 9.1 (b) a Letter from Larry Bangs for information purposes.

Result: Carried

9.2 CBO Report August

Resolution Number: 2026-321

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the report entitled CBO Report August.

Result: Carried

9.3 Probity Report 8-7-2026 DNSSAB Appointment

Resolution Number: 2026-322

Moved By: Councillor Latimer

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the report entitled Probity Report 8-7-2026 DNSSAB Appointment;
AND THAT Council receive the correspondence from the District of Nipissing Social Services Administration Board respecting the appointment of the Area 3 representative for the 2027-2030 term;
AND THAT Council support the continuation of the historical rotation appointment process among the six participating East Nipissing municipalities for the appointment of the Area 3 representative, unless the participating municipalities unanimously agree to an alternative appointment process;
AND FURTHER THAT Council support discussions among the participating municipalities regarding the possible development of a formal rotation appointment protocol, to be considered as a long-term governance initiative that promotes transparency, fairness, consistency, and certainty in future DNSSAB appointments

Result: Carried

9.4 CEMC Report

Resolution Number: 2026- 323

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the report entitled CEMC report from the Community Emergency Management Coordinator Jordan Whalley for information purposes.

Result: Carried

9.5 Fire Chief Report August 2026

Resolution Number: 2026-324

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the report entitled Fire Chief Report August 2026 for information purposes.

Result: Carried

9.6 CAO-Report 2026

Resolution Number: 2026-325

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS the Council of the Municipality of Calvin accepts the operations report from the CAO;
AND WHEREAS the report identified that a grant from Hydro One was oversubscribed and the Municipality was not successful in obtaining the funds which were added to the Fire Departments 2026 budget as revenue to purchase bunker gear and personal protective equipment;
NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin endorses the use of revenues collected through MTO and Hydro One response provided by the Fire

Department for the purpose of financing the required personal protective equipment of \$15,000.00 that was identified in the 2026 budget.

Result: Carried

9.7 Probity Report 9-3-2026 Calvin Update 1

Resolution Number: 2026-326

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the report entitled Probity Report 9-3-2026 Calvin Update 1 by Chris Wray for information purposes.

Result: Carried

10. AGENCIES, BOARDS, COMMITTEES

Resolution Number: 2026-327

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

- 10.1 North Bay Mattawa Conservation Authority – Councillor Moreton
- 10.2 East Nipissing Planning Board- Councillor Grant, Mayor Gould
- 10.3 Physician Recruitment -Mayor Gould
- 10.4 Mattawa Regional Police Services Board -Councillor Grant
- 10.5 Canadian Ecology Centre - Mayor Gould
- 10.6 Cassellholme Exit Strategy- Mayor Gould

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the Agencies, Board, Committee Reports and/or Minutes provided by Council members at this meeting.

Result: Carried

11. CLOSED MEETING – NONE

12. CONFIRMATORY BY-LAW

By-Law # 2026-52

Resolution Number: 2026-328

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT By-Law 2026-52 being a By-Law to confirm the proceedings of Council be approved.

Result: Carried

13. ADJOURNMENT

Resolution Number: 2026-329

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @6:51 p.m.

Result: Carried

5.

**DELEGATIONS/
PRESENTATIONS
TO COUNCIL**

6.

**BUSINESS
ARISING
FROM
PREVIOUS
COUNCIL
MEETINGS**

7.

**CONSENT
AGENDA
ITEMS FOR
INFORMATION
PURPOSES**



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

September 2, 2026

Premier's Office
Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

Dear Hon. Doug Ford

RE: Review and Reform of Provincial Offences System

Please be advised that at the Regular Council Meeting on September 2nd, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan passed the following resolution, supporting the resolution from the Huron OPP Detachment Board.

Resolution No: 2026-09-02-05
Moved by: Councillor Quade
Seconded by: Councillor Keller

"Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the Huron OPP Detachment Board's resolution regarding an appeal to the Attorney General of Ontario for a Review and Reform of Provincial Offences System.

And further that this resolution be forwarded to the Premier of Ontario, the Minister of Transportation, the Minister of Finance, Renfrew Nipissing Pembroke MP and MPP, AMO, ROMA, all Police Service Boards, and all municipalities in Ontario."

Carried.

Sincerely,

Tammy Thompson

Deputy Clerk

Township of Brudenell, Lyndoch and Raglan



July 21, 2026

Via email: doug.fordco@pc.ola.org

Premier's Office
Room 281
Main Legislative Building, Queen's Park
Toronto, ON M7A 1A5

**Re: Letter of Support – Appeal to Attorney General of Ontario for Review
and Reform of Provincial Offences System**

Dear Hon. Doug Ford,

Please be advised that the Huron OPP Detachment Board passed the following resolution at their July 20, 2026, Meeting:

Resolution: 37-2026

Moved by: Member Lamport

Seconded by: Member Anderson

That the Huron OPP Detachment Board supports the Village of Merrickville-Wolford's May 26, 2026 correspondence regarding Traffic Calming & Speeding Mitigation Techniques; and

That this supporting resolution and originating documentation be circulated to the Premier of Ontario, the Minister of Transportation, the Minister of Finance, MP Ben Lobb, MPP Lisa Thompson, AMO, ROMA, all Ontario Police Service Boards and all municipalities in Ontario.

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Kendra Webster
Administrator (Municipality of South Huron)
Huron OPP Detachment Board
kwebster@southhuron.ca
519-235-0310 extension 232

Encl.

cc:

Minister of Transportation, Hon. Prabmeet Singh Sarkaria;

prabmeet.sarkaria@pc.ola.org

Minister of Finance, Hon. Peter Bethlenfalvy;

peter.bethlenfalvy@pc.ola.org

MP for Huron-Bruce, Ben Lobb; ben.lobb@parl.gc.ca

MPP for Huron-Bruce, Lisa Thompson; lisa.thompsonco@pc.ola.org

AMO resolutions@amo.on.ca

ROMA, roma@roma.on.ca

All Ontario Police Service Boards

All municipalities in Ontario

BOARD OF HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

Nipissing District:
Central Appointees

Karen Cook
Sara Inch (Vice-Chairperson)
Jamie Lowery
Alex Scott
Dave Wolfe
Rick Champagne (Chairperson)
Jamie Restoule

Eastern Appointee
Western Appointee

Parry Sound District:

Northeastern Appointee
Southeastern Appointee
Western Appointee

Blair Flowers
Marianne Stickland
Jamie McGarvey

Public Appointees:

Tim Sheppard

Medical Officer of Health/Executive Officer

Dr. Carol Zimbalatti

Also Attending by Invitation

Executive Director, Organizational Effectiveness
Executive Director, Community Services
Public Health Dietitian, Community Health
Executive Director, Clinical Services/Chief Nursing Officer
John Mitchell, Quality, Research and Evaluation Analyst,
Foundational Services
Executive Assistant, Director's Office
Community Health Promoter, Community Health
Donna Tuulos, Manager, Indigenous Engagement and Development

Chris Bowes
Louise Gagné
Jessica Love
Shannon Mantha
John Mitchell

Christine Neily
Melanie Simms
Donna Tuulos

Recorder

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

A regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held both in person and virtually for Board of Health members, and will be live streamed for the public from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

Date: Wednesday, September 23, 2026
Time: 5:00 p.m. to 7:00 p.m.

AGENDA

1.0 CALL TO ORDER

2.0 LAND ACKNOWLEDGEMENT

- Marianne Stickland, Board of Health Member

3.0 APPROVAL OF THE AGENDA

- *Notice of Motion*

4.0 CONFLICT OF INTEREST DECLARATION

5.0 PRESENTATIONS: NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN UPDATES

Priority 1: Organizational Well-Being

- *Shannon Mantha, Executive Director, Clinical Services/Chief Nursing Officer*

Priority 2, Strategy 2: Foster Mino-Bimaadiziwin (the good life) with indigenous partners, communities, and individuals.

- *Donna Tuulos, Manager, Indigenous Engagement and Development*
- *Jessica Love, Public Health Dietitian, Community Health*

Priority 3, Strategy 3: Develop relationships with community partners to collectively advance shared.

- *Melanie Simms, Community Health Promoter, Community Health*
- *John Mitchell, Quality, Research and Evaluation Analyst, Foundational Services*

6.0 APPROVAL OF THE PREVIOUS MINUTES

6.1 Board of Health Minutes – June 24, 2026

- *Notice of Motion*

7.0 DATE OF NEXT MEETING

Date: October 7, 2026

Time: to be determined

Place: Nipissing Room, North Bay Office

8.0 BUSINESS ARISING

9.0 REPORT OF MEDICAL OFFICER OF HEALTH

10.0 BOARD COMMITTEE REPORTS

11.0 CORRESPONDENCE

12.0 NEW BUSINESS

12.1 Second Quarter Financial Statements

12.2 Second Quarter Medical Officer of Health Expenses

12.3 Second Quarter Board of Health Expenses

13.0 IN CAMERA

14.0 ADJOURNMENT

If you are not able to attend the meeting, please notify Ashley Lecappelain at 705-474-1400, extension 5272.

Thank you.

Approved by,

Carol Zimbalatti, M.D., CCFP, MPH
Medical Officer of Health/Executive Officer

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myhealthunit.ca

📍 345 Oak Street West,
North Bay, ON P1B 2T2
☎ 1-800-563-2808
705-474-1400
📠 705-474-8252

📍 90 Bowes Street, Suite 201,
Parry Sound, ON P2A 2L7
☎ 1-800-563-2808
705-746-5801
📠 705-746-2711

73

Lanark
HIGHLANDS
Regular Council Meeting

Resolution Number 168
Title: Tick Borne Diseases - Support for Town of Caledon Motion
Date: Tuesday, August 25, 2026

Moved by Deputy Reeve King
Seconded by Councillor Closs

THAT, Council support the July 2, 2026, correspondence from the Town of Caledon regarding improved provincial support, funding and coordinated plans to combat tick borne diseases; and

THAT, this supporting resolution and the originating correspondence be circulated to the Minister of Health, Sylvia Jones, Chief Medical Officer of Health, Kiernan Moore, Minister of the Environment, Conservation and Parks, Todd McCarthy, Peel Public Health, the Toronto and Region Conservation Authority (TRCA), the Credit Valley Conservation (CVC), the Association of Municipalities of Ontario (AMO) and all 444 municipalities across Ontario.

ADOPTED



Reeve, Peter McLaren



Annette Groves
Mayor

July 2, 2026

Sent via E-Mail: sylvia.jones@pc.ola.org

Honourable Sylvia Jones, Deputy Premier
Constituency Office
Suite A, 3rd Floor
180 Broadway Ave.
Orangeville, ON L9W 1K3

Dear Deputy Premier Jones,

RE: Motion for Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases

I am writing to advise that at the Town Council meeting held on June 23, 2026, Council adopted a motion regarding requesting support to combat tick borne diseases.

The resolution reads as follows:

Whereas the prevalence of ticks, including those known to carry Lyme disease, and other Vector borne diseases have increased across Ontario;

Whereas Lyme disease diagnoses have increased by 27% in 2024 to 2369 (Public Health Agency of Canada, PHAC);

Whereas residents across Caledon have registered growing concerns about public health risks associated with tick exposure in parks, trails and residential areas;

Whereas municipalities have limited jurisdiction and resources to effectively manage tick populations on a broad ecological scale;

Whereas the Government of Ontario is responsible for public health policy, environmental management and vector-borne disease prevention and detection;

Therefore, be it resolved that:

Caledon Town Council formally requests that the Government of Ontario investigate and implement measures to reduce burgeoning tick populations and to mitigate their associated public health risks; and

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | annette.groves@caledon.ca

That such measures may include safe and effective tick control methods, public education campaigns and coordinated regional strategies; and

That the Province consider increased funding and support for local public health units to address tick-borne disease prevention; and

That a copy of this motion be sent to Minister of Health, Sylvia Jones, Chief Medical Officer of Health, Kiernan Moore, Minister of the Environment, Conservation and Parks, Todd McCarthy, Peel Public Health, the Toronto and Region Conservation Authority (TRCA), the Credit Valley Conservation (CVC), the Association of Municipalities of Ontario (AMO) and all 444 municipalities across Ontario.

