

Municipality of Calvin

Regular Meeting Agenda

June 14, 2022, at 7:00 P.M.
Electronically

- 1. Call to Order**
- 2. Appoint Clerk Pro Tempore**
 - a. Appoint Teresa Scroope as Clerk Pro Tempore
- 3. Suspend Procedure Bylaw**
 - a. Suspend Section 7 of the Procedural By-law Related to the Agenda
- 4. Approval of Agenda**
- 5. Declarations of Disqualifying Interest (Pecuniary)**
- 6. Approval of the Minutes of the Most Recent Meeting(s)**
 - a. May 10, 2022
- 7. Council Direction From the Previous Meeting**
 - a. May 10, 2022
 1. Consider fees for rental of hall
- 8. Delegations**
 - a. Tim Hutchinson, Knox-Hutchinson Insurance Brokers – Risk Management.
 - b. Glenn Tunnock, Planner – To Respond to Questions Regarding the New Zoning By-law
- 9. Legislative Matters**
 - a. Consent Agenda (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council – matters that are for information purposes only).
 - b. By-Laws
 - i. By-Law No. 2022-037 - Appoint a Municipal Clerk – Teresa Scroope
 - ii. By-Law No. 2022-038 - Appoint a Deputy Clerk – Mary Stock

- iii. By-Law No. 2022-039 – Signing Authority
- iv. By-Law No. 2022-040 – Delegation of Authority
- v. By-Law No. 2022-019 – Zoning By-Law (1st & 2nd reading)
- vi. By-Law No. 2022-041 – Agreement for shared building services
- c. Public Hearings: Planning/Zoning Matters
 - i. Consent application: Bellaire R File 2022-10
 - ii. Consent application: Buffett File 2022-11
- d. Committee (Internal/External) Reports - Nil

10. Administrative Matters

- a. New Business/Reports from Officers/Employees on Various Issues
(including reports from departments which require Council approval)
 - i. Resignation from Councillor Kim Brooker
 - ii. Accessibility memo and report
 - iii. VS Marketing memo and quotation for website
 - iv. Stripe authorization
- b. Financial Update/Statement/Variance Report - Nil
- c. Update on Capital Projects - Nil

11. Leadership Issues

- a. Councillor Cross request
- b. Update to Strategic Plan - Nil
- c. Five Year Financial Plan
 - i. Update on Asset Management Plan
- d. New Policy
 - i. Update on Levels Of Service By-law: Verbal report office closure.
 - ii. Reserve/Reserve Fund Investment Policy
- e. Notice of Motion

12. In Camera

Pursuant to Section 239 of the *Municipal Act* Council will meet in closed session to consider the following:

- a. Confidential human resources matters including employee negotiations (subsections (b) personal matters about an identifiable individual, including municipal or local board employees and (d) labour relations or employee negotiations)
- b. A request to purchase municipal property (subsection (c) a proposed or pending acquisition or disposition of land by the municipality of local board.

For the purposes of employment matters, employment contracts and property matter.

13. Confirmatory By-law

14. Adjournment

Appoint a Clerk
Pro Tempore



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby appoint Teresa Scroope as Clerk Pro Tempore for the purpose of this Regular meeting of June 14, 2022.”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Suspend Procedure By-Law



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin suspend Section 7 of the Municipal Procedural By-Law, related to agenda, for the purposes of this meeting.”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Approval of Agenda



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby approve the agenda as circulated. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Approval of Minutes



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby approve the minutes of the Regular Council meeting held May 10, 2022. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Minutes

Regular Meeting of Council

Municipality of Calvin

May 10th, 2022

7:00 p.m.

ELECTRONIC MEETING

Meeting ID: 725 381 6167

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic).

ATTENDANCE

Council: Mayor Pennell
Councillor Brooker
Councillor Cross
Councillor Castelijns
Councillor Shippam

Absent: None

Staff: Chelsea DeGagne, E4m
Jacob Grove, Landfill & Recreation Manager

CALL TO ORDER

Chair Mayor Pennell called the meeting to order at 7:00 pm.

DISCLOSURES OF PECUNIARY INTEREST

Councillor Cross declared a pecuniary interest in Items 4.2 and 4.8

APPOINT A CLERK PRO TEMPORE

2022-200: Appointment of Clerk Pro Tempore

Moved By: Councillor Brooker

Seconded By: Councillor Castelijns

BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby appoint Chelsea DeGagne as Clerk Pro Tempore for the purpose of this Regular meeting of May 10, 2022.

"CARRIED"

Recorded Vote:

Member of Council

In Favour

Opposed

Mayor Pennell
Councillor Brooker
Councillor Castelijns
Councillor Cross
Councillor Shippam

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ADDITIONS TO THE AGENDA

There were none.

PRESENTATION/DELEGATIONS

Judy Kleinhuis, CPA - Grant Thornton, LLP - Presentation of Draft Audited 2021 Statements and Audit Results

2022-201: Approval of Audited Financial Statements

Moved By: Councillor Cross
Seconded By: Councillor Shippam

BE IT RESOLVED THAT Council accepts the 2021 audited financial statements, trust account and audit letter as prepared by Grant Thornton, LLP dated May 5th, 2022.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2022-202: Use of the Community Hall for Father's Day Spaghetti Supper

Moved By: Councillor Brooker
Seconded By: Councillor Shippam

BE IT RESOLVED THAT Council approves the free use of the community hall for the Calvin Women's Association (CWA) Father's Day Spaghetti Dinner; and

BE IT FURTHER RESOLVED that Council delegate authority to staff to approve free use of the community hall for fundraising activities on a six-month trial period.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

REPORTS AND MOTIONS OF MUNICIPAL OFFICERS/EMPLOYEES

ACTION LETTERS

2022-203: Approval of the Agenda

Moved By: Councillor Castelijin
Seconded By: Councillor Cross

BE IT RESOLVED THAT That Council for the Corporation of the Municipality of Calvin approves the Tuesday, May 10, 2022 Agenda as is with no additions, amendments, or deletions.

"CARRIED"

2022-204: 50th Anniversary of the North Bay-Mattawa Conservation Authority

Moved By: Councillor Castelijin
Seconded By: Councillor Cross

BE IT RESOLVED THAT That Council for the Corporation of the Municipality of Calvin, in honour of the 50th Anniversary of the North Bay-Mattawa Conservation Authority and NBMCA's contributions to the social, economic and environmental well being of the Township of Calvin, Mayor Ian Pennell and Council do hereby proclaim May as North Bay-Mattawa Conservation Authority 50th Anniversary Celebration Month.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2022-205: By-Law to Establish a System for the Disposal of Refuse

Moved By: Councillor Shippam
Seconded By: Councillor Brooker

BE IT RESOLVED THAT By-Law No. 2022-03 being a By-Law to establish and maintain a system for the disposal of garbage and other refuse and rescind By-Law No. 2019-21 be read a First, Second and Third Time this 10th day of May, 2022, enacted and passed.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2022-206: By-Law to Appoint a Treasurer

Moved By: Councillor Cross
Seconded By: Councillor Shippam

BE IT RESOLVED THAT By-Law No. 2022-034, being a by-law to appoint Suzanne Fortin as Treasurer for the Township of Calvin be read a First, Second and Third Time this 10th day of May, 2022, enacted and passed.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2022-207: Rescind By-Law 2022-021 being a By-Law to Appoint an Interim Deputy Treasurer and By-Law 2022-022 to Appoint an Interim Deputy Clerk

Moved By: Councillor Castelijin
Seconded By: Councillor Brooker

BE IT RESOLVED THAT Council hereby rescinds By-Law No. 2022-021 being a By-Law to appoint Aleysha Blake as an Interim Deputy Treasurer and By-Law No. 2022-022 being a By-Law to appoint Aleysha Blake as an Interim Deputy Clerk.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2022-208: Donation of Community Hall Decorations and Cutlery

Moved By: Councillor Brooker
Seconded By: Councillor Shippam

BE IT RESOLVED THAT hereby accepts the donation of community hall decorations and cutlery from Sandy Cross and direct staff to bring forth recommendations pertaining to rental fees for the donated items.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

INFORMATION LETTERS

INTRODUCTION, READING AND CONSIDERATION OF BY-LAWS

CLOSED SESSION (in at 8:12 P.M.)

2022-209: Closed Session

Moved By: Councillor Castelijns
Seconded By: Councillor Cross

BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby move into closed session at 8:12 P.M. pursuant to the Municipal Act section 239(2)(b) to deal with a personal matter about an identifiable individual, including municipal employees, section 239(2)(d) labour relations or employee negotiations, section 239(2)(f) for Council to get advice from the Municipality's legal counsel which will be subject to solicitor-client privilege and section 239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization to deal with:

1. To review a confidential proposal regarding running the 2022 Municipal Election
2. Legal opinion re: OILC Guarantee Postponement Agreement
3. Confidential Employee Matter
4. Confidential Workplace Investigation

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

RETURN TO OPEN (OUT AT 8:44 P.M.)

2022-210: Return to Open Session

Moved By: Councillor Shippam
Seconded By: Councillor Castelijin

BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby move back into the open session at 8:44 P.M. and report that Council discussed a proposal regarding the running of the 2022 Municipal Election, Legal opinion regarding the OILC Guarantee Postponement Agreement, a confidential employee matter and a confidential workplace investigation and gave direction related to the matters under consideration.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

MOTIONS AND RESOLUTIONS RESULTING FROM CLOSED

2022-211: By-Law to Appoint Deputy Clerk Pro Tempore for the 2022 Municipal and School Board Election

Moved By: Councillor Cross
Seconded By: Councillor Brooker

BE IT RESOLVED THAT COUNCIL By-Law No. 2022-035, being a by-law to appoint Barbara Major as Deputy Clerk Pro Tempore for the purposes of the Municipality of Calvin 2022 Municipal and School Board Election Elections be read a First, Second and Third Time this 10th day of May, 2022, enacted and passed.

"CARRIED"

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CONFIRMATION BY-LAW

2022-212: Confirmatory By-Law

Moved By: Councillor Brooker
Seconded By: Councillor Cross

BE IT RESOLVED THAT By-Law No. 2022-036 being a By-Law to confirm the proceedings of Council, its Regular Council Meeting held Tuesday May 10, 2022, be read and adopted.

"CARRIED"

Recorded Vote:

Member of Council

In Favour

Opposed

Mayor Pennell
Councillor Brooker
Councillor Castelijin
Councillor Cross
Councillor Shippam

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ADJOURNMENT

2022-213: Adjournment

Moved By: Councillor Castelijin

Seconded By: Councillor Shippam

BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin adjourns this meeting at 8:50 P.M.
"CARRIED"

Recorded Vote:

Member of Council

In Favour

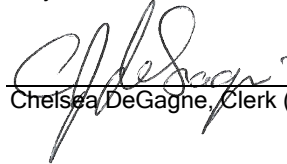
Opposed

Mayor Pennell
Councillor Brooker
Councillor Castelijin
Councillor Cross
Councillor Shippam

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Mayor Ian Pennell, Chair



Chelsea DeGagne, Clerk (E4m)

Council Direction From Previous Meeting



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin defer the matter of Community Hall rental fees to the 2022 budget deliberations. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Delegations

Legislative Matters



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda Items of June 14, 2022 as circulated, less any items requested for separate review and discussion. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Council Agenda # 9a – Consent Agenda

If you wish to separate an Item from the Consent Agenda please contact the Clerk prior to the meeting so a resolution can be prepared.

Items:

- 1) North Bay-Parry Sound Health Unit, Lake Harmful Algal Blooms (May 30, 2022);
- 2) Municipality of Calvin Building Report for May 2022;
- 3) Ontario Provincial Police, 2023 Municipal Billing Statement Property Count (April 14, 2022);
- 4) NECO CFDC update and statistics (April 6, 2022);
- 5) Rainy River Resolution - Connecting Link program (May 13, 2022);
- 6) Township of Lake of Bays Resolution - floating Accommodations (April 13, 2022);
- 7) City of Brantford, letter to FCM and AMO, release (May 18, 2022)
- 8) City of Vaughan, Resolution - municipal final authority for development planning (April 28, 2022);
- 9) Bonfield Township, termination of emergency (May 31, 2022);
- 10) OMAFRA, Letter from Minister (April 8, 2022);
- 11) MMAH, Letter from Minister, Orders under the Reopening Ontario Act (April 6, 2022);
- 12) North Bay-Mattawa Conservation Authority, link for minutes (May 17, 2022);
- 13) North Bay-Mattawa Conservation Authority, appointment of Chitra Gowda (May 27, 2022);
- 14) Town of Blue Mountains, Resolution - Voter list information to candidates (June 2, 2022);
- 15) Township of Tudor and Cashel, Resolution – Gypsy Moth Reporting (April 11, 2022);
- 16) Municipality of Shuniah, Resolution – School Alliance Action Plan (May 25, 2022);
- 17) Municipality of Shuniah, Resolution – Support for Infrastructure (May 25, 2022);
- 18) Ministry of Transportation, temporary hours of service exemption certificate (April 14, 2022);
- 19) MMAH, Municipality's 2022 annual repayment limit, contacts and guide (April 4, 2022);
- 20) NECO Board Recruitment (May 26, 2022).
- 21) Municipality of Calvin Roads Report
- 22) Municipality of Calvin Rec Report

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Environmental Health
Santé environnementale
myhealthunit.ca

May 30, 2022

Municipality of Calvin
1355 Peddlers Drive
R.R.2
Mattawa, ON P0H 1V0

Dear Sir, or Madam:

RE: Lake Harmful Algal Blooms (HABS)

I am writing to inform you that a lake in your municipality is one where the presence of harmful algal bloom(s) (HAB) have been confirmed in the past. Because lake conditions remain the same, it is likely that the HAB will reoccur in the future. Advisories that were issued in past years for the lake still apply. We have made changes to recreational activity precautions, which are described in the enclosed documents.

We recommend providing education to residents who use the lake regarding HABs, in addition to taking the following proactive measures:

- If you use a private water system, do not use water from the lake for drinking, cooking or bathing babies or infants. Boiling the water or using home water treatment devices **will NOT** destroy the toxins that HABs produce.
- When a HAB is present, avoid swimming or other water sport activities that could increase the risk of algae material and toxins contacting your skin or being swallowed.
- Do not allow pets or livestock to swim in the water or drink the water.
- Do not eat the liver, kidneys or other organs of fish caught in the water. Also, be cautious consuming the other parts of the fish that are caught in water where a HABs occur.

While a HAB may not show the presence of toxins, there is always the risk that toxins could be produced. These toxins may stay in the water up to three weeks after the algal bloom is gone. The Health Unit and the Ministry of the Environment, Conservation and Parks (MECP) cannot determine when the water is safe to drink for private water systems.

.../2



May 19, 2022

The Health Unit will no longer be issuing media releases when future algal blooms are reported. The Health Unit will contact you to remind you about your role to advise the residents by delivering the notification door to door, posting the notification on your website or by some other acceptable method determined by your Municipality. The Health Unit will provide signs to be posted on public beaches to advise swimmers.

Additionally, the Health Unit, MECP and Mattawa and North Bay Conservation Authority (MNCA) are available to make presentations to your community upon request.

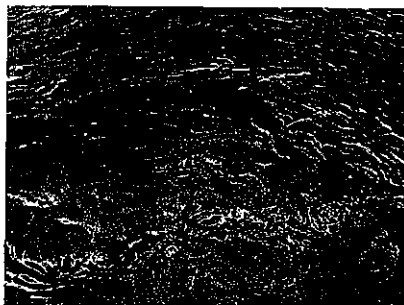
Should you require additional information, please do not hesitate to contact me at 705-474-1400 ext. 5320.

Sincerely,

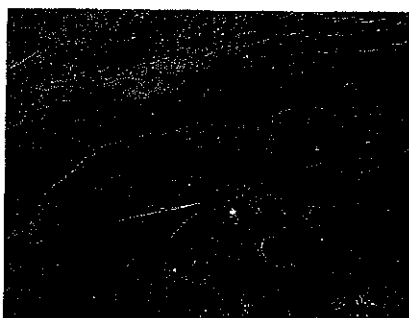
Robert A-Muhong B.A.Sc., MPH, CIPHI(c), CHE
Manager, Environmental Health Programs

/mp

Enclosures



Category 2



Category 3

Blue-Green Algae Blooms			
	Category 1	Category 2	Category 3
Appearance	<p>The water appears cloudy, but you can still see through it</p> <p>Particle density can vary greatly in the water column</p>	<p>The water colour appears changed due to increased number of cyanobacteria</p> <p>Algae may be in clusters or balls or flakes in the water, like a pea puree</p>	<p>This is a dense bloom; it may resemble a paint spill. Accumulated cyanobacteria on the surface of the water may form a scum.</p> <p>Algae is easily swept by the wind and deposited near the shore</p>
Swimming Precautions	<p>Do not swim in any bloom which obscures your view into the water. Even if it is not blue-green algae, it is unsafe to swim or to allow children to play in any dense algal bloom, since you cannot see into the water. Wait until the bloom has subsided and the water is clear.</p>		
	<p>Health effects are not expected at this stage.</p>	<p>Sensitive individuals may develop mild symptoms of skin rash or eye irritation</p>	<p>Sensitive individuals may develop mild symptoms of skin rash or eye irritation</p>
Drinking Water Precautions	<p>Health effects are not expected at this stage.</p>	<p>Ingestion of water in this category may result in a range of health effects.</p>	<p>Ingestion of water in this category will likely result in a range of health effects</p>
		<p>Do not use the water from a Category 2 or 3 bloom for drinking, cooking or other consumption. Do not let pets or livestock consume the water. Be observant of when the water has cleared. If you treat surface water for cooking or consumption, wait <i>at least</i> a week after the bloom has subsided before resuming normal use of the treated water. The toxin is naturally reduced by dilution, degradation by other bacteria in the water, and sunlight.</p>	
	<p>Assess your water supply if you are in an area where there are frequent algae blooms. Since there is no confirmed domestic water treatment available yet, consider a drilled well</p>		

*Peterborough Health Unit



2

MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, P0H 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownship.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: May, 2022

1. NUMBER OF PERMITS ISSUED	3
2. TOTAL MONTHLY VALUE	\$45,000
3. TOTAL FEES COLLECTED	\$260
4. TOTAL BUILDING VALUE TO DATE	\$146,627
5. TOTAL FEES COLLECTED TO DATE	\$640

COMMENTS:

Permit: 03-2022	Type: Deck	Value: \$5,000	Fee: \$130
04-2022	Storage building	\$25,000	\$400
05-2022	Cabin	\$15,000	\$130

Notes: Permit 04-2022 Not picked up and not paid for.


SHANE CONRAD
CHIEF BUILDING OFFICIAL

3

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, ave Memorial
Orillia (ON) L3V 7V3

Tel: (705) 329-6200

Fax: (705) 330-4191

File number/Référence: 4000- GOV

Date: April 14, 2022

The Municipality of Calvin
1355 Peddlers Drive
R.R. #2
Mattawa, ON P0H 1V0

Dear Chief Administrative Officer:

Re: 2023 Municipal Policing Billing Statement Property Count

Please find below your municipal property count that has been provided to the OPP by the Municipal Property Assessment Corporation (MPAC).

The property count data is based on the requirements defined in O. Reg. 267/14 of the Police Services Act (PSA). The counts are based upon the 2021 Assessment Roll data delivered by MPAC to municipalities for the 2022 tax year. The property counts will be used by the OPP to help determine policing costs in the 2023 Annual Billing Statements.

Municipality	Household	Commercial & Industrial	Property Count
The Municipality of Calvin	287	16	303

The Household count is reflected in your 2021 Year-end Analysis Report 5 (Household count), which you receive annually from MPAC, with adjustments to exclude Canadian Force Base (CFB) counts and timeshare units. The Commercial and Industrial counts reflect properties having the designated Realty Tax Class and Realty Tax Qualifiers (RTC/RTQ). Please find the details on <http://www.opp.ca/billingmodel> (search for Property Count Description document).

Please review the count for your municipality and if you have any questions or concerns, please contact your local MPAC Account Manager, Municipal and Stakeholder Relations within 60 days from the issue date on this letter.

Any error in the 2021 year end municipal property count determined as a result of your review, will be confirmed through MPAC and your 2023 municipal billing will be adjusted for the applicable changes.

Yours truly,

Phil Whitton, Superintendent
Bureau Commander
Municipal Policing Bureau



222 McIntyre Street West, Suite 312

North Bay, ON P1B 2Y8

T: 705-476-8822

www.neco.on.ca

NECO is a not-for-profit Community Futures Development Corporation funded by the Government of Canada's Community Futures program and governed by a volunteer board of directors.

Our professional staff encourage entrepreneurship and the pursuit of economic opportunities. Since 1987, we have invested more than \$30 million in business loans and community projects.

Our objectives are to assist communities and businesses in the East Nipissing/East Parry Sound region in the creation of employment through funding for community economic development initiatives and special projects, as well as providing financial assistance, counselling, training and advisory services for small business.

In Ontario, the Community Futures Program is delivered through a group of 62 CFDCs across seven regions (East, Southeast, South Central, Southwest, West, Northwest and Northeast). In Northern Ontario, FedNor supports the network of 24 CFDCs that makes up the Northwest and Northeast regions.

NECO offers the following services:

- Strategic community planning and socio-economic development
- Support for community-based projects
- Business services
- Access to capital for SMEs, start-ups and expansions



222 rue McIntyre Street ouest, bureau 312

North Bay, ON P1B 2Y8

T: 705-476-8822

NECO est une Société d'aide au développement des collectivités (SADC) à but non lucrative financée par le programme de développement des collectivités du gouvernement du Canada et gérée par un conseil d'administration constitué de bénévoles.

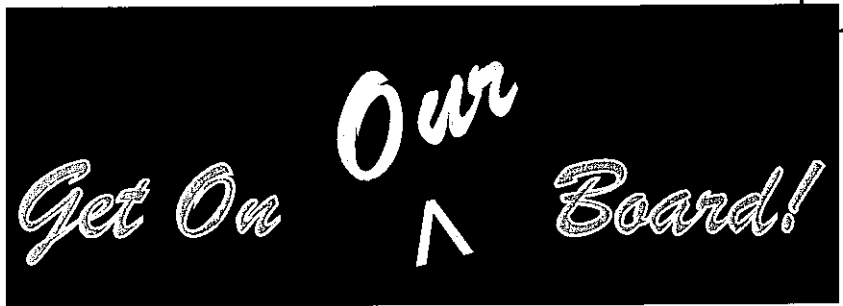
Nos professionnels encouragent l'esprit d'entreprise et la poursuite de possibilités économiques. Depuis 1987, nous avons investi plus de 30 millions de dollars sous forme de prêts aux entreprises et de projets communautaires.

Nos objectifs sont d'aider les collectivités et les entreprises de la région de Nipissing Est et Parry Sound Est à créer des emplois en accordant un financement à des initiatives de développement économique communautaire et en fournissant une aide financière, des conseils, de la formation et des services consultatifs aux petites entreprises.

En Ontario, le programme de développement des collectivités est dispensé par l'entremise d'un réseau de 62 SADC réparties dans sept régions (Est, Sud-Est, Centre-Sud, Sud-Ouest, Ouest, Nord-Ouest, et Nord-Est). En nord de l'Ontario, FedNor soutient le réseau de 24 SADC, qui composent le Nord-Ouest et Nord-Est.

NECO offre les services suivants:

- Planification Communautaire stratégique et développement socio-économique
- Soutien aux projets communautaires
- Services aux entreprises
- Accès aux capitaux, nouvelles entreprises ou développer votre entreprise



Vision Statement

A region with opportunities for employment and quality of life.

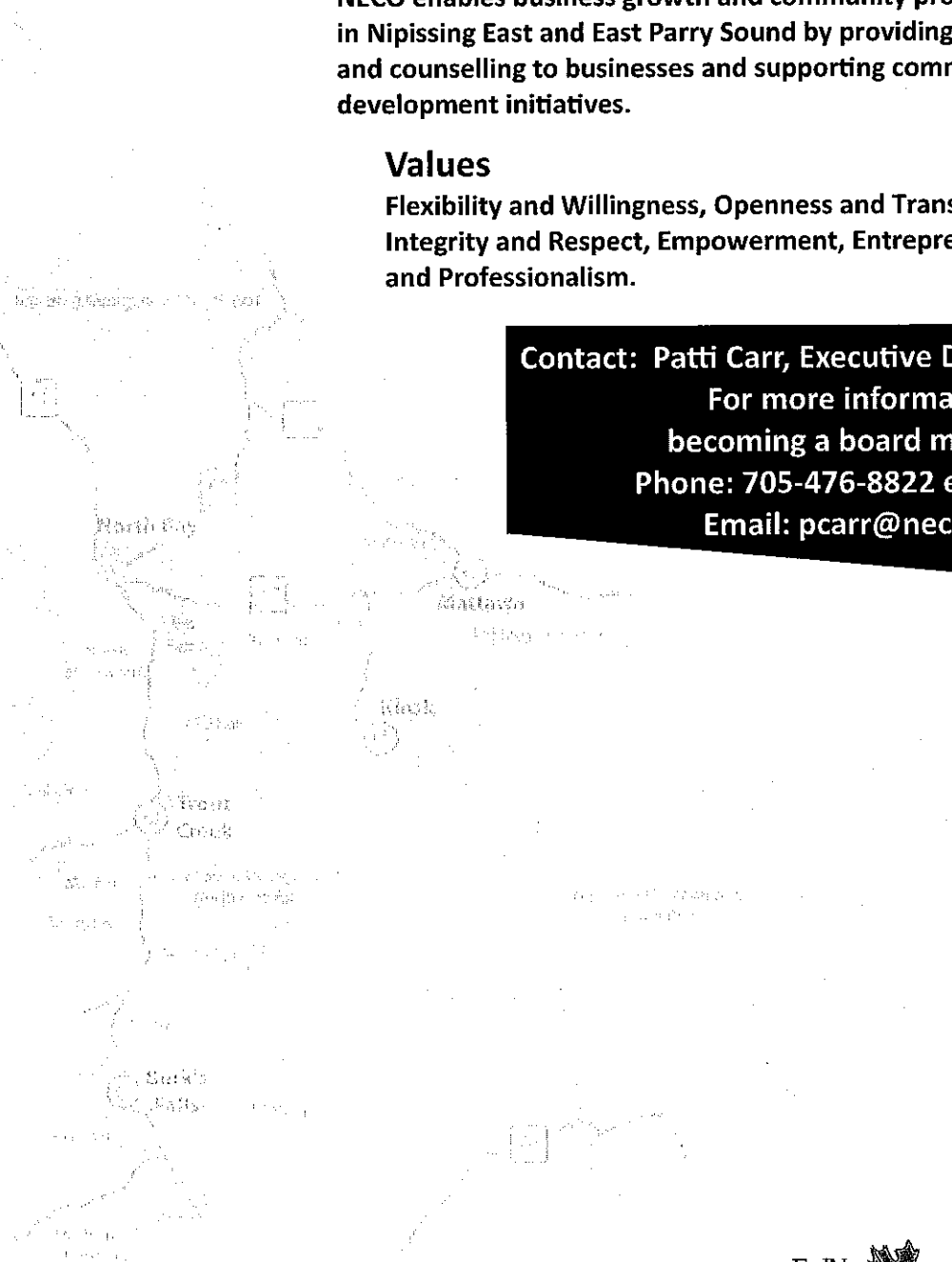
Mission Statement

NECO enables business growth and community prosperity in Nipissing East and East Parry Sound by providing loans and counselling to businesses and supporting community development initiatives.

Values

Flexibility and Willingness, Openness and Transparency, Integrity and Respect, Empowerment, Entrepreneurship and Professionalism.

Contact: Patti Carr, Executive Director
For more information on
becoming a board member.
Phone: 705-476-8822 ext. 100
Email: pcarr@neco.on.ca



NECO Community Futures Development Corporation is looking for new members for the Board of Directors. We are seeking to gain representation on the board from individuals who fit into one or more of the following descriptions.