For more information regarding this request, please contact the undersigned by email to mayor@caledon.ca or by phone at 905.584.2272 ext. 4155.

Thank you for your attention to this matter.

Sincerely,



Mayor Annette Groves

CC:

Chief Medical Officer of Health Kieran.Moore@ontario.ca

Minister of the Environment, Conservation and Parks minister.mecp@ontario.ca

Peel Public Health info@peelregion.ca

Toronto and Region Conservation Authority (TRCA) info@trca.ca

Credit Valley Conservation (CVC) foundation@cvc.ca

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

444 municipalities across Ontario

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | annette.groves@caledon.ca



7.4

Hon. Mike Harris Jr.
Ministry of Natural
Resources
438 University Avenue,
Suite 1802, Toronto, ON
M7A 1Y6
VIA EMAIL:
mike.harrisco@pc.ola.org

Joseph Racinsky
Constituency office
2nd Floor
181 St. Andrew St. E
Fergus, ON N1M 1P9
VIA EMAIL:
joseph.racinsky@pc.ola.org

Hon. Rob Flack
Ministry of Municipal Affairs
and Housing
17th Floor
777 Bay St.
VIA EMAIL:
rob.flack@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

September 10, 2026

RE: 6.17 TAPMO Newsletter July 2026

Please be advised that Township of Puslinch Council, at its meeting held on August 26, 2026 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-255:

**Moved by Councillor Sepulis and
Seconded by Councillor Bailey**

That the Consent Agenda item 6.17 be received for information; and

Whereas the Aggregate Resources Act, R.S.O. (ARA) governs the licensing and regulation of aggregate pits and quarries in Ontario;

And Whereas the Planning Act and the Provincial Planning Statement establish the policy framework for land use planning in Ontario and recognize aggregate extraction as an interim land use, with defined expectations for progressive rehabilitation and ultimate transition to an appropriate end use;



And Whereas the Ministry of Natural Resources (MNR) has provided written clarification confirming that where a licensed site's site plan expressly permits the importation of aggregate material from other licensed sites in Ontario:

- such imported material may be brought to the site;
- such imported material does not count toward the site's annual licensed tonnage limit; and
- where processing and blending are permitted in the site plan, imported material may be processed or blended for the duration of the licence;

And Whereas under the Ministry's current interpretation, imported aggregate material that is processed or blended is not currently subject to annual licensed tonnage limits or associated TOARC levy payments;

And Whereas this interpretation may enable a licensed site to function as an ongoing industrial processing and blending facility, including in circumstances where on-site extraction has ceased or is winding down;

And Whereas municipalities may experience increased truck traffic, road deterioration, noise, and dust impacts where processing and blending continue independent of extraction;

And Whereas such an outcome may not align with the planning principle that aggregate operations are intended to be interim land uses and may have implications for municipal land use planning, infrastructure management, environmental oversight, and long-term rehabilitation objectives;

And Whereas clarity and consistency between the implementation of the ARA and the provincial land use planning framework are essential to maintaining policy coherence and municipal planning certainty;

Now Therefore Be It Resolved That the Council of Township of Puslinch respectfully requests that the MNR reconsider its current interpretation respecting the importation, processing, and lending of aggregate material under the ARA, particularly where such interpretation:

- permits unlimited importation of aggregate material from other licensed sites;



- excludes imported and processed materials from annual licensed tonnage limits; and
- allows processing and blending activities to continue for the duration of the licence without regard to the interim nature of aggregate extraction contemplated under provincial planning policy; and,

That the Province clarify how the interpretation and administration of the ARA will be aligned with the *Planning Act* and Provincial Planning Statement, including the recognition of aggregate extraction as an interim land use with defined rehabilitation and transition objectives;

That the Province provide guidance on how imported and processed aggregate materials are to be considered in relation to licensed tonnage limits, rehabilitation timelines, and the interim land use intent of aggregate operations;

That the Province consult with municipalities prior to finalizing any policy, regulatory, or interpretive direction related to importation, processing, blending, and tonnage calculations under the ARA and importantly any TOARC regulatory reform;

Further be it resolved that the Council of the Township of Puslinch supports TAPMO's call for policy clarification regarding importation, processing and blending under the Aggregate Resources Act; and

Be It Further Resolved That a copy of this resolution be forwarded to the Minister of Natural Resources, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario (AMO), the Top Aggregate Producing Municipalities of Ontario (TAPMO), MPP Joseph Racinsky and all Ontario Municipalities.

CARRIED



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

cc: Association of Municipalities of Ontario (AMO)
Top Aggregate Producing Municipalities of Ontario (TAPMO)



26-79 Moved by: Donna Clark

THAT the Library Board resumes open session at 8:03 p.m.

Seconded by: Storme Van Rassel

Carried: Leslie Larocque

Secretary

Chairperson



7.6

Hon. Doug Ford, Premier
Premier's Office
Room 281
Main Legislative Building,
Queen's Park
Toronto, ON M7A 1A5 VIA
EMAIL:
doug.fordco@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

September 10, 2026

- 6.10 Huron OPP Detachment Board requesting Letter of Support for Traffic Calming and Speeding Mitigation Techniques
- 6.11 Municipality of Wawa Support Resolution regarding Traffic Calming and Speed Mitigation Initiatives
- 6.12 Township of Clearview Council Resolution regarding Traffic Calming & Speeding Mitigation Initiatives

Please be advised that Township of Puslinch Council, at its meeting held on August 26, 2026 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-254: Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the Consent Agenda items 6.10, 6.11, and 6.12 be received for information; and,

Whereas Council Supports the resolutions from the Huron OPP Detachment Board, Municipality of Wawa and Township of Clearview regarding Traffic Calming and Speeding Mitigation initiatives;

That Council direct staff to send a support resolution accordingly.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk



cc: Minister of Transportation, Hon. Prabmeet Singh Sarkaria; prabmeet.sarkaria@pc.ola.org
Minister of Finance, Hon. Peter Bethlenfalvy; peter.bethlenfalvy@pc.ola.org
MP for Huron-Bruce, Ben Lobb; ben.lobb@parl.gc.ca
MPP for Huron-Bruce, Lisa Thompson; lisa.thompsonco@pc.ola.org
MPP for Algoma-Manitoulin, Michael Mantha; mmantha-co@ndp.on.ca
MPP for Simcoe-Grey; Brian Saunderson; brian.saunderson@pc.ola.org
AMO resolutions@amo.on.ca
ROMA, roma@roma.on.ca
All Ontario Police Service Boards
All Municipalities in Ontario



7.7

September 9, 2026

Re: Mandated Conservation Authority Amalgamation

To Whom it May Concern:

Please be advised that at their Regular Council meeting held September 8, 2026, the Council of the Township of North Huron adopted the following resolution:

M225/26

MOVED BY: A. van Hittersum

SECONDED BY: C. Palmer

THAT the Council of the Township of North Huron hereby directs staff to send a letter of concern regarding the regional consolidation of conservation authorities with a request to reconsider the amalgamation and keep the Lake Huron watershed Conservation Authorities separated from the Lake Simcoe area;

AND FURTHER, THAT the letter be sent to all Ontario municipalities, MPP Lisa Thompson, Premier Doug Ford, the Project Executive for the Lake Huron Regional Conservation Authority, Minister Todd McCarthy, Minister Trevor Jones, Conservation Authority Ontario, and the Ontario Federation of Agriculture.

CARRIED

The Township of North Huron is located in Huron County and is within the watershed of the Maitland River Conservation Authority (MVCA). Under the current format for Conservation Authorities, the Township, along with other municipalities who have boundaries within the MVCA watershed have representation on the MVCA Board of Directors. This process has worked well and has ensured that local knowledge of the area is kept, and issues are being handled in a timely manner. With the updated changes to the Conservation Authorities at the end of 2026, the Township of North Huron will be included under the umbrella of Huron County and will be amalgamated into the Lake Huron Regional Conservation Authority Board which will have twenty-one (21) members.

Recently, the MVCA received news that the proposed board distribution for the Lake Huron Regional Conservation Authority Board will be based on a tiered allocation formula based on population to assist in determining the amount of members that will be appointed to the board. Out of the thirteen (13) municipalities that will be included on the Board, eight (8), including Huron County will have only one member appointed, while the other municipalities will have a combined 13 members.

P.O. Box 90, 274 Josephine Street, Wingham, Ontario N0G 2W0
Phone: 519-357-3550 Fax: 519-357-1110

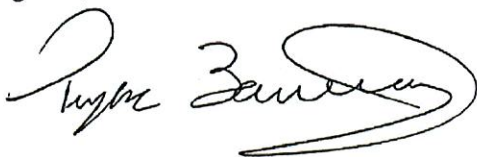
www.northhuron.ca

With this, the Township of North Huron is concerned that our local voice and local concerns will not be addressed, and the decisions will be left to the individuals who have higher populations and higher board representation. Due to this proposed change, local knowledge may be lost and the priorities for heavily populated areas are much different than rural areas and may not achieve the goals or priorities from rural communities. The Township of North Huron also has concerns pertaining to the financial information and effects it will have on local municipalities.

In conclusion, the Township of North Huron respectfully urges the Province of Ontario to reconsider the amalgamation of Conservation Authorities in Ontario, including the Lake Huron Regional Conservation Authority Board. The Township also encourages the Province to keep the Lake Huron watershed separate from the Lake Simcoe Watershed.

Should you have any questions, please contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Tyler Zamostny', with a stylized flourish at the end.

Tyler Zamostny, AMP, Dipl.M.A.
Deputy Clerk/Planning Coordinator

Cc:

All Ontario Municipalities

Hon. Lisa M. Thompson - minister.mra@ontario.ca

Hon. Doug Ford - premier@ontario.ca

Project Executive for the Lake Huron Conservation Authority - d.goodyear@lsrca.on.ca

Hon. Todd J. McCarthy - minister.mecp@ontario.ca

Hon. Trevor Jones - minister.omafa@ontario.ca

Conservation Authority Ontario - info@conservationontario.ca

Ontario Federal Federation of Agriculture - loni.elliott@ofa.on.ca

**Township of Southgate
Administration Office**

185667 Grey County Road 9, RR 1
Dundalk, ON N0C 1B0



Phone: 519-923-2110
Toll Free: 1-888-560-6607
Fax: 519-923-9262
Web: www.southgate.ca

September 3, 2026

**Re: Clearview Township – Support Resolution – Request for Traffic Calming
and Speeding Mitigation Techniques**

Please be advised that at its regular meeting held on September 2, 2026, Council of the Corporation of the Township of Southgate approved the following:

No. 2026-317

Moved By Deputy Mayor Dobreen

Seconded By Councillor Shipston

Be it resolved that the Council of the Township of Southgate lend its support to the correspondence from Clearview Council Support Resolution – Request for Traffic Calming and Speeding Mitigation Techniques; and

That the resolution of support be circulated to those already included in the original resolution as well as MPP Paul Vickers.

Carried

If you have any questions, please contact our office at (519) 923-2110, ext 233.

Sincerely,

Holly Malynyk, Deputy Clerk
Township of Southgate

Encl: Clearview Township – Support Resolution - Request for Traffic Calming and Speeding Mitigation Techniques

CC:

Hon. Doug Ford, Premier of Ontario

Hon. Steven MacKinnon, The Minister of Transportation

Hon. Peter Bethlenfalvy, The Minister of Finance

Paul Vickers, MPP, Bruce-Grey-Owen Sound

Brian Saunderson, MPP, Simcoe-Grey

AMO

ROMA

All 444 Municipalities in Ontario



Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

July 28, 2026

Premier Doug Ford
Premiers Office, Room 281
Main Legislative Building, Queen's Park
Toronto, ON
M7A 1A5

Sent by Email: doug.fordco@pc.ola.org

RE: Clearview Council Support Resolution – Request for Traffic Calming and Speeding Mitigation Techniques

Please be advised that at its meeting held on July 27, 2026, Council of the Township of Clearview passed the following resolution supporting the Huronia West O.P.P Detachment Board in their request for traffic calming and speeding mitigation techniques.

Moved by Councillor Beelen, Seconded by Councillor Dineen, Whereas history demonstrates that speeding and public safety concerns are increasing across Ontario;

Whereas the Provincial government has shown interest and allocated financial resources to certain municipalities to implement alternative measures to photo radar, reaffirming its ongoing commitment to addressing public safety issues;

Whereas the commitment currently applies only to municipalities utilizing photo radar as a deterrent;

And Whereas such funding support would assist municipalities with limited financial resources in protecting their citizens - especially seniors and school-aged children;

Now Therefore, Be It Resolved that Council of the Township of Clearview hereby support the Huronia West O.P.P. Detachment Board in their request for the Province of Ontario to expand their stated interest and financial commitment to include all municipalities in Ontario, adopting a province-wide approach to public safety and thereby ensuring the well-being of all Ontarians;

And That this resolution be sent to the following:

- Premier Doug Ford
- Minister of Transportation
- Minister of Finance

- MPP Brian Saunderson
- AMO
- ROMA
- All 444 Municipalities in Ontario

Motion carried.

If you have any questions regarding the above resolution, please do not hesitate to contact the undersigned.

Sincerely,



Sasha Helmkay-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Hon. Steven MacKinnon, The Minister of Transport
Hon. Peter Bethlenfalvy, The Minister of Finance
Brian Saunderson, Member of Provincial Parliament – Simcoe-Grey
AMO
ROMA
All 444 Municipalities in Ontario



PORT COLBORNE

Legislative Services

Municipal Offices: 66 Charlotte Street
Port Colborne, Ontario L3K 3C8 • www.portcolborne.ca

T 905.228.8031 F 905.834.5746

E charlotte.madden@portcolborne.ca

September 15, 2026

Email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queens Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

Re: City of Port Colborne Supports the Township of Armour regarding Support for Sustainable and Predictable Operating funding for Ontario's Public Libraries

Please be advised that, at its meeting of September 8, 2026, the Council of The Corporation of the City of Port Colborne supported the resolution received from the Township of Armour regarding support for Sustainable and Predictable Operating funding for Ontario's Public Libraries.

The correspondence is attached for your consideration.

Sincerely,

Charlotte Madden
City Clerk

cc: Zee Hamid, Minister of Tourism, Culture and Gaming
Jeff Burch, MPP for Niagara West
Association of Municipalities in Ontario (AMO)
Ontario Library Association (OLA)
Federation of Ontario Public Libraries (FOPL)
All Ontario Municipalities



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: August 11, 2026

Motion # 2026-236

WHEREAS public libraries provide essential services including literacy, education, technology access, employment resources, and community programming;

AND WHEREAS the Burk's Falls, Armour & Ryerson Union Public Library serves the residents of the Township of Armour and surrounding communities;

AND WHEREAS the provincial funding received by the Burk's Falls, Armour & Ryerson Union Public Library has remained at \$13,914 annually since 1990, despite significant increases in the cost of providing library services;

AND WHEREAS the Township of Armour's contribution to library services has increased from \$14,097.99 in 2001 to \$98,722 in 2026, placing an increasing financial burden on municipal taxpayers;

AND WHEREAS the Ontario Library Association and Federation of Ontario Public Libraries have called for increased and sustainable provincial funding for public libraries;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour petitions the Government of Ontario, through the Ministry of Tourism, Culture and Gaming, to substantially increase and provide sustainable, predictable operating funding for Ontario's public libraries;

AND BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Premier of Ontario, the Minister of Tourism, Culture and Gaming, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Ontario Library Association (OLA), and the Federation of Ontario Public Libraries (FOPL) for their support and advocacy;

AND BE IT FURTHER RESOLVED THAT this resolution be circulated to municipalities across Ontario for their consideration and support.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☒
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Carried / Defeated 2

Declaration of Pecuniary Interest by: _____



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: August 11, 2026

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

☐☐☐☐☐

Opposed

☐☐☐☐☐

8.

ADMINISTRATIVE MATTERS

From: Calvin Connects
infocalvinconnects@gmail.com



Sept 7th, 2026

**To the Mayor and Members of Council
Municipality of Calvin**

Re: Renewal of the Calvin Connects Agreement

Dear Mayor and Members of Council,

On behalf of Calvin Connects, I am writing to respectfully request that our current agreement with the Municipality of Calvin be renewed on its existing terms, without change.

Over the past year, Calvin Connects has grown from a new volunteer initiative into an active community organization offering free, welcoming events throughout the year. In approximately one year, our Facebook page has grown from zero to about 340 local followers, with that engagement translating into strong event attendance, growing volunteer involvement and increased community participation.

Our programming has included community game nights, an Easter Egg Hunt, the Community Spring Clean-Up, a Coffee House Open Mic Night, Friday Night Baseball, youth activities, seasonal events and the Calvin Country Fair. The Easter Egg Hunt welcomed 55 local children, the Coffee House exceeded attendance expectations, and Friday Night Baseball has become a well-attended recurring summer activity.

Our volunteer base continues to grow, with residents helping organize events, coordinate activities and contribute their own skills. Local high school students are also able to earn required community involvement hours while gaining practical volunteer experience.

Calvin Connects has also created local opportunities for vendors and has received strong support from local businesses and organizations through donations, sponsorships, supplies and partnerships.

The Municipality's support provides an important foundation for this work. Combined with volunteer time, community partnerships and donated resources, it allows Calvin Connects to provide year-round programming while remaining volunteer-run, community-focused and accessible.

Most importantly, Calvin Connects is becoming a consistent part of community life. Residents increasingly know where to find local activities, where to gather and how to become involved.

For these reasons, we respectfully ask Council to approve the continuation of the existing Calvin Connects agreement unchanged.

Thank you for your consideration and continued support of community-led initiatives in Calvin.

Sincerely,

A handwritten signature in black ink that reads 'Tanya Harris'.

Tanya Harris
Chair

Calvin Connects
infocalvinconnects@gmail.com Personal Cell: 905-537-1812

CALVIN CONNECTS

2025–2026 COMMUNITY IMPACT SNAPSHOT

BY THE NUMBERS

- **340 LOCAL FACEBOOK FOLLOWERS**
Built from zero in approximately one year
- **22 COMMUNITY VOLUNTEERS**
Residents contributing their time, skills and leadership
- **10+ COMMUNITY EVENTS & RECURRING PROGRAMS**
Providing local activities throughout the year

WHAT WE DELIVER

- **Community & Recreation**
Game Nights • Friday Night Baseball • Coffee House Open Mic
- **Family & Seasonal Events**
Easter Egg Hunt • Calvin Country Fair • Trunk-or-Treat • Holiday programming
- **Community Stewardship**
Annual Community Spring Clean-Up
- **Youth Opportunities**
High school volunteer-hour opportunities • Youth vendor participation • Meaningful event roles
- **Local Vendor Opportunities**
Accessible market opportunities for local makers, vendors and small businesses

SIGNS OF COMMUNITY ENGAGEMENT

- Friday Night Baseball developed into a well-attended recurring summer activity.
- The Easter Egg Hunt welcomed **55 local children and their families**.
- The Coffee House drew more attendees than expected and received positive community feedback.
- New volunteers continue to join and take on event responsibilities.
- Vendors have praised having a local market option and expressed interest in returning.
- Local businesses, organizations and community partners regularly contribute supplies, services, and sponsorships.

WHAT MUNICIPAL SUPPORT HELPS ENABLE

Municipal support provides Calvin Connects with a stable base from which community volunteers can organize and deliver local programming.

That support is strengthened by: Volunteer labour • Local partnerships • Donated goods and services • Community participation

THE RESULT

More free local activities. More volunteer involvement. More opportunities for youth. More ways for neighbours to connect close to home.



Corporation of the Municipality of Calvin

Council Resolution

Date: September 10, 2025

Calvin Connects – Council's response to the request for free use of community hall and kitchen.

Resolution Number: 2025-261

Moved By: Councillor Grant

Seconded By: Councillor Moreton

Whereas Council for the Corporation of the Municipality of Calvin received a request from Tanya Harris, Calvin Connects, an independent organization, unaffiliated with the Municipality including its Council members, with respect to free use of the community centre and kitchen to host meetings and events beginning September 2025;

And whereas with the exception of providing tables and chairs for same day set up/tear down, cleaning up by Calvin Connects, the request does not include the Municipality providing any other equipment, or materials or supplies including disposable kitchen supplies and beverages, or the storage of any items, or the need for municipal staff to assist before, during or after any meeting or event;

And whereas the Municipality's need for the hall/community centre, as well as those of users who book the facility and pay a fee to use it will always take precedence over Calvin Connect's free use of the hall/kitchen facilities;

And whereas on the condition that meetings/events to be held will be non-alcoholic/drug free in nature, not require special event permits, licenses or Calvin Connect to obtain liability insurance, items the organizer will be responsible for investigating and confirming in writing with the CAO prior to any use of the facilities;

And whereas should any Calvin Connect's meeting or event be of an alcoholic nature, require licenses or permits, or insurance, that/those events would be treated separate from any approval of free use of the hall/kitchen facilities;

Now therefore be it resolved that Council for the Corporation of the Municipality of Calvin approves of Calvin Connect's request with certain conditions and authorizes the CAO to communicate the results with Ms. Harris.

Result Carried

CERTIFIED to be a true copy of
Resolution No. 2025-257 passed by the
Council of the Municipality of Calvin Township
on the 09th day of September, 2025.

Donna Maitland
CAO/Clerk/Treasurer



THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL FROM CAO

To: Mayor and Council
Subject: Municipal Accountability Act, 2026 – Provincial Code of Conduct
Author: Ann Carr, CAO, Clerk Treasurer
Date: September 22, 2026
Report No.: CAO-Report 2026-29

Purpose:

To provide Council with information regarding proposed regulations to establish a standardized municipal code of conduct, municipal integrity commissioner processes, and education and training requirements for integrity commissioners. This report also requests that Council suspend a portion of section 4.1 of Procedural By-Law 2026-13 concerning the administration of the Code of Conduct at the first meeting of the newly elected Council.

Summary of the Proposal:

The Municipal Accountability Act, 2026 received Royal Assent on June 2, 2026. The Act amends the Municipal Act, 2001 and the City of Toronto Act, 2006 to strengthen and standardize the municipal accountability framework across Ontario. Its primary purpose is to enable the Province to establish a single, standardized municipal code of conduct that would apply to all members of municipal councils and certain local boards, replacing locally developed codes once the applicable regulations are brought into force.

The proposed framework would create consistent rules for how municipal integrity commissioners conduct inquiries, screen complaints, prepare reports, and make recommendations. Local integrity commissioners would continue to investigate alleged breaches of the code of conduct, but in serious cases they may refer a matter to the Integrity Commissioner of Ontario for further review.

A significant change introduced by the Act is a formal process that could result in a council or local board member's seat being declared vacant for serious misconduct. Where a local integrity commissioner recommends removal, the Integrity Commissioner of Ontario must conduct an inquiry. If the provincial Integrity Commissioner agrees that the seat should be vacated, Council must consider and vote on the recommendation in accordance with the process set out in the legislation.

The Act also enables regulations establishing education and training requirements for the Integrity Commissioner of Ontario, municipal integrity commissioners, council members, and certain local board members. These requirements are intended to support consistent understanding and application of the new code of conduct framework across municipalities.

The Province has consulted on proposed regulations to support implementation of the Act, including the content of the standardized code of conduct, inquiry procedures, and mandatory training requirements. The proposed regulations are anticipated to come into effect on **November 15, 2026**, aligning with the start of the new municipal council term.

Key Points of the Standardized Code of Conduct:

- A single province-wide code of conduct may be prescribed by regulation for all municipal councils and certain local boards, replacing locally adopted codes once in force.
- Members of Council and certain local boards are required to comply with the standardized code.
- The code is intended to create consistent conduct expectations across Ontario municipalities.
- Municipal integrity commissioners would have standardized processes for screening complaints, conducting inquiries, preparing reports, and making recommendations.
- Integrity commissioners may be required to provide education and training on the code.
- Council and certain local board members may be required to complete mandatory training on the code.
- In serious misconduct cases, a local integrity commissioner may recommend referral to the Integrity Commissioner of Ontario for further review.
- The new framework creates a process that could lead to a member's seat being declared vacant for serious misconduct, subject to further inquiry and council approval.



THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL FROM CAO

- Regulations are expected to set out the detailed wording of the code, inquiry procedures, and training requirements.

The proposed implementation date is **November 15, 2026**, aligning with the start of the new municipal council term.

Further Information/CAO Request:

Given the anticipated implementation date of the Provincial Code of Conduct, the new regulatory requirements for integrity commissioners to provide education and training on the code, and the availability of the Municipality's Integrity Commissioner, the CAO requests that Council suspend a portion of section 4.1 of By-Law 2026-13, being the Procedural By-Law.

Section 4.1 of the Procedural By-Law states:

"First Meeting

The First Meeting of the newly elected or acclaimed Council after a regular election shall be held on the fifteenth (15th) of November at the prescribed meeting time unless the fifteenth (15th) day of November falls on a Saturday or a Sunday in which the First Meeting will be held the following Monday.

At the First Meeting, The CAO/Clerk/Deputy Clerk shall administer the declarations of office and oaths of allegiance, and the Code of Conduct for all Members.

No business shall be conducted at the First Meeting until the declarations of office and oaths of allegiance and Code of Conduct have been administered to all members."

Following the declarations of office and oaths of allegiance on Inauguration Day, November 16, 2026, at 6:00 p.m., training sessions for the newly elected Council will begin. The first training session is scheduled for November 17, 2026, at 1:00 p.m., during which the Municipal Integrity Commissioner, Guy Giorno, will present the Provincial Code of Conduct to the newly elected Council and Mayor, as prescribed under the new legislation.

Accordingly, the CAO requests that Council suspend the portion of section 4.1 of Procedural By-Law 2026-13 that requires the CAO to administer the Code of Conduct at the First Meeting of Council.

Recommendation:

WHEREAS the Honourable Robert Flack, Minister of Municipal Affairs and Housing, has requested feedback from heads of Council, including input from members of Council, to inform the development of regulations under the Municipal Accountability Act, 2026 regarding the Provincial Code of Conduct for Council;

AND WHEREAS the comment period on Ontario's Regulatory Registry is open until October 2, 2026;

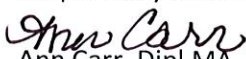
AND WHEREAS the proposed regulations are anticipated to come into effect on November 15, 2026, aligning with the start of the new municipal council term;

AND WHEREAS section 4.1 of By-Law 2026-13, being the Procedural By-Law, requires the CAO to administer the Code of Conduct to the newly elected Council at the First Meeting, which may be inconsistent with the new Provincial Code of Conduct framework requiring the Integrity Commissioner to provide education and training to Council;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality suspend the portion of section 4.1 of By-Law 2026-13 requiring the CAO to administer the Code of Conduct at the First Meeting of Council; AND THAT the Provincial Code of Conduct be administered to the newly elected Council on November 17, 2026, at 1:00 p.m. by the Integrity Commissioner.

Appendix: Letter from the Honourable Robert Flack and Complete Summary of the Regulation from the Ministry of Municipal Affairs and Housing

Respectfully submitted,


Ann Carr, Dipl.MA

CAO, Clerk-Treasurer

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2026-3320

September 10, 2026

Dear Head of Council,

I am writing to advise that the content of proposed regulations under the [Municipal Accountability Act, 2026](#), which received Royal Assent on June 2, 2026, is now posted on Ontario's regulatory registry for public comment.

The Act represents a significant step toward strengthening accountability and public confidence in local government. If the changes made by this Act are brought into force, the Ministry of Municipal Affairs and Housing is proposing regulations that would:

1. Establish a standardized municipal code of conduct for members of council and certain local boards;
2. Establish standardized municipal integrity commissioner inquiry processes; and
3. Establish education and training requirements for municipal integrity commissioners and for members of councils and certain local boards.

I value your perspective as Head of Council and encourage you to provide comments through the Regulatory Registry on behalf of your municipality, including any views or feedback from members of council: [Proposal for Regulations to Establish a Standardized Municipal Code of Conduct; Municipal Integrity Commissioner Processes and Education and Training Requirements | regulatoryregistry.gov.on.ca](#)

The proposal is open for public comment until October 2, 2026. Feedback will help inform the development of these regulations and support their effective implementation for the start of the new municipal council term on November 15, 2026.

If you have any questions regarding the proposal, please contact Robert Dodd, Chief of Staff, Minister's Office, Ministry of Municipal Affairs and Housing
Robert.Dodd@ontario.ca.

I look forward to receiving your input.

Sincerely,

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

cc : Robert Dodd, Chief of Staff, Minister's Office, Ministry of Municipal Affairs and Housing
Martha Greenberg, Deputy Minister of Municipal Affairs and Housing
Laurie Miller, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal and Housing Operations Division
Municipal Chief Administrative Officer
Municipal Clerk

Consultation on Proposed Contents of Regulations under the Municipal Accountability Act, 2026

Summary of Proposal

The Municipal Accountability Act, 2026 received Royal Assent on June 2, 2026. If brought into effect, the Act would strengthen the municipal code of conduct framework and enable Minister's and Lieutenant Governor in Council (LGIC) regulations to:

- I. Establish a single, standardized municipal code of conduct that would apply to all members of council and of certain local boards.
- II. Create standardized processes to be followed by municipal integrity commissioners.
- III. Establish roles and requirements related to education and training for the Integrity Commissioner of Ontario (ICO), municipal integrity commissioners, and members of councils and certain local boards.

It is proposed that regulations would be in effect on November 15, 2026 – the start of the new municipal council term.

The government is seeking public input on the contents to include in these regulations.

Note: the reference to local boards throughout the document is as defined in s. 223.1 of the Municipal Act, 2001 and s. 156 of the City of Toronto Act, 2006

I. Proposal for a Regulation to Establish a Standardized Municipal Code of Conduct

Ministry of Municipal Affairs and Housing

If brought into effect, the *Municipal Accountability Act, 2026* would strengthen the municipal code of conduct framework and enable, among other matters, regulations by the Lieutenant Governor in Council (LGIC) to establish a single, standardized municipal code of conduct that would apply to all members of council and of certain local boards (as defined in s. 223.1 of the *Municipal Act, 2001* and s. 156 of the *City of Toronto Act, 2006*) in all municipalities across Ontario.

The government is seeking input on the content of the standardized municipal code of conduct. The proposed contents of this regulation are as follows:

1. Core Principles
 2. Definitions
 3. Application
 4. Gifts, Benefits and Hospitality
 5. Use of Influence
 6. Use of Municipal Property and Resources
 7. Confidential Information
 8. Respectful Conduct
 9. Harassment, Discrimination and Violence
 10. Respect for the Code of Conduct
-
1. Core principles to guide members' conduct and interpretation of the code. Proposed principles include requiring that every member, while performing their duties and in representing the municipality in matters that materially affect municipal business, is expected to:
 - Serve and be seen to serve their functions in a conscientious and diligent manner
 - Act with integrity, accountability, and transparency

Ministry of Municipal Affairs and Housing

- Avoid misuse of their influence as a public office holder and conflicts of interest, both apparent and real
- Promote respect for the municipality, other members, municipal staff, and municipal policies
- Promote a safe, effective and respectful workplace free of harassment, discrimination, and violence

2. Definitions of key terms including:

- Gifts or Benefits
 - Meaning anything of value including but not limited to things like cash, objects of value, services, meals, accommodations or entertainment.
- Municipal Property
 - Includes land, facilities, equipment, supplies, services, staffing resources or other resources including materials, websites and transportation services of the municipality.
- Confidential Information
 - Information in the possession of the municipality that this municipality is prohibited from disclosing, required to refuse to disclose, or has exercised its discretion to refuse to disclose under law.
 - Information concerning matters that are considered in a meeting closed to the public under section 239 (2 and 3) of the Municipal Act, 2001 or Section 190 (2 and 3) of the City of Toronto Act, 2006.
- Employee

Ministry of Municipal Affairs and Housing

- Includes all employees, dependent contractors and volunteers of the municipality and employees, dependent contractors and volunteers engaged to support members' offices.
- Parent
 - Means a person who has demonstrated a settled intention to treat a child as a member of his or her family
- Spouse
 - Means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage
- Child
 - Means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family.

3. Application

The code of conduct would apply to all members of council and of certain local boards (as defined in section 223.1 of the Municipal Act, 2001 and section 156 of the City of Toronto Act, 2006).

The code would not replace the Municipal Conflict of Interest Act, and members of council must continue to comply with other legislation, policies and by-laws governing conduct including the Municipal Conflict of Interest Act.

4. Rules pertaining to gifts, benefits, and hospitality prohibiting their acceptance by members of council or their parent, spouse, or child except under the following circumstances:

- Political contributions otherwise reported by law
- Authorized compensation

- Services provided without compensation by persons volunteering their time
- A gift that is received as part of protocol, custom or social obligation
- A memento of a function honouring the member
- Admission to a widely attended event (i.e. a convention, conference, etc.) if invited by the organizing entity and attending in official capacity to participate as a speaker, perform a ceremonial function or if attendance is appropriate in their official capacity and is unsolicited by the member
- Admission to an event hosted by a charity or a non-profit community organization, unsolicited by the member, provided that the invitation and admission are extended directly by the host entity and are not provided by a third-party
- Admission to training or educational programming related to the members duties and in the interest of the municipality
- Food, lodging, transportation and entertainment provided by a federal, provincial, municipal or foreign government where the member is attending in an official capacity
- Food and beverages consumed at an event where the member's attendance serves a municipal purpose, the person extending the invite or their representative is in attendance, the value is reasonable and the invitation is infrequent
- Communications to the member such as subscriptions to newspapers

In municipalities with a by-law providing for a system of registration of persons who lobby public office holders, a member shall not accept a gift or benefit from a person who lobbies public office holders, except a political contribution authorized by law.

If gifts are accepted under one of these exceptions, and the value of the gift or of multiple gifts from one source exceeds \$200 in a calendar year the member must report these gifts to the Clerk of the municipality within 30 days, by filing a disclosure statement.

A disclosure statement should include the nature of the gift, its source, the date it was received, the circumstance in which the gift was given or received, the estimated value, and what the member intends to do with the gift.

All statements of disclosure that are filed should be made available to the public.

5. Rules regarding improper use of influence are proposed to prohibit member from:
 - Using their office or influence for any purpose other than their official duties.
 - Using their office or influence for preferential treatment beyond activities in which members normally engage, including on behalf of their constituents, as part of their official duties.
6. Rules prohibiting use of municipal property for purposes outside of members' duties of office unless:
 - The property is made available to the member in the capacity of their office and is used in duties associated with their office.
 - The property is available generally to the public and the member is not receiving preferential use.
7. Rules prohibiting the disclosure or misuse of confidential information including that a member:
 - Shall not disclose or release confidential information to any unauthorized person, including a member of the public, acquired by virtue of their role except as authorized by the council of the municipality or where required by law
 - Shall not use or disclose confidential information for any reason other than fulfilling their duties

- Shall not disclose or release confidential information to any member of the public discussed or deliberated at a closed council meeting unless authorized by council of the municipality or by law
 - Shall not access or attempt to access confidential information unless necessary for performing their duties and not prohibited by-law or policy of the municipality
8. Rules for respectful conduct that set standards for member behaviour in the exercise of their public office or where their conduct materially affects the municipal business, including at meetings, in interactions with municipal staff and lobbyists, and in official public communications, including on social media, but not personal or political activities unrelated to municipal responsibilities. Requirements may include that members:
- Conduct themselves with decorum at all times, including at council and committee meetings in accordance with procedure by-laws
 - Respect the role of municipal employees and officers and show respect for their professional capacities, including their role to provide advice based on political neutrality and without undue influence from any member
 - A member must not:
 - Maliciously or falsely damage the reputation of municipal employees or officers
 - Compel municipal employees or officers to engage in partisan activity or subject them to threats or discrimination for refusing to participate in partisan activity
 - Use or attempt to use their authority or influence to intimidate, threaten, coerce, command or influence municipal employees or officers with the intent to interfere with their duties, including the duty to disclose improper activity

9. Rules prohibiting actions that constitute workplace harassment, discrimination, and violence. Requirements may include that the member shall, both in person, on social media or any other means:
 - Not engage with members of the public, municipal employees or other member in an abusive bullying, intimidating or derogatory manner
 - Help ensure that their work environment is safe and free from discrimination, harassment and violence
10. Rules for respect of the code of conduct such that:
 - Members shall not obstruct an integrity commissioner (i.e., municipal integrity commissioner or the Integrity Commissioner of Ontario) in carrying out their responsibilities
 - A member must not take reprisal or threaten reprisal against anyone who has complained to the integrity commissioner or who has provided relevant information to the integrity commissioner
 - A member shall not destroy any document and relevant evidence or erase electronic communications or refuse to respond to the integrity commissioner where a complaint has been initiated in respect of the code of conduct.