Target Areas:

- Bonfield
- Callander
- Central Almaguin
- Chisholm
- Mattawa
- North Algonquin
- Nipissing
- Powassan
- Redbridge
- South Almaguin
- Tilden Lake

Target Expertise:

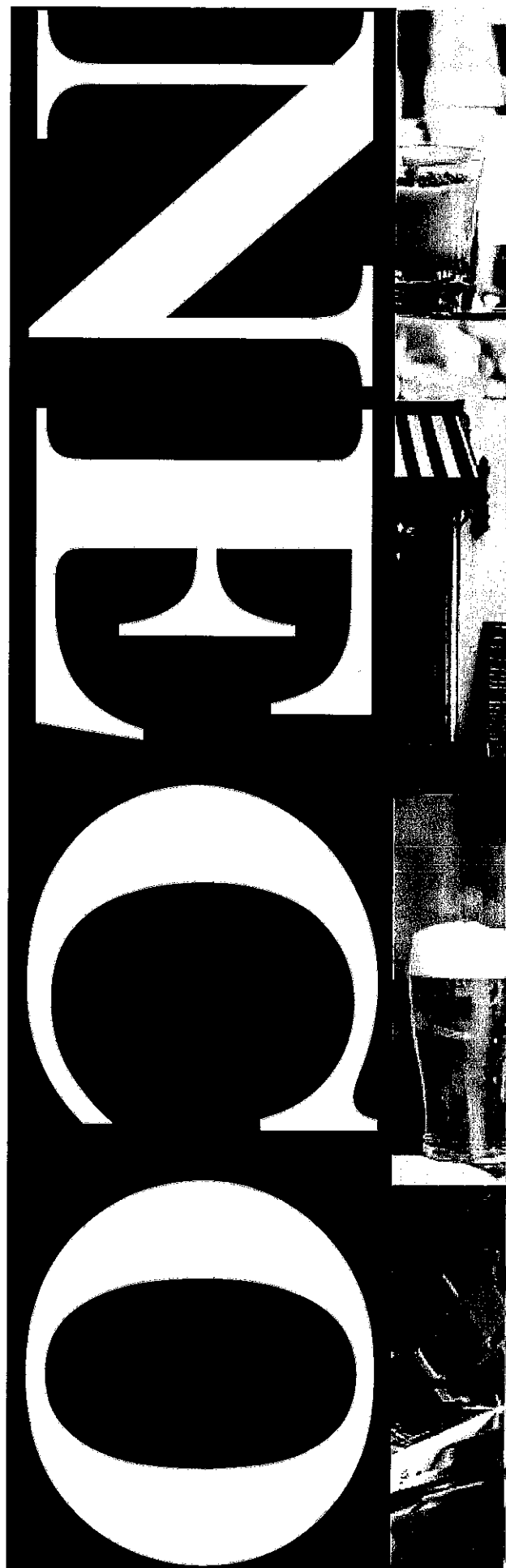
- Administration
- Education
- Entrepreneurship
- Human Resources
- Digital Economy
- Legal

Sector Specific:

- Agriculture & Food Processing
- Forestry & Value Added Products
- Healthcare
- Manufacturing
- Mining Supply & Services
- Tourism

Target Demographics:

- Francophone
- Indigenous
- LGBTQ+
- Women
- Persons with Disabilities
- Visible Minorities
- Youth





NECO Community Futures Development Corporation

(Nipissing East and East Parry Sound districts)

Historical Data for NECO (1987 to 2019 - 33 years):

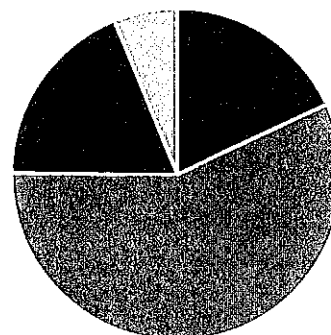
Total: **\$25 Million in Investments** in SMEs: start-ups and expansions
North Bay: \$15 Million (60%)
Outlying/Rural: \$10 Million (40%)
Total GDP: \$107.5 Million
Total Jobs: 2,456 Created; 1,847 Maintained

Two (2) Years of COVID-19 Pandemic Investments (April 2020 to March 2022)

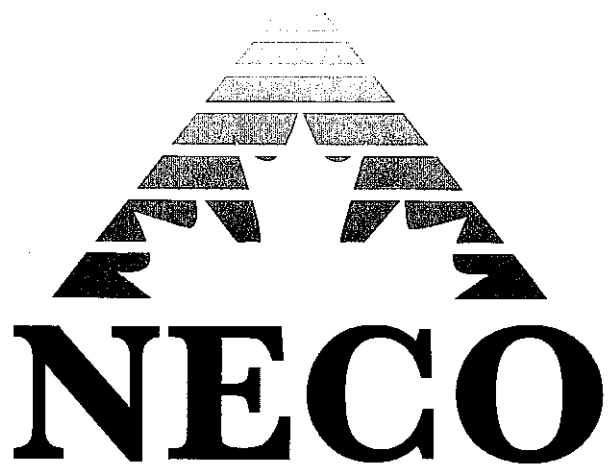
⇒ **Regular Terms Loans** to 31 clients totaling \$1,563,693

⇒ **New Loans & Grants** to assist SMEs during the pandemic totaling **\$5,266,519**

- **Emergency Covid Loans** - up to \$50,000 per client finalized May 2020 totaling \$868,000 (18 clients)
- **Four Seasons of RRRF (Regional Relief Recovery Fund)** finalized June 2021 totaling \$4,000,667 (83 clients - Similar to CEBA Loans provided by the Banks/CUs. Up to \$40,000 with 25% forgiveness if paid back by December 31, 2023; and additional \$20,000 with 50% forgiveness if paid back by December 31, 2023; interest free. If unpaid by December 31, 2023, the full amount reverts to a loan and interest begins as of January 1, 2024 at 5%, to be paid back in full by December 31, 2025.)
- **Community Economic Development (CED) Initiatives (2020 to 2022)** total grants of \$100,000 (5 projects)
 - Almaguin Regional Support Program 2020 - digital advancement, PPE, and Delivery Program (supported 70 businesses)
 - TBC Recovery Support Program 2020 - micro-grants, managing through crisis and risk assessments (21 participants)
 - TBC Triple A Program 2021 - 360 degree screening tool to recognize gaps and create an action plan for opportunities (13 participants)
 - Staycation Almaguin 2021 - supporting entertainers, crafters, SMEs - over 132 events/experiences over 27 weeks (participation 12,961 residents/visitors, both live and virtual; 128 businesses promoted)
 - iCAMP - Rapid Response for SMEs - business planning, prototyping, feasibility studies, 3-month program (January to March 2022) - still to report
- **PCPS (Post-Covid Professional Services)** to May 2021 - up to \$5,000 per client, totaling \$146,969 (33 clients)
- **CSPP (Covid Safety Protocol Program)** to June 2021 - up to \$5,000 per client, totaling \$150,873 (51 clients)

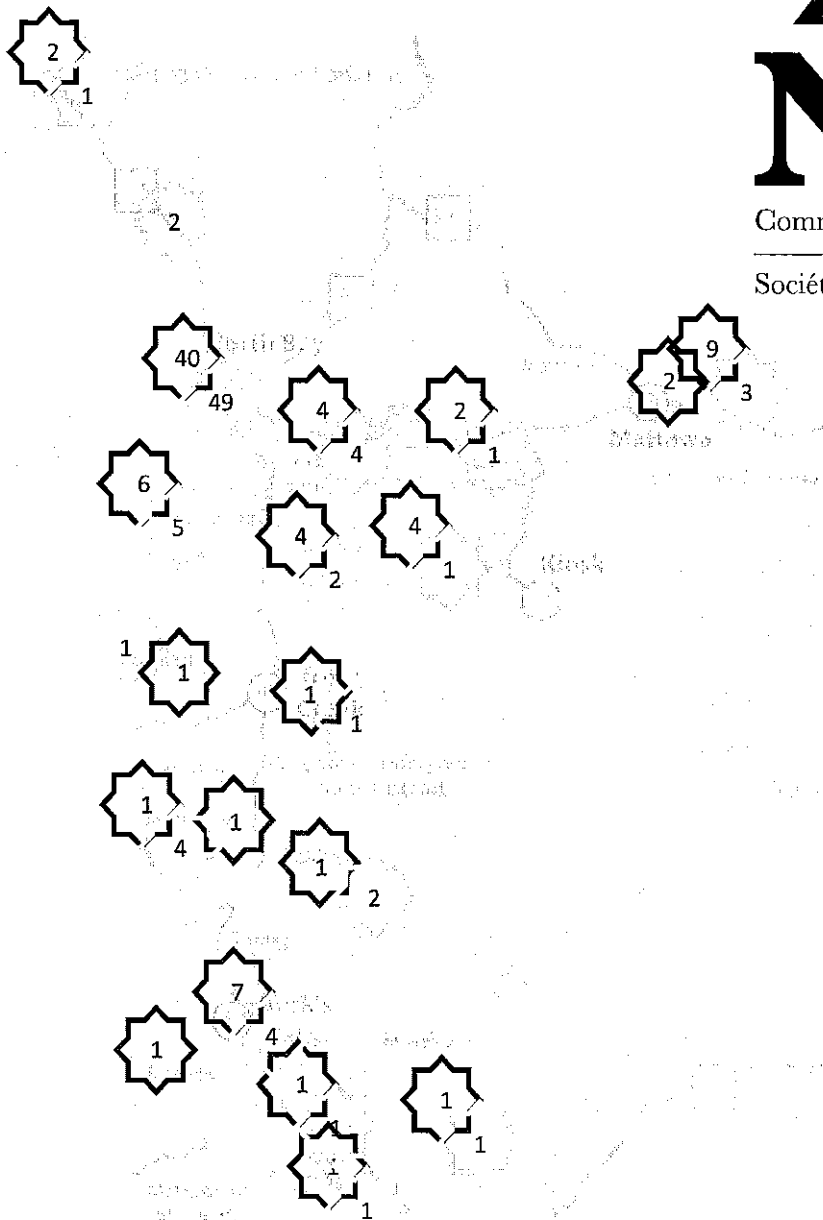


■ Regular Term Loans (\$1.16 million) ■ COVID/RRRF Loans (\$3.7 million)
■ Potential Forgiveness (\$1.2 million) ■ Grants (\$397,842)





Community Futures Development Corporation


Société d'aide au développement des collectivités



Current client locations in Nipissing East & East Parry Sound districts - as of December 2021

 = Regular Term Loans
Pool Clients (Host)
Up to \$750,000

 = Regular Term
Loans/Covid Loans
Up to \$300,000

 = RRRF Clients
Up to \$60,000

Grants up to \$5,000 in 2021

33 Clients for PCPS
and 51 Clients CSPP
= 84 clients

- 1 Bonfield
- 5 Callander
- 1 Corbeil
- 9 Burk's Falls
- 1 Emsdale
- 1 Marten River
- 3 Mattawa
- 2 Nipissing
- 52 North Bay
- 5 Powassan
- 3 South River
- 1 Sundridge

PO Box 488
201 Atwood Avenue
Rainy River, ON
P0W 1L0




Office Phone: (807) 852-3244
Clerk Phone: (807) 852-3978
Fax: (807) 852-3553
Email: rainyriver@tbaytel.net
Website: www.rainyriver.ca

5

Town of Rainy River

RESOLUTION

MOVED BY  DATE: May 9, 2022

SECONDED BY  RESOLUTION: 20-009

"WHEREAS Section 21 of the *Public Transportation and Highway Improvement Act* allows the Minister of Transportation to designate a highway or part of a highway as a connecting link between parts of the King's Highway or as an extension of the King's Highway, to be constructed and maintained by the road authority having jurisdiction over the highway or part of the highway;

AND WHEREAS the Ministry of Transportation (MTO) Connecting Link Program does not provide sufficient funding to adequately provide for the high cost of maintaining these Connecting Links;

AND WHEREAS this may lead to hazardous road conditions;

AND WHEREAS these Connecting Links were once maintained by the Province of Ontario;

NOW THEREFORE BE IT RESOLVED THAT care and maintenance of these Connecting Links in small or rural municipalities, such as the 2.70 km of Atwood Avenue (Highway 11) in Rainy River, be returned to the MTO.

AND FURTHER THAT this resolution be sent to the Minister of Transportation, the MPP for Kenora-Rainy River and to all Ontario Municipalities."

ABSTAIN _____
AYES _____
NAYES _____

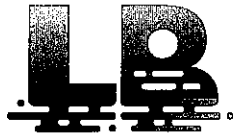
CARRIED ☒ _____
DEFEATED _____

L. ARMSTRONG _____
D. EWALD _____
B. HELGESON _____
N. IVALL _____
M. KREGER _____
G. PASLOSKI _____
P. WHITE _____


MAYOR OR ACTING MAYOR



in the heart of Ontario's Sunset Country



**LAKE
OF BAYS**
• MUSKOKA •

T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

April 12, 2022

Via email: TC.MinisterofTransport-MinistredesTransports.TC@tc.gc.ca

Minister of Transport Canada
5th Floor
777 Bay St.
Toronto, ON
M7A 1Z8

Dear Hon. Omar Alghabra,

RE: Notice of Motion – Floating Accommodations

On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that the above-noted motion was presented at the last regularly scheduled Council meeting on April 12, 2022 and the following resolution was passed.

“Resolution #8(a)/04/12/22

WHEREAS floating accommodations have become a growing concern in that they will affect the environment, character, tranquillity and the overall enjoyment of Lake of Bays and regulating these floating accommodations is a top priority for the Township of Lake of Bays;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays hereby requests that Transport Canada amend the Canada Shipping Act 2001 by adding the following to the Act:

- All vessel greywater be discharged into a holding tank and disposed of as per Provincial regulations for new vessels; and
- All floating accommodations are required to conform to all Provincial and municipal regulations and by-laws.

...2



**LAKE
OF BAYS**
• MUSKOKA •

T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

Page 2

AND FURTHER THAT the Council of the Corporation of the Township of Lake of Bays hereby requests that Northern Development, Mines, Natural Resources and Forestry (NDMNRF) amend Ontario Regulation 161/17 to include the following:

- **Post signs to restrict floating accommodation/camping on the water in southern Ontario (Muskoka south) and that a permit from the NDMNRF is required and a permit will not be granted without the consent of the local municipality;**
- **Camping is reduced from 21 days to 7 days;**
- **Not permit any camping on the water within 300m of a developed lot or within a narrow water body of 150m; and**
- **Should a municipality have more restrictive by-laws related to camping, these by-laws would apply.**

AND FURTHER, THAT Council hereby directs the Clerk to forward this resolution to the Minister of Transport Canada, the Premier of Ontario, Scott Aitchison, MP, Norm Miller, MPP, Minister of Northern Development, Mines, Natural Resources and Forestry (NDMNRF), Association of Municipalities of Ontario and all municipalities in Ontario.

Carried."

In accordance with Council's direction, I am forwarding you a copy of the resolution for your reference.

Please do not hesitate to contact me should you have any questions or require clarification in this regard.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC*,
Director of Corporate Services/Clerk

CS/lv

Copy to:

Premier of Ontario
Member of Parliament,
Local member of Provincial Parliament
Minister of Northern Development, Mines, Natural Resources & Forestry
Association of Municipalities
Municipalities in Ontario



May 18, 2022

Federation of Canadian Municipalities (FCM);

Association of Municipalities of Ontario (AMO);

Sent via email: resolutions@fcm.ca ; policy@amo.on.ca

To Whom it may concern:

Please be advised that Brantford City Council at its Special City Council meeting held May 17, 2022 adopted the following:

5.1 Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School

WHEREAS the Truth and Reconciliation Commission Final Report, 2015 confirmed that Residential Schools were part of a coherent policy implemented by the Federal Government to eliminate Indigenous people as distinct Peoples and to assimilate them into Christian society against their will; and

WHEREAS the Deputy Minister of Indian Affairs Duncan Campbell Scott outlined the goals of that policy in 1920, when he told a parliamentary committee that "our object is to continue until there is not a single Indian in Canada that has not been absorbed into the body politic..."; and

WHEREAS the Truth and Reconciliation Commission Final Report, 2015 also confirmed that despite the coercive measures that the government adopted, it failed to achieve its policy goals. Although Indigenous Peoples and cultures have been badly damaged, they continue to exist; and

WHEREAS the former Mohawk Institute Residential School operated from 1831 to 1970 within the boundaries of what is now the City of Brantford; and

WHEREAS Survivors have released statements of missing, murdered, and buried students; and

WHEREAS, to date, the unmarked burials of over 7000 missing Indigenous children have been discovered nation-wide; and

WHEREAS, following the May 2021 announcement by Tk'emlúps te Secwépemc First Nation of locating 215 potential burials of children in unmarked graves at the Kamloops Indian Residential School in British Columbia, the Survivors of the Mohawk Institute,

along with their families and community members called on the Federal and Provincial governments to support a search for the remains of missing children who may have been buried on the Mohawk Institute's grounds and the surrounding area; and

WHEREAS, as of November, 2021, a search, led by the Survivors' Secretariat, of the Mohawk Institute Residential School grounds and over 200 hectares of land associated with the school began; and

WHEREAS Survivors of the Mohawk Institute Residential School are demanding the release of all Federal and Provincial documents related to the former Mohawk Institute Residential School; and

WHEREAS staff of the City of Brantford are currently undertaking a search of City records and archives for any documents, maps, or other relevant information related to the operation of the Mohawk Institute Residential School in order to release this information to the Survivors' Secretariat to aid in the search for truth, justice and healing; and

WHEREAS this Council is committed to working to advance reconciliation and renewed relationships with First Nations; and

WHEREAS the Truth and Reconciliation Commission of Canada issued 94 Calls to Action, thirteen of which are directed at municipal governments;

NOW THEREFORE BE IT RESOLVED:

- A. THAT the Council of The Corporation of the City of Brantford respectfully REQUESTS THE IMMEDIATE RELEASE, to the Survivors' Secretariat, of all documents in the possession of the Government of Canada or the Government of Ontario and the Anglican Church related to the former Mohawk Institute Residential School now located on Six Nations of the Grand River Territory, within the geographic boundaries of the City of Brantford; and
- B. THAT the Clerk BE DIRECTED to send a copy of this resolution to: Prime Minister Justin Trudeau; Premier Doug Ford; Minister of Crown-Indigenous Relations Marc Miller; Minister of Indigenous Services, Patty Hajdu; Minister of Indigenous Affairs, Greg Rickford; Linda Nicholls, Primate of the Anglican Church of Canada; MPP Will Bouma; MP Larry Brock, Mayor David Bailey; Chief Mark Hill; Chief Stacey Laforme; and the Survivors' Secretariat; and
- C. THAT the Clerk BE DIRECTED to send a copy of this resolution to the Federation of Canadian Municipalities (FCM) and the Association of Municipalities Ontario (AMO) for circulation to all municipalities in Ontario with an invitation to adopt a similar resolution, and, specifically, to those located within the Haldimand Tract,

including: Haldimand County; the County of Brant; the City of Cambridge; the City of Kitchener; the City of Waterloo; and the Region of Waterloo.

I trust this information is of assistance.

Yours truly,



Tanya Daniels
City Clerk, tdaniels@brantford.ca

Cc All Ontario Municipalities
Survivors' Secretariat

CITY OF VAUGHAN

8

EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2022

Item 2, Report No. 11, of the Committee of the Whole (Working Session), which was adopted, as amended, by the Council of the City of Vaughan on March 22, 2022, as follows:

By approving the recommendation contained in Communication C276, resolution from Councillor Alan Shefman and Councillor Marilyn Iafrate, dated March 8, 2022, as amendment, to read as follows:

Whereas, the City of Vaughan recognizes the urgency of developing a comprehensive province-wide policy to address the urgent issue of affordability of housing;

Whereas, the City has embarked on developing its own policy on affordable housing;

Whereas, the City of Vaughan has an Official Plan that establishes a desired urban structure to guide its land uses throughout the city;

Whereas, the City undertakes regular reviews of its Official Plan, as required by the Planning Act, to ensure land use decisions are consistent with the Provincial Policy Statement and reflective of the community visions;

Whereas, the City's Official Plan encourages significant growth to the urban growth Centre, mobility hubs and major transit station areas to take advantage of mass transit services and protect the character of established residential areas;

Whereas, the City's Official Plan designates sufficient lands to meet its future growth needs based on provincial growth forecasts and serves as a critical policy document to coordinate between infrastructure and growth;

Whereas, the City's Official Plan is developed and updated based on technical studies and thorough extensive community and stakeholder consultations as required by the Planning Act;

Whereas, the province has established a Housing Affordability Task Force, without municipal representation, that has released 55 recommendations in its draft report on January 25, 2022, that could significantly impact land use planning at municipal level;

Whereas, there are many factors that can influence housing affordability, e.g. lack of Provincial infrastructure investment, immigration policy, backlog of cases at OLT, labour and material costs, income and inflation, as well as complex and sometimes conflicting Provincial policies; and

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2022

Whereas, many of the recommendations of the Housing Affordability Task Force would result in both local planning decisions being fundamentally undermined and download the burdens of the housing crisis to municipalities and their residents to the point that the quality of life of our residents would be seriously threatened;

NOW THEREFORE BE IT RESOLVED:

1. *That as a first step in the process of developing a policy on housing affordability, that a fulsome and comprehensive definition of "affordable housing" be developed in consultation with municipalities and other interested parties;*
2. *That the City of Vaughan support all efforts at all levels of government to increase housing supply that is fair to both existing and future residents;*
3. *That the City of Vaughan be fully committed to working with all levels of government to develop an effective strategy to provide affordable housing;*
4. *That the City of Vaughan express its grave concerns to the local MPPs and the Province of Ontario about the Housing Affordability Task Force report for lack of municipal involvement and consultation; and*
5. *That the Province of Ontario be requested to conduct, with all due haste, a thorough consultation with municipalities and appropriate interested parties prior to developing and releasing any policy based on the Housing Affordability Task Force recommendations; and*
6. *BE IT FURTHER RESOLVED That a copy of this Motion and Communication C280 (attached), memorandum from the Deputy City Manager, Planning & Growth Management, dated March 15, 2022, be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and*
7. *BE IT FINALLY RESOLVED That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for consideration.*

By approving the recommendation contained in Communication C285, resolution from Councillor Alan Shefman and Councillor Marilyn Iafrate, dated March 22, 2022, as follows:

Whereas Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy;

(8)

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2022

Whereas an Official Plan is developed through extensive public consultation to ensure, "that future planning and development will meet the specific needs of (our) community";

Whereas the Vaughan Official Plan includes provisions that encourage development of all forms of housing including the need for attainable housing in our community;

Whereas our Official Plan is ultimately approved by the province;

Whereas it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the City of Vaughan Official Plan;

Whereas it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the City of Vaughan Official Plan;

Whereas municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board) an appointed body that is not accountable to the residents of Vaughan;

Whereas the OLT has the authority to make a final decision on planning matters based on a "best planning outcome" and not whether the proposed development is in compliance with municipal Official Plans or the needs of the community;

Whereas all decisions - save planning decisions - made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process;

Whereas Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans;

Whereas municipalities across this Province are forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time-consuming OLT hearings; and

Whereas lengthy and costly OLT hearings add years to the development approval process and acts as a barrier to municipal development; and

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2022

NOW THEREFORE BE IT RESOLVED that the Government of Ontario be requested to immediately establish a comprehensive and wide-ranging process that includes the participation of municipalities and other interested parties, to determine an alternative land use planning appeals process to replace the OLT in order to establish a fair and efficient appeal process in Ontario; and

BE IT FURTHER RESOLVED that a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

BE IT FINALLY RESOLVED that a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for consideration; and

By receiving the following Communications:

C149. Mario Marmora, South Maple Ratepayers Association, dated March 1, 2022; and

C280. Memorandum from the Deputy City Manager, Planning & Growth Management, dated March 15, 2022.

2. RESOLUTION SUPPORTING MUNICIPAL FINAL AUTHORITY FOR DEVELOPMENT PLANNING (REFERRED FROM FEBRUARY 15, 2022 COUNCIL MEETING)

The Committee of the Whole (Working Session) recommends:

- 1. That the recommendation contained in the following report of the Deputy City Manager, Legal and Administrative Services & City Solicitor, and Deputy City Manager, Planning and Growth Management, dated March 2, 2022, be approved;**
- 2. That in accordance with Communication C6., the recommendations contained in the resolution of Councillor Iafate and Councillor Shefman, dated February 8, 2022, be approved, subject to the following changes:**
 - 1. That Recommendation 1 be replaced with the following:**
 - 1. That the Government of Ontario be requested to immediately engage municipalities to determine**

CITY OF VAUGHAN



EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2022

an alternative land use planning appeals process in order to dissolve the OLT and eliminate one of the most significant sources of red tape delaying the development of more attainable housing in Ontario;

3. That staff draft a response to the Report of the Ontario Housing Affordability Task Force, in the form of a resolution or letter, which outlines staff and Council's concerns with its recommendations, to be considered at the Council meeting of March 22, 2022;
4. That the staff presentation and Communication C7., presentation material, entitled *"Resolutions Supporting Municipal Final Authority for Development Planning"*, dated March 2, 2022, be received; and
5. That the following communications be received:
 - C2. Robert Kenedy, Mackenzie Ridge Ratepayers' Association, Georgia Crescent, Vaughan, dated February 28, 2022;
 - C3. Heidi Last, dated February 28, 2022;
 - C4. Catherine Lazaric, dated February 28, 2022; and
 - C5. Ron Moro, Tasha Court, Vaughan, dated March 1, 2022.

Recommendations

1. That Council receive this report for information.

DATE: March 15, 2022

TO: Mayor and Members of Council

FROM: Haiqing Xu, Deputy City Manager, Planning & Growth Management

RE: **COMMUNICATION – March 22, 2022, Council**
Item #2, Report #11, Committee of the Whole (WS)
**RESOLUTION SUPPORTING MUNICIPAL FINAL AUTHORITY
FOR DEVELOPMENT PLANNING**
Additional Staff Input on the Housing Affordability Task Force Report

Purpose

To provide further staff analyses/opinions in addition to the staff comments presented to Committee of the Whole Working Session on March 2, 2022, with respect to the recommendations contained within the Affordability Task Force report released on February 8, 2022.

Analysis

The Housing Crisis Has Complex Causes

Population growth, low supply of new homes, decreasing rental units, record low interest rate, increasing material and labour costs, and the general desire to live in or near the city can all be factors that may change the balance between housing supply and demand. Thus, a collective effort from all levels of government, as well as developers and communities, is needed to address the current housing crisis.

Municipalities have a significant role to play to help increase the supply of new homes through expediting planning approvals, infrastructure developments and issuance of building permits. In the meantime, municipalities also have the responsibility to protect community characters and ensure quality of living in existing communities.

Staff support all efforts to increase housing supply. Planning staff have been working closely with colleagues of other departments to explore in detail opportunities to streamline the development approval process and will be reporting to Council our findings and the progress of ongoing efforts next month. Through the process, we have discovered some other factors contributed to missed deadlines and slow processing, which include the province's own reply to circulations, timely input from required agencies and stakeholders and the quality of the initial applications and subsequent submissions. Staff believe the province should consider simplifying its own regulations,

delegating certain approval authorities, and leading by policy – no micromanaging municipalities - to help speed up development approval process, cut red tape, and get homes built quicker.

“As-of-right” Approvals Allow Intensification to Spread to Existing Communities

Staff are gravely concerned with the following recommended "as of right" developments and approvals:

- Up to four units and up to four storeys on a single residential lot;
- Secondary suites, multi-tenant housing, conversion of underutilized or redundant commercial properties to residential or mixed residential and commercial use;
- Zoning up to unlimited height and unlimited density in the immediate proximity of individual major transit stations within two years if municipal zoning remains insufficient to meet provincial density targets;
- Zoning of 6 to 11 storeys with no minimum parking requirements on any streets utilized by public transit (including streets on bus and streetcar routes).

These recommendations would lower design standard and allow intensification to spread to the existing neighbourhoods where there is no major infrastructure improvement to support such a growth. If implemented, municipal councils will no longer have the authority to decide on these developments, and instead they will receive all complaints about reduced quality of life, e.g. lowered water pressure, excessive street parking, and shadowed backyards.

Staff believe “as-of-right” permissions need to be fully and carefully re-assessed to ensure conformity, good planning, and the best interests of the public are protected. Limited site specific “as-of-right” approvals may be considered, but not a broad application as recommended.

Treating All Municipalities Homogeneously is not Good Planning

The City of Vaughan has convenient access to highways and passenger GO rail services. It is also the only municipality that has a TTC subway station outside the City of Toronto. Its preferred location together with major infrastructure improvements allows the City to plan and support significant intensifications in areas such as the Vaughan Metropolitan Centre, Yonge and Steeles area, and many Major Transit Station Areas. These developments have already contributed and will continue to significantly contribute to the housing supply and thus help ease the housing crisis.

What the City has been experiencing is not easily transferrable to another municipality. The recommended province-wide zoning standards or prohibitions by the task force would cause all municipalities to consider their land use regulations homogeneously, and limit their authorities to regulate minimum lot sizes, maximum building setbacks, minimum heights, angular planes, shadow rules, front doors, building depth, landscaping, floor space index, heritage view cones, and parking requirements based on planning merit and in accordance with their respective Official Plans.

Official Plan Authority Must be Protected

Official Plan is a very important local planning tool to establish the desired urban structure and land uses throughout the City. It is used to direct growth to urban growth centres, mobility hubs and major transit station areas while maintain and protect the character of established residential areas.

The City's Official Plan designates lands that are sufficient to meet future growth needs based on provincial growth forecasts. Also, it is a critical policy document that helps coordinate between infrastructure and growth. The City undertakes regular reviews of the Official Plan, as required by the *Planning Act*, to ensure land use decisions are consistent with the Provincial Policy Statement.

Staff believe the City's Official Plan, once update and approved, should not be subject to further appeals, so that its policies can be immediately translated to zoning regulations to guide and expedite development approvals.

For more information, contact Christina Bruce, Director, Policy Planning & Special Programs at ext. 8231.

Approved by

A handwritten signature in black ink, appearing to read 'Haiqing Xu', written in a cursive style.