II. Proposal for a Regulation to Establish Municipal Integrity Commissioner Processes

If brought into effect, the *Municipal Accountability Act, 2026* would strengthen the municipal code of conduct framework and enable Minister's regulations to create standardized processes to be followed by municipal integrity commissioners. The government is seeking public input on the contents to include in these regulations.

The Ministry aims to propose a Minister's regulation establishing standardized processes to be followed by municipal integrity commissioners (Commissioners).

1. A standard complaint process and form to be used for all complaints to the municipal integrity commissioner. This complaint process would include:

- A request for an inquiry referred to in section 223.4 of the Act about whether a member of council or of a local board has contravened the code of conduct applicable to the member shall be made in writing on a form including:
 - The full name, address, telephone number and email address (if any) of the person making the request;
 - The name of the member of council or of a local board who is the subject of the request;
 - A description of the actions or conduct claimed to be in contravention of the code of conduct, with reasonable certainty and detail, including the date, place and nature of the occurrences on which the request is based;
 - The provisions of the code of conduct that may have been contravened, if known;
 - Copies of any documents that support the request;
 - The names, addresses, telephone numbers and email addresses of any persons who might reasonably be expected to have knowledge of the matters that are the basis of the request, if available; and
 - If the request is being made more than six weeks after the actions or conduct described, a statement of when and how the requestor became aware of the actions or conduct.

- A request shall be delivered to the Commissioner or the Clerk, who shall promptly deliver it to the Commissioner.
 - A request may only be made within six weeks after the requestor became aware of the alleged contravention.
 - A request may be made more than six weeks after the requestor became aware of the alleged contravention if the alleged contravention is of a serious nature involving harassment, bullying, discrimination or violence.
 - A request may be made more than six weeks after the requestor became aware of the alleged contravention if both of the following are satisfied:
 - The requestor became aware of the alleged contravention within the period of time starting six weeks before nomination day for a regular election, as set out in section 31 of the Municipal Elections Act, 1996, and ending on voting day in a regular election, as set out in section 5 of that Act.
 - The requestor makes a request to the Commissioner under subsection 2 within six weeks after the day after voting day in a regular election, as set out in section 5 of the Municipal Elections Act, 1996.
 - A request may only be made within 4 years of the last date of the actions or conduct claimed to be in contravention of the code of conduct.
2. Standardized protocols for the municipal integrity commissioner to follow upon receipt of a complaint. These include screening for frivolous/vexatious complaints or complaints beyond jurisdictional scope of the integrity commissioner (including the complaint not being related to the exercise of member's duties of public office), as follows:

- Within 10 days after receiving a request, the Commissioner shall review the request to determine whether the circumstances under which the Commissioner may conduct or continue an inquiry described below apply to the request and notify the requestor of their determination.
 - If the request does not contain the information required or the request is otherwise insufficient to make the determination required, the Commissioner may provide an opportunity to the requestor to remedy any deficiencies before making the determination required by and the time period set out does not apply.
- The Commissioner shall not conduct or continue an inquiry if the Commissioner is of the opinion that:
 - The request was not made within the time period allowed;
 - The request for an inquiry is frivolous, vexatious or not made in good faith;
 - That there are no grounds or insufficient grounds for an inquiry;
 - There is no reasonable prospect of a finding that the conduct described in the request contravenes the code of conduct applicable to the member; or
 - The request is outside the jurisdiction of the Integrity Commissioner
- The Commissioner shall refuse a request made during the period of time starting on nomination day for a regular election, as set out in section 31 of the Municipal Elections Act, 1996, and ending on voting day in a regular election.
- Within 5 days of commencing an inquiry, the Commissioner shall notify the member who is the subject of the inquiry.

- If the Commissioner suspends an inquiry under section 223.8 of the Act, the Commissioner shall promptly:
 - Notify the municipality or local board, and the member who is the subject of the inquiry of the suspension; and,
 - Notify the requestor of the suspension and advise the requestor of the circumstances under which the inquiry will be resumed by the Commissioner and whether the requestor is required to take any steps before the Commissioner will resume the inquiry.
- Regardless of whether any steps required of the requestor have been fulfilled, the Commissioner may exercise their discretion to resume an inquiry that was suspended under section 223.8.
 - If the Commissioner resumes an inquiry that was suspended under section 223.8 of the Act, the Commissioner shall promptly notify the requestor, the municipality or local board, and the member who is the subject of the inquiry.
 - If Commissioner decides not to resume an inquiry that was suspended under section 223.8 of the Act, the Commissioner shall notify the municipality or local board, the requestor, and the member who is the subject of the inquiry.
- If Commissioner terminates an inquiry under subsection 223.4(7) of the Act, the Commissioner shall promptly,
 - notify the member who is the subject of the inquiry of the termination; and,
 - notify the requestor of the termination and advise the requestor of the requirement set out in subsection 223.4(8) of the Act.
- The Commissioner may combine an inquiry pursuant to section 223.4 of the Act with an inquiry pursuant to section 223.4.1 of the Act as long as any procedural requirements specific to each type of inquiry are met.

- The Commissioner may attempt to settle any matter at any time.
3. Standardized inquiry timelines requiring that inquiries be completed within a specific timeframe after a complaint is received. Including:
- The Commissioner shall complete the inquiry within 120 days after receiving a complete request.
 - The time needed to complete an inquiry may be extended by up to 60 days if both of the following conditions are met:
 - If the alleged contravention is of a serious nature or involving harassment, bullying, discrimination or violence, and
 - The Commissioner provides notice and reason for the extension to the requestor, subject of the inquiry and municipality or local board.
 - The period of time for completion of an inquiry does not run during the period of time an inquiry is suspended under section 223.8 of the Act.
 - After terminating an inquiry under subsection 223.4(7) of the Act, the period of time for completion of an inquiry established starts again if another inquiry is commenced under subsection 223.4(8) of the Act.
4. Standardized reporting and recommendations process for outcomes of investigations, including:
- Within the 120 days to complete the inquiry and possible 60 days extension, before issuing a report finding a contravention of the code of conduct, the Commissioner must provide notice to the member who is the subject of the inquiry the basis for the proposed finding and any recommended penalty or remedial action, and an opportunity to comment on the proposed findings and any recommended sanction or remedial action.

- Upon completion of the inquiry, if the Commissioner is of the opinion that the member has not contravened the code of conduct, the Commissioner shall notify the requestor and the member who is the subject of the inquiry about the outcome of the inquiry, and may provide written reasons for their determination to the requestor and the member who is the subject of the inquiry, and may provide a report to the municipality or local board.
- Upon completion of the inquiry, if the Commissioner is of the opinion that the member has contravened the code of conduct, the Commissioner shall report to the municipality or local board within 30 days unless the Commissioner intends to make a recommendation to the Integrity Commissioner of Ontario pursuant to section 223.4.0.1 of the Act.
- Upon completion of the inquiry, if the Commissioner is of the opinion that all of the criteria listed in subsection 223.4.0.1(1) of the Act are met, and the Commissioner recommends that the seat of the member be declared vacant, the Commissioner shall so notify the municipality or local board, the requestor, and the member who is the subject of the inquiry.
- If a matter is referred back to the Commissioner under paragraph 1 of subsection 223.4.0.2 (4) of the Act, the Commissioner shall report to the municipality or local board within 30 days.
- A report to the municipality or local board by the Commissioner shall address whether the Commissioner is of the opinion that the member has contravened the code of conduct, and if so, whether either of the penalties described in subsection 223.4 (5) should be imposed on the member.
- The Commissioner shall provide a copy of any report made to the municipality or local board to the requestor and the member who is the subject of the inquiry.

III. Proposal for Regulations to Establish Education and Training Requirements for Municipal Integrity Commissioners and for Members of Councils and Certain Local Boards

If brought into effect, the *Municipal Accountability Act, 2026* would strengthen the municipal code of conduct framework and enable Minister's and Lieutenant Governor in Council (LGIC) regulations to establish roles and requirements related to education and training for:

- The Integrity Commissioner of Ontario (ICO),
- Municipal integrity commissioners, and
- Members of councils and certain local boards as defined in s. 223.1 of the Municipal Act, 2001 and s. 156 of the City of Toronto Act, 2006.

The government is seeking public input on the content of these regulations under the Municipal Act, 2001 and City of Toronto Act, 2006 as follows:

1. Requirements with respect to the ICO and municipal integrity commissioners:

Education and training the ICO would be required to provide municipal integrity commissioners that would include, but not be limited to, the following subject matters:

- The application of the code of conduct and the obligations of a member under the code of conduct; and,
- The application of any procedures, rules and processes for:
 - Making a complaint under the code of conduct;
 - Conducting an inquiry with respect to the code of conduct; and
 - Reporting the result of an inquiry with respect to the code of conduct.

Municipal integrity commissioners would be required to complete training provided by the ICO within three months of the regulation coming into force, or within three months of becoming a municipal integrity commissioner, whichever occurs later.

The information that municipal integrity commissioners have taken the training would be made available to the public.

2. Requirements with respect to Municipal Integrity Commissioners and members of council and certain local boards:

Education and training that municipal integrity commissioners would be required to provide to members of council and of certain local boards that would include, but not be limited to, the following subject matters:

- The application of the code of conduct, and
- A member's obligations under the code of conduct;
- The application of any procedures, rules and processes for:
 - making a complaint under the code of conduct;
 - municipal integrity commissioner conducting an inquiry with respect to the code of conduct and interaction with council;
 - receiving an integrity commissioner's report with the result of an inquiry with respect to the code of conduct.

Members would be required to take the education and training within five months of beginning their term of office and every year after that during their term of office. Information on the status of training taken by each member of council and certain local board would be made available to the public by the municipality.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW 2026-53

BEING A BY-LAW TO APPOINT A CHIEF BUILDING OFFICIAL AND BUILDING INSPECTOR AND PROPERTY STANDARDS BY-LAW OFFICER TO ENFORCE THE BUILDING CODE ACT WITHIN THE CORPORATION OF THE MUNICIPALITY OF CALVIN

WHEREAS the Municipal Act, S.O. 2001 c. 25, as amended authorises Municipalities to enter into an agreement;

AND WHEREAS the Building Code Act, S.O. 1992, c.23 Section 3(1) states that the council of each municipality is responsible for the enforcement of this Act in the municipality except where otherwise provided By this Act, 2002, c.9, s.6 (1);

AND WHEREAS the Building Code Act, S.O. 1992, c.23 Section 3(2) that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction 1992, c.23, s. 3 (2);

AND WHEREAS the Municipality of Calvin deems it expedient to enact such a By-Law;

NOW THEREFORE; the Council of the Municipality of Calvin enacts the following:

1. That the Mayor or Deputy Mayor and Clerk be authorized to sign Schedule "A" together with its schedules which forms part of this By-Law.
2. That **COHEN LAMARCHE** be and is hereby appointed starting November 27, 2026, to provide Chief Building Official Enforcement services in accordance to the Ontario Building Code Act, S.O. 1992, c.23 as amended for the Municipality of Calvin.
3. That **COHEN LAMARCHE** be and is hereby appointed starting on October 13, 2026, and ending November 27, 2026, to provide Deputy Chief Building Official enforcement services in accordance to the Ontario Building Code Act, S.O. 1992, c.23 as amended and to provide Chief Building Official enforcement as required for the Municipality of Calvin in the absence of the Chief Building Official. In the absence of the Chief Building Official, the Deputy Chief Building Official shall be responsible for the duties of the Chief Building Official.
4. That **COHEN LAMARCHE** be and is hereby appointed starting on October 13, 2026, to provide Building Inspector enforcement services in accordance with the Ontario Building Code Act, S.O. 1992, c.23 as amended.
5. That **COHEN LAMARCHE** be and is hereby appointed starting October 13, 2026, to provide Property Standard Officer enforcement services in accordance with the Municipality's Property Standards By-Law as required for the Municipality of Calvin.
6. That in addition and including the August 6, 2026, employment agreement between Mr. Cohen Lamarche and the Corporation of the Township of Papineau-Cameron, that the terms, conditions, duties and responsibilities under which the appointment of **COHEN LEMARCHE** to the position of a Shared Chief Building Official and Building Inspector and Property Standards Officer shall be agreed upon are attached as Schedule "A" to this By-Law.
7. That Schedule "A" to this By-Law to be signed in triplicate with the Township of Papineau-Cameron, Township of Mattawan and the Municipality of Calvin upon the passing thereof
8. That any other By-Law to appoint a Chief Building Official and Building Inspector and Property Standards By-Law enforcement services, be hereby rescinded on November 27, 2026, including any By-Law referring to Shane Conrad as the Chief Building Official and Building Inspector and Property Standards By-Law Officer.

READ A FIRST, SECOND AND THIRD TIME, ENACTED AND PASSED THIS 22nd DAY OF SEPTEMBER 2026.

MAYOR OR DEPUTY MAYOR

CLERK

Schedule "A" to By-Law 2026-53

**TERMS, CONDITIONS, DUTIES AND RESPONSIBILITIES OF A SHARED CHIEF
BUILDING OFFICIAL/ BUILDING INSPECTOR/ PROPERTY STANDARDS BY-LAW
OFFICER**

THIS AGREEMENT made in triplet as of the 22nd Day of September, 2026

BETWEEN:

The Corporation of the Township of Papineau-Cameron
having its principal office at
4861 Highway 17, P.O. Box 630 Mattawa, ON P0H 1V0
(herein after called "Papineau-Cameron")

OF THE FIRST PART

AND

The Corporation of the Municipality of Calvin
having its principal office at
1355 Peddlers Drive, Mattawa, ON P0H 1V0
(herein after called "Calvin")

OF THE SECOND PART

AND

The Corporation of the Municipality of Mattawan
having its principal office at
947 Hwy 533, P.O. Box 610, Mattawa, ON P0H 1V0
(herein after called "Mattawan")

OF THE THIRD PART

WHEREAS the Building Code Act, S.O. 1992, c.23 Section 3 (1) that the council of each municipality is responsible for the enforcement of this Act in the municipality, except where otherwise provided by this Act. 2002, c. 9, s. 6 (1).

AND WHEREAS the Building Code Act, S.O. 1992, c. 23 Section 3 (2) that the council of each municipality shall appoint a Chief Building Official/ Building Inspector and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction 1992, c. 23, s. 3 (2).

NOW THEREFORE this agreement witnessed that in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out, the parties hereto agree as follows:

- 1.0** That the terms, conditions, duties and responsibilities of this shared chief building official/ building inspector/ property standards by-law officer agreement are in addition to the August 6, 2026, Employment Agreement between Cohen Lamarche and The Corporation of The Township of Papineau-Cameron.
- 2.0 MAIN PURPOSE**
Manage and supervise the work of all building, plumbing and mechanical inspectors to ensure that required inspections, certificates and approvals are issued expeditiously and according to Ontario Building Code requirements and timelines. To act on and perform the legislative duties of the Chief Building Official/ Building Inspector/ Property Standards By-Law Officer in relation to enforcement of the Ontario Building Code and relevant municipal By-laws.

- 3.0 POSITION TITLE:** Shared Chief Building Official & Building Inspector & Property Standards By-Law Officer
- 4.0 EMPLOYER:** The Corporation of the Township of Papineau-Cameron
- 5.0 REPORTS TO:** The Council of Papineau-Cameron Township, and the Papineau-Cameron Township's CAO/Clerk-Treasurer
The Council of the Municipality of Calvin, and the Municipality of Calvin's CAO/Clerk-Treasurer
The Council of the Municipality of Mattawan, and the Municipality of Mattawan's Clerk-Treasurer
Plus other future potential neighboring Municipal Council's that may join
- 6.0 CONDITIONS:** Must provide certification & registration from the Ministry of Municipal Affairs and Housing as having a Building Code Official (CBCO) Legal certificate, and any other related certificates to permit residential houses, small buildings, accessory buildings, and building additions.
- 7.0 BASE PAY RATE:** Starting at \$41.83 per hour as may be amended by the employer's sole discretion. All regular source deductions shall apply.
- 8.0 VACATION PAY:** Starting at annually 6% of pay, as may be amended by the employer's sole discretion. All regular source deductions shall apply.
- 9.0 BENEFITS:** Papineau-Cameron Township's Heath Benefit Plan and Pension Plan.
- 10.0 PROBATION PERIOD:** 6 months from start date of hire.
- 11.0 PAY PERIOD:** Bi-Weekly
- 12.0 PERSONAL VEHICLE:** Work related personal vehicle mileage will be reimbursed back to the employee from each separate Municipalities mileage rate.
- 13.0 CHIEF BUILDING OFFICIAL/ BUILDING INSPECTOR RESPONSIBILITIES**
1. To provide Chief Building Official/ Building Inspector Services for the Township of Papineau-Cameron, The Municipality of Calvin and the Municipality of Mattawan.
 2. Work in accordance with the Ontario Building Code, Building Code Act, Provincial Offences Act, Zoning By-Law, Minimum Property Standards By-Law, Site Plan By-Law, Lot Levies By-Law, U.L.C., C.S.A., the Fire Code, Ontario Plumbing Code, and any other applicable law.
 3. To protect and promote public safety within the Township of Papineau-Cameron, the Municipality of Calvin, and the Municipality of Mattawan as it pertains to the Building Code Act and the Ontario Building Code.
 4. To protect and further the interests of the Municipalities with regard to its legislated Building Code Act responsibilities.
 5. Maintain a positive workplace.
 6. Provide effective representation of the Building Department and the Municipalities.
 7. Receive and review building permit applications to ensure the completion of applications including the required plans and all applicable laws and other approvals in compliance with applicable legislation and regulations.
 8. Collect, track, record and forward development charges.
 9. Manage the building inspection process to ensure that the requirements of relevant provincial codes, municipal by-laws and other applicable laws are upheld.
 10. Ensure the exercise of due diligence in all areas of building inspection operations.
 11. Enforce applicable municipal zoning by-laws and oversee field zoning and official plan compliance processes to ensure properties are in compliance with zoning and other municipal and site plan requirements, including, without limitation, examining various pieces of legal and technical information (e.g. assessment records, registered plans of survey, previous and current building permits, decision minutes from Committee of Adjustment etc.) to ensure overall conformance with by-laws and any other applicable legislation and/regulation.
 12. Make decisions in all areas of responsibility within the scope of approved municipal policies, procedures, as delegated by the municipalities, subject to applicable law. In making decisions, assess and weigh numerous variables and making judgment calls based on technical expertise and knowledge of legislation, taking into consideration the seriousness of the situation and to determine the best course of action.
 13. Provide assistance and information to public, designers, and builders concerning the requirements of the Ontario Building Code.

14. Ensure enforcement of the Building Code, including the preparation of summons, court briefs and representing the Municipalities in court proceedings under the general direction of the Municipal solicitor.
15. Provide comments on all planning applications as required as well as comments on planning development related applications such as site plans, minor variances, zoning by-law amendments, etc.
16. Provide monthly and yearly statistical reports, and when requested, attend Committee and Council meetings.
17. To perform such other duties as are assigned by the municipality.
18. Work safely in accordance with the Occupational Health & Safety Act.

14.0 PROPERTY STANDARDS BY-LAW ENFORCEMENT OFFICER RESPONSIBILITIES

1. Administer and enforce the Municipalities Property Standards By-Law.
2. Investigate complaints of By-Law infractions including site visits, witness interviews, consultation with property owner, and notify of contravention.
3. Follow up on each call to ensure compliance with By-Laws
4. If legal proceeding is necessary, prepare the brief and appear in court to represent the municipality.
5. Interpret municipal By-Laws and related practices for the public and other interested parties.
6. Maintain all required records and documentation of complaints and actions taken.
7. Act as a representative of the Municipality, promoting good public relations while ensuring consistent and fair enforcement of By-Laws.
8. Maintain liaison with police, court personnel, lawyers and others concerned with By-Law enforcement.
9. Conduct investigations, inspections, and respond to complaints in a professional and timely manner to achieve compliance by utilizing excellent customer service skills.
10. Take appropriate action based on investigative results, policies and procedures, including issuing notices, orders, penalties, tickets and summonses.
11. Ensure the highest standards of confidentiality and integrity at all times.
12. Co-operate with the municipal solicitor and court personnel in the preparation of prosecutions; appear as a witness in court actions to present facts regarding alleged infractions.
13. Co-operate with police force and other Ministries or agencies in the conduct of their inquiries.
14. Work safely in accordance with the Occupational Health & Safety Act.

15.0 PHYSICAL SKILLS & EFFORT

Capable of operating a digital camera and recorder, a calculator, a personal computer, inspection mirror, and a level; concentrated visual attention to examine photographs, prepare detailed reports, and to conduct non-standard inspections; daily walking, climbing, stooping, crouching, kneeling, and entering potentially vulnerable structures.

16.0 OBLIGATIONS TO THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON, THE CORPORATION OF THE MUNICIPALITY OF CALVIN, AND THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

The Employee will be required to:

1. Perform all duties to the best ability at all times;
2. Act in the best interest to promote and protect the interests of the Municipalities; and
3. Follow all reasonable and lawful directions given to the Employee by the Municipalities, including complying with policies and procedures as amended from time to time.

17.0 MUNICIPAL HUMAN RESOURCES POLICY MANUAL

Employment Policy, Pay and Performance Policy, Benefits Policy, and Employee Relations Policy are identified in the Township of Papineau-Cameron's employee human resources policy manual that relates to the Chief Building Official / Building Inspector / Property Standards By-Law Officer employment position.

A copy of the Township of Papineau-Cameron's human resources policy manual is available for review at the Township's administrative building.

18.0 CONFIDENTIALITY

The Chief Building Official/ Building Inspector/ Property Standards By-Law Officer will work with confidential building permit information, inspection results, and related court proceeding information, public complaints, proposed developments and the purchase/mortgage of land. The Chief Building Official/ Building Inspector/ Property Standards By-Law Officer will work with confidential information, and Municipal staff.

The Chief Building Official / Building Inspector / Property Standards By-Law Officer shall not, whether during the currency of this employment agreement or after its termination for whatever reason, use, disclose or distribute to any person or entity, otherwise than as necessary for the proper performance of their duties and responsibilities under this agreement, or as required by law, any confidential information, messages, or data acquired by the Chief Building Official / Building Inspector / Property Standards By-Law Officer in the course of performing their services under this agreement.

All work produced for the Township/Municipalities by the Chief Building Official/ Building Inspector / Property Standards By-Law Officer under this agreement or otherwise and the right to copyright and all other intellectual property in all such work is to be the sole property of the Municipalities.

19.0 TERMINATION

If either municipal party wishes to terminate this agreement, that party may do so by giving the other parties at least 60 days' written notice, by registered mail, its intention to terminate.

20.0 DECLARATION OF APPOINTED OFFICE

I, **Cohen Lamarche**, do solemnly swear (or affirm) that I will and truly serve The Corporation of The Township of Papineau-Cameron, The Corporation of the Municipality of Calvin, and The Corporation of The Municipality of Mattawan in the office of Chief Building Official / Building Inspector / Property Standards By-Law Officer without favour or affection, malice or ill-will.

That I will truly, faithfully and impartially, to the best of knowledge and ability, execute the offices to which I have been appointed in the Township of Papineau-Cameron, the Municipality of Calvin, and the Municipality of Mattawan;

I declare that I will, to the best of my skill and knowledge, faithfully execute and discharge all of the statutory duties and responsibilities assigned to the Chief Building Official / Building Inspector / Property Standards By-Law Officer under the Ontario Building Code, Building Code Act, and all applicable municipal by-laws.