Haiqing Xu, Deputy City Manager,
Planning & Growth Management



**BONFIELD TOWNSHIP
OFFICE OF THE MAYOR**

365 HIGHWAY 531

BONFIELD ON P0H 1E0

Telephone: 705-776-2641 Fax: 705-776-1154

Website: <http://www.bonfieldtownship.com>

Email: rmclaren@bonfieldtownship.com

9

Township of Bonfield

Emergency Notification System

Termination of an Emergency

I, Randall McLaren, Mayor of the Township of Bonfield, hereby declare a state of local Emergency terminated as of 9:00 am Thursday May 26, 2022, in accordance with the Emergency Management and Civil Protection Act R.S.O. 1990, c E.9 s.4. (1) due to the emergency described herein:

Covid 19 Pandemic

for an Emergency Area or part thereof described as:

the entire Municipality

Signed: 

Title: MAYOR

Dated: MAY 26, 2022 at 9.00 AM (time)

in the Municipality of: The Township of Bonfield

(Note: Fax to EMO Duty Officer @ 416-314-0474)

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

Office of the Minister

Bureau du ministre

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
www.ontario.ca/OMAFRA

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
www.ontario.ca/MAAARO



Ontario

April 8, 2022

Cindy Pigeau
Clerk/Treasurer
Municipality of Calvin
clerk@calvintownship.ca

Dear Ms. Pigeau,

The Canadian Food Inspection Agency (CFIA) has confirmed cases of highly pathogenic avian influenza (H5N1) in Ontario.

While the CFIA leads the disease response for highly pathogenic avian influenza, and has imposed permitting requirements in defined areas of the province, I am writing to inform you and your constituents that Ontario is taking action to help limit the spread of the virus in the province.

On the advice and recommendation of the Chief Veterinarian for Ontario, I have issued a Minister's Order under the *Animal Health Act, 2009*, for the purpose of limiting the commingling of birds from different locations in Ontario, in order to reduce the likelihood of disease transmission in domestic birds by limiting direct contact.

Effective April 9, 2022, this Order temporarily prohibits events where birds commingle, such as bird shows, bird sales and swaps, portions of fairs where birds are exhibited, sport and educational displays where birds are brought from multiple locations, vaccination gatherings for birds from multiple locations, and prohibits the movement of birds to those events. Temporarily reducing direct contact between birds from different locations will limit the spread of avian influenza and protect flock health. This Order will expire on May 9, 2022, but may be extended if required.

This Order builds on the government's actions to limit the spread of avian influenza, including increasing surveillance and testing capacity and providing education and resources for all those along the poultry supply chain. As well, the Ontario government has expanded mental health supports for farmers and their families.



Foodland
ONTARIO
Terre nourricière

Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1, rue Stone ouest, Guelph (Ontario) N1G 4Y2

I also continue to encourage your constituents to further enhance their biosecurity measures.

If your municipality permits backyard flocks, I strongly encourage you to share these essential resources with them. Additionally, I am asking you to take a proactive approach in limiting public events that involve the commingling of birds.

Avian influenza subtype H5N1 has been identified in Ontario, and eight other provinces, including Nova Scotia, and Alberta, as well as numerous US states. Avian influenza is not a threat to food safety but impacts domesticated and wild birds. Ontario poultry and eggs are safe to eat when, as always, proper handling and cooking takes place. People working with poultry should take additional precautions and are strongly encouraged to follow all public health guidelines and maintain strict biosecurity.

I understand that temporarily stopping participation in these activities is disappointing news for many Ontario farmers, bird owners and hobbyists. By pausing these activities in the short term, I firmly believe we will help protect the poultry industry for the long term.

For more information on the Minister's Order, please visit [NEWSROOM](#) and [OMAFRA's Avian Influenza webpage](#).

The Ontario Ministry of Agriculture, Food and Rural Affairs continues to monitor this quickly developing situation and may implement further measures as part of the response to this disease.

I appreciate your cooperation as we continue to work together to enhance biosecurity and reduce the spread of avian influenza.

Sincerely,



Lisa M. Thompson

Minister of Agriculture, Food and Rural Affairs

Resources:

- [OMAFRA Avian Influenza Website](#)
- [CFIA Avian Biosecurity – Protect Poultry, Prevent Disease](#)
- [Checklist to Implementing an Effective Biosecurity Plan](#)
- [Suggested Solutions for Farmers – Deterring Migratory Birds](#)
- [Biosecurity Recommendations for Small Flock Poultry Owners](#)
- [How to prevent and detect disease in backyard flocks and pet birds](#)
- [Biosecurity for Small Poultry Flocks During High Risk Periods for Avian Influenza](#)
- [Mental health resources for farmers](#)

11

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-1674

April 6, 2022

Dear Head of Council:

For the past two years, you, your council colleagues and municipal staff have been at the forefront of the response to COVID in Ontario. I deeply appreciate your continued collaboration with the province and your inspiring dedication.

With key public health and health system indicators continuing to remain stable or improve, Ontario is cautiously and gradually easing public health and workplace safety measures with all remaining measures, directives and orders to end by April 27, 2022.

Today I am writing to inform you of the status of the emergency orders that were led by my ministry and made in early 2020 under the *Emergency Management and Civil Protection Act*, and later continued under the *Reopening Ontario Act, 2020*, to help municipalities address some of the challenges brought on by the pandemic.

The Work Deployment Measures for Municipalities Order will end on April 27, 2022

Since April 16, 2020, O. Reg. 157/20, Work Deployment Measures for Municipalities (order) provided municipalities with the flexibility to deploy certain staff to where they were needed most in response to COVID-19 pressures.

The order was a temporary measure and, in line with the province's lifting of public health measures, it will end on April 27, 2022.

Any deployments your municipality has made using the authority in the order will need to end by April 27, 2022. If your municipality is relying on the order to deploy staff, it is important to work collaboratively and in good faith with your bargaining agents to develop staffing plans beyond April 27, 2022.

The Patios Order will end on April 27, 2022

O. Reg. 345/20, Patios, eliminated Planning Act requirements for notice and public meetings and removed the ability to appeal when municipalities passed temporary use by-laws for new or expanded restaurant and bar patios. This allowed municipalities to pass or amend these by-laws quickly to address local circumstances and needs as they evolved.

The order was a temporary measure and, in line with the province's lifting of public health measures, will end on April 27, 2022.

As the order will end on April 27, 2022, your municipality may wish to consider making any necessary changes to temporary use by-laws for restaurant and bar patios prior to this date. Changes were made as part of Bill 13, the *Supporting People and Businesses Act, 2021* in December 2021 to help streamline the planning system and provide municipal councils broader authority to allow more planning decisions to be made by committees of council or staff. Municipalities can now delegate decisions dealing with minor amendments to zoning by-laws, such as temporary use by-laws, should they choose to (and subject to having appropriate official plan policies in place).

Temporary Health or Residential Facilities

O. Reg 141/20 came into effect on April 9, 2020. It has exempted temporary shelters and health facilities, established to respond to the effects of the pandemic, from the requirement to obtain a building permit or a change of use permit under the Building Code Act, from complying with the technical requirements of the Building Code and with certain by-laws and approvals under the Planning Act, subject to certain conditions related to protecting public health and safety.

This order will also end on April 27, 2022. I understand that some of these temporary facilities are still in use to respond to the effects of the pandemic. I intend to make amendments to the Building Code that would continue to exempt these facilities from the need for a building permit and compliance with the Building Code on a temporary basis, while ensuring they continue to be regularly inspected. Your municipality may wish to consider if any new temporary use or zoning by-laws or amendments to existing temporary use or zoning by-laws may be needed before the order ends on April 27, 2022.

There may be other emergency orders that are ending and may impact your municipality. For the latest information, please visit the government's page on [COVID-19 emergency information](#).

If your municipality has any questions about any of the changes outlined above, we encourage your staff to contact [your local Municipal Services Office](#).

Thank you again for your continued support in protecting the health and well-being of Ontarians while delivering the services they depend upon.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

C: Chief Administrative Officers
Municipal Clerks
Kate Manson Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

Chitra Gowda appointed new CAO at NBMCA



NORTH BAY - MATTAWA
CONSERVATION
AUTHORITY
1972-2022 | 50 Years of Conservation



The North Bay-Mattawa Conservation Authority Board Members are pleased to announce the selection of Chitra Gowda as the new CAO of NBMCA.

Chitra brings more than 20 years of experience in collaboration, strategic planning, administration, governance, water program and policy, science and communications. She has worked in consulting, academic, municipal and conservation authority realms.

Chitra was the provincial Source Water Protection Lead at Conservation Ontario for about six years, and more recently was the Senior Manager, Watershed Planning and Source Protection at Conservation Halton. She led and co-led numerous multi-stakeholder initiatives such as knowledge management, communication strategies, climate change assessments and low impact development.

Chitra has worked with public and private sectors, Indigenous peoples, all levels of government and others towards integrated watershed management to meet socio-economic needs and environmental protection.

In 2020, Chitra was awarded the Water's Next Leader Award of the Canadian Water Summit, for demonstrated significant leadership, innovation, and influence in the Canadian water sector. Chitra embraces thinking outside the box, managing change, innovation, data driven actions, and digital transformation.

"I am very excited to begin working in the vibrant North Bay-Mattawa watershed, with its ongoing growth and opportunities surrounded by abundant natural resources. NBMCA is celebrating its 50th anniversary this year, and the significant achievements of the staff and Board are commended. I look forward to our new path ahead!"

Chitra succeeds Brian Tayler, retiring June 30, 2022, whose career in conservation spanned 40 years, including the last 19 years with NBMCA.

Dave Britton
Chair

May 26, 2022

Contact:
Sue Buckle, Manager
Communication & Outreach
sue.buckle@nbmca.ca
Cell: 705-497-4999



**The Town of The Blue Mountains
Council Meeting**

Title: Mayor Soever Notice of Motion May 10, 2022
Date: Tuesday, May 24, 2022

Moved by: Mayor Soever
Seconded by: Councillor Hope

WHEREAS it is in the best interest of good government and the democratic process that all Ontarians have access to candidate information during the upcoming municipal elections; and,
WHEREAS the clerks of some municipalities do not supply the mailing addresses of voters on the voters list to candidates, thereby limiting the access of voters who have mailing addresses outside the municipality to candidate information, effectively disenfranchising them;
BE IT RESOLVED THAT the Council of the Town of The Blue Mountains expresses its support for the inclusion of the mailing addresses of voters on voter's lists provided to candidates;
AND THAT a copy of this resolution be sent to all municipalities in Ontario to ask for their support;
AND THAT a copy of this resolution be sent to the Premier of Ontario and the Minister of Municipal Affairs and Housing;
AND THAT a copy of this resolution be sent to the Canadian Civil Liberties Association

YES: 6

NO: 0

CONFLICT: 0

ABSENT: 1

The motion is Carried

YES: 6

Mayor Soever	Deputy Mayor Bordignon	Councillor Hope	Councillor Matrosovs
Councillor Sampson	Councillor Bill Abbotts		

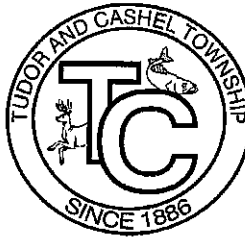
NO: 0

CONFLICT: 0

ABSENT: 1

Councillor Uram

371 Weslemkoon Lake Road
GILMOUR, ON K0L 1W0
clerk@tudorandcashel.com
www.tudorandcashel.com



LIBBY CLARKE, MAYOR
NANCY CARROL, CLERK-TREASURER
613-474-2583 (Phone)
613-474-0664 (Facsimile)

TOWNSHIP OF TUDOR AND CASHEL

April 11, 2022

BY EMAIL ONLY TO: clerk@township.limerick.on.ca

THE TOWNSHIP OF LIMERICK

89 Limerick Lake Road
Gilmour, On K0L 1W0

ATTENTION: Mayor Carl Stefanski

Dear Sir:

At the regular meeting of council held on March 01, 2022, members reviewed your Resolution dated January 17, 2022. The following resolution was adopted:

MOTION NO.: 2022-066
MOVED BY: BOB BRIDGER
SECONDED BY: ROY REEDS

RESOLVED, THAT Council supports Limerick Township request for increased consideration and more accurate reporting methods in the interpretation of the geographic areas that will be benefiting from spraying to combat Gypsy moth infestations as populations for reporting are not as dense in some areas although the devastation is severe.

Carried: LIBBY CLARKE, Head of Council

Sincerely,

Nancy Carrol
Clerk-Treasurer
Enclosure



MUNICIPALITY OF
SHUNIAH

COUNCIL RESOLUTION

Resolution No.: 174-22

Date: May 24, 2022

Moved By: MEGHAN CHOMUT

Seconded By: DON SMITH

THAT Council hereby receives the Community Schools Alliance Action Plan and Social and Economic Impact for Small Communities in Ontario Study;

WHEREAS all students should have the opportunity to attend elementary and secondary school in their home community;

THEREFORE, BE IT RESOLVED THAT:

1. The province increase the Rural and Northern Education Fund (RNEF) to \$50 million;
2. Should the current moratorium on accommodation reviews and school closures be lifted, we ask that the moratorium remain in place for schools that qualify for the RNEF until a thorough review of the education funding formula is completed;
3. Before templates required by the 2018 Pupil Accommodation Review Guide (PARG) are developed, there be consultation with school boards and community groups including the Community Schools Alliance.

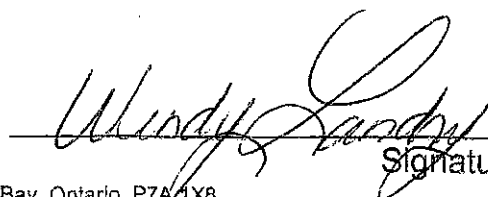
AND FURTHER THAT a copy of this resolution be forwarded to Ontario municipalities, Community Schools Alliance, local MP's and MPP's and the Premier of Ontario.

☒ Carried

☐ Defeated

☐ Amended

☐ Deferred


Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8



COUNCIL RESOLUTION

Resolution No.: 173-22

Date: May 24, 2022

Moved By: RON GIARDETTI

Seconded By: MEGHAN CHOMUT

THAT Council hereby supports the resolution from the Town of East Hawkesbury for the Funding Support for Infrastructure Projects - Bridge and Culvert Replacements in Rural Municipalities; and

BE IT RESOLVED that a copy of this resolution be forwarded to Ontario municipalities, AMO, Premier of Ontario, Provincial Minister of Finance.

☒ Carried

☐ Defeated

☐ Amended

☐ Deferred

Wendy Landry
Signature

Municipality of Shuniah, 420 Leslie Avenue, Thunder Bay, Ontario, P7A 1X8

Ministry of Transportation

Transportation Safety Division

87 Sir William Hearst Avenue
Room 191
Toronto ON M3M 0B4
Tel.: 647-625-8971

Ministère des Transports

Division de la sécurité en matière de transport

87, avenue Sir William Hearst
bureau 191
Toronto ON M3M 0B4
Tél. : 647-625-8971



DATE:

April 14, 2022

SUBJECT:

Temporary Hours of Service Exemption Certificates

As you are aware, as part of the changes related to the definition of road-building machine (RBM) under the *Highway Traffic Act* (HTA) that came into force on July 1, 2017, temporary hours of service exemption certificates have been available to eligible vehicles to help support a smooth transition toward operating as a commercial motor vehicle.

These temporary exemption certificates issued by the Ministry of Transportation will expire on **June 30, 2022**.

Beginning July 1, 2022, operators and drivers of former RBMs and crane support vehicles currently operating under a temporary exemption certificate **will be required** to comply with the hours of service requirements under the HTA and Ontario Regulation 555/06.

Helpful information about the hours of service requirements applicable to commercial motor vehicles is available on the ministry's website:

- The Official Ministry of Transportation (MTO) Truck Handbook
- Commercial Vehicle Operators' Safety Manual

Additionally, as you may be aware, amendments to Ontario Regulation 555/06 will come into force on June 12, 2022 that will mandate the use of Electronic Logging Devices (ELDs) for commercial motor vehicles. To support operators in complying with requirements and align with the Canadian Council of Motor Transport Administrator's recommended approach to the enforcement of the federal ELD mandate, Ontario will provide an education and awareness period until **January 1, 2023**, for drivers of commercial vehicles (without penalties). For information and updates related to ELDs, please visit the ministry's website: Electronic Logging Devices.

Questions about hours of service may be directed to the Ministry of Transportation at CVOR@ontario.ca or by phone at 1-800-387-7736 (within Ontario) or 1-416-246-7166.

Questions specific to ELDs can be directed to cpdo@ontario.ca.

Please share this information with members of your organization. Thank you for your support and assistance in sharing this important information.

Sincerely,

Ramneet Aujla
Assistant Deputy Minister
Transportation Safety Division

19



Ministry of Municipal Affairs and Housing
777 Bay Street,
Toronto, Ontario M5G 2E5

Ministère des affaires municipales et du logement
777 rue Bay,
Toronto (Ontario) M5G 2E5

2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE: 85604
MUNID: 48022
MUNICIPALITY: Calvin Tp
UPPER TIER:
REPAYMENT LIMIT: \$ 290,888

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate		
(a)	20 years @ 5% p.a.	\$ 3,625,111
(a)	15 years @ 5% p.a.	\$ 3,019,321
(a)	10 years @ 5% p.a.	\$ 2,246,162
(a)	5 years @ 5% p.a.	\$ 1,259,394
7% Interest Rate		
(a)	20 years @ 7% p.a.	\$ 3,081,675
(a)	15 years @ 7% p.a.	\$ 2,649,386
(a)	10 years @ 7% p.a.	\$ 2,043,078
(a)	5 years @ 7% p.a.	\$ 1,192,699

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Calvin Tp

MMAH CODE:

85604

Debt Charges for the Current Year

0210	Principal (SLC 74 3099 01)	92,268
0220	Interest (SLC 74 3099 02)	7,451
0299	Subtotal	99,719
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	99,719

Amounts Recovered from Unconsolidated Entities

1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	0
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	Total Debt Charges to be Excluded	0
9920	Net Debt Charges	99,719

1610	Total Revenue (SLC 10 9910 01)	1,623,667
Excluded Revenue Amounts		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	0
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	245,949
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	0
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	0
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	-789
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	-4,608
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	0
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	1,305
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	37,239
2299	Subtotal	279,096
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	-217,858
2610	Net Revenues	1,562,429
2620	25% of Net Revenues	390,607
9930	ESTIMATED ANNUAL REPAYMENT LIMIT	290,888
(25% of Net Revenues less Net Debt Charges)		

* SLC denotes Schedule, Line Column.



Get On ^{Our} ^ Board!

Vision Statement

A region with opportunities for employment and quality of life.

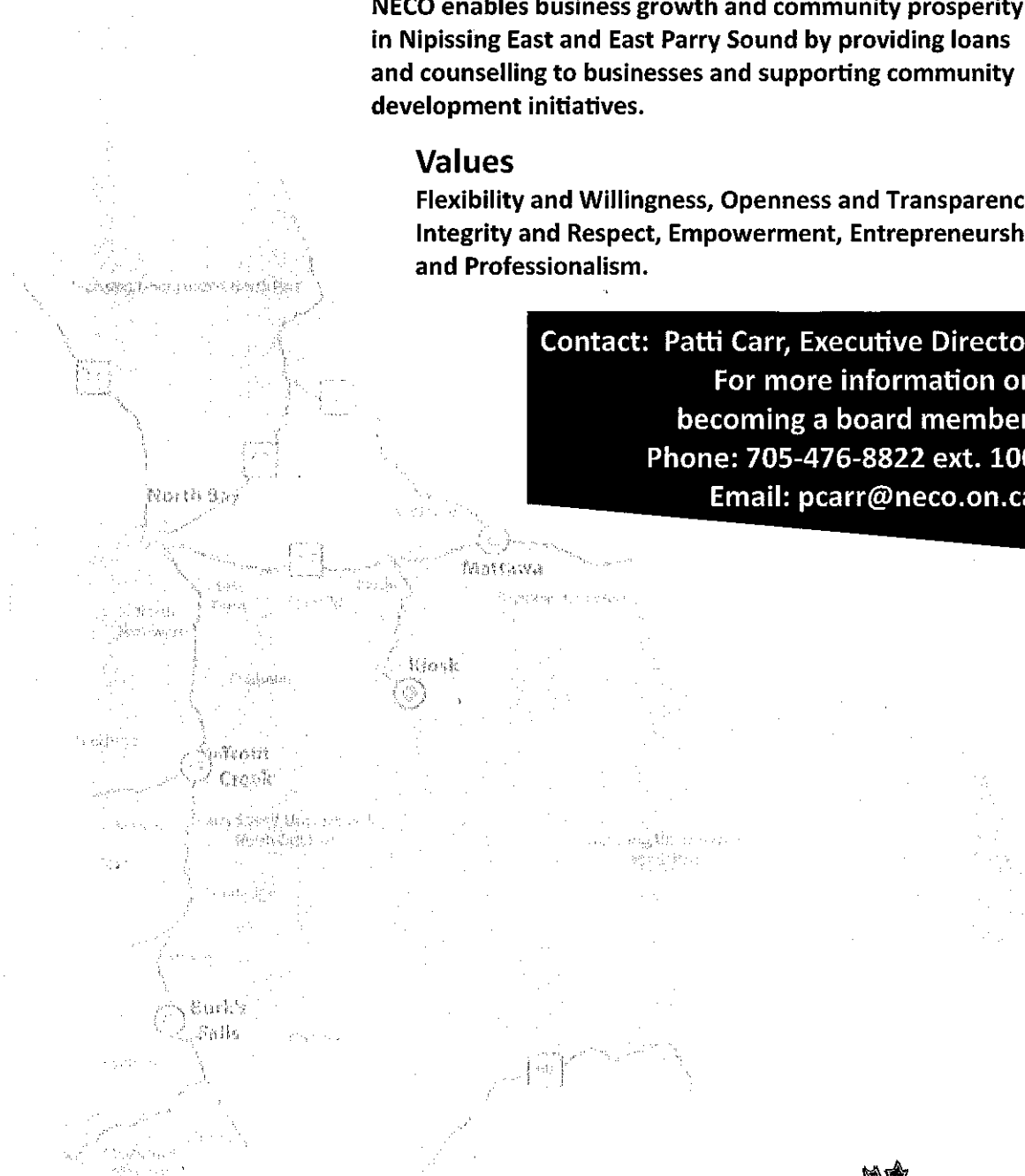
Mission Statement

NECO enables business growth and community prosperity in Nipissing East and East Parry Sound by providing loans and counselling to businesses and supporting community development initiatives.

Values

Flexibility and Willingness, Openness and Transparency, Integrity and Respect, Empowerment, Entrepreneurship and Professionalism.

Contact: Patti Carr, Executive Director
 For more information on
 becoming a board member.
 Phone: 705-476-8822 ext. 100
 Email: pcarr@neco.on.ca



OPEN

NECO Community Futures Development Corporation is looking for new members for the Board of Directors. We are seeking to gain representation on the board from individuals who fit into one or more of the following descriptions.

Target Areas:

- Bonfield
- Callander
- Central Almaguin
- Chisholm
- Mattawa
- North Algonquin
- Nipissing
- Powassan
- Redbridge
- South Almaguin
- Tilden Lake

Target Expertise:

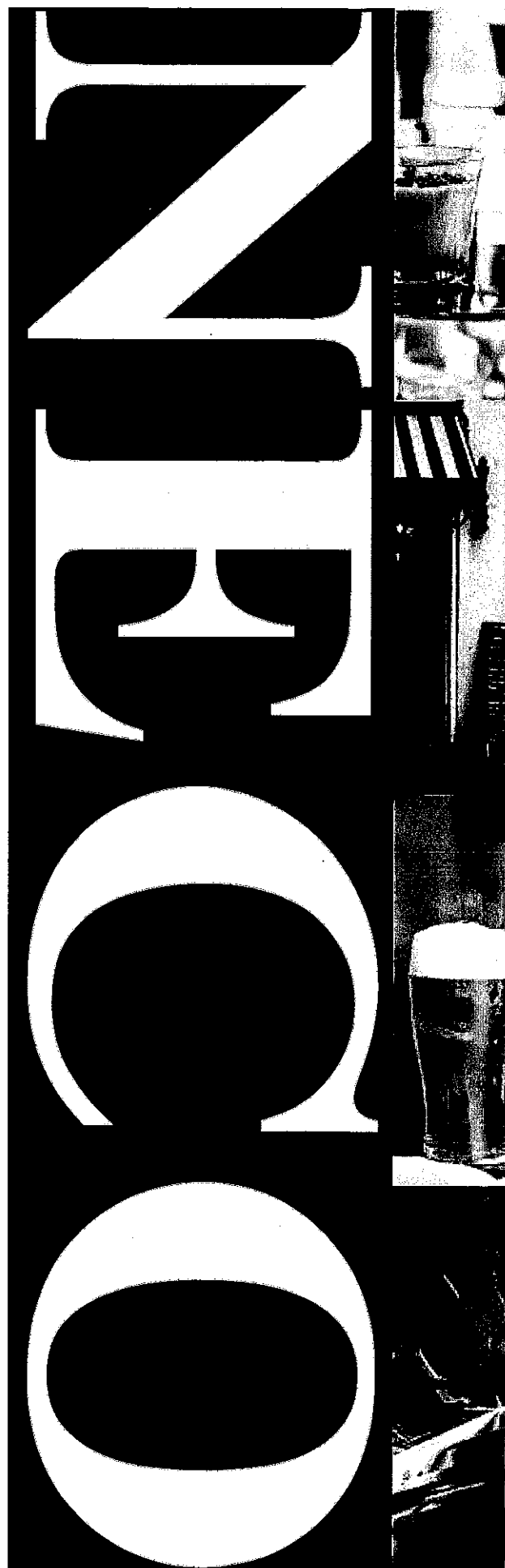
- Administration
- Education
- Entrepreneurship
- Human Resources
- Digital Economy
- Legal

Sector Specific:

- Agriculture & Food Processing
- Forestry & Value Added Products
- Healthcare
- Manufacturing
- Mining Supply & Services
- Tourism

Target Demographics:

- Francophone
- Indigenous
- LGBTQ+
- Women
- Persons with Disabilities
- Visible Minorities
- Youth



**MUNICIPALITY OF CALVIN
REPORT TO COUNCIL**

REPORT DATE: CW 06/14/22

Written Report Only

PREPARED BY: Roads Superintendent – Chris Whalley

SUBJECT: Roads Report – Roads Department May 2022

1. We removed all snow plow equipment from both trucks in the beginning of May. Power washed truck frames and and spayed frame and sand box with Fluid Film, oil undercoating.
2. The main road sweeping has been completed, along with the fire hall parking lot and office parking lot. Some of the winter sand has been picked up and hauled back to the Sand Dome and or Landfill, and used for cover.
3. Installed new front loader tire. Front tire was cut during a Dump and Cover at the Landfill. Removed and repaired old tire, and kept for spare.
4. May 29th, Load Restriction signs were removed from all Calvin Roads.
5. Beavers have been persistant in plugging culverts on Moreau rd, Pratt rd, and Boundary rd, causing some flooding. We continue to monitor these culvert and to control the beavers.
6. Our annual 96,000 litres of Dust Master 20 has been ordered. Due to the increased fuel cost, there is a significant increase in our cost for the Dust Master 20. We are just waiting on the 3 tractor trailer loads to be scheduled by the supplier.
7. We continue to try keep up with the grading of our gravel roads, in preperation for the application of the Dust Master 20. The heavy rains, in

the month of May and beginning of June hamper this process, especially if it rains after the roads have been freshly graded.

Chris Whalley
Roads Superintendent
Municipality of Calvin

**MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2022-11**

REPORT DATE: 09/06/2022
PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Manager
SUBJECT: Council Report

Recreation

Arrangements have been made to set the student up to work on the Municipal grounds after hours.

Additional security keys for the office have been received and are being distributed to the appropriate people.

The Community Centre has four events booked through the month of June.

Landfill

A cash lock box is being arranged for the Landfill Attendant so the appropriate change is available for cash receipting.

Spring Landfill well monitoring was completed May 11th.

A new landfill gate sign is being made to reflect the new Landfill hours and "Calvin Township" will be changed to "Municipality of Calvin". The Landfill fee sign is going to be updated to reflect the new hours of operation.

Cemetery

There are two burial scheduled on June 11th.

On May 30th a complete was received that a grave had been disturbed outside of the St. Therese Cemetery on Highway 630. The Ontario Provincial Police and the Bereavement Authority of Ontario were immediately notified of the complaint.

By-Law

There have been 5 new 911 numbers assigned.

Respectfully submitted;



Jacob Grove
Landfill, Cemetery, Recreation Manager
Municipality of Calvin



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT By-Law No. 2022-37, being a by-law to appoint Teresa Scroope as Municipal Clerk be read a First, Second and Third time this 14th day of June, 2022, enacted and passed. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NUMBER 2022-037

BEING A BY-LAW TO APPOINT A MUNICIPAL CLERK

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Municipal Administration

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

Municipal Clerk

Section 228 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended ("*Municipal Act*") provides that Council shall appoint a clerk whose duty is,

- a) To record, without note or comment, all resolutions, decisions and other proceedings of the council;
- b) If required by any member present at a vote, to record the name and vote of every member voting on any matter in question;
- c) To keep the originals or copies of all by-laws and of all minutes of the proceedings of the council;
- d) To perform the other duties required under this Act or a under any other

- Act; and
- e) To perform such other duties as are assigned by the municipality.

Preamble

In 2019 Council for the Corporation of the Municipality of Calvin appointed Cindy Pigeau as Clerk-Treasurer for the Municipality. Ms. Pigeau ended her employment with the Municipality effective February 18, 2022.

The *Municipal Act* requires municipalities to appoint a Clerk.