I further declare that I hold and will maintain all required provincial qualifications, certifications, and areas of competency required for the office of Chief Building Official / Building Inspector and will adhere strictly to the established Confidentiality and Code of Conduct for Building Officials.

Cohen Lamarche, Appointee

Date

IN WITNESS WHEREOF the parties hereto have executed these presents under the hand of their officers duly authorized in that behalf at the date first above written. This agreement shall be binding upon the parties hereto and their successors.

THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

By the Township of Papineau-Cameron on the ____ day of _____, 2026,
by By-Law No. _____

MAYOR

CAO/CLERK-TREASURER

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

By the Municipality of Calvin on the 22 day of September, 2026, by By-Law No. 2026-53

MAYOR or DEPUTY MAYOR

CAO/CLERK-TREASURER

THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

By the Municipality of Mattawan on the ____ day of _____, 2026,
by By-Law No. _____

MAYOR

CLERK-TREASURER

9.

**AGENCIES,
BOARDS,
COMMITTEES**

9.1



Ontario Provincial
Conservation Agency

l'Agence ontarienne de
protection de la nature

September 9, 2026

Dear Conservation Authority CAOs and GMs:

We have received several inquiries regarding CA board governance in light of the upcoming municipal election and would like to provide clarification. Specifically, we have heard concerns related to a potential "lame duck" status of municipal council members during the election period and resulting impacts for CA board responsibilities including the approval of 2027 budgets.

These concerns appear to stem from [Section 275 of the Municipal Act, 2001](#), which establishes that if less than three quarters of the members of an outgoing council are returning, the outgoing council is restricted from specific actions, including making expenditures or incurring liabilities.

It is important to note that CAs are independent organizations and for that reason, this provision of the Act does not apply to CA's budgets or expenditures. In addition, [Section 14\(4.2\) of the Conservation Authorities Act](#) sets out that a municipal council member remains a member until they are replaced. This means that existing board members continue to hold their responsibilities as members of the conservation authority board, including participating in the budget process.

For these reasons, the municipal election this October will not affect the current composition or operation of CA boards. Existing board members will remain in their positions throughout the fall and until consolidation in February 2027.

To be clear, whether a current board member chooses not to seek re-election or is unsuccessful in their re-election, does not affect the CA board prior to consolidation. Current board membership remains unchanged until that time.

We hope this clarification is helpful and addresses any questions that may have arisen. We would also like to take this opportunity to thank you for your ongoing support and collaboration as we continue our transition planning.

Sincerely,

Hassaan Basit
CEO
Ontario Provincial Conservation Agency

Wednesday, September 16th, 2026 at 1300 hrs

AGENDA

Attendance	P	R/A	Attendance	P	R/A
Raymond Bélanger, Town of Mattawa (Chair)			Kayla Michaud, Physician Recruiter		
Janet McNabb, Mattawan Twp Representative			Tanya Bélanger, President & CEO		
Mélanie Chenier, Papineau-Cameron Twp.			Christine Thompson, VP Clinical Services/CNO		
Richard Gould, Municipality of Calvin			Raj Chahal, Interim VP Corporate Services & CFO		
Narry Paquette, Bonfield Twp			Crystal Burns, HFO Representative		
Dr. Bryan Williams, Chief of Staff		✓	Lyse Côté (recorder)		

AGENDA ITEMS	Discussion
1. <u>Call to Order</u> – Raymond Bélanger, Chair	
2. <u>Approval of Agenda</u>	
3. <u>Declaration of Conflicts of Interest</u>	
4. <u>Approval of Minutes</u> – June 8th, 2026	PAGES 2-9
5. <u>Business Arising</u>	
5.1 Recruitment Update	
6. <u>New Business</u>	
6.1 Financial Report (Raj)	PAGES 10-12
6.2 2026 Community Concierge and Connection Event (Tanya)	
7. <u>Date of Next Meeting</u>	January 11, 2027 - The Committee meets quarterly.
8. <u>Adjournment</u>	

PHYSICIAN RECRUITMENT COMMITTEE MEETING

Back to agenda

Monday, June 8th, 2026 at 1300 hrs

MINUTES

Attendance	P	R/A	Attendance	P	R/A
Raymond Bélanger, Town of Mattawa (Chair)	✓		Kayla Michaud, Physician Recruiter	✓	
Janet McNabb, Mattawan Twp Representative	✓		Tanya Bélanger, President & CEO	✓	
Mélanie Chenier, Papineau-Cameron Twp.	✓		Christine Thompson, VP Clinical Services/CNO	✓	
Richard Gould, Municipality of Calvin		✓	Raj Chahal, Interim VP Corporate Services & CFO	✓	
Narry Paquette, Bonfield Twp		✓	Crystal Burns, HFO Representative		✓
Dr. Bryan Williams, Chief of Staff	✓		Lyse Côté (recorder)	✓	

AGENDA ITEMS	Discussion
1. <u>Call to Order</u> Raymond Bélanger, Chair	Raymond Belanger called the meeting to order with prayer at 1302 hours.
2. <u>Approval of Agenda</u>	MOVED BY Janet McNabb, and SECONDED BY Melanie Chenier. That the agenda be accepted as presented. CARRIED
3. <u>Declaration of Conflicts of Interest</u>	There were no conflicts of interest to declare.
4. <u>Approval of Minutes</u> - February 9th, 2026	MOVED BY Melanie Chenier, and SECONDED BY Kayla Michaud That the Minutes of February 9, 2026 be accepted as presented. CARRIED
5. <u>Business Arising</u>	
5.1 Recruitment Update (Dr Williams)	Dr. Williams and Kayla provided an update on Physician Recruitment. It was noted that DJ Houle has written his exam and we are waiting for the outcome. Attempts have been made to contact Adam Richie; however, there has been no response to date. It was confirmed that he has received the full \$100,000 recruitment incentive. Tanya will reach out to him via registered mail if no correspondence is received. The Committee discussed plans to attend the recruitment fair in Thunder Bay in the fall as part of ongoing recruitment efforts. Opportunities to strengthen social media presence were also identified, with the suggestion that a summer student resource with the FHO may be able to support this initiative. It was noted that recruitment activity continues on an ongoing basis. Kayla also shared that she was approached by a NOSM Board

AGENDA ITEMS	Discussion
	Member to engage in a relationship that would enable NOSM Students to come spend some time at our site. The long-term recruitment goal is to bring on two additional physicians following DJ Houle's onboarding, including Adam Richie and one additional physician.
5.2 Review Terms of Reference	The Terms of Reference were circulated and approved as amended. It was approved to adjust the title from "Mattawa Township Representative" to "Municipality of Mattawan Representative" under Committee Membership. Refer to the amended Terms of reference attached to the minutes.
6. <u>New Business</u>	Collaborative work – Funding Levies for ANH Discussion took place regarding collaborative work related to funding levies for Algonquin Nursing Home. It was noted that the group of four municipalities is actively working to withdraw from the operational levy associated with Cassellholme and is exploring the possibility of redirecting funding toward the Algonquin Nursing Home. It was further noted that these matters remain under the authority of the Cassellholme Board of Management, and further information is expected once decisions are made. Tanya indicated she will hold off on meeting with the mayors at this time, as discussions are currently ongoing at the municipal level.
6.1 Financial Report (Raj)	Raj provided an overview of the budget planning and recruitment fund as of March 31, 2026. Copy of the reports are attached to the minutes for reference. Discussion took place regarding usage of the Emergency Department (ED). It was noted that Mattawa's weighted assessment is lower. Raj indicated he could contact the appropriate authority to confirm the calculation formula, noting that a weighted assessment was previously established in 2014 at approximately \$12,000. It was also noted that the Mayor of Bonfield would be willing to assist; however, further discussion is required at the municipal council level.

AGENDA ITEMS	Discussion
	At this time, the Hospital remains committed to the current arrangements. It was further noted that if additional support or resources are identified, the Hospital may pursue additional funding opportunities. EMS Services Cut Off in Bonfield: Melanie inquired about the geographic boundary for Bonfield in relation to EMS services. Christine Thompson followed up with EMS who provided the following clarification: • Approximately Highway 531 and 17 is the halfway point for CTAS 1 and 2 patients (excluding stroke or trauma bypass of course) • CTAS 3-4 and 5 don't have to go to the closest hospital depending on a variety of factors, where the patient's doctor is, patient preference or EMS coverage.
7. <u>Date of Next Meeting</u>	Meetings are held on a quarterly basis. The next meeting will be scheduled for September 16, 2026
8. <u>Adjournment</u>	The meeting adjourned at 13:39 hours.

Raymond Bélanger, Chair

5.2 Review Terms of Reference

		Title: Terms of Reference – Physician Recruitment Committee Manual: Policy and Procedure Manual		
Author/Originator: CEO	Initials	MH Policy #: T-173	Distribution: All Departments	Page 1 of 2
Approved by: President CEO	Initials	Date Issued: June 2026	Date Reviewed:	Date Revised:

PURPOSE:

This committee's purpose is to be probative in the recruitment and retention of health professionals for the residents of the Town of Mattawa and its surrounding communities, beginning with the needed complement of Family/General Practitioners as a priority. To also recruit and retain other health professionals as needs are identified.

ROLES & RESPONSIBILITIES:

The Town of Mattawa and its surrounding communities will develop a catchment area wide cohesive strategy that addresses our current recruitment and retention needs. The Strategy will be built on our community's past experiences and the "best practices" of other municipalities.

DURATION OF TERM:

The Township, Municipality and Town representatives will serve for the duration of the municipal election period. New representatives will be assigned following the election process, or sooner if required.

COMMITTEE MEMBERSHIP

Municipalities will be responsible to assign their designated representative.

- President/CEO
- Chief of Staff
- VP Clinical Services/CNO
- VP Corporate Services & CFO
- Physician Recruiter
- HFO Representative
- Town of Mattawa Representative (who shall be Chair)
- Papineau/Cameron Township Representative
- Municipality of Calvin Representative
- Municipality of Mattawan Representative
- Bonfield Township Representative

MANDATE:

The mandate of this recruitment committee is to:

1. Develop programs to attract physicians to Mattawa
2. Develop programs for physicians retention

IMPORTANT NOTE TO USER

Revision can only be done by the Author / Originator.
Photocopied documents are not controlled and should be checked against the electronic master policy.

	Title: Terms of Reference – Physician Recruitment Committee Manual: Policy and Procedure Manual	
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3. Liaise with organizations and other committees with similar mandates within our District to devise joint initiatives
4. Provide recommendations on such above noted matters to the Mattawa Hospital Leadership Team

FREQUENCY OF MEETINGS:

The Physician Recruitment Committee shall meet quarterly and at the call of the Chair.