A recruitment process was undertaken to fill the position of Clerk. Teresa Scroope participated in the process and was selected as the top candidate for the position.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to appoint a Municipal Clerk.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That Teresa Scroope is hereby appointed as the Municipal Clerk for the Corporation of the Municipality of Calvin.
2. That the powers and duties of the Clerk shall be those powers and duties as set forth in the *Municipal Act* and every other Act.
3. That By-law 2019-004 appointing Cindy Pigeau as Clerk-Treasurer is hereby repealed.
4. This by-law takes effect on the day of its final passing.

Read and adopted by Resolution _____ this 14th Day of June 2022.

Mayor

Clerk



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT By-Law No. 2022-38, being a by-law to appoint Mary Stock as Interim Deputy Clerk be read a First, Second and Third time this 14th day of June, 2022, enacted and passed. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NUMBER 2022-038

BEING A BY-LAW TO APPOINT A DEPUTY CLERK

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Municipal Administration

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

Deputy Clerk

Section 228(2) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended ("*Municipal Act*") provides that Council may by by-law appoint a Deputy Clerk who shall have all the powers and duties of the Clerk under the *Municipal Act* and every other Act.

Preamble

The *Municipal Act* allows municipalities to appoint a Deputy Clerk who has the powers and authorities of the Clerk.

It is important for the municipal business to continue in the absence of the Clerk

Council for the Corporation of the Municipality of Calvin requires a Deputy Clerk.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to appoint a Deputy Clerk.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That Mary Stock is hereby appointed as the Interim Deputy Clerk for the Corporation of the Municipality of Calvin.
2. That the powers and duties of the Deputy Clerk shall be those powers and duties of the Clerk as set forth in the *Municipal Act* and every other Act.
3. This by-law takes effect on the day of its final passing.

Read and adopted by Resolution _____ this 14th Day of June 2022.

Mayor

Clerk



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT By-Law No. 2022-39, being a by-law to establish bank signing authority be read a First, Second and Third time this 14th day of June, 2022, enacted and passed. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NUMBER 2022-039

BEING A BY-LAW TO ESTABLISH BANK SIGNING AUTHORITY

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Delegation of Powers and Duties

Section 23.1 of the *Municipal Act* authorizes a municipality to delegate its duties under the *Municipal Act*, subject to certain requirements.

Signatures of Cheques

Section 287 authorizes a municipality to provide that the signatures on a cheque of the municipality be mechanically or electronically reproduced.

Preamble

For the Municipality to conduct business, it is necessary to establish signing authorities related to the Municipalities bank account(s) to process cheques, and to authorize electronic funds transfer, wire transfers and certain other banking transactions in order to ensure efficiency when processing payments and managing reserve funds.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to authorize certain individuals to act on behalf of the Corporation as bank signing authorities.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That signing authority on all bank transactions, documents and cheques is hereby delegated to:
 - a. One Council member listed in Schedule A; and
 - b. One Statutory Officer or Administrative Employee as listed in Schedule B.
2. That Schedules A and B form part of this bylaw.
3. That changes to the Schedule may be made by resolution.
4. That this by-law repeals any by-law, resolution or policy that is contrary to these provisions.
5. This by-law takes effect on the day of its final passing.

Read and adopted by Resolution _____ this 14th Day of June 2022.

Mayor

Clerk

SCHEDULE A TO BYLAW 2022-XX

The following individuals have signing authority for the purposes of this bylaw:

1. Member of Council
 - i. Mayor Ian Pennell
 - ii. Deputy Mayor Sandy Cross
 - iii. Councillor Bart Castelijns
 - iv. Councillor Christine Shippam

SCHEDULE A TO BYLAW 2022-XX

The following individuals have signing authority for the purposes of this bylaw:

1. Statutory Officer or Administrative Employee
 - i. Treasurer
 - ii. Clerk
 - iii. Deputy Clerk
 - iv. Deputy Treasurer



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED that the Municipality of Calvin Council receive the Restricted Acts (Lame Duck Period) report for information purposes; That three readings of the Delegation of Authority by-law (August 19 to November 30, 2022) be undertaken and the Inaugural meeting date for Council be adjusted to Tuesday November 15, 2022. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



ELECTIONS CLERK
May 22, 2022

MEMORANDUM

To: Mayor Pennell and Members of Council

From: Barbara Major, Elections Clerk/Returning Officer

Re: **2022 Municipal Election – “Lame Duck” Council Provisions**

The following is an update to the Municipality of Calvin Council with respect to the Lame Duck Period in relation to the 2022 Municipal Elections.

The *Municipal Act, 2001*, S.O. 2001 c.25 (Act), under Section 275 sets out the actions of Council, which can be restricted after nomination day and/or following voting day.

Specifically, the Act states in Section 275(1):

The council of a local municipality shall not take any action described in subsection (3) after the first day during the election for a new council on which it can be determined that one of the following applies to the new council that will take office following the election:

- (1) If the new council will have the same number of members as the outgoing council, the new council will include less than three quarters of the members of the outgoing council...

The basis for determining the above is found in Section 275(2) which states:

- (2) If a determination under subsection (1) is made,
 - a) after nomination day but before voting day, the determination shall be based on the nominations to the new council that have been certified and any acclamations made to the new council; or
 - b) after voting day, the determination shall be based on the declaration of the results of the election including declarations of election by acclamation.

If there is a determination under subsection (2), the restricted acts of Council, under subsection (3) are:

- a) the appointment or removal from office of any officer of the municipality;
- b) the hiring or dismissal of any employee of the municipality;
- c) the disposition of any real or personal property of the municipality which had a value exceeding \$50,000 at the time of disposal*; and
- d) making any expenditures or incurring any other liability which exceeds \$50,000*.

* does not include items already approved in the annual budget.

Further, Section 275 does not prevent any person or body from exercising any authority of a municipality that has already been delegated to the person or body prior to nomination day.

Additionally, nothing in this section of the Act prevents a municipality from taking any action in the event of an emergency.

Section 275 of the Act is commonly referred to as the “Lame Duck” provision.

“Lame Duck” is a term that Council is referred to when it is determined that the composition of the new Council will have less than 75 percent of the membership of the former Council. A ‘Lame Duck’ Council occurs twice during the Municipal Election process.

Additionally Bill 68 *Modernizing Ontario’s Municipal Legislation Act* implemented a change to the term of office of Council. The 2022 term of office will start on November 15, 2022 a shortened “Lame Duck” period from 2018.

There are two periods when Council can be declared as being in a “Lame Duck” position:

First Period: August 19, 2022 (Nomination Day) to October 24th, 2022 (Election Day). The determination shall be based on the 2022 Candidates election nominations that have been certified by the Elections Clerk on August 22, 2022.

The test will be whether the new Council “will include less than three-quarters of the members of the incumbent Council”. The number for the Municipality of Calvin Council would be that less than four (4) incumbent members of Council have been certified as candidates in the upcoming election and have not been acclaimed to office. If less than three-quarters of the existing Municipality of Calvin Council members are not running for Municipal Council, the “Lame Duck” provisions set out in the Municipal Act, 2001, will apply; and

Second Period: October 24, 2022 (Election Day) to November 14, 2022 (last day of the current term of Council). The election results are declared by the Elections Clerk shortly after the municipal election. If the elections result is less than 75% (4 members) of the incumbent Council members have been declared elected to the Incoming Council, either through the declaration of the election results or through declarations of election by acclamation. For the Municipality of Calvin, this would mean less than 4 members of the existing Council would be returning to the next term of Council, and therefore the restrictions set out in the *Municipal Act, 2001*, will apply.

The following is a brief summary of the provisions as provided pursuant to Section 275 of the *Municipal Act, 2001*:

Restrictions: If a Council is in a ‘lame duck’ position, the Council shall not take on the following actions:

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditures or incurring any other liability which exceeds \$50,000. Exceptions to clauses ‘C’ and ‘D’ above to not apply if the disposition or liability was included in the most recent budget adopted by the Council before Nomination Day of the 2022 Municipal Election.

Land Matters: Pursuant to Section 275(3)(c), a municipality can close a real estate transaction during the 'Lame Duck' period only if the Council passed a By-law approving the execution of the agreement of purchase and sale in advance of the 'lame duck' period.

Expenditures: A contract could be awarded by a 'Lame Duck' Council in excess of \$50,000 so long as the amount was included in the approved 2022 annual budget. However, the 'Lame Duck' Council would not be able to award a contract, if the amount of the tender or bid exceeds the amount included in the budget.

Emergencies: Pursuant to Section 275(4)(4.1) which states that nothing in this section 275 of a 'lame duck' Council under the restrictions, there is nothing that prevents a municipality from taking any action in the event of an emergency within the Municipality.

Delegation of Authority: Section 275(6) provides that the authority of a municipality can be delegated to a person or body prior to Nomination Day for the election of the new Council.

Determination: In order to determine if Council is in a 'Lame Duck' position, the Municipal Clerk will follow Section 275 of the *Municipal Act, 2001* and advise Municipal Council at the first meeting following August 22, 2022. (deadline for the Elections Clerk to certify nominations) to determine if Council is now in a 'Lame Duck' position.

After Election Day, on October 24, 2022, if necessary, the Municipal Clerk will report on the Township of Chapleau election results to determine if Council is in a 'Lame Duck' position.

If there is a 'Lame Duck Council' declared, pursuant to Section 6 of the MEA, the Term of Office commences for the newly elected Council on November 15, 2022 and the New Council is deemed organized when quorum of members have taken declaration of Office pursuant to section 232 of the *Municipal Act, 2001*. It is recommended that this will be done at the **Inaugural Meeting** of Council to take place on **Tuesday November 15, 2022.**

At the Inaugural Meeting of Council, the By-law Delegating authority to the Municipal Clerk pursuant to Section 275 of the *Municipal Act, 2001* in regards to Restricted Acts will be repealed and the newly elected Council will be sworn in for the Municipality of Calvin. The proposed Delegation of Authority By-Law, as presented, expires on November 30, 2022. The Municipal Clerk will report to Council on any actions taken under the restrictions between Nomination Day and the commencement of the Council term.

Approval of the following is appreciated.

That the Municipality of Calvin Council receive the Restricted Acts (Lame Duck Period) report for information purposes; That three readings of the Delegation of Authority by-law (August 19 to November 30, 2022) be undertaken and the Inaugural meeting date for Council be adjusted to Tuesday November 15, 2022.



Respectfully submitted,
Barbara Major, AMCT, CMOK
Elections Clerk



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT By-Law No. 2022-40, being a by-law to delegate authority to the Municipal Clerk for Restricted Acts “Lame Duck” Restrictions of Council following Nomination Day be read a First, Second and Third time this 14th day of June, 2022, enacted and passed. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NUMBER 2022-040

BEING A BY-LAW TO DELEGATE AUTHORITY TO THE MUNICIPAL CLERK FOR RESTRICTED ACTS “LAME DUCK” RESTRICTIONS OF COUNCIL FOLLOWING NOMINATION DAY.

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, (“*Municipal Act*”) as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council.

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality’s capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Section 275 of the Municipal Act S.C. 2001, C.25 as amended provides that where three quarters (3/4) of the members of the outgoing Council of the municipality will not be returning, the following authorities of the Council will cease on Nomination Day (August 19, 2022):

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal;
- d) Making any expenditure or incurring any other liability which exceeds \$50,000;

Section 275 of the Municipal Act, 2001, restricts Council from taking certain acts after nomination day or the election of a new Council, depending on the results of the nominations or election.

Section 275(6) of the Municipal Act, 2001, nothing prevents any person or body exercising any authority of a municipality that is delegated to the person or body prior to nomination day for the election of the new Council;

Section 5 (3) requires that Council exercise their powers by By-law;

AND WHEREAS Council of the Municipality of Calvin deems it expedient to delegate certain duties during that period that Council is restricted in its actions under Section 275.

Decision

That if Council of the Municipality of Calvin is in a restricted position (Lame Duck) after Nomination Day (August 19, 2022) and/or Election Day (October 24, 2022) to the commencement of the new term of council (November 15, 2022) Council delegates authority to the Municipal Clerk to take action, where necessary, on certain restrictions listed in Section 275(3) of the Municipal Act, 2001;

Direction

NOW THEREFORE the Council of the Municipality of Calvin directs as follows:

1. THAT the Municipal Clerk is hereby delegated authority as the financial signing authority for expenditures, outside the current approved budgets, exceeding \$50,000.
2. THAT the Municipal Clerk is hereby delegated authority, including authority to execute the agreement of purchase and sale, pertaining to the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal.
3. THAT the Municipal Clerk is hereby delegated authority to repeal by-laws appointing Officers of the Municipality of Calvin which have ceased employment with the Corporation and for hiring and removal of any employee of the Corporation.
4. THAT in the extended absence of the Municipal Clerk, the Deputy Clerk shall have the same authority as the Municipal Clerk under this by-law.
5. THAT the Municipal Clerk will report to Council on any actions taken under the restrictions between Nomination Day and the commencement of the Council term.
6. THAT this delegation expires on November 30, 2022.
7. This By-law takes effect on the day of its final passing.

Read a First, Second and Third Time Enacted and finally passed this 14th day of June 2022.

Adopted by Resolution _____ this 14th Day of June 2022.

MAYOR

CLERK



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT By-Law No. 2022-19, being a by-law to repeal and replace by-law 2000-011, being the Zoning By-Law, be read a First and Second time this 14th day of June, 2022. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Municipality of Calvin

REPORT DATE: June 14, 2022
ORIGINATOR: Colleen Hannigan – E4m Municipal Governance and Planning Consultant
SUBJECT: Zoning By-Law No. 2022-19 First and Second Readings

RECOMMENDATION:

That Council proceed with First and Second Readings of By-law No. 2022-19.

EXECUTIVE SUMMARY:

The last draft of the new Zoning By-law came to Council on January 25, 2022 for review and comment. The planner, Glenn Tunnock, has now provided a final proposed by-law inclusive of the suggested changes for Council's consideration. There has also been a request for a zoning amendment on Ruby's General Store which has been included in this version. The introduction of this by-law through First and Second Readings will allow Council to have a discussion on its content before being brought back with any final changes for Third Reading in anticipation of Adoption of this brand new Zoning By-law after many months of work.

FINANCIAL/STAFF CONSIDERATIONS: Mr. Tunnock, will be expecting final payment as well as there has been some additional staff and E4m time assisting in the preparation of this document to this final stage.

BACKGROUND: The following are the most recent changes made upon reviewing the suggestions made by Council and staff at and following the January 25, 2022 Council meeting. A copy of the entire By-law being considered for First and Second Reading, is included in the Agenda.

4.11.2 Road Maintenance Agreements (revised and added to)

1. In addition to **Section 4.11.1**, development including the issuance of a building permit shall only be permitted where frontage is on a road that is defined in By-law No. 2016-020 and is maintained by the Municipality or is maintained under a road maintenance agreement approved by the Municipality.
2. In addition to **Section 4.11.1**, where a road maintenance agreement exists between the municipality and one or more land owner and is registered on title, frontage on a private road, a private unassumed road, an unassumed road or unopened road allowance shall be deemed to conform to the provisions of this section, provided that such frontage is in conformity with the standards set out in the corresponding zone or any exception thereto;

Example: a road classified as a "seasonal road" will only be maintained on a seasonal basis (i.e., summer season) and development on the road shall only be permitted where the road is maintained by the Municipality or under an authorized road maintenance agreement approved by the Municipality. The Municipality assumes no responsibility for providing maintenance or emergency services in the off-season period or winter months.

4.29 Recreational Vehicles (changes to # of days underlined)

No **recreational vehicle** shall be used in the Rural (R), Limited Service Rural (LSR), or

Commercial Recreational (CR) except in accordance with the following requirements and standards:

1. A **recreational vehicle** shall not be used as a **dwelling unit** or for permanent occupancy;
2. A **recreational vehicle** shall be **permitted** within a **recreational vehicle park, private campground, recreational campground or a tourist campground**;
3. Up to two (2) **recreational vehicles** may be stored on a **lot** having a minimum **lot area** of 0.8 ha [2 ac.] where the **lot** is occupied by a **seasonal dwelling** or a permanent **dwelling unit** provided all of the applicable zone standards for the respective zone are complied with (i.e. frontage, yard setbacks and shoreline setbacks), and any **permitted recreational vehicle** be **used** for short term accommodation for a period not exceeding a total accumulated period of **60 days** in a calendar year;
4. Up to two (2) **recreational vehicles** may be stored on a **lot** having a minimum lot area of 0.8 ha [2 ac.] provided all of the zone standards for the respective zone are complied with (i.e., lot frontage, yard setbacks and shoreline setbacks);
5. Up to two (2) **recreational vehicles** may be **used** on a vacant **lot** having a minimum lot area of 0.8 ha [2 ac.] where the **lot** is **used** for leisure or vacation purposes provided:
 - i. The period of occupancy does not exceed a total accumulated period of **90 days** in a calendar year; and
 - ii. The lot is serviced with an approved sewage disposal system; and
 - iii. Except for a **deck**, no enclosures, roof-overs, extensions or additions are constructed unless such structures have been specifically designed or pre-engineered for the **recreational vehicle** by the manufacturer or after-market manufacturer and are capable of being removed. No such structures shall be permitted which have the effect of rendering the **recreational vehicle** as a permanent structure or permanent residential dwelling on a **lot** or site; and
 - iv. One only detached **private garage** or **accessory storage building** or **structure** may be constructed; and
 - v. All of the zone standards for the respective **zone** are complied with (i.e., lot area and frontage, yard setbacks and shoreline setbacks).
6. The Municipality may impose a license fee as permitted pursuant to the *Municipal Act* for the use of any **recreational vehicle(s)** on a vacant **lot** of record.
7. Despite the above, on a residential **lot** exceeding 5 ha [12.3 ac.], one additional **recreational vehicle** shall be **permitted** to be stored, or **used** for a period not exceeding a total accumulated period of **60 days** in a calendar year.

Numbers of animals – A Table for figuring out the numbers of animals per nutrient unit (NU) is provided as part of the regulations for the Nutrient Management Act and could be available in the office or with a quick call to your Planner of record. As an example, a large-framed horse is generally 1/NU, while a smaller horse would equate to 2/NU. 150 laying hens equal 1 NU. Pigs range anywhere from 3 to 6/NU depending on a number of factors laid out in the Table. The suggestion for the breakdown shown below in 5.4.3 9. came from the CAO for Papineau-Cameron.

5.4.3 Additional Provisions in both the R and the LSR zones (revised)

9. A lot, vacant lands or lands occupied by a dwelling unit may be used for the keeping of domestic livestock including domestic poultry (i.e., chickens, ducks, geese, pigeons quail), domestic livestock (i.e., rabbits, goats, pigs, horses) based on the following nutrient unit to **lot area** ratio:
 - a. up to 0.1 nutrient unit provided the minimum **lot area** shall be half (0.5) ac.
 - b. up to 0.2 nutrient unit provided the minimum **lot area** shall be one (1) ac.
 - c. up to 0.4 nutrient unit provided the minimum **lot area** shall be two (2) ac.
 - d. up to 0.6 nutrient unit provided the minimum **lot area** shall be three (3) ac.
 - e. up to 0.8 nutrient unit provided the minimum **lot area** shall be four (4) ac.
 - f. up to 1.0 nutrient unit provided the minimum **lot area** shall be five (5) ac.
 - g. between 1.0 and 5.0 nutrient units provided the minimum **lot area** shall be 10 ac.
 - h. greater than five (5) nutrient units provided the minimum **lot area** exceeds 10 ac. and provided any associated livestock facility and manure storage facility complies with the Minimum Distance Formula.

Ruby's General Store

In addition, staff received an application for a zoning amendment to the piece of private property known as Ruby's General Store. The property is currently zoned Commercial/Recreational (CR) and the owner has requested it be down-zoned to Rural (R). Due to the timing of this application, the map schedule has been amended to show this requested change as well.

ANALYSIS/RATIONALE FOR RECOMMENDATION: These changes appear to address the suggestions made by Council at the January 25th meeting and ready the by-law for Council's consideration.

ALTERNATIVES FOR CONSIDERATION: There are no alternatives recommended for consideration unless Council does not wish to proceed with First and Second Readings of By-law No. 2022-19 at this time based on an unforeseen matter arising in the meantime.

NEXT STEPS: Any final changes, should there be any, would be brought back to the next Council meeting for Third and potentially passage of the new Zoning By-law.

APPENDICES: N/A

**THE CORPORATION OF THE MUNICIPALITY
OF CALVIN
By-Law No. 2022-019**

**BEING A BY-LAW TO REPEAL AND REPLACE
BY-LAW No. 2000-011**

WHEREAS pursuant to the provisions of the Planning Act, RSO 1990, Section 34, the Council of a Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon;

AND WHEREAS Council intends to repeal By-law No. 2000-011 and replace the By-law with a new comprehensive zoning by-law.

NOW THEREFORE, the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That By-law No. 2000-011 and all amendments thereto are hereby repealed in their entirety.
2. That By-law No. 2022-019 and Schedule 'A' attached hereto is hereby enacted as the comprehensive zoning by-law for the Corporation of the Municipality of Calvin.
3. That By-law No. 2022-019 shall come into effect subject to the requirements of the *Planning Act*.

Read a first and second time this 14th day of June, 2022.

Read a third time and passed this ____ day of June, 2022.

Mayor

Clerk

Certified that the above is a true copy of By-law No. 2022-019 as enacted and passed by the Council of the Corporation of the Municipality of Calvin on the ____ day of _____.

Clerk



Zoning By-law
Municipality of Calvin
By-law No. 2022-19
June 14, 2022



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Explanatory Note

The purpose of this By-law is to implement the Official Plan of the Municipality of Calvin and to regulate the use of land and the character, location and use of buildings and structures in the Municipality of Calvin. This By-law applies to all land within the Municipality of Calvin.

The By-law is passed by the authority of Section 34 of the *Planning Act*. The By-law conforms to the Official Plan for the Municipality of Calvin.

After the date of adoption of this By-law, any new development, redevelopment or alteration to an existing use or building must comply with the regulations of this By-law before a building permit can be issued. Applicants are encouraged to pre-consult with the Township on how the zoning regulations apply.

Changes to the regulations contained in this By-law may be made with prior approval from the Township as provided for under the *Planning Act*. Changes may require an amendment to the Zoning By-law.

Zoning By-law Amendments

The Zoning By-law may be amended where the proposed amendment complies with the Township's Official Plan. In accordance with the requirements of Section 34 of the *Planning Act*, the usual procedure for amendments involves the following steps:

- (1) The person or public body wishing to amend the Zoning By-law must consult with the municipality before making an application. The application may then be made to the Clerk of the Corporation of the Municipality of Calvin to amend the By-law under (subsection 34(10.0.1) of the *Planning Act*). Applications are available from the Township office: 1355 Peddlers Drive, Mattawa, Ontario, P0H 1V0. Tel. (705) 744-2700 or on the Township's website www.calvintownship.ca or clerk@calvintownship.ca
- (2) Designated staff will determine whether the application is a 'complete' application. Additional information, reports or studies may be required to support the proposed amendment before the application is considered complete. Applicants are required to submit a public consultation strategy as part of the application. Council has 30 days from the date of application to determine whether the application is complete (s. 34(10.1-10.3)). A complete application also requires that the Township's application fee is paid.

- (3) Once the application is considered complete, staff circulates to the applicant and prescribed agencies and bodies a Notice of Complete Application (s. 34(10.4)). If Council deems an application incomplete or does not make a decision within 30 days from the date of application, the person or public body may appeal to the Ontario Land Tribunal (OLT) to determine whether the application is complete (s. 34(10.5)).
- (4) If an application is considered complete, staff advertises that a Public Meeting will be held in order to consider an amendment to the Zoning By-law. Advertisement is given 20 days in advance of the public meeting (s. 34(12-13, 14.1)). The advertisement may be placed in the local newspaper, or may be mailed, faxed or emailed to all property owners within 120 m of the property affected by the application. Where the notice is mailed, the applicant must also post a notice in a location on the property to be zoned that is visible from the adjacent street.
- (5) Council holds a Public Meeting and evaluates the appropriateness of the proposed amendment. Council considers the proposal's conformity with the Official Plan, adequacy of services, conformity with the provisions of the requested zone, suitability of the proposed use in the proposed location, public input, etc. The application must also be consistent with the Provincial Policy Statement and must also comply with the Growth Plan for Northern Ontario. If the application is considered satisfactory, the amending By-law is passed by Council.
- (6) Within 15 days of the passing of the by-law, the Clerk will give written notice of the decision of Council through a notice by mail, fax or email to the applicant, to the Ministry of Municipal Affairs and Housing and to anyone who made a written request to receive notice of the decision (s. 34(10.9, 18)).
- (7) If Council refuses the application and does not amend the zoning by-law, the Clerk must give written notice with reasons to the applicant. The notice must be given within 15 days of Council's decision.
- (8) Any person who gave their opinion at a public meeting or who submitted their concerns in writing to the Clerk before the by-law was passed may appeal the decision of Council to the Ontario Land Tribunal. The appeal must be filed with the clerk within the 20-day appeal period set out in the notice of the passing of the Zoning By-law amendment (s. 34(19)) and must include a cheque for \$300 payable to the Minister of Finance. If a person does not make an oral or written submission prior to council passing the by-law, they may not appeal Council's decision.
- (9) If Council refuses to approve the application or Council does not make a decision within 150 days from the date the application the person or public body may appeal to the Ontario Land Tribunal (s. 34(11)). An appeal of a refusal must be made within 20 days of the date of the decision or within 20 days of the lapsing of the 150-day period (s. 34(11, 11.0.2)).

- (10) Where an appeal is made, Council may opt for mediation or dispute resolution to resolve the objection by giving notice to the appellant(s) (s. 34 (20.2)). Participation by the appellant(s) is voluntary but where agreed to, the period for mediation is 75 days.
- (11) An amendment to the Zoning By-law takes effect on the day the by-law was passed by Council provided no appeal is filed.
- (12) If a decision or lack of a decision is appealed to the Ontario Land Tribunal, the Tribunal can make any decision the Council of the Township had in regard to the specific application (s. 34(26)). In other words, the LPAT can approve, or refuse the application or approve the application in part.

How long does a zoning By-law amendment take to be approved?

Upon the receipt of a complete application (including any required supporting studies), a zoning By-law amendment usually takes 2-3 months to complete. The level of complexity and issues related to the proposal will affect the time line.

Minor Variances

A minor variance may be granted to the zoning by-law where the size or shape or other conditions prevent an applicant from meeting the zoning standards provided the criteria can be met. Criteria for evaluating of Minor Variances are set out in section 45(1) of the *Planning Act*):

- (1) The general intent and purpose of the Official Plan are maintained;
- (2) The general intent and purpose of the Zoning By-law are maintained;
- (3) The variance is minor; and
- (4) The proposed use of land, building or structure is desirable for appropriate development.

An application for a minor variance must meet all of the above four tests to be approved in addition to any other criteria that the Township has established. Where a proposed variance is not minor or cannot satisfy the criteria for a minor variance, an amendment to this Zoning By-law may be required. Applications for a minor variance are available from the Township office: 1355 Peddlers Drive, Mattawa, Ontario, P0H 1V0. Tel. (705) 744-2700 or on the Township's website www.calvintownship.ca or clerk@calvintownship.ca

How long does a minor variance application take to be approved?

Upon the receipt of a complete application a minor variance application usually takes 1-2 months to complete. The level of complexity and issues related to the proposal will affect the time line.

How to Use this By-law

Step 1 – Locate Your Property and Determine the Zone

Use the zoning schedules (maps) at the end of this document to locate the property you are interested in. Identify the zone symbol that applies to that property. Zone examples include R, CR, and M1

Step 2 – Verify status of any Zoning By-law Amendments

A Zoning by-law is not a static document; it is amended over time as demands and policies governing land use change. Before proceeding any further, you should verify that your property is not the subject of an earlier Zoning By-law Amendment. While the Township strives to keep the By-law up-to-date, more recent amendments may not be included in the version of the By-law you are using. Township staff will be able to assist you to confirm if your property has been the subject of a more recent amendment.

Step 3 – Determine What Uses are Permitted in the Zone

Use the Permitted Uses section of the Zone to determine what use(s) is/are permitted in the Zone. Run your finger down the list to find the use you are interested in. If you find the use you are interested in, it is permitted in the Zone. Otherwise, it is not permitted in that Zone.

Step 4 – Determine What Zone Regulations Apply

Once the use is determined to be permitted, move down to the Zone Regulations section. In this section the regulations will indicate what the minimum regulations will be, i.e., minimum lot area, lot frontage, building setbacks etc. These standards will help you determine where you can locate a building or structure on your lot.

Step 5 – Determine if any General Provisions Apply

Development of the property may be affected by Section 4 (General Provisions). General Provisions can apply to any zone anywhere in the municipality. This section contains provisions that apply to such matters as Accessory Uses, Height Exceptions, Home Based Businesses, parking etc. Use this section to determine how a particular land use might be affected.

For example, Section 4.25 provides the parking requirements for all uses permitted in the Township. If you are considering changing the use of your property or adding a new use to your property, you should review Section 4.25 to ensure that you are aware of the parking requirements.

Step 6 – Clarify the Meaning of a Use

Throughout the By-law some words are shown in ***black italicized script***. These words are defined in Section 3 (Definitions). If you are unsure as to what a particular word means or what the scope of a permitted use includes, then refer to the alphabetical list of definitions to assist you. This section also contains illustrations which are intended to help with understanding the definition.

Section 1 ADMINISTRATION

Explanatory Note

Section 1 identifies the administrative controls and requirements of the By-law. It names the By-law, states its relationship with other By-laws, defines the area to which the By-law applies, how the By-law is to be enforced, etc. In essence, it identifies the legal parameters within which the By-law functions.

1.1 Title

This By-law shall be known as the Zoning By-law or By-law3 of the Corporation of the Municipality of Calvin and shall consist of the text and one or more schedules attached hereto.

1.2 Application and Building Permits

In addition to the requirements of the Municipality of Calvin Building By-law, every planning application or application for a building permit shall be accompanied by information required to determine compliance with this By-law. The regulations of this By-law must be met before a building permit is issued by the **Municipality** for the erection of any **building** or **structure**.

Explanatory Note for Site Plan Drawings

A site plan drawn to scale should be prepared which illustrates

- *The true dimensions of the lot to be built upon;*
- *The proposed location, height and dimensions of any proposed building or structure;*
- *The setbacks of all existing and proposed buildings or structures from the nearest lot lines; the location and number and dimensions of parking spaces (conventional, cycling and barrier-free), parking aisles, driveway access, parking areas, loading spaces and daylighting triangles;*
- *The location of utility easements, fire hydrants and sidewalks*
- *Landscaping details, lot grading and on-site stormwater features*
- *Natural features such as wetlands, water bodies and flood prone areas*

1.3 Defined Area

The provisions of this By-law shall apply to all lands within the municipal boundaries of the Corporation of the Municipality of Calvin.

1.4 Enforcement

This By-law shall be enforced by the **Clerk** or such other **persons** as may from time to time be designated by Council, and no permit for the use of land or for the erection or use of any **building** or **structure** or approval of application for any municipal license within the jurisdiction of the **Council** shall be issued or given where the proposed building, structure or **use** would be a violation of any provision of this By-law.

1.5 Penalty

Any **person** who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to the fine(s) as provided for under the *Planning Act, R.S.O., 1990, c. P.13*, as amended.

1.6 Validity

A decision of a Court stating that one or more of the provisions of this By-law are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts of the provisions of this By-law.

1.7 Other By-laws, Licenses, Permits and Regulations

Nothing in this By-law shall exempt any **person** from complying with the requirements of any other By-law in the Municipality of Calvin, or from applying for and obtaining any permit, license, permission, authority or approval required by this or any other By-law or regulation of the **Corporation** or by any requirement of the Province of Ontario or the Government of Canada.

1.8 Conflict

In the event of a conflict between this By-law and amendments thereto, and any general or special By-law, the most restrictive By-law shall prevail.

1.9 Effective Date

This By-law shall take effect from the date of its passage by Council, subject to the provisions of the *Planning Act*.

1.10 Metric and Imperial Terms

The imperial measurements contained in this By-law are included for convenience and do not form part of the By-law. The metric measurements contained in this By-law are the only measurements to be used in determining compliance with the By-law.

1.11 Level of Accuracy

All calculations of the regulations of this By-law shall be to one decimal place, and in no case shall there be a rounding to such decimal place.

In the event of any conflict between the zone regulations of this By-law, the more restrictive regulation(s) shall apply.

1.12 Defined Terms

All defined terms are shown in ***bold italicised script*** throughout this By-law.

1.13 Diagrams and Figures

This By-law contains a number of diagrams and figures which are intended to assist with the interpretation of the By-law; however, they do not form part of this by-law.

1.14 Repeal of Existing By-laws

Upon this By-law coming into effect, any zoning By-laws or amendments thereto passed under Section 34 of the *Planning Act* or a predecessor thereto are hereby repealed. The adoption of this By-law shall not prevent any current, pending or future prosecution or action to abate any existing violation of previous By-laws.

1.15 Reference to Legislation

Where this Zoning By-law makes reference to legislation, then the references shall be deemed to mean the statute currently in force and any amendments thereto and all applicable regulations thereunder.

1.16 Technical Revisions to the Zoning By-law

Revisions may be made to this by-law without the need for a zoning by-law amendment in the following cases:

1. Correction of grammar or typographical errors or revisions to format in a manner that does not change the intent of the By-law.

2. Adding or revising technical information on the zoning maps or schedules that does not affect the zoning of lands including, but not limited to, matters such as updated and correcting infrastructure information, keys, legends or title blocks.
3. Changes to appendices, headings indices, marginal notes, table of contents, illustrations, historical or reference information, page numbering, footers or headers, which do not form part of this By-law and are editorially inserted for convenience or reference only.

Section 2 CONFORMITY REQUIREMENTS

Explanatory Note

This short section establishes the authority of the By-law. It requires that all land uses, buildings and structures must comply with this Zoning By-law.

2.1 Compliance

No land, **building** or **structure** shall be used and no **building** or **structure** shall be **erected** or enlarged, **altered** or placed for any purpose within the area defined by this By-law, except as specifically, or by necessary implication, authorized by this By-law and in conformity with all the applicable provisions of this By-law.

2.2 Compliance of Severances

No lands shall be severed from any **existing lot** if the effect of an approval for severance is to cause the original, adjoining, remaining or new **building, structure, lot** or **use** of land to be in contravention of any provision of this By-law.

2.3 Application to Building

Where a **use** does not take place within a **building**, but a regulation in this By-law imposes a requirement premised on the **use** being in a **building**, the requirement applies, with necessary modifications, as though the actual area occupied by the **use** was in a **building**.

2.4 Minor Variances

All minor variances applied for prior to the enactment of this By-law and finally approved pursuant to Section 45 of the *Planning Act, R.S.O., 1990, c. P. 13*, as amended, shall continue to apply and remain in force as if they are variance to this By-law.

In addition to the criteria set out in Section 45 (1) of the *Planning Act*, the following additional criteria shall be considered in the review of applications for a minor variance:

1. Development must generally conform to policies and zoning for shoreline vegetation buffer.

Section 3 DEFINITIONS

Explanatory Note

For the purpose of this By-law, the definitions and interpretations given in this Section shall govern. In this By-law, the word "shall" is mandatory and not directory; words in the singular include the plural, words in the plural include the singular; the word "used" includes "arranged", "designed" or "intended to be used". The word "occupied" shall include "designed to be occupied" and "arranged to be occupied".

3.1 General

Definitions of words and phrases used in this By-law that are not included in the list of definitions in Section 3 shall have the meanings that are commonly assigned to as defined in a dictionary.

3.2 Definitions

Abattoir

Means a **building** specifically designed to accommodate the penning and slaughtering of live animals and the preliminary processing of animal carcasses and may include the packing, treating, refrigeration and sale of the product on the **premise**.

Accessory

When used to describe a **use, building** or **structure**, shall mean a **use, building** or **structure** naturally or normally incidental, subordinate and exclusively devoted to a principal **use, building** or **structure** and located on the same **lot** therewith [see **Figure 3.1**].

Examples of accessory buildings or structures are a detached garage, a storage shed, a storage container, a swimming pool or a satellite dish. Examples of accessory uses are a home based business, an apartment above a store, or a retail outlet within a manufacturing plant.

Figure 3.1: Accessory Building and Main Building



Accessory Dwelling – see dwelling, Accessory

Accessory Apartment - see Dwelling – Accessory Apartment

Accessory Dwelling Unit – see Dwelling, Accessory Dwelling Unit

Adventure Game

Means an outdoor sport or **recreational commercial establishment** operated commercially in which participants engage in games mimicking combat-type roles and which may include the use of paint ball or similar equipment.

Aggregate

Means gravel, sand, clay, earth, shale, limestone, dolostone, sandstone, marble, granite, rock or other material prescribed under the *Aggregate Resources Act* suitable for construction, industrial, manufacturing and maintenance purposes but does not include metallic ores, asbestos, graphite, kyanite, mica, nepheline syenite, salt, talc, wollastonite, mine tailings or other material prescribed under the *Mining Act* or the *Aggregate Resources Act*.

Agricultural Use

Means the **use** of land, **building(s)** or **structure(s)** for:

1. The growing of crops, including but not limited to nursery and horticultural crops and all related activities such as soil preparation, manure or fertilizer spreading, planting, spraying, grain drying, irrigating, harvesting and also including the storage and sale of the crops produced on the lands.
2. Animal husbandry including the raising, boarding, and keeping of all forms of livestock, including poultry and fish, aquaculture, apiaries and all related activities such as breeding, training, feeding and grazing.
3. Agro-forestry, maple syrup production.
4. The production of animal products including but not limited to milk, eggs, wool, fur, or honey, and all related activities such as the collection, storage and sale of the products produced on the lands.
5. The **use** and storage of all forms of on-farm buildings and structures, equipment or machinery needed to accomplish the foregoing activities.

6. Agricultural use shall not be construed to include commercial activities related to agriculture such as **abattoirs**, tanneries and **retail outlets**, (except a farm produce outlet) or manufacturing and processing activities involving farm crops or animal products such as cheese factories, grain mills or retail seed sales

Agricultural Related Use

Means the **use** of land, **buildings** or **structures** which are farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity.

Airfield

Means any land, **lot** or **buildings used** for the purpose of landing, storing, taxiing or taking off of private or commercial aircraft pursuant to the regulations of the appropriate authority.

Aisle

Means the traveled way by which **motor vehicles** enter and depart **parking spaces** or **loading/delivery spaces** or a **parking area** [see **Figure 3.2**].

Figure 3.2: Examples of Parking Aisle



Airport or Aircraft Landing Area

Means land **used** for the purpose of landing, storing, taxiing or taking off of aircraft and **uses, buildings** and **structures accessory** thereto.

Alter

When used in reference to a **building, structure** or part thereof, means:

1. To change any one or more of the internal or external dimensions of such **building** or **structure**; or
2. To change the type of construction of the exterior walls or roof of such **building** or **structures**; or
3. To change the **use** of such **building** or **structure** or the number or types of uses or **dwelling units** contained therein.

When used in reference to a **lot** means:

1. To change the boundary of such **lot** with respect to a **street** or lane; or
2. To change any dimension or area, relating to such **lot** (e.g., *width, depth or area of a lot or required yard, landscaped open space or parking area*); or
3. To change the **use** of such **lot** or the number of uses located thereon.

When used in reference to a shoreline means to change, straighten, divert or interfere in any way with the channel of any **water body** or the lands surrounding the **high water mark** of a **water body**.

Altered and alteration shall have corresponding meanings.

Ambulance Facility

Means a **building** or part thereof where professional paramedics and personnel are stationed and their **motor vehicles** and equipment are kept or stored.

Animal Day Care Establishment

Means a commercial **premise used** for a day care service for domestic pets, but shall not include an **animal shelter** or **kennel**.

Animal Shelter

Means a **building, structure** where animals, birds or other livestock are examined or treated and which may be kept on a short-term basis, and may include the **premises** of a veterinarian or veterinary surgeon, but does not include a **commercial kennel**.

Antique Store

Means a **retail store** selling any old and authentic objects of personal property which were made, fabricated or manufactured sixty or more years earlier and which have a unique appeal and enhanced value mainly because of its age, and, in addition, may include the sale of any article of personal property which was made, fabricated or manufactured twenty or more years earlier and because of public demand had attained a value in a recognized commercial market which is in excess of its original value.

Apartment Building - see Dwelling – Apartment

Archaeological Resources

Means artifacts, archaeological sites, and marine archaeological sites as defined under the *Ontario Heritage Act*.

Artisan Shop or Studio - see Studio

Asphalt Plant

Means an industrial facility used for the production of asphalt for immediate use in the paving of **roads** and **driveways** and the damp-proofing of **buildings** or **structures**.

Assembly Hall - see Place of Assembly

Attached

Means a **building** or **structure** otherwise complete in itself which is connected to, and which depends for structural support upon a division wall or walls shared in common with an adjacent **building** or **buildings**.

Attic

Means that portion of a **building** immediately below the roof and wholly or partly within the roof framing.

Auditorium - see Place of Assembly

Auto Body Shop

Means a commercial **premise** where painting, refinishing, restoration, alterations, or repairs are made to **motor vehicles**, but does not include a **wrecking or salvage yard** or **auto repair garage** (see 4.24).

Auto Repair Garage

Means a commercial **premise** for the storage, repair and servicing of **motor vehicles** or **recreational vehicles**.

Auto Service Station

Means a **premise used** for the sale of fuels or energy products, for **motor vehicles** or **recreational vehicles** and may include an **auto repair garage**, the renting, servicing, repairing, lubrication, cleaning and polishing of vehicles and the sale of automotive accessories and related products, but shall not include any other automotive use defined in this By-law [see also Gas Bar].

Automotive Sales Establishment

Means a **premise** for the display, storage and sales or leasing, or renting of new and/or used **motor vehicles** and **recreational vehicles** and related products, and may include **accessory uses** such as an **Auto Repair Garage** and/or **Auto Body Shop**, administrative offices and a customer lounge.

Automobile Wrecking Yard - see Wrecking or Salvage Yard

Backlot

Means a **lot** which is separated from the **shoreline** by both an intervening waterfront lot and a **street** or **private road**.

Balcony

Means an open platform projecting from the face of a building's wall, cantilevered or supported by columns or brackets and surrounded by a balustrade or railing.

Bank or Financial Institution

Means a chartered bank, finance company office, co-op, trust company, loan company or similar establishment.

Barrier Free

Means that which can be approached, entered and used by persons with physical or sensory disabilities

Basement

Means that portion of a **building** below the first floor which is partly underground. [See **Figure 3.7**]

Batch Plant, Asphalt or Concrete

Means an industrial facility used for the production of asphalt or concrete products, used in building or construction and includes but is not limited to facilities for the administration or management of the business, the stockpiling of bulk materials used in the production process of finished products manufactured on the **premises** and the storage and maintenance of equipment.

Bed and Breakfast Establishment

Means a private **single detached dwelling** in which **guest rooms** are provided for hire or pay as temporary accommodation on a daily basis with a breakfast service for the travelling or vacationing public as an **accessory use** and where the proprietor lives on the **premises**.

Bingo Hall

Means a **building** or part thereof used for bingo or a bingo event.



Figure 3.3: Building Envelope

Boarding House

Means a **dwelling** other than a **single-detached dwelling** which contains three (3) or more rooming units wherein, for remuneration, lodgings, with or without meals, are provided to the public.

Boat House

Means a one-storey **accessory building** used for the storage of boats and boating equipment.

Boat Launch

Means a **use** of land adjacent to a **water body** that is used to launch and remove boats, marine vessels and watercraft.

Boat Slip

Means a single mooring space for a boat, marine vessel or watercraft forming part of a dock, **boat house** or other mooring facility.

Brewery or Winery

Means a **building used** primarily for the manufacturing, processing and distribution of beer, cider and wine and may include an **accessory retail outlet**.

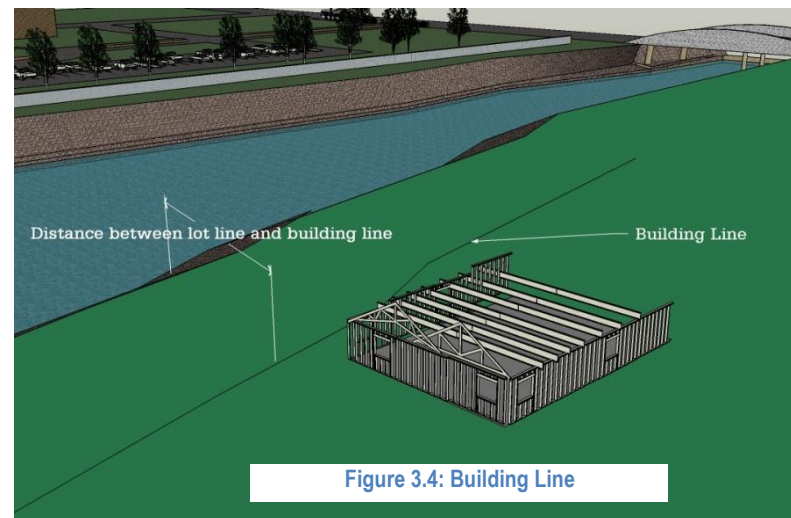
Building

Means any **structure** consisting of walls, roof and floors used or intended for sheltering any use or occupancy. The word "building" shall include the whole of such structure or part thereof.

Building, Accessory - see Accessory

Building Envelope

Means the buildable area on a **lot**, defined by all of the required **yards** and setbacks and the maximum height provisions, within which a **building** can be erected [see **Figure 3.3**].



Building Height - see Height

Building Inspector or Building Official - see Chief Building Official

Building, Main

Means a **building** in which is conducted the **principal uses** of the **lot** on which the **building** is located [see **Figure 3.1**].

Building Line

Means a line within a lot drawn parallel or concentric to a lot line establishing the minimum distance between that lot line and any portion of a **building** or **structure** which may be erected [see **Figure 3.4**].

Building, Mixed Use

Means a **building** containing more than one land **use** (e.g., retail commercial and residential, **office** and residential, industrial and retail) that is designed and constructed as a single **building**.

Building Separation

Means the least horizontal distance **permitted** between the nearest portions of the walls of any **buildings** on a **lot** [see **Figure 3.5**].

Building Supply Store

Means a **building** where building supplies such as lumber, millwork, siding, roofing, plumbing, electrical, heating, hardware, air conditioning, home improvement and similar goods are stored, displayed, or kept for retail or wholesale sale and may include a **bulk storage yard**. This definition shall not include a **wrecking yard**.

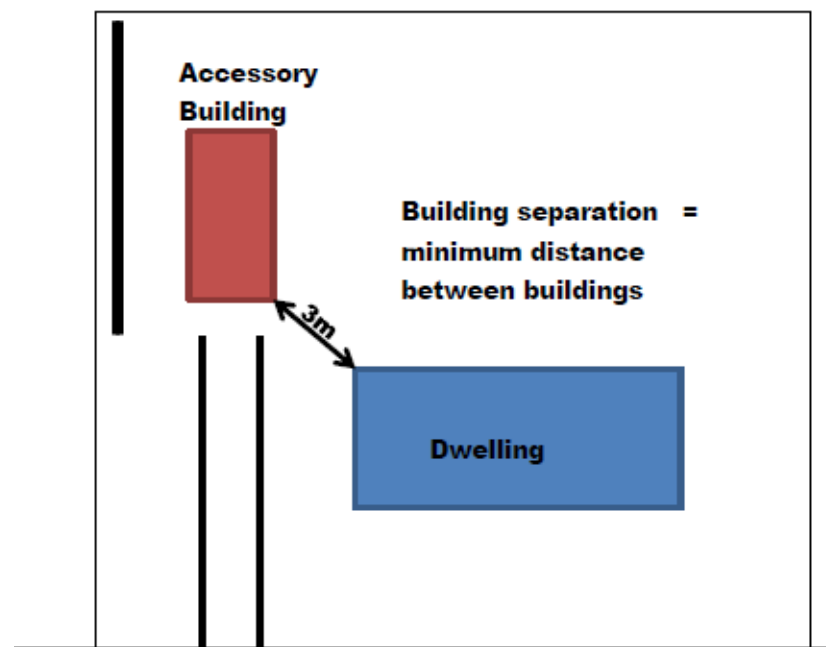


Figure 3.5: Building Separation

Building, Temporary

Means a **building** or **structure** intended for removal or demolition within a prescribed time period not exceeding two years or as set out in a building permit.

Built Heritage Resources

Means **buildings, structures**, monuments, installations or any manufactured remnant that contributes to a property's cultural heritage value or interest as identified by a community, including an Aboriginal community. **Built heritage resources** are generally located on property that has been designated under Parts IV or V of the *Ontario Heritage Act*, or included on local, provincial or federal registers.

Bulk Fuel Depot

Means lands, **buildings** and **structures** for the storage, distribution of fuels and oils but not including retail sales or key lock operations.

Bulk Storage Yard

Means land or a **lot** used for the storage in the open or partially sheltered, of goods and materials and without limiting the foregoing shall include lumber, building supplies, construction equipment, but shall not include a **wrecking yard**.

Camp (Hunt Camp, Fishing Camp)

Means a **building** or **structure** intended to provide basic shelter and accommodation on a temporary basis for persons engaged in such activities as hunting, fishing, snowmobiling, hiking or other similar forms of recreation but does not include a **seasonal dwelling**.

Camp, logging

Means an area of land including **buildings** and **structures** specifically designed as non-permanent living quarters for persons employed in the removal, cutting, debarking or harvesting of timber for commercial purposes or ancillary services and may include a dormitory, lodging or sleeping facilities, sanitary and eating facilities and accessory uses directly related to meeting the needs of occupants including but not limited to a laundromat, recreational facilities, concession selling personal effects and food stuffs and park.

Camp, Temporary Work

Means an area of land including **buildings** and **structures** constructed on a temporary basis during the construction or decommissioning of a major building, logging operation, industrial complex, hydroelectric project or other large scale construction project and such camp may include a field office, storage area, storage buildings, living quarters including sanitary and eating facilities provided that such a camp is removed once the facility it was designed to serve is completed.

Campground - Private

Means an area of land providing short term accommodation for three or more tents, **recreation vehicles** or campers where no fee is charged or paid for such accommodation.

Campground, Recreational

Means an area of land containing sleeping accommodations and facilities for recreational vehicles and tenting sites which are used for vacation and leisure purposes from May 1 to October 31 and may include the overwinter storage of recreational vehicles and without limiting the foregoing, shall include, but shall not be limited to the following: children's camp or establishment, religious camp, institutional camp, or other like or similar camp or establishment.

Camp Site

Means a parcel of land within a **campground** that is maintained as a site for the location of a tent, tent trailer, **recreational vehicle** or truck camper, but not a **mobile home**.

Cannabis

Means a cannabis plant, including the phytocannabinoids produced by or found in such a plant regardless of whether that part has been processed or not and any substance or mixture of substances that contains or has on it and part of such a plant and any substance that is identical to a phytocannabinoid produced by or found in such a plant regardless of how the substance was obtained.

Cannabis Retail Store or Dispensary

Means any **use** of land, **building**, **structure** or part thereof used for the retail sale of cannabis or any product or substance produced in whole or part from cannabis, and shall be deemed to include a licensed Ontario Cannabis Retailer under the Ontario Cannabis Retail Corporation Act, 2017.

Figure 3.6: Car Port

Canopy

Means a roof-like **structure** projecting from the exterior face of a **building** or is a stand-alone structure over a pump island or **gas bar**.

Car Port

Means a **structure** open on at least two sides and intended to be used for the sheltering of one or more **motor vehicles**. A car port **attached** to the **main building** is not an **accessory structure**. [See **Figure 3.6**]

Car Washing Establishment

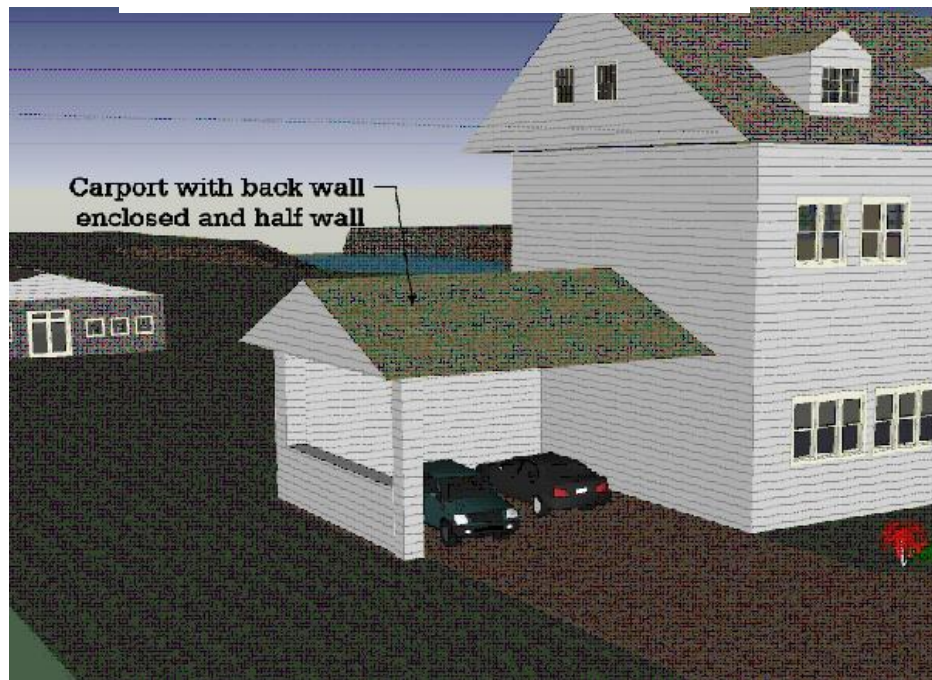
Means a commercial **building** or portion thereof used for the washing or cleaning of **motor vehicles**. A **car wash** may be an **accessory use** to a permitted automotive use.

Catering Establishment

Means a commercial establishment or a **home based business** in which food and beverages are prepared for consumption off the **premises** and are not served to customers on the **premises**.

Cellar

Means the portion of the **building** below the first floor, which is partly or wholly underground and which has more than one-half of its **height** from floor to ceiling or to the underside of the floor joists below the finished grade [see also Basement and **Figure 3.7**].



Cemetery

Means a cemetery within the meaning and as regulated by the *Funeral, Burial and Cremation Services Act, 2002* and includes a mausoleum, columbarium or other **building** or **structure** intended for the interment of human remains.

Cemetery, Pet

Means a **use** of land for the interment of animal remains of a domestic pet.

Chief Building Official

Means an officer or employee of the **Corporation** charged with the duty of enforcing the provisions of the *Building Code Act*

[Figure 3.7: Cellar and Basement](#)

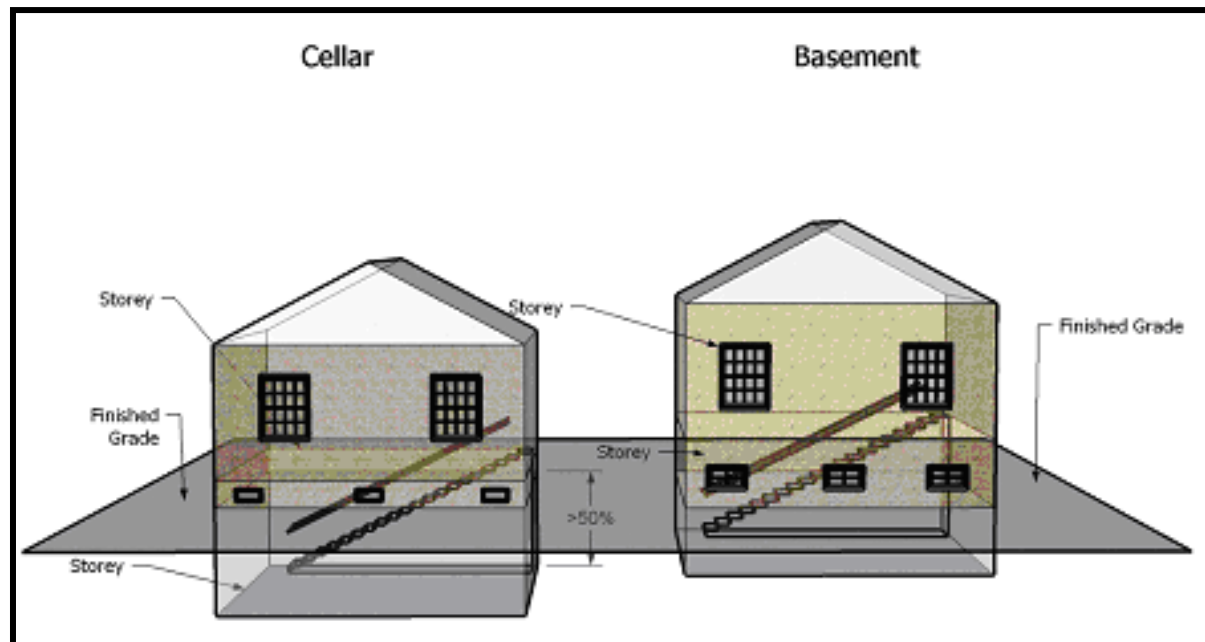
Church - see Place of Worship

Clinic

Means a **building** or part thereof used solely for the purpose of consultations, diagnosis and treatment of patients, by qualified health practitioners and without limiting the generality of the foregoing, the **building** may include administrative **offices**, waiting rooms, laboratories, professionals (e.g., *physicians, dentists, optometrists, chiropodists, chiropractors or drugless practitioners*).

Club, Private

Means a **building** or part of a building used as a meeting place by an association of **persons** who are bona fide members, which owns, hires or leases the building or part thereof, the **use** of such **premises** being restricted to members and their guests for social, cultural, recreational, business or athletic purposes.



Commercial Greenhouse, Nursery or Garden Centre

Means a **building** and/or outdoor area primarily used for the growing of flowers, sod, vegetables, shrubs or bushes, trees, landscaping or orchard stock and similar vegetation for wholesale or retail sale on or off the **premises** and may include the incidental sale of gardening supplies, gardening tools, planting materials, fertilizers, pesticides, lawn furniture and equipment.

Commercial Parking Lot

Means a **lot** forming the principal use of the land which is **used** for the temporary parking of two or more **motor vehicles** for profit or gain.

Commercial Use

Means the use of land, **buildings** and **structures** for the purpose of buying and/or selling commodities and supplying services.

Commercial Vehicle

Means a **motor vehicle** having permanently attached thereto a truck or delivery body and includes ambulances, hearses, fire apparatus, police patrols, motor buses and tractors used for hauling purposes on the highway.

Communications Facility

Means an installation which transmits receives and/or relays communications such as a microwave relay tower, significant antenna, telephone line, cellular telephone tower, radio or television broadcast tower or similar facility approved by a federal regulator.