COMMITTEES/STAKEHOLDER REVIEW & APPROVAL

This provides evidence that the relevant committee/stakeholders affected by the policy and procedure have reviewed and approved the content:

Committee / Stakeholders:	Date
Physician Recruitment Committee	June 8, 2026

IMPORTANT NOTE TO USER

Revision can only be done by the Author / Originator.
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6.1 Financial Report

Budget Comparison - at March 31, 2026

	Budget	Actual	Variance
<u>Fund Contributions</u>			
Revenue from Townships/Municipalities	31,699.56	31,699.56	-
Revenue from Hospital	12,000.00	12,000.00	-
Total Revenue	\$ 43,699.56	\$ 43,699.56	\$ -
<u>Expenses</u>			
Physician Site Visits/Resident Get-Away Weekend	1,750.00	-	1,750.00
Academic Days at Universities/Other Recruitment Fairs	1,000.00	900.00	100.00
Giveaways	750.00	749.00	1.00
Advertising/Invitations/Marketing Expenses	500.00	-	500.00
Physician Retention Office Space (2 months)	9,000.00	-	9,000.00
Physician Incentives (travel, accomodation, etc)	1,000.00	402.66	597.34
NOSM Membership Fees	-	3,000.00	- 3,000.00
Recruiter Costs	8,427.83	8,246.78	181.05
Expenses before Incentives	22,427.83	13,298.44	\$ 9,129.39
Signing Incentives	50,000.00	50,000.00	-
Total Expenses	72,427.83	63,298.44	9,129.39
Net Surplus / (Deficit)	- 28,728.27	- 19,598.88	9,129.39
Opening Fund Balance	- 6,631.28	- 6,631.28	
Cumulative Fund Balance	- 35,359.55	- 26,230.16	

PHYSICIAN RECRUITMENT COMMITTEE MEETING

Recruitment Fund - Cumulative Report
AT March 31, 2026

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Contributions									
Mattawa Hospital	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Town of Mattawa	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54
Calvin Township	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Mattawa Township	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32
Papineau Township	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70
Bonfield Township	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,200.00	\$ 1,200.00
Total Contributions	\$ 43,699.56	\$ 43,699.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 48,499.56	\$ 43,699.56	\$ 43,699.56
Disbursements									
Physician Site Visits/Resident Get-Away Weekend									
Academic Days at Universities/Other Recruitment Fairs	\$ -	\$ 1,904.01	\$ 1,362.03	\$ 2,954.23	\$ 634.11			\$ 933.24	\$ 900.00
Giveaways								\$ 474.02	\$ 749.00
Advertising/Invitations/Marketing Expenses	\$ -	\$ -	\$ 150.00	\$ 767.76			\$ 2,009.22		
Physician Retention Office Space (2 months)	\$ -	\$ -	\$ -	\$ -					
Physician Incentives (travel, accommodation, etc)	\$ -	\$ 7,000.00	\$ -	\$ -		\$ 11,982.24	\$ 3,380.31	\$ 1,583.16	\$ 402.68
NOSM Membership Fees									\$ 3,000.00
Recruiter Costs	\$ 3,953.11	\$ 7,906.23	\$ 5,259.48	\$ 5,595.65	\$ 6,187.54	\$ 6,249.45	\$ 6,759.61	\$ 8,182.36	\$ 8,246.78
Return of Service Incentives						\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 50,000.00
Payment to MBEDC for Dr. L. incentive	\$ 21,000.00	\$ -	\$ -	\$ -					
Total Disbursements	\$ 24,953.11	\$ 16,810.24	\$ 6,771.51	\$ 9,317.64	\$ 6,821.65	\$ 68,231.69	\$ 112,149.14	\$ 111,172.78	\$ 63,298.44
Net Change	\$ 18,746.45	\$ 26,889.32	\$ 35,728.05	\$ 33,181.92	\$ 35,677.91	\$ (25,732.13)	\$ (63,649.58)	\$ (67,473.22)	\$ (19,598.88)
Cumulative Fund Balance	\$ 18,746.45	\$ 45,635.77	\$ 81,363.82	\$ 114,545.73	\$ 150,223.65	\$ 124,491.52	\$ 60,841.94	\$ (6,631.28)	\$ (26,230.16)

PHYSICIAN RECRUITMENT COMMITTEE MEETING

Physician Recruitment Committee -Budget Planning 2022-2028

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Fund Contributions						
Revenue from Townships/Municipalities	\$31,700	\$31,700	\$31,700	\$31,700	\$38,000	\$38,000
Revenue from Hospital	12,000	12,000	12,000	12,000	12,000	12,000
Total Revenue	\$43,699.56	\$43,699.56	\$43,699.56	\$43,699.56	\$50,000.00	\$50,000.00
Expenses						
Physician Site Visits/Resident Get-Away Weekend	\$0.00	\$0.00	\$1,500.00	\$1,750.00	\$0.00	\$0.00
Academic Days at Universities/Other Recruitment Fairs	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00
Giveaways	\$0.00	\$0.00	\$750.00	\$750.00	\$0.00	\$750.00
Advertising/Invitations/Marketing Expenses	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00
NOSM Membership Fees				\$3,000.00	\$3,000.00	\$3,000.00
Physician Retention Office Space (2 months first 3 years)	\$0.00	\$0.00	\$0.00	\$9,000.00	\$3,200.00	\$3,200.00
Physician Incentives (travel, accomodation, etc)	\$10,000.00	\$5,000.00	\$5,000.00	\$1,000.00	\$0.00	\$1,000.00
Recruiter Costs	\$6,249.45	\$6,718.79	\$6,853.17	\$8,427.83	\$6,447.29	\$3,223.65
Expenses before Incentives	\$16,749.45	\$12,218.79	\$15,603.17	\$25,427.83	\$12,647.29	\$12,673.65
Signing Incentives						
Physician Incentives#1	\$25,000	\$25,000	\$25,000	\$25,000		
Physician Incentives#2	\$25,000	\$25,000	\$50,000	\$0		
Physician Incentives#3		\$50,000	\$25,000	\$25,000		
Physician Incentives#4						\$25,000
Total Incentives	\$50,000	\$100,000	\$100,000	\$50,000	\$0	\$25,000
Total Expenses	\$66,749	\$112,219	\$115,603	\$75,428	\$12,647	\$37,674
Net Surplus / (Deficit)	-\$23,050	-\$68,519	-\$71,904	-\$31,728	\$37,353	\$12,326
	Actual	Actual	Actual	Estimate	Estimate	Estimate
Opening Fund Balance	\$150,224	\$124,492	\$60,842	-\$6,631	-\$38,360	-\$1,007
Cumulative Fund Balance	\$124,492	\$60,842	-\$6,631	-\$38,360	-\$1,007	\$11,320
*4th physician ROS payments remaining						75,000
Total surplus/(deficit)						-\$63,680
Municipal Breakdown as follows:						
Mattawa Township	\$	13,769.54				
CalvinTownship	\$	2,500.00				
MattawanTownship	\$	2,011.32				
PapineauTownship	\$	12,218.70				
Bonfield Township	\$	1,200.00				
	\$	31,699.56				

Budget Comparison - at August 31, 2026

	Budget	Actual	Variance
<u>Fund Contributions</u>			
Revenue from Townships/Municipalities	31,699.56	31,699.56	-
Revenue from Hospital	12,000.00	12,000.00	-
Total Revenue	\$ 43,699.56	\$ 43,699.56	\$ -
<u>Expenses</u>			
Physician Site Visits/Resident Get-Away Weekend	1,000.00	-	1,000.00
Academic Days at Universities/Other Recruitment Fairs	1,000.00		1,000.00
Giveaways	750.00		750.00
Advertising/Invitations/Marketing Expenses	500.00		500.00
Physician Retention Office Space (2 months)	6,400.00	3,200.00	3,200.00
Physician Incentives (travel, accomodation, etc)	1,000.00	474.60	525.40
NOSM Membership Fees	3,000.00		3,000.00
Recruiter Costs	8,473.92	3,530.80	4,943.12
Expenses before Incentives	22,123.92	7,205.40	\$ 14,918.52
Signing Incentives			-
Total Expenses	22,123.92	7,205.40	14,918.52
Net Surplus / (Deficit)	21,575.64	36,494.16	14,918.52
Opening Fund Balance	- 26,230.16	- 26,230.16	
Cumulative Fund Balance	- 4,654.52	10,264.00	

Recruitment Fund - Cumulative Report
AT August 31, 2026

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Contributions										
Mattawa Hospital	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Town of Mattawa	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54
Calvin Township	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Mattawan Township	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32
Papineau Township	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70
Bonfield Township	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Total Contributions	\$ 43,699.56	\$ 43,699.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 48,499.56	\$ 43,699.56	\$ 43,699.56	\$ 43,699.56
Disbursements										
Physician Site Visits/Resident Get-Away Weekend										
Academic Days at Universities/Other Recruitment Fairs	\$ -	\$ 1,904.01	\$ 1,362.03	\$ 2,954.23	\$ 634.11			\$ 933.24	\$ 900.00	
Giveaways								\$ 474.02	\$ 749.00	
Advertising/Invitations/Marketing Expenses	\$ -	\$ -	\$ 150.00	\$ 767.76			\$ 2,009.22			
Physician Retention Office Space (2 months)	\$ -	\$ -	\$ -	\$ -						\$ 3,200.00
Physician Incentives (travel, accomodation, etc)	\$ -	\$ 7,000.00	\$ -	\$ -		\$ 11,982.24	\$ 3,380.31	\$ 1,583.16	\$ 402.66	\$ 474.60
NOSM Membership Fees									\$ 3,000.00	
Recruiter Costs	\$ 3,953.11	\$ 7,906.23	\$ 5,259.48	\$ 5,595.65	\$ 6,187.54	\$ 6,249.45	\$ 6,759.61	\$ 8,182.36	\$ 8,246.78	\$ 3,530.80
Return of Service Incentives						\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 50,000.00	
Payment to MBEDC for Dr. L. Incentive	\$ 21,000.00	\$ -	\$ -	\$ -						
Total Disbursements	\$ 24,953.11	\$ 16,810.24	\$ 6,771.51	\$ 9,317.64	\$ 6,821.65	\$ 68,231.69	\$ 112,149.14	\$ 111,172.78	\$ 63,298.44	\$ 7,205.40
Net Change	\$ 18,746.45	\$ 26,889.32	\$ 35,728.05	\$ 33,181.92	\$ 35,677.91	\$ (25,732.13)	\$ (63,649.58)	\$ (67,473.22)	\$ (19,598.88)	\$ 36,494.16
Cumulative Fund Balance	\$ 18,746.45	\$ 45,635.77	\$ 81,363.82	\$ 114,545.73	\$ 150,223.65	\$ 124,491.52	\$ 60,841.94	\$ (6,631.28)	\$ (26,230.16)	\$ 10,264.00
									-\$	0.00

Physician Recruitment Committee -Budget Planning 2022-2028

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Fund Contributions							
Revenue from Townships/Municipalities	\$31,700	\$31,700	\$31,700	\$31,700	\$31,700	\$31,700	\$31,700
Revenue from Hospital	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Total Revenue	\$43,699.56	\$43,699.56	\$43,699.56	\$43,699.56	\$43,700.00	\$43,700.00	\$43,700.00
Expenses							
Physician Site Visits/Resident Get-Away Weekend	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
Academic Days at Universities/Other Recruitment Fairs	\$0.00	\$0.00	\$1,000.00	\$900.00	\$1,000.00	\$1,000.00	\$1,000.00
Giveaways	\$0.00	\$0.00	\$750.00	\$749.00	\$750.00	\$750.00	\$750.00
Advertising/Invitations/Marketing Expenses	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00
Physician Retention Office Space (2 months first 3 years)	\$0.00	\$0.00	\$0.00	\$0.00	\$6,400.00	\$0.00	\$3,200.00
Physician Incentives (travel, accomodation, etc)	\$10,000.00	\$5,000.00	\$5,000.00	\$402.66	\$1,000.00	\$1,000.00	\$1,000.00
NOSM Membership Fees				\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Recruiter Costs	\$6,249.45	\$6,718.79	\$6,853.17	\$8,246.78	\$8,473.92	\$8,473.92	\$8,473.92
Expenses before Incentives	\$16,749.45	\$12,218.79	\$15,603.17	\$13,298.44	\$22,123.92	\$15,723.92	\$18,923.92
Signing Incentives							
Physician Incentives#1	\$25,000	\$25,000	\$25,000	\$25,000	\$0		
Physician Incentives#2	\$25,000	\$25,000	\$50,000	\$0	\$0		
Physician Incentives#3		\$50,000	\$25,000	\$25,000	\$0		
Physician Incentives#4					\$0	\$50,000	\$50,000
Total Incentives	\$50,000	\$100,000	\$100,000	\$50,000	\$0	\$50,000	\$50,000
Total Expenses	\$66,749	\$112,219	\$115,603	\$63,298	\$22,124	\$65,724	\$68,924
Net Surplus / (Deficit)	-\$23,050	-\$68,519	-\$71,904	-\$19,599	\$21,576	-\$22,024	-\$25,224
	Actual	Actual	Actual	Estimate	Estimate	Estimate	Estimate
Opening Fund Balance	\$150,224	\$124,492	\$60,842	-\$6,631	-\$26,230	-\$4,654	-\$26,678
Cumulative Fund Balance	\$124,492	\$60,842	-\$6,631	-\$26,230	-\$4,654	-\$26,678	-\$51,902
*4th physician ROS payments remaining							
Total surplus/(deficit)							

Notes:

Physician retention office space - we would pay for 2 months of office rental for each physician (Dr. Taylor Wilkins, Dr D.J Houle)

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