Community Centre - see Place of Assembly

Community Garden

Means a site operated by community members and/or a community organization where lands are **used** for the growing of produce, flowers and native plants for non-profit use through individual or shared plots.

Condominium

Means a building or land or part thereof which is held in separate private ownership and to which or in which common elements are owned by the tenants in common (e.g., recreation facilities, open space, outdoor areas etc.) and which is administered and maintained

by a corporation pursuant to the provisions of the *Condominium Act*. Such use may be for a residential, commercial or industrial use.

Conservation Authority

Means the North Bay-Mattawa Conservation Authority.

Conservation Use

Means the **use** of lands which are intended to remain open in character with the priority use given to preservation, protection or conservation of their ecological uniqueness, wildlife production and their natural features and may include non-commercial recreational uses.

Construction Work Camp

Means an area of land including buildings and structures specifically designed as temporary living quarters for persons employed in a utility-related construction project and ancillary services and may include a dormitory, lodging or sleeping facilities, sanitary and eating facilities and accessory uses directly related to meeting the needs of occupants including but not limited to a Laundromat, recreational facilities, and shall also include a contractors yard as defined, but also to include an onsite self-contained fuel storage facility.

Contractor's Yard

Means the yard of a building contractor or company used as a depot for the storage and maintenance of equipment used by the contractor or company, and may include facilities for the administration or management of the business and the stockpiling or storage of supplies used in the business, but does not include the crushing of virgin or recyclable aggregates or materials and the wholesale or retail sale of building supplies or home improvement supplies.

Continuum-of-Care Facility

Means a **building** or a group of buildings which may include a senior citizens apartment building, a nursing home, a long-term care facility, home for the aged, a retirement home and accessory facilities including but not limited to clinics, recreation centers, cafeterias and personal service establishments, and may also include independent senior's accommodation in separate structures/living units that share in services such as meals. This definition does not include a **group home**, or **boarding house**.

Convenience Store

Means a **retail store** used primarily for the sale of grocery and other daily household necessities required to fulfil the day-to-day needs of the surrounding community.

Convention Facility - see Place of Assembly

Corporation

Means the Corporation of the Municipality of Calvin except where reference is made in this By-law to a private corporation, in which case the definition shall mean a body corporate with share capital to which the *Business Corporations Act* applies.

Cottage Industry - see Home Based Business

Council

Means the Council of the Corporation of the Municipality of Calvin.

Coverage - see Lot Coverage

Crisis Care Facility

Means a residential facility that is licensed and funded by the Province of Ontario, Government of Canada or an appointed agency, for the short term, temporary care of persons requiring immediate emergency shelter and aid who are living under supervision in a single housekeeping unit and who by reason of their emotional, mental, social or physical condition or legal status, require a group living arrangement for their wellbeing.

Cultural Heritage Landscape

Means a defined geographical area that may have been modified by human activity and is identified as having cultural heritage value or interest by a community, including an Aboriginal community. The area may involve features such as **structures**, spaces, archaeological sites or natural elements that are valued together for their interrelationship, meaning or association.

Custom Workshop

Means a **building** or **structure** or part of a **building** or **structure** **used** by a trade or craft for the individual custom production of articles. The sale of such products shall be **permitted** as an **accessory use**.

Day Lighting Triangle - see Sight Triangle

Day Care, Private Home

Means the **use** of a **dwelling unit** operated commercially for the temporary care of children

Day Nursery

Means an establishment for pre-school-aged children governed by the *Child Care and Early Years Act*.

Deck

Means a **structure** above the ground cantilevered from a **dwelling** or **building** or supported by the ground with no roof or walls except for visual partitions and which is **used** as an outdoor living area.

Detached

When used in reference to a **building** or **structure**, means a **building** or **structure** which is not structurally dependent on, nor adjoins on any side, any other **building**.

Development

Means the creation of a new **lot**, a change of land **use**, or the construction of **buildings** and **structures** requiring approval under the *Planning Act* and shall be taken to include **redevelopment**, but does not include activities that create or maintain infrastructure authorized under an environmental assessment process, works subject to the *Drainage Act*, or underground or surface mining of minerals or advanced exploration on mining lands.

Dish Antenna - see Satellite Dish/Receiver

Dock

Means an **accessory structure** used for the mooring of boats, marine vessels or watercraft which is designed to float freely on the surface of the water and which may be secured or anchored to the **shoreline**.

Drive-Through Facility

Means a **premise used** to provide or dispense products or services through an attendant or a window or an automated machine, to persons remaining in **motor vehicles** that are in a designated **stacking space**, and may be in combination with other land uses. Kiosks within a parking structure necessary for the operation of the parking facility or kiosks associated with a surface parking area are not considered drive through facilities.

Driveway

Means an unobstructed passageway used to provide access to a **lot** from a **street**.

Driving Range

Means a public or private area operated for the purpose of developing golfing techniques, including miniature golf courses, but excluding a **golf course**.

Dry Cleaning or Laundry Outlet

Means a **premise** used for the purpose of receiving articles or goods of fabric to be subjected to the process of laundering or dry cleaning at another location and may include facilities for the pressing or ironing of such articles.

Dry Cleaning or Laundry Plant

Means a **premise** in which the business of laundry or dry cleaning is housed and where the cleaning, drying, ironing and finishing of such goods are conducted.

Dwelling

Means a **building** or part of a **building** occupied or capable of being occupied as the home or residence, or sleeping place, by one or more persons, where food preparation and sanitary facilities are provided, but shall not include a **hotel** or **motel**.

Dwelling - Accessory

Means a fully-detached **dwelling** which is **accessory** to a **permitted** non-residential use.

Dwelling - Apartment

Means a **building** containing three (3) or more **dwelling units** but shall not include a **row** or **townhouse dwelling** [see **Figure 3.8**].

Dwelling – Accessory Apartment or Apartment-in-a-House

Means a separate and self-contained **dwelling unit** (e.g., includes cooking, sanitation and sleeping facilities) in or added to a **single detached dwelling unit**.

Dwelling - Accessory Dwelling Unit

Means a self-contained **dwelling unit** which is **accessory** to a **permitted** non-residential building other than an **auto service station** or a **repair garage**.

Dwelling, - Additional Residential Unit

Means an additional dwelling unit within a permitted single detached dwelling, semi-detached dwelling, or row house that does not otherwise contain an ancillary residential unit, and includes a dwelling unit in a detached building or structure ancillary to a detached house, semi-detached house or rowhouse or up to three dwelling units in total [see **Figures 3.9 and 3.10**].

Figure 3.9: Additional Residential Unit - Basement and Accessory Structure

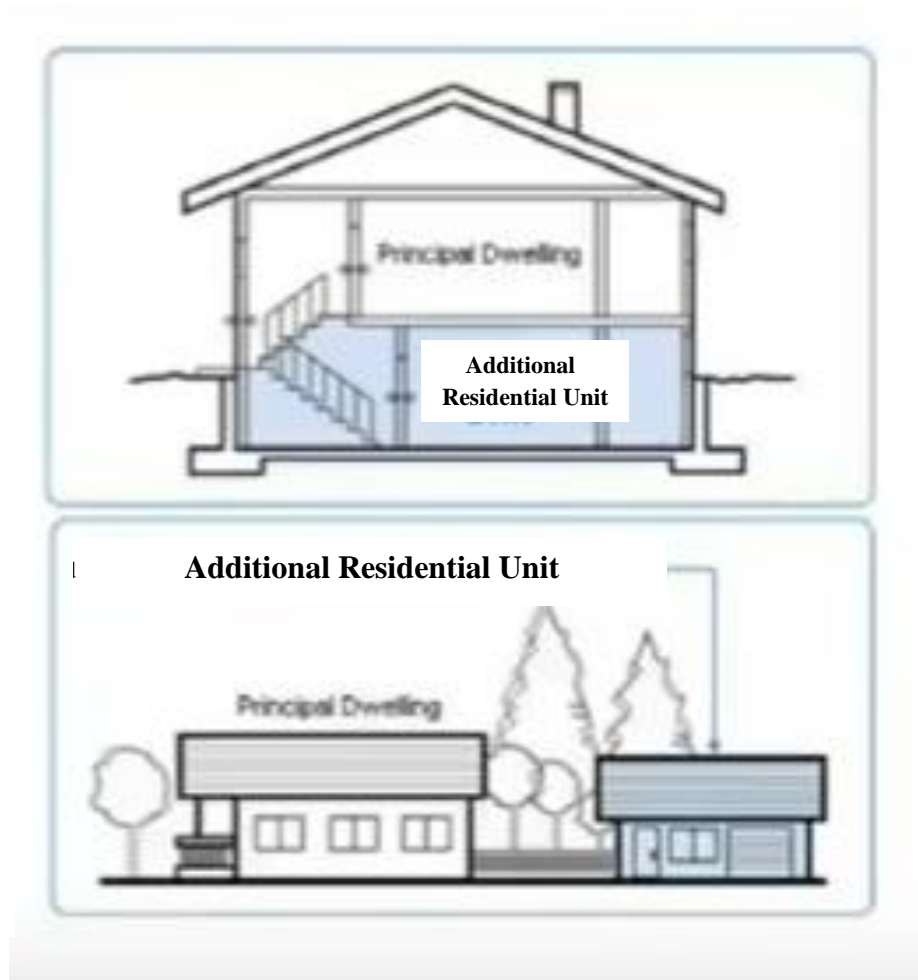


Figure 3.10: Examples of Additional Residential Unit

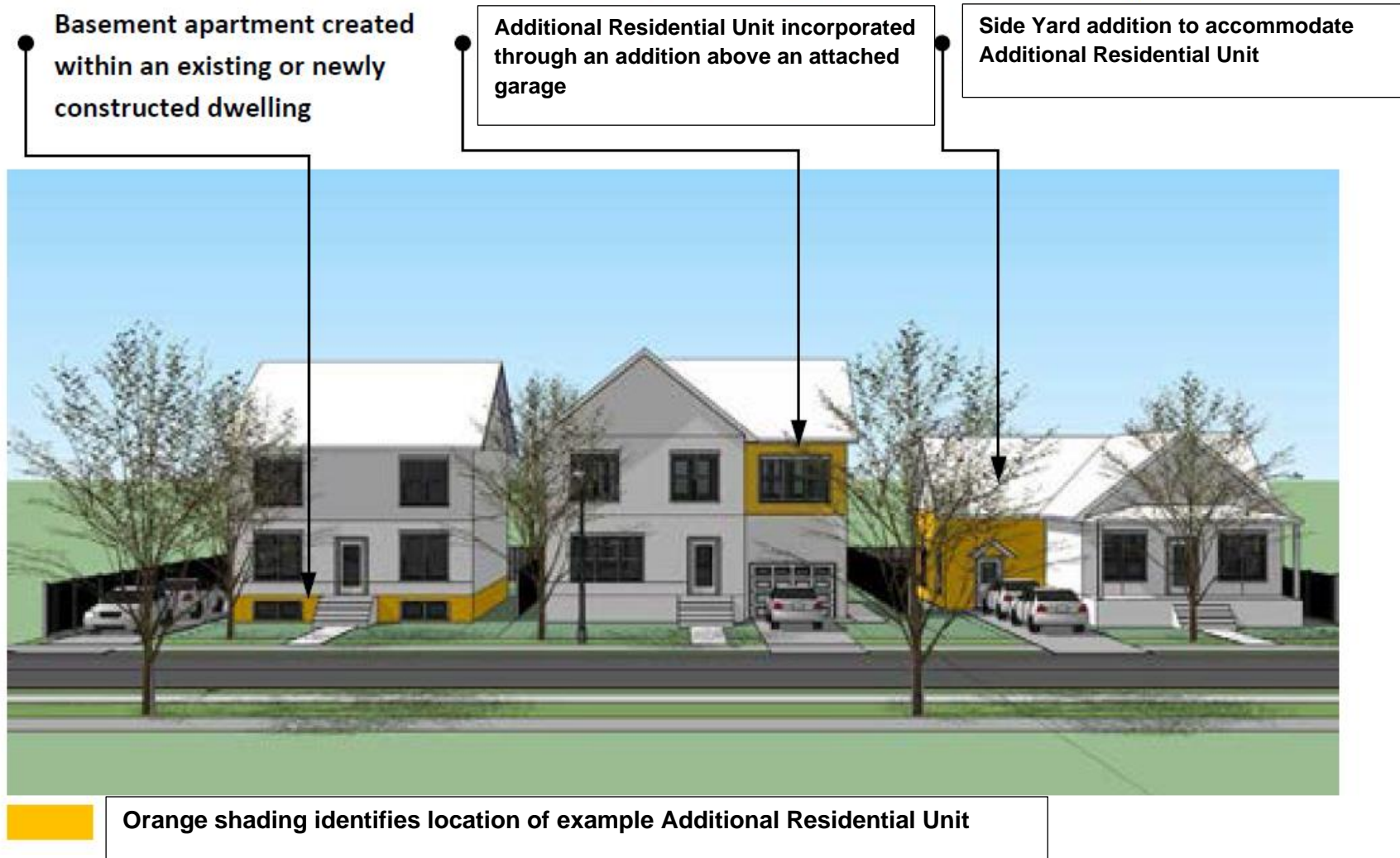


Figure 3.11: Dwelling Types

Dwelling - Duplex

Means a **building** that is divided horizontally into two (2) **dwelling units**, each of which has an independent entrance [see Figure 3.11].

Dwelling - Group or Group Housing or Group Housing Project

Means a combination of dwelling types (e.g., *semi-detached*, *triplex*, *row housing*, and *apartments*) where there are two or more such **dwelling units** located on the same lot, which lot is retained under one ownership.

Dwelling - Mobile Home

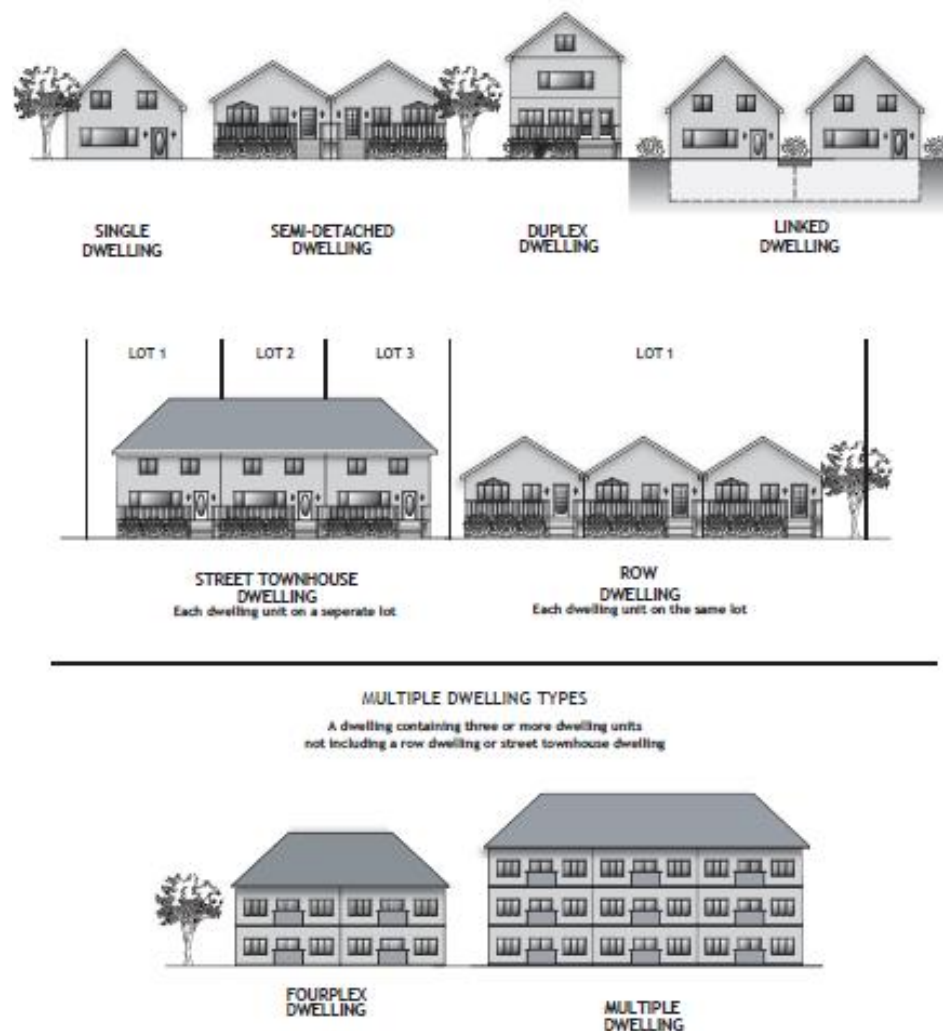
Means any **dwelling** that is designed to be made mobile, and constructed or manufactured in accordance with standards set out in the *Building Code* and designed to provide a permanent residence for one or more **persons**, but does not include a **recreational vehicle**.

Dwelling - Multiple Unit

Means a separate **building** designed exclusively to contain three (3) or more **dwelling units**.

Dwelling, Park Model Trailer

Means a manufactured building designed and constructed in conformance with CAN/CSA-Z241 Series "Park Model Trailer", as set out in the *Building Code*, and is used or intended to be used as a seasonal recreational building of residential occupancy.



Dwelling - Row or Townhouse

Means a **building** that is divided vertically into three (3) or more **dwelling units**, each of which has an independent entrance at grade. [See **Figure 3.11**]

Dwelling – Seasonal

Means a **dwelling** constructed as a secondary place of residence which is not intended for, or used for, or constructed for year-round living (i.e. is not winterized or insulated) and is not the principal place of residence of the **owner** or occupier thereof (e.g., cottage) and such dwelling shall only receive seasonal road maintenance where located on a Municipal road classified for seasonal maintenance only.

Dwelling - Semi-detached

Means a **building** on a single foundation divided vertically into two (2) separate **dwelling units** by a common wall [see **Figure 3.11**].

Dwelling - Single-detached

Means a detached **building** containing one (1) **dwelling unit** [see **Figure 3.11**].

Dwelling – Tiny House or Small House

Means a dwelling having a gross floor area of not less than 27.8 m² [300 ft.²] and not more than 41.8 m² [450 ft.²]. [See photo]

Dwelling - Triplex

Means a **building** on a single foundation divided into three (3) separate **dwelling units**, each of which has an independent entrance either directly from the outside or through a common vestibule [see **Figure 3.11**].



Dwelling – Two-Unit

Means a **dwelling** containing two (2) **dwelling units** and for the purpose of this By-law a **Two-Unit Dwelling** may include a **semi-detached dwelling**, a **duplex dwelling**, but shall not include a **converted dwelling** or a **dwelling containing a secondary dwelling unit**.

Dwelling Unit

Means one or more **habitable** rooms or suites of two or more rooms, designed or intended for use by and occupied by one or more individuals as a household in which separate culinary and sanitary facilities are provided for the exclusive use of such household, and with a private entrance from outside the **building** or from a common hallway or stairway inside the building.

Dwelling Unit Area

Means the floor area of a **dwelling unit** measured within the interior faces of the exterior walls of the **dwelling unit**. The unfinished floor area in the **basement** shall not be included in the calculations of the dwelling unit area.

Easement

Means the legal right acquired by contract to pass over, along, upon or under the lands of another and shall be deemed to include an easement for a water, sewer, gas or hydro or communications utility, drainage works, and a street, or road.

Eave

Means a roof overhang, free of enclosing walls, without supporting columns.

Entrance

Means in reference to a **lot**, the area of intersection between a **driveway** and a **street line**.

Equestrian Establishment

Means the **use** of land, **buildings** and **structures** for operation of a horse riding academy, horse riding stables, horse training, handling care, or for the lodging of horses.

Equipment Rental Establishment

Means a **premise** wherein the primary use is the rental of machinery, equipment, furniture and fixtures and other goods.

Equipment Sales, Service and Repair Establishment

Means a **premise** where machinery or equipment for use in construction undertakings, commercial vehicles, and other similar goods are kept for sale at retail or wholesale and which may be serviced, washed or repaired and may include an auto body shop.
(*Examples include farm equipment, back hoes, floats or trailers.*)

Equipment and Vehicle Storage Yard

Means a **premise** which is used for the storage of machinery and equipment for construction undertakings, commercial vehicles, and other similar goods requiring large areas for **outside storage**. Limited repair of such machinery, equipment, vehicles and goods may be **permitted** in a **building** provided such repair is clearly incidental and secondary to the storage use.

Erect

Means to build, construct, reconstruct, **renovate, alter** or relocate and without limiting the generality of the foregoing shall be taken to include any preliminary physical operation such as excavating, grading, piling, cribbing, filling or draining, structurally altering any **existing building** or **structure** by an addition, deletion, enlargement or extension.

Established Grade

Means:

1. When used with reference to a **building**, the average elevation of the finished level of the ground adjoining a wall of the building, measured along the length of the wall, exclusive of any artificial embankments, planters, berms or steps [see **Figure 3.12**];
2. When used with reference to a structure, the average elevation of the finished surface of the ground immediately surrounding such structure;
3. When used with reference to a street, road or highway, the elevation of the street, road or highway established by a **public authority**.

Existing

Means existing as of the date of the passing of this By-law.

Exterior Side Lot Line - see **Lot Line, Exterior Side**

Exterior Side Yard - see **Yard, Exterior Side**

Factory Outlet

Means a **premise accessory** to a permitted **industrial use** where products or goods that are manufactured or produced on site by that industry are kept for wholesale or retail sale on the same **lot** as the principal **industrial use**.

Fairground

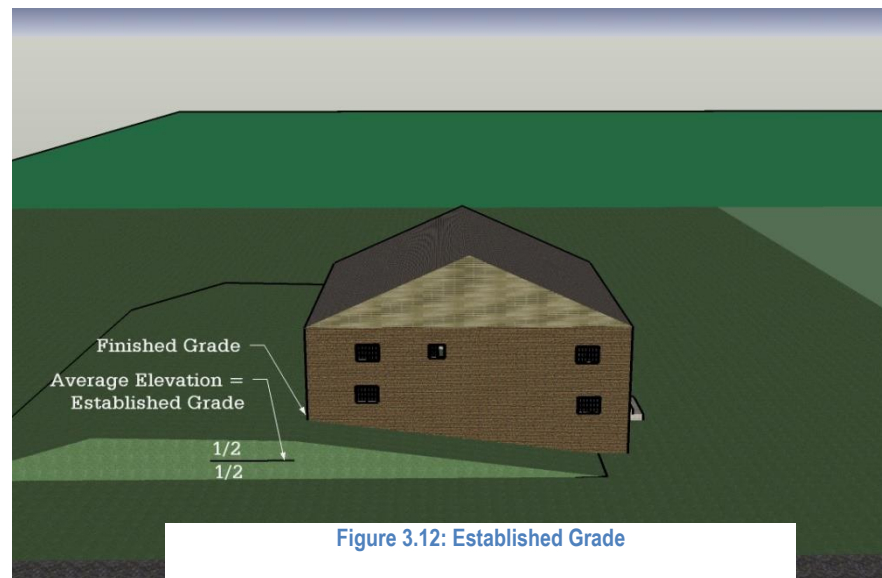
Means land, **buildings** and **structures used** for entertainment, agricultural and related exhibits, competitive events, food concessions, a carnival or midway which are conducted on a seasonal or temporary basis and may include grandstands, barns and other **accessory buildings** and **structures** normally associated with such a **use**.

Farm

Means land **used** for the tillage of soil and the growing of vegetables, fruits, grains, and other staple crops. This definition shall also apply to land used for animal husbandry, dairying or wood lots [see also **Agricultural Use**].

Farm, Hobby

Means land on which a **farm** may be operated primarily for recreational purposes or for home consumption by the occupants of the **dwelling** on the same **lot**, and which is clearly secondary and **accessory** to the **permitted use**. A hobby farm may also include a **farm produce outlet**.



Farm Produce Outlet

Means an **accessory use** to a **farm** which consists of the retail sale of agricultural products produced on the farm where such outlet is located.

Farm Vacation Establishment

Means an **accessory use** in a private **single detached dwelling** in which **guest rooms** are provided for gain as temporary accommodation on a daily basis for the vacationing public interested in learning or participating in the operation of a **farm**.

Farmer's Market

Means land, **buildings** and **structures used** for the sale of farm products, crafts and other merchandise of a local farming or rural community and designed for individual retailers.

Fence

Means any barrier constructed of chain link metal, wood, stone, metal, brick or other similar materials or combinations of such materials which is erected for the purpose of screening, safeguarding, retaining or enclosing property or delineating property lines.

First Storey

Means the storey with its floor closest to but above grade [see **Figure 3.24**].

Fitness Centre

Means a commercial **building** or part of a **building** in which facilities are provided for recreational or health related activities including but not limited to weight training and exercise classes and may include associated facilities and services such as a lounge, washrooms, showers, and saunas, a day spa, an administrative office, a cafeteria and an **accessory retail outlet** for fitness-related attire, equipment and dietary supplements.

Flea Market

Means:

1. A **premise** where second hand goods, articles and antiques are offered or kept for sale at retail to the general public but shall not include any other retail establishment otherwise defined in this By-law;
2. An occasional or periodic market or sales event held in an open area, which may include a **street**, or within a **building** or **structure** where independent sellers offer goods, new and used, for sale to the public, but not including private garage sales;
3. A **premise** in which stalls or sales areas are set aside and rented or otherwise provided, and which are intended for use by various unrelated individuals to sell articles that are either home grown, homemade, handcrafted, old, obsolete, or antique and may include the selling of goods at retail by businesses or individuals who are generally engaged in retail trade;
4. A **premise** where food preserves or fresh produce or prepared foods are sold, but does not include a **restaurant**.

Flood Elevation or Floodline

Means a line established by a one in one-hundred-year storm as established by flood plain mapping or by an appropriate **public authority**.

Flooding Hazards

Means the inundation of areas adjacent to a **shoreline** or river or stream system and not ordinarily covered by water along river and stream systems, the flooding hazard is the greater of the flood resulting from the rainfall experienced during a major storm such as the Timmins Storm (1961), transposed over a specific watershed and combined with the local conditions, where evidence suggests that the storm event could have potentially occurred over watersheds in the general area; or the one hundred year flood; or a flood which is the greater of the above which was actually experienced in a particular watershed or portion thereof as a result of ice jams and which has been approved as a standard for that specific area by the Ministry of Northern Development, Mines, Natural Resources and Forestry [see **Figure 3.13**].

Flood Plain

For river, stream and small inland lake systems, means the area, usually low lands adjoining a watercourse, which has been or may be subject to **flooding hazards**.

Flood Proofing

Means a combination of structural changes and/or adjustments incorporated into the basic design and/or construction or alteration of individual **buildings**, **structures** or properties subject to flooding so as to reduce or eliminate flood damages.

Floor Area, Gross

Means the total area of all floors contained within a **building** measured between the exterior faces of the exterior walls of the building and where there are no walls the total area of a floor within the outer perimeter of the floor [see **Figure 3.14**].

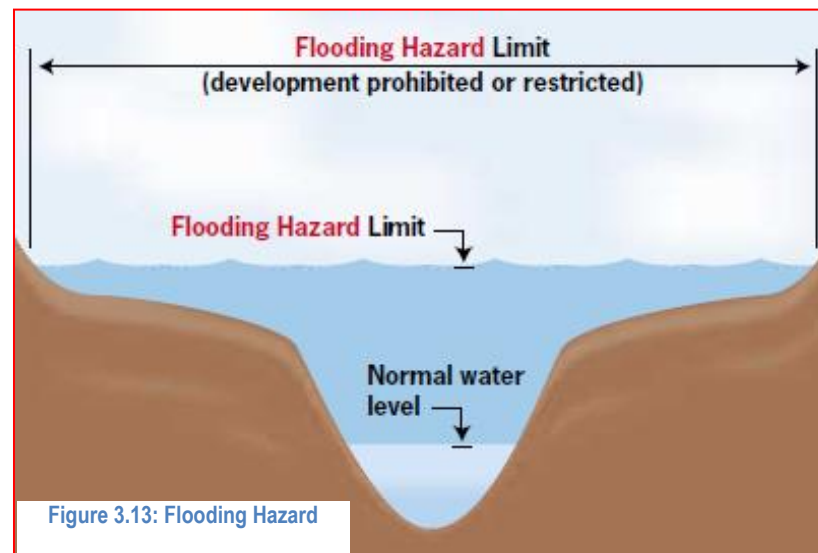
Floor Area, Ground

Means the floor area of the lowest storey of a building approximately at or above the **established grade** excluding any **basement** or **cellar**, which area is measured between the exterior faces of the exterior walls at the floor level of such **storey**, but excludes car parking areas within the building; and for the purposes of this paragraph the walls of an inner court are and shall be deemed to be exterior walls.

Floor Area, Net

Means the total floor area of usable or **habitable** space above or below grade, measured from the exterior face of the exterior walls of the building or structure but shall not include:

1. Any **private garage**, **porch**, **veranda**, unfinished **basement**, **cellar** or **attic**; or



2. Any part of a **building** or **structure** below grade which is used for building services, storage or laundry facilities; or
3. Any part of the **building** or **structure used** for the storage or parking of **motor vehicles**; or
4. Any part of a commercial shopping area used as a hall way, corridor passageway, utility room, elevator shafts, service/mechanical rooms, garbage/recycling rooms, public washroom, staff locker and lunch rooms, loading areas, balcony or mezzanine not otherwise used for the display or sale are for merchandise.

Forestry Use

Means the general raising, management and harvesting of wood and shall include the raising and cutting of fuel wood, pulpwood, saw logs, Christmas trees, other forestry products and silva culture practices.

Front Lot Line - see **Lot Line, Front**

Front Yard - see **Yard, Front**

Frontage - see **Lot Frontage**

Funeral Home

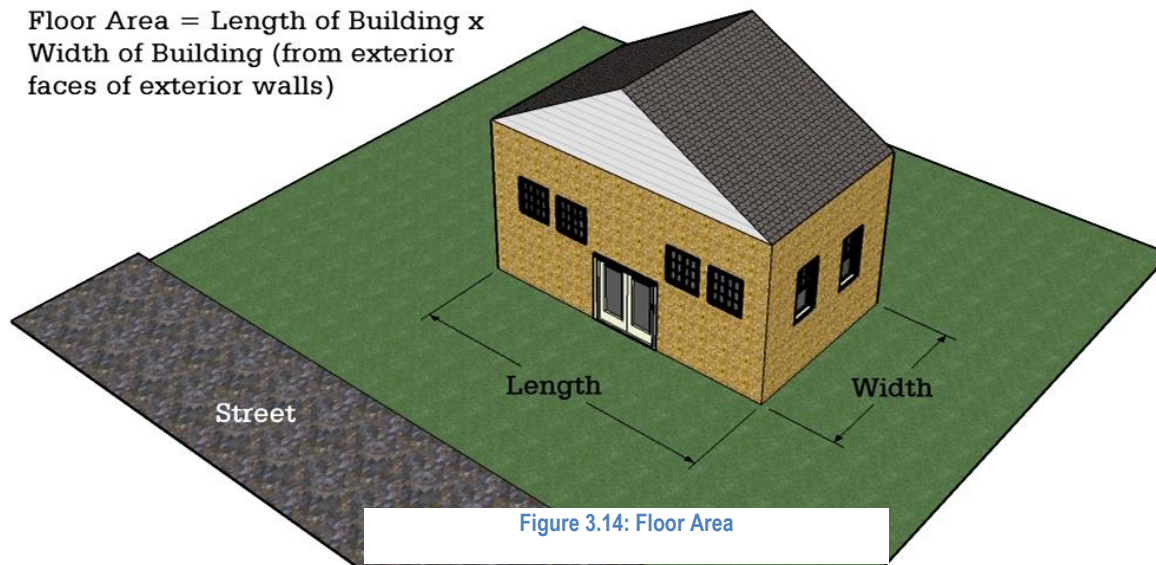
Means a **building** or part thereof used for the purpose of furnishing funeral services to the public, but shall not include a crematorium.

Garage – Detached Private

Means a fully enclosed **accessory building** which is designed or **used** for parking or storage in which there are no facilities for repairing or servicing of a **motor vehicle** for remuneration or commercial use.

Floor Area

Floor Area = Length of Building x
Width of Building (from exterior
faces of exterior walls)



Garage - Municipal

Means a building which is used for the storage or servicing or minor repairs of equipment essential to the actual operation of motor vehicles owned and maintained by the Municipality of Calvin and any Ministry or department of the Government of Ontario or Canada.

Garden Centre - see Commercial Greenhouse, Garden Centre or Nursery

Garden Suite

Means a one-unit detached residential **building** containing sanitary and kitchen facilities that is **accessory** to an **existing** permanent residential **building** and that is designed to be portable, but shall not include a **mobile home**, or a **recreational vehicle**.

Gas Bar

Means one or more pump islands, each consisting of one or more gasoline pumps, and a **building, structure** or booth which may be used by a sales attendant for the sale of gasoline products and convenience items including but not limited to beverages, prepared foods, newspapers, lottery tickets, sundries and may include other **accessory** features such as a comfort station and ATM. [see also **Auto Service Station**]

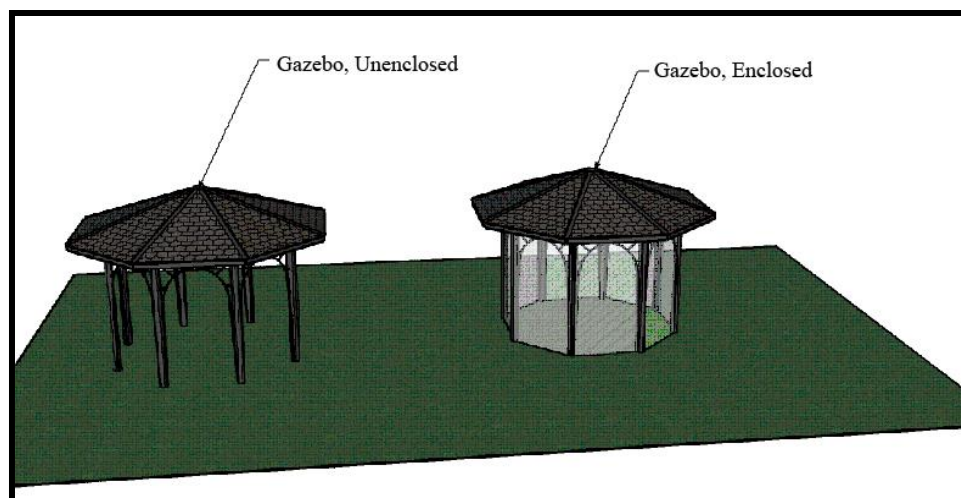
Gasoline Card Lock Facility

Means one or more pump islands designed for the retail sale of gasoline or diesel fuel using pumps or electric vehicle charge facilities which are operated automatically by credit or debit cards.

Gazebo

Means a freestanding, roofed **accessory structure** which is not enclosed, except for transparent screening (e.g., glass, netting) and which is utilized for the purposes of relaxation in conjunction with a principal use but shall not include any other use or activity otherwise defined or classified herein [see **Figure 3.15**].

Figure 3.15: Gazebo



Geothermal Power Facility

Means a heating facility such as a heat pump whose energy source is naturally created from the earth's crust.

Golf Course

Means a public or private area operated for the **principal use** of playing the sport of golf but may also include a **driving range** and such **accessory buildings** and **structures** as are necessary for the operation and maintenance of the **golf course** including club house facilities, a **restaurant**, banquet, conference and other uses of a social, recreational and entertainment nature normally associated with golf course development.

Green Roof

Means a roof of a **building** where part of or the entire surface of the roof is intentionally covered with vegetative material.

Greenhouse

Means a **building** used for the growing of flowers, plants, shrubs, trees and similar vegetation which are not necessarily transplanted outdoors on the same **lot** containing such greenhouse.

Granny Flat - see Garden Suite

Green Energy Industries

Means a **building** or **structure** in which products are manufactured for the generation of electricity from non-polluting or renewable source (i.e., wind, sun, geothermal, biomass). Products manufactured by a renewable energy industry may include but are not limited to solar panels, wind turbines, geothermal equipment, and parts or components thereof.

Group Home

Means a single housekeeping unit in a residential **dwelling**, which is registered with the **Corporation**, in which persons (excluding supervisory or operating staff) live together under responsible supervision consistent with the requirements of its residents for a group living arrangement and which is licensed and/or approved under Provincial Statutes and in compliance with municipal By-laws [see also **Crisis Care Facility**].

Guest Cabin

Means an accessory **building**, located on the same **lot** as the **main building**, which is used for sleeping accommodation but does not contain any cooking facilities and may contain sanitary facilities.

Guest Room

Means a bedroom or suite of rooms, which contains no facilities for cooking and which is **used** or maintained for gain or hire by providing accommodation.

Guest House

Means a private **single detached dwelling** in which the **dwelling** or part thereof is rented for gain or hire as living quarters.

Habitable Room

Means any floor space within a **building** or **structure** designed and intended to be **used** for living, sleeping, cooking or eating purposes as defined under the *Building Code Act, S.O. 1992, Chapter 23*, as amended.

Hazardous Lands

Means property or lands that could be unsafe for *development* due to naturally occurring process including lands in a **flood plain** or subject to a **flooding hazard** or erosion hazard and shall include unstable soils and unstable bedrock.

Hazardous Sites:

Means property or lands that could be unsafe for development and site alteration due to naturally occurring hazards. These may include unstable soils (sensitive marine clays [Leda], organic soils) or unstable bedrock (karst topography).

Hazardous Substances

Means substances which individually, or in combination with other substances are normally considered to pose a danger to public health, safety and the environment. These substances generally include a wide variety of materials that are toxic, ignitable, corrosive, reactive, radioactive or pathological.

Height

Means the vertical distance between the established grade and:

1. In the case of a flat roof, the highest point of the roof surface or parapet wall, whichever is the highest [see **Figure 3.16**], or
2. In the case of all other types of roofs, the mean height level between the base of the roof and highest point of the roof [see **Figure 3.17**].
3. Where the height is designated in terms of storeys, it shall mean the designated number of storeys above and including the **first storey**.

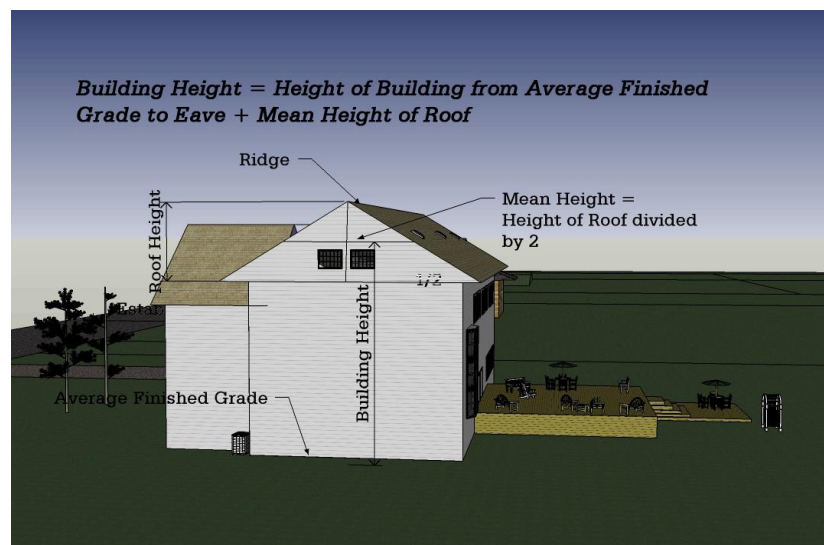
Helipad

Means a landing area or pad used for the landing and take-off of helicopters as further governed under the Canadian Aviation Regulation 325 under the Aeronautics Act.

Figure 3.16: Building Height with Flat Roof



Figure 3.17: Building Height – All Other Roofs



Heliport

Means a landing area or pad used for the landing and take-off of helicopters and shall include all necessary and incidental structures, service facilities, fuelling facilities, passenger and cargo facilities and as further set out under the Canadian Aviation Regulation 325 under the Aeronautics Act.

High Water Mark

Means the mark made by the action of water under natural conditions on the shore or bank of a **water body**, which action has been so common and usual and so long continued that it has created a difference between the character of the vegetation or soil on one side of the mark and the character of the vegetation or soil on the other side of the mark. Features shall also include a naturel line or mark impressed on the bank or shore or rock, or other distinctive physical characteristics.

Highway

Means a **street** under the jurisdiction of the Provincial government.

Hobby Farm – see Farm, Hobby

Home for the Aged – see Continuum-of-Care Facility

Home Based Business

Means a privately operated legal occupation, enterprise or business which is carried out as an **accessory use** to a **dwelling unit** for pursuits conducted by the occupant thereof and any employees and is compatible with a domestic household.

Hotel

Means a **building** designed or **used** for the accommodation of the travelling or vacationing public, with or without **accessory uses** such as a **restaurant**, meeting rooms, **swimming pool**, facilities for the temporary exhibition and sale of goods on an intermittent basis, **premise** licensed under the *Liquor License Act* and includes any establishment containing **guest rooms** which is defined as a “Hotel” in the *Hotel Registration of Guests Act, R.S.O. 1990, H. 17* and shall also include a **motel** and hostel, but shall not include any **residential use** or **boarding house use**.

Individual On-site Sewage System

Means systems under the *Building Code Act, 1992* that are owned, operated and managed by the owner of the property upon which the system is located.

Individual On-site Water System

Means individual autonomous water supply systems that are owned, operated and managed by the owner of the property upon which the system is located.

Industrial Use

Means the use of land, **building** or **structures** for the purpose of manufacturing, assembling, making, preparing, inspecting, ornamenting, finishing, treating, altering, repairing, warehousing, or storage or adapting for sale of any goods, substances, article or thing, or any part thereof and the storage of building and construction equipment and materials as distinguished from the buying and selling of commodities and the supplying of personal services. This definition does not include a mine, **pit** or **quarry** or obnoxious industry. **Accessory uses** may include transportation, wholesaling, storage, shipping and receiving incidental to the **industrial use**.

1. Class I Industry - Light Industrial

Means a place of business for a small scale, self-contained plant or **building** which produces, manufactures, assembles or stores a product which is contained in a package and has a low probability of fugitive emissions e.g., noise, odour, dust and vibration. Such industries operate in the daytime only with infrequent movement of products and /or heavy trucks and no outside storage. 'Light Industrial Uses' or 'Class I Industry' is a classification and other uses defined in this By-law may be classified as such.

2. Class II Industry - Medium Industrial

Means a place of business for medium scale process and manufacturing with outdoor storage of wastes or materials (e.g., it has an open process) and where there are periodic or occasional outputs of fugitive emissions e.g., noise, odour, dust and/or vibration. Shift operations occur and there is frequent movement of products and /or heavy trucks during daytime hours. 'Medium Industrial Uses' or 'Class II Industry' is a classification and other uses defined in this By-law may be classified as such.

3. Class III - Heavy Industrial Uses

Means a place of business for uses characterized as having emissions such as noise, smoke, odour, fumes or vibrations or extensive outside storage as part of their normal operations. Such uses include sawmills, pulp and paper mills, refineries, smelting operations and similar uses which are intended to be secluded from residential or other **sensitive land uses** in order to limit any potential **adverse effects** on the environment or the surrounding areas and public health. 'Heavy Industrial Uses' or 'Class III Industry' is a classification and other uses defined in this By-law may be classified as such.

Institutional Use

Means any land, **building**, **structure** or part thereof **used** to provide non-profit or non-commercial purposes for governmental, educational, charitable, fraternal or other public services.

Junk Yard - see Wrecking Yard

Kennel

Means a commercially operated **building** or **structure** where dogs, cats or other small animals are kept, trained, bred or boarded, but does not include an **animal shelter**. [See also **Animal Shelter**]

Landfill Site – see Waste Management Facility

Landscaped Open Space

Means:

1. A combination of trees, shrubs, flowers, grass or other horticultural elements, together with decorative stonework, paving, screening or other architectural elements, all of which is designed to enhance the visual amenity of a property and/or to provide a screen to mitigate any objectionable adjacent land use; and
2. Does not include parking areas, traffic aisles or driveways or ramps for vehicles.

Laundromat

Means self-serving clothes washing establishment containing one or more washers and drying, ironing, finishing or other incidental equipment, and may include a laundry receiving depot.

Licensed Cannabis Production Facility

Means the use of land, **buildings** or **structures** for the cultivation, processing, testing, destructions, packaging and shipping of marijuana used for medical purposes as approved and regulated by Health Canada.

Licensed Refreshment Sales Vehicle

Means a **vehicle** which is currently licensed pursuant to the *Highway Traffic Act* and which is equipped for the preparation, storage, heating, cooking, cooling or sale of foodstuffs and beverages within or from the **vehicle** and may include exterior seating (e.g., *picnic tables*).

Livestock

Means animals associated with an **agricultural use** such as but not limited to cattle, horses, goats, poultry, sheep, swine or the young thereof, raised for personal use or for commercial purposes.

Livestock Facility

Means one or more barns or permanent **structures** with livestock-occupied portions, intended for the keeping or housing of livestock and includes all manure or material storages. (See **Minimum Distance Separation Formulae** Implementation Guidelines)

Livestock Sales Outlet

Means a **building** or **structure** where **livestock** are bought and sold.

Loading/Delivery Space

Means an unobstructed area of land which is used for the temporary parking of one or more commercial motor vehicles while merchandise or materials are being loaded or unloaded from such **vehicle**.

Log Hauling Operation

Means an area of land and/or building of a logging contractor where equipment and materials are stored and may include repairs to logging equipment belonging to the logging operator or contractor.

Logging Yard

Means the use of land and accessory buildings and structures for the storage, packaging, sizing, splitting, grading and sorting, cutting, trucking, equipment repairing, shipping and receiving of commercial timber, sawdust and bark.

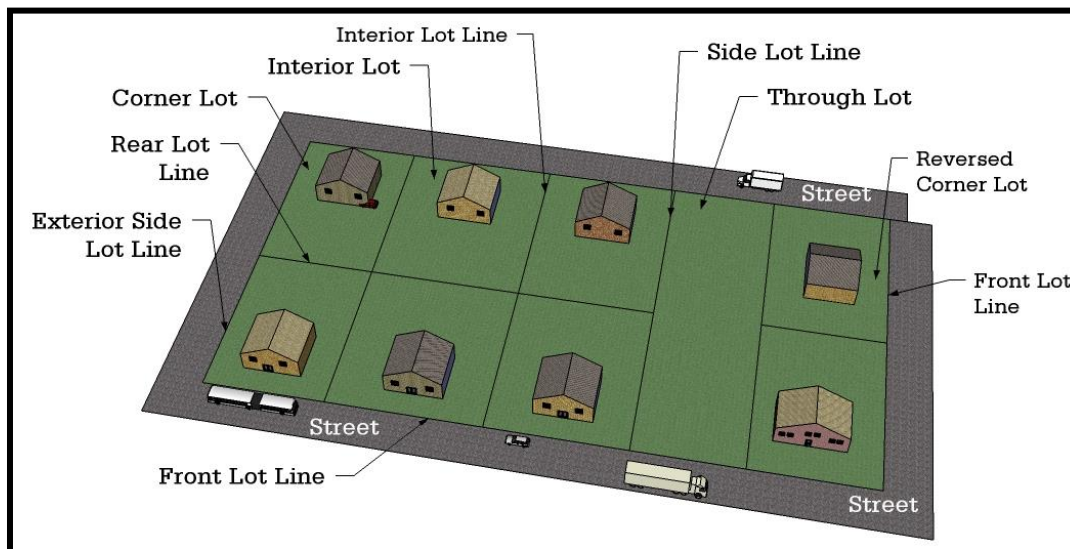


Figure 3.18: Lot Definitions

Loft-Above-a-Garage

Means the portion of a **private garage** either attached or detached located above the vehicle storage area which is used for sleeping accommodation and may include sanitary facilities but not cooking facilities.

Lot

Means a parcel of land which is capable of being legally conveyed in accordance with the *Planning Act*.

Lot Area

Means the total horizontal area measured within the limits of the **lot lines** of the **lot** excluding the horizontal area of any **flood plain** or wetland area located on such **lot**. [See **Figure 3.1**]

Lot, Corner

Means a **lot** situated at an intersection of two or more streets, or at the intersection of two parts of the same street which have an interior angle or intersection of not more than one hundred and thirty-five (135) degrees.

Where such street lines are curved, the angle of intersection of the street lines shall be deemed to be the angle formed by the intersection of the tangents to the street lines, drawn through the extremities of the **side lot lines**. In the latter case, the corner of the lot shall be deemed to be that point on the street line nearest to the point of intersection of the said tangents, and any portion of a corner lot distant not more than 30 m (98.4 ft.) from the corner measured along the street line shall be deemed to be an **interior lot** [see **Figure 3.18**].

Lot Coverage

Means that percentage of land or **lot** area covered by **buildings** and **structures** above ground level and which excludes that portion of such land or lot area which is occupied by a building or portion thereof which is completely below ground level, and shall exclude a fence, patio, landings, steps, ramps, retaining wall, root cellar, a sewage disposal system and an in-ground swimming pool or hot-tub [see **Figure 3.19**].

Lot Depth

Means the horizontal distance between the **front** and **rear lot lines**. If the **front** and **rear lot lines** are not parallel, "lot depth" shall mean the length of a straight line joining the middle of the **front lot line** with the middle of the **rear lot line**. If there is **no rear lot line**, "lot depth" shall mean the length of a straight line joining the middle of the front lot line with the apex of the triangle formed by the **side lot lines** [see **Figure 3.20**].

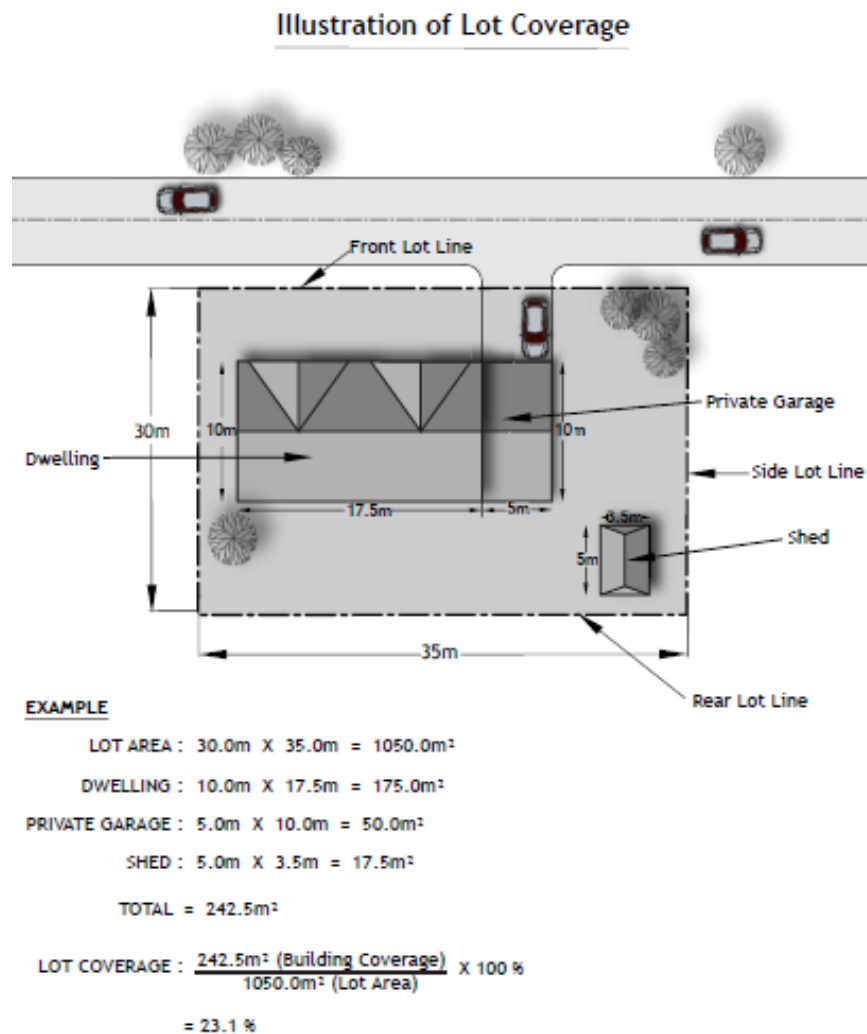


Figure 3.19: Lot Coverage

Lot Frontage

Means the horizontal distance between the **side lot lines**. Where such **side lot lines** are not parallel, it shall be the width of a **lot** measured between the intersections of the **side lot lines** with a line equal to the **front yard setback** back from and parallel or concentric to the **front lot line**. Arc distances shall apply on curved lines [see **Figure 3.20**].

Lot, Interior

Means a **lot** other than a **corner lot** or a **through lot** which has frontage on a **street** [see **Figure 3.18**].

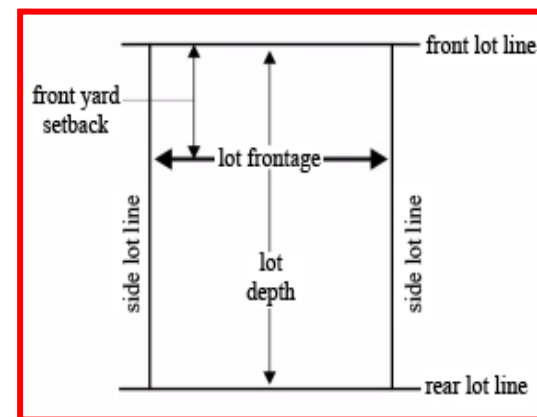


Figure 3.20: Lot Depth and Lot Frontage

Lot Line

Means a boundary line of a **lot** or the vertical projection thereof. In the case of a **lot line** that has a bend or a series of bends, if the sum of the interior angles or angles of such bends is 130 degrees or greater, then they shall be deemed to be the same **lot line**.

Lot Line - Exterior Side

Means a **lot line** located between the **front lot line** and **rear lot line** and dividing the **lot** from a **street** [see **Figure 3.18**].

Lot Line, Front

Means:

1. In the case of an **interior lot**, the line dividing the **lot** from the **street**, street allowance or **private road**;
2. In the case of a **corner lot**, the shorter **lot line** abutting a **street** shall be deemed to be the **front lot line**;
3. In the case of a **corner lot** with two street lines of equal length, the **lot line** that abuts the wider **street**, or abuts a **highway** shall be deemed to be in the front line, and in the case of both streets being under the same jurisdiction and of the same width, the **lot line** where the principal access to the **lot** is provided shall be deemed to be the **front lot line**;

4. In the case of a **lot** with water access or frontage on a **water body**, or an island, the **front lot line** shall be on the **shoreline**. In the case of a through waterfront lot the longest **shoreline** shall be deemed to be the **front lot line**; [see **Figure 3.18**].
5. in the case of a **private road**, the **lot line** adjacent to the **entrance** shall be deemed to be the **front lot line**;
6. In all other cases not described above, the **front lot line** shall be deemed to be where the principal access or **entrance** to the **lot** is approved.

Lot Line, Rear

Means the **lot line** furthest from, and opposite to, the **front lot line** [see **Figure 3.18**]. In the case of a **lot** with no **rear lot line**, the point where the two **side lot lines** intersect shall be the **rear lot line**.

Lot Line, Side Interior

Means a **lot line** other than a **front lot line**, **rear lot line** or **exterior side lot line**. On a **lot** with more than four sides, any **lot line** not otherwise defined as a front, rear or side lot line shall be considered as an **interior side lot line** [see **Figure 3.18**].

Lot, Through

Means a lot having a frontage on two parallel or approximately parallel **streets** and where such **lot** qualifies as being both a **corner lot** and a **through lot**, such lot shall be considered as a corner lot [see **Figure 3.18**].

Lot, Width

Means the average horizontal dimension between the two longest opposite sides measured on a line 6 m [19.6 ft.] back from the **front lot line** and parallel to it.

Lot Width, Corner Lot

Means the horizontal distance between the longest **front lot line** and the opposite **side lot line**, measured along a line 6 m [19.6 ft.] back from and parallel to the shorter **front lot line**, except in the case:

1. Where the **front lot lines** are curved, in which case, the **lot width** shall be calculated on the basis that the street lot lines are deemed to be the tangents produced to their points of intersection, from the points of intersection of the side lot lines and curved street lot line; or
2. Where a **corner lot** indicates that a **sight triangle** has been removed or has a rounded corner, in which case, the **lot width** shall be calculated on the basis that the **front lot lines** shall be deemed to comprise the street lines produced to their point of intersection.

Marina

Means a commercial **use**, **building** and/or **structure** with or without docking facilities where boats are moored, berthed, constructed, stored, serviced, repaired or kept for sale or rent, and where **accessory uses** shall include the sale of boat accessories, marine fuels and supplies and pump-out facilities.

Marine Facility

Means a non-commercial **building** or **structure** which is used to moor, berth, or store a boat. This definition may include a boat launching ramp, a boat lift, marine railway, a float hangar, **dock** or **boathouse**, but does not include any **building** used for human habitation or a marina. A **marine facility** shall also include a water intake facility and any flood or erosion control structure. No part of a **marine facility** may be **used** as a **dwelling unit**.

Medical Clinic - see Clinic

Medical Marijuana Facility

Means a **premise** approved and regulated under the Canada *Food and Drugs Act* and associated *Food and Drug Regulations*.

Microbrewery

Means a commercial operation where beer is produced at a small scale. A microbrewery may be **permitted** to sell the product that is produced on-site provided that there is no consumption of the purchased product on-site other than sampling. A bar, pub or brewpub shall not be considered a microbrewery. A microbrewery may also sell retail items directly related to the operation on-site.

Micro-cultivation

Means the small scale growing of cannabis plants and harvesting material from those plants, as well as associated activities.

Mine

Means a mine as defined in the *Mining Act*. Mining shall have a similar meaning.

Mine Hazard

Means any feature on a mine as defined under the *Mining Act* or any related disturbance of the ground that has not been rehabilitated.

Mineral Deposits

Means an unusually large or rich concentration of valuable minerals identified within a small part of the Earth's crust.

Mineral Aggregate Operation

Means:

1. Lands under license or permit, other than for **wayside pits** and **quarries**, issued in accordance with the *Aggregate Resources Act*, or successors thereto, or a pits and quarries control By-law enacted under the *Municipal Act*, and
2. Associated facilities used in extraction, transport, beneficiation, processing or recycling of mineral aggregate resources and derived products such as asphalt and concrete, or the production of secondary related products.

Mineral Mining Operation

Means a mining operation and associated facilities, or, a past producing mine with remaining mineral development potential that has not been permanently rehabilitated to another **use**.

ILLUSTRATION OF DEFINITIONS RELATED TO WATERFRONT LOTS

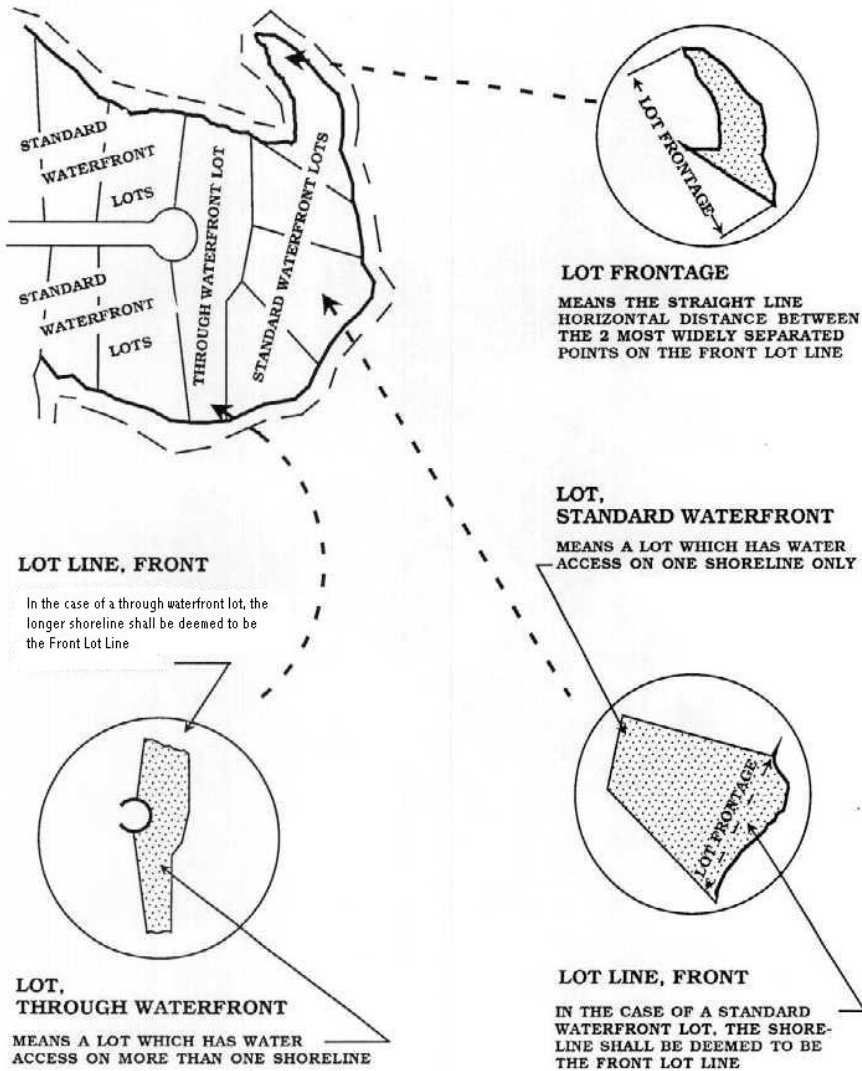


Figure 3.21: Waterfront Lots

Minimum Distance Separation Formulae I and II

Means formulae developed by the Province to separate uses so as to reduce incompatibility concerns about odour from ***livestock facilities***.

Mobile Home – see **Dwelling – Mobile Home**

Mobile Home Park

Means land which has been provided and designed for the location thereon of two (2) or more occupied ***mobile homes***.

Mobile Home Site

Means an area, similar to a ***lot***, located in a ***mobile home park***, intended to be or occupied by a ***mobile home*** or a ***permitted accessory use***.

Mobile Home Yard

Means a line similar to a ***front yard, rear yard, interior side yard*** or ***exterior side yard*** as applied to a ***mobile home lot or site***.

Modular Home

Means a ***single detached dwelling*** consisting of one or more modules which meets CSA standard Z240.2.1 – Zone 2 or CSA Standard A277 – Zone 2 and which has been prefabricated or manufactured in a factory remote from the site where it is intended to be used and transported to the site for installation on a permanent foundation, but does not include a ***Mobile Home, Recreational Vehicle, or Park Model Trailer*** as otherwise defined.

Motel

Means an establishment designed or ***used*** throughout all or part of a year that caters to the accommodation of the traveling or vacationing public, containing one or more ***guest rooms***, including all such establishments as defined from time to time by the *Hotel Registration of Guests Act, R.S.O. 1990, c. H.17*, as amended. A ***motel*** may include ***accessory uses*** such as a ***restaurant***, meeting rooms, ***swimming pool***, facilities for the temporary exhibition and sale of goods on an intermittent basis, and ***premises*** licensed under the *Liquor License Act*.

Motocross Circuit

Means an off-road racing facility conducted on an outdoor enclosed dirt circuit over primarily natural, outdoor terrain and may include spectator facilities such as grandstands or concourses and fast-food concessions.

Motor Home - see Recreational Vehicle

Motor Vehicle or Vehicle

Means an automobile, commercial vehicle, truck, **recreational vehicle**, transport tractor, farm tractor, road building machine, bicycle and any **vehicle** drawn, propelled or driven by any kind of power, including muscular power, but does not include a snowmobile or a street car.

Municipality

Means the Municipality of Calvin.

Nature Trail

Means an area **used** for walking, hiking, cross-country skiing, nature appreciation and similar non-motorized recreational travel.

Non-Complying

Means any **existing building, structure** or **lot** which does not comply with one or more of the zone regulations and standards of this By-law.

Non-Conforming

Means any **existing use, building, structure** or **lot** which is does not conform to the **permitted use** provisions of any Zone in this By-law.

Non-Residential Use

Means a **use, building** or **structure that** does not contain a **dwelling unit**.

Non-residential Zone

Means a CR, M1, M3, MX, W, or EP **zone**.

Nursing or Convalescent Home - see Continuum-of-Care Facility

Nursery - see Commercial Greenhouse, Nursery or Garden Centre

Nutrient Unit

Means an amount of nutrients that give a fertilizer replacement value of the lower of 43 kilograms of nitrogen, or 55 kilograms of phosphate as nutrient (as defined in Ontario Regulation 267/03 made under the *Nutrient Management Act*) and correlates to the number of types of livestock for a given **nutrient unit**.

Office

Means a **building, structure** or part thereof **used** for conducting the affairs of businesses, professions, services, industries, governments, or like activities.

Official Plan

Means the Official Plan of the East Nipissing Planning Area or parts thereof and amendments thereto.

On-farm diversified uses

Means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agritourism uses, and uses that produce value-added agricultural products. Ground-mounted solar facilities are permitted in prime agricultural areas, including specialty crop areas, only as on-farm diversified uses.

Open Space

Means the open, unobstructed space on a **lot** from the ground to the sky including landscaped areas, pedestrian walkways, patios, **swimming pools** or similar areas but not including any driveway, ramp, **parking spaces** or **aisles**, **loading spaces** or manoeuvring areas and similar areas.

Open Storage

Means the storage of goods, merchandise or equipment outside of a **building** or **structure** on a **lot** or portion thereof. This definition shall not include a storage use located in a building, a **salvage yard**, a **parking area**, a **loading space** or a **parking space** or an area used for **outdoor display**.

Order Station

Means an ordering box, service window, display board or any other device, including communication equipment, used by the public and operator to facilitate sales and/or services in a **drive-through facility**.

Outdoor Display

Means an area set aside outside of a **building** or **structure**, other than a **parking area**, **loading space** or **parking space** which is **used** in conjunction with a business located within the building or structure on the same property, for the display of goods, merchandise, equipment and seasonal produce and products and may include garden supplies and Christmas trees, new merchandise or the supply of services.

Owner

Means a mortgagee, lessee, tenant, occupant, or a person entitled to a limited estate or interest in land, a trustee in whom the land is vested, a committee of the estate of a mentally incompetent person, an executor, an administrator or a guardian.

Park

Means an area of land, whether enclosed or not, which is **used** for recreational or leisure uses and may include therein a beach, playground, play field, athletic field, field house, community centre, bleachers, skateboard facility, swimming pool, wading pool, splash pad, greenhouse, botanical gardens, zoological gardens, bandstand, skating rink, tennis courts, bowling green, boat livery,

bathing station, curling rink, refreshment concession, **campground**, **fair ground**, and **conservation area**, and associated **accessory uses**.

Parking Area

Means an open area of land, **accessory** to a **permitted use**, not located on a public **street**, **private road** which is **used** for the parking of **motor vehicles**, but shall not include any area where **motor vehicles** for sale or repair are kept or stored.

Parking Lot, Commercial - see Commercial Parking Lot

Parking Space

Means an area used for the temporary parking of one **motor vehicle** or one horse and buggy.

Parking Space, Barrier Free

Means a **parking space** for the temporary parking of a **motor vehicle** used by a handicapped or disabled person [see photo].

Patio

Means a surfaced, open space of land at grade adjacent to a **residential use** which is used as an extension to the interior of the home for private entertainment or leisure activities and is uncovered. In a commercial setting, means an outdoor eating area **accessory** to a **restaurant** where, on a seasonal basis, food and/or refreshments prepared on the **premises** are consumed.

Permitted

Means **permitted** by this By-law.



Permitted Use

Means a **use** which is **permitted** in the **zone** where such **use** is located.

Person

Means an individual, an association, a chartered organization, a firm, a partnership, a corporation, an agent or trustee and the heirs, executors or other legal representatives of a person to whom the context can apply according to law.

Personal Service Establishment

Means a **building** wherein a personal service is performed including but not limited to a barber shop, beauty salon, esthetician, the **premise of an optician**, shoe repair, photographic store, **laundromat** or a **dry-cleaning distribution station** but excludes a **cannabis retail store or dispensary**, manufacturing or fabrication of goods for sale.

Pet Grooming Establishment

Means a **premise** wherein cleaning, clipping and grooming services are provided for domestic pets, but shall not include an **animal shelter** or **kennel**.

Pit

Means land or land under water from which **aggregate** as defined **herein** is being or has been excavated in order to supply material for construction, manufacturing or industrial purposes, but shall not include rehabilitated land or an excavation incidental to the erection of a **building** or a **structure** for which a building permit has been granted by the **Corporation**, or an excavation incidental to the construction of any public works.

Place of Amusement

Means a commercial **premise** wherein amusement facilities are provided such as a video arcade, arcade, billiard or pool room but does not include an **adult entertainment parlour** or **bingo hall**.

Place of Assembly

Means a **building** specifically set aside for and primarily engaged in the operation of arts and craft shows, trade fairs, fashion shows, public meetings, banquets, conference meetings, civic, political, social or religious activities, a private club or a fraternal organization and similar activities.

Place of Worship

Means a building or an open area primarily dedicated to religious worship but may be used for other supportive uses such as a centre for the arts, a community hall, an accessory residential use, a library and similar uses.

Planning Board

Means the East Nipissing Planning Board.

Playground

Means a **park** or part thereof which is equipped with active recreational facilities oriented to children [see also **Park**].

Porch or Veranda

Means a covered entrance to a **building** usually with a separate roof and unenclosed and used as an outdoor living space that is accessed by stairs from grade and which provides access to the **first storey** of a **dwelling unit**.

Portable Asphalt Plant

Means a facility with equipment designed to heat and dry **aggregate** and to mix **aggregate** with bituminous asphalt to produce asphalt paving material, and includes stockpiling and storage of bulk materials used in the process and which is not of permanent construction, but which is to be dismantled at the completion of the construction process.

Portable Concrete Plant

Means a **building** or a **structure** with equipment designed to mix cementing materials, aggregate, water and admixtures to produce concrete, and includes stockpiling and storage of bulk materials used in the process and which is not of permanent construction, but which is to be dismantled at the completion of the construction process.

Premises

Means the area of a **building** and **lot** occupied or **used** by a business or enterprise. In a multiple tenancy **building** occupied by more than one business, each business area shall be considered separate **premise**.

Principal Use

Means the primary purpose for which a **lot, building** or **structure** is **used** or intended to be **used**.

Printing and Processing Service Shop

Means a **building** or part of a **building used** by one or more persons who are employed in customer service, graphic design and production and conducting of an activity specifically undertaken to aid individuals or an industrial or commercial office with a variety of branding and publishing of printing products including but not limited to stationary, maps, guidelines, pamphlets, flyers or similar products and may include document finishing, laminating, packaging, receiving and distribution.

Private Club - see Club, Private

Private Garage – see Garage, Private

Private Road

Means a private right-of-way over private property which affords access to two or more abutting **lots** or a road created through the registration of a plan of condominium, but does not include a **street** established or maintained by a **public authority**.

Professional Office – see Office

Public Access Point

Means public land designated by the appropriate authority and developed and maintained by the authority as a public access to a navigable water body.

Public Authority

Means the Municipality of Calvin and any Boards or Commissions thereof, and any Ministry or Department of the Governments of Ontario or Canada, or other similarly recognized public agency

Public Service Use

Means any **use** of land, **buildings** or **structures** by or on behalf of a **public authority**, but does not include a **public utility**.

Public Street – see Street

Public Utility

Means a **premise used** for public utility services by the Municipality of Calvin, any Boards or Commissions thereof, any Ministry or Commission of the Governments on Ontario or Canada, and shall include utilities that provide electricity, gas, steam, water, telephone, internet or telecommunication services, cable television, transportation, drainage or sewage or refuse collection and disposal services, including a communications facility.

Quarry

Means any open excavation made for the removal of any consolidated rock or mineral including limestone, sandstone or shale, in order to supply material for construction, industrial or manufacturing purposes, but shall not include an excavation incidental to the erection of a building or structure for which a building permit has been granted by the **Corporation**, or an excavation incidental to the construction of any public works.

Railroad Use

Means a **building, structure** or **use** normally associated with a railroad operation subject to the *Railway Safety Act, R.S.C. 1985, c.32 (4th Suppl.)*, as amended.

Reconstruction

Means to re-build, **erect**, place, reconstruct, relocate, repair or assemble a previously **existing building** or **structure** to a habitable or useable condition which may include complete replacement, and may also include:

1. Any preliminary operation such as excavating, filling or draining; or
2. **Altering** any existing **building** or **structure** by an addition, enlargement, extension or other structural change; or
3. Any work which requires a building permit.

‘Reconstructed’ and ‘reconstruction’ shall have corresponding meanings. For the purpose of this definition, reconstruction/renovation/restoration may include the complete replacement of a **building** or **structure**.

Recreational Commercial Establishment

Means an establishment, **building** or **structures** where any recreational, social or cultural uses are operated commercially for profit on lands in private ownership, or under lease, such as health clubs, open or enclosed skating or curling rinks, open or enclosed pools, open or enclosed badminton or tennis courts, squash courts, bowling alleys, gymnasias, band shell or open theatre, and other similar uses except as otherwise specifically defined in this By-law. [See also **Bingo Hall**]

Recreational Equipment

Means a portable **structure**, vessel or **vehicle** that is designed and built to be carried by a **motor vehicle**, or a unit designed and built to be transported or operated under its own power or propelled power, for the purposes of providing recreation enjoyment or travel, and may include boats, boat or vehicle trailers, personal water craft, snowmobiles, all-terrain vehicles (ATVs) or other equipment used for recreational purposes and which are normally stored or parked on a **lot**.

Recreational Vehicle

Means any **vehicle** so constructed that is suitable for being **attached** to a **motor vehicle** for the purpose of being drawn or is propelled by the **motor vehicle** and is capable of being used for living, sleeping, eating or accommodation of **persons** on a temporary, transient or short-term basis, even if the vehicle is jacked up or its running gear is removed. Examples include a motor home, tent trailer, a camper trailer, a recreational trailer, a fifth wheel or a bus converted into a motor home. For the purposes of this definition, a **recreational vehicle** shall be considered a **structure** for the purposes of establishing **setbacks** only. A **recreational vehicle** shall not be deemed to include a **mobile home**. The definition of a **recreational vehicle** shall not be interpreted to include **recreational equipment** [see photos].

Recreational Vehicle Campground – see Campground

Recreational Vehicle Sales and Storage

Means a **building** and/or **lot** which are **used** for the display, storage and/or sale of boats, and **recreational vehicles** or recreational equipment.

Recreational Vehicle Repair Garage

Means a **building** used for the repair, servicing, painting, refinishing, restoration or alteration of **recreational vehicles** and boats for gain or profit, but does not include a salvage yard.

Recycling Depot or Transfer Station

Means a special **waste management facility** which only serves as a temporary storage site for clean materials such as glass, paper, cardboard, plastic, white goods, metal, electronics and other similar products which will be transferred to another location for reuse. This definition does not include any other type of waste management system [See also **Waste Management Facility**].



Redevelopment - see Development

Refreshment Pavilion (Chip Wagon)

Means a **premise** that is designed intended or **used** for the sale of food or refreshments to the general public and from which food or refreshment is made available to the customer within a **building** for consumption outside of the **building**.

Renewable Energy System

Means a system that generates electricity, heat and/or cooling from a renewable energy source.

Renovate – see Reconstruction

Residential Care Facility – see Continuum-of-Care Facility

Residential Density

Means the number of **dwelling units** per hectare of **lot area**.

Residential Use

Means the use of land, **buildings** or **structures** for human habitation or as a **dwelling**.

Restaurant

Means a **premise**, including a **drive-through service facility**, in which the principal business is the preparation and serving of food and refreshments to the public for consumption at tables within or outside the **building** and which may include the preparation of food in a ready-to-consume state for consumption off the **premises**.

Restaurant, Take-Out

Means a building or structure where food is prepared and offered for sale to the public to be taken out and/or delivered for consumption off the premises.

Retail Outlet

Means a single **retail store** which is **accessory** to a permitted **commercial use**.

Retail Store

Means a **building** wherein goods, wares, merchandise, groceries, substances or articles are offered for sale to the general public, and may include the limited storage of goods, wares, merchandise, substances or articles, but shall not include any other **use** defined **herein**.

Retirement Home – see Continuum-of-Care Facility

Riding School – see Equestrian Establishment

Right-of-way - see Easement

Road - see Street

Room, Non-Habitable

Means any room located within a **dwelling** that is not a **habitable** room, including but so as not to limit the foregoing, a laundry room, a pantry, a lobby, a stairway, a closet, a **porch**, a recreation room, a balcony, a **private garage**, an unfinished attic, a **cellar**, a boiler room and any space used for the service and maintenance of such **dwelling** or for vertical travel between **storeys**.

Row House - see Dwelling, Row or Townhouse

Rural Zone

Means an R, LSR, CR, M1, or MX zone.

Salvage Yard

Means a **lot** and/or **building** or portion thereof where used goods, wares, merchandise, articles, **motor vehicles**, machinery or parts thereof are processed or sold for further use, dismantled or abandoned. This definition may include a junk yard, a wrecking yard, a scrap metal yard, and an automobile wrecking yard on the **premises**.

Satellite Dish/Receiver

Means a structure designed, used or intended to be used to send or receive signals to or from a satellite.

Sauna

Means an **accessory building** or **structure** wherein facilities are provided for the purpose of a sauna bath, either wet or dry, and may include a change/relaxation room, storage areas and a washroom but not kitchen or sleeping facilities.

Sawmill or Planing Mill

Means a **building, structure** or area where timber is cut or sawed, either to finished lumber or as an intermediary step.

Sawmill, Portable

Means equipment which is portable (e.g., may be drawn by a **motor vehicle**) and is **used** on a temporary basis for the cutting of saw logs.

School

Means a Provincially-approved institution for academic instruction and shall include a public, a separate **school**, a vocational **school**, or a post-secondary **school** such as a college or university.

School, Private

Means an educational establishment, other than a **school**, wherein teaching or instruction is offered for gain in such fields as academics, dancing, music, art, sports, business or trade, and any other such specialized school conducted for gain, and also includes such fields as a studio for photography and arts and crafts.

Seating Capacity

Means the number of persons which can be accommodated in a **building** or **structure** or part thereof in a seated position on chairs, benches, forms or pews.

Self-Storage Facility

Means a commercial **building** or part of a **building** wherein items are stored in separate, secured storage areas or lockers and may include the exterior storage **recreational equipment** and **recreational vehicles**.

Semi-Detached Dwelling - see Dwelling, Semi-Detached

Sensitive Land Use

Means **buildings**, amenity areas, or outdoor spaces where routine or normal activities occurring at reasonably expected times would experience one or more **adverse effects** from contaminant discharges generated by a nearby major facility. **Sensitive land uses** may be a part of the natural or built environment.

Examples of sensitive land uses may include, but are not limited to: residences, day care centers, and educational and health facilities.

Separation Distance

Means the horizontal distance between **buildings** or **structures** or physical features measured from the closest point of the exterior wall or identifiable boundary of such **building** or **structure**, or of such physical structure.

Septage

Means untreated sanitary waste from a septic tank, privy or holding tank.

Service Outlet or Shop

Means a shop for selling, servicing, repairing, installing or renting items and equipment, including but without limiting the generality of the foregoing: radio or television shop, locksmith shop, small appliance shop, household and carpenter tool shop, shoe repair, a copy shop but shall not include a small engine shop or automotive repairs and automotive services.

Setback

Means:

1. With reference to a **street**, the least horizontal distance between the **front lot line** and the nearest **building line**.

2. With reference to a **water body**, the least horizontal distance between the **high water mark** and the nearest **building line**.
3. With reference to a **building, structure** or land **use** and not applicable under paragraph (1) or (2), shall mean the least horizontal distance from the **building, structure** or land **use** in question; and
4. With reference to a **private road**, shall mean the least horizontal distance between the edge of the travelled portion of the road or surveyed boundary of the nearest **building line** of any **building** or **structure**, or the limit of the **private road** as shown and measured on a survey.

Sewage Works

Means any works for the treatment and disposal of sewage in a waste water stabilization pond and includes hauled sewage.

Shipping Container – see Storage Container

Shooting Range or Rifle Club

Means a **premise** for commercial or private recreational target practice, skeet shooting, pistol shooting, rim fire and centre fire, a sporting clay range rifle shooting, archery, gun or hunter safety instruction and may include **accessory** facilities

Shoreline

Means a **lot line** or portion thereof which abuts or parallels the **high water mark** of a **water body**. [See also **High Water Mark**.]

Shoreline Buffer Zone

Means a natural area, adjacent to a **shoreline**, maintained or re-established in its natural pre-development state, with the exception of minimal pruning of vegetation, the removal of trees for safety reasons, for the purpose of protecting natural habitat and water quality and minimizing the visual impact of **buildings** or **structures** on a lot, and may include the installation of a pathway or trail providing water access.

Figure 3.22: Sight Triangle

Sight Triangle

Means a triangular space, free of **buildings, structures** and obstructions, including vegetation, formed by the street lines abutting a **corner lot** and a third line drawn from a point on a street line to another point on a street line, each such point being the required sight distance from the point of intersection of the street lines [See **Figure 3.22**].

Sign

Means any writing, letter work or numeral, any pictorial representation, illustration, drawing, image or decoration, any emblem, logo, symbol or trademark or any device with similar characteristics which:

1. Is a **structure**, or part of a **structure**, or which is **attached** thereto or mounted thereon; and
2. Which is used to advertise, inform, announce, claim, give publicity or attract attention.

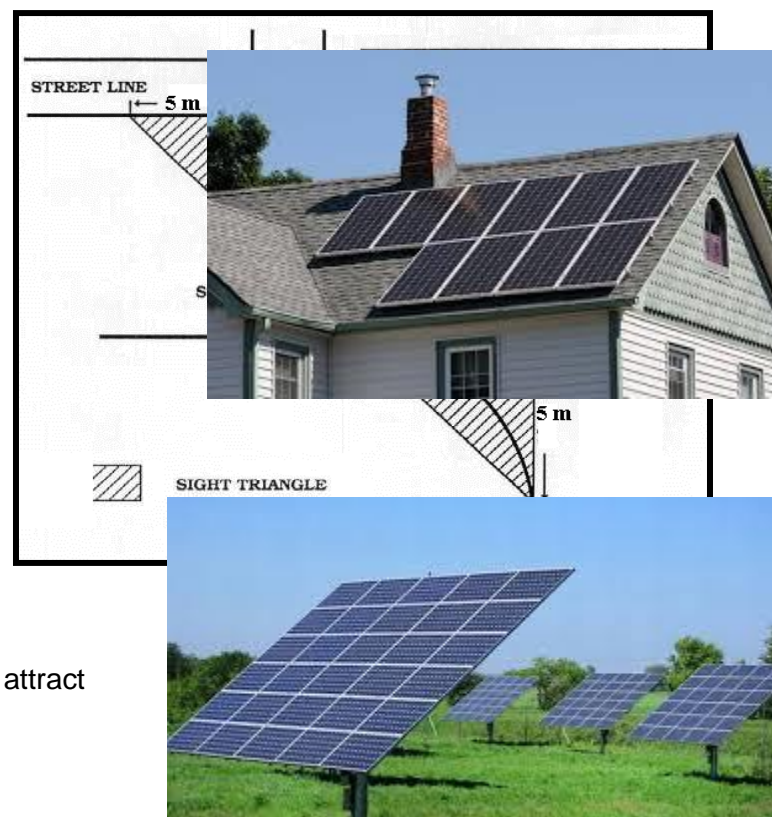
Sleep Cabin - see Guest Cabin

Solar Collector

Means a Class 1 or 2 ground mounted or rooftop mounted or wall mounted device with a name plate capacity of less than or equal to 10 kW consisting of photovoltaic panels that collect solar power from the sun (see photo).

Solar Collector, Commercial

Means a Class 3 ground mounted device with a name plate capacity of less than or equal to 10 kW consisting of photovoltaic panels that collect solar power from the sun (see photo).



Solarium

Means a glassed-in **structure** or room projecting from an exterior or main wall of a **building** which may be used for sunning, therapeutic exposure to sunlight, or for a use where the intent is to optimize exposure to sunlight.

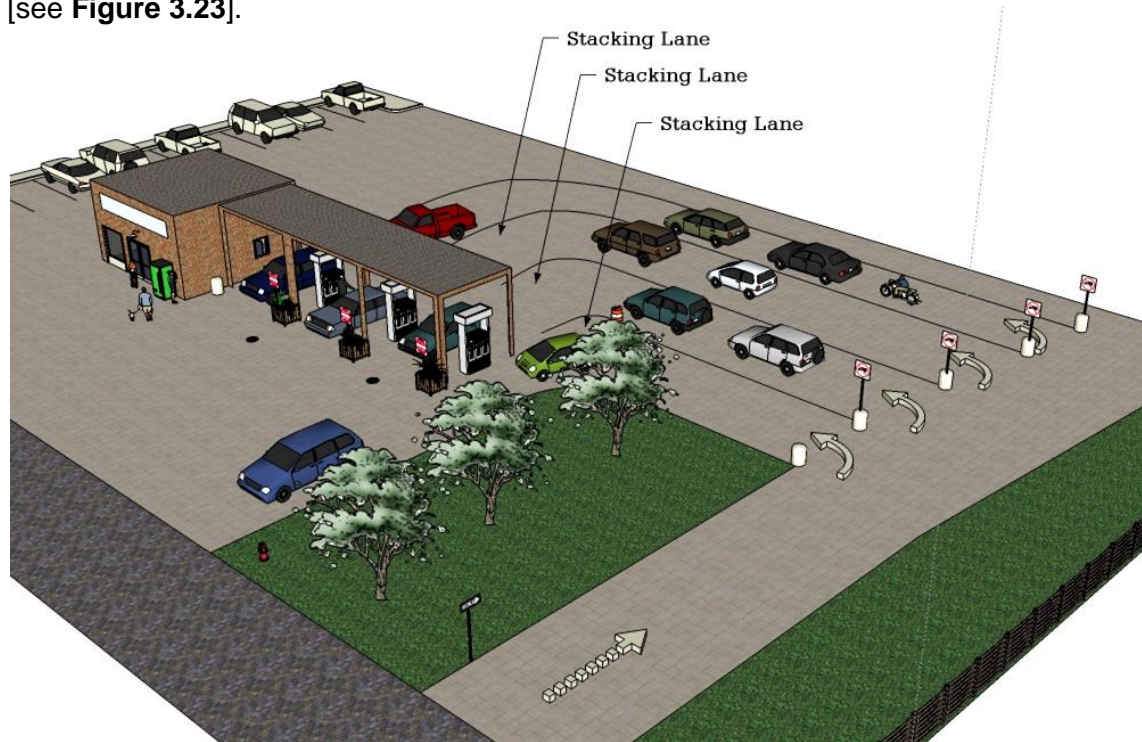
Stacking Lane

Means an on-site lane for motorized vehicles which accommodates vehicles using a **drive-through facility** that is separated from other vehicular traffic and pedestrian circulation. Stacking lanes may be separated by any combination of barriers, markings or signage.

Stacking Space

Means a portion of a **stacking lane** which provides standing room for **motor vehicles** in a queue for a **drive-through facility** while the occupants are awaiting service [see **Figure 3.23**].

Figure 3.23: Stacking Lanes



Storage Container

Means a pre-fabricated metal or steel **accessory building** used for the transport and/or storage of storage of goods and materials but shall not include the body of a transport trailer, straight truck box or **motor vehicle** [see photos].



Storey

Means that portion of a **building** other than a **cellar** or **basement** included between the surface of any floor and the surface of the floor, roof deck, ceiling or roof immediately above it. [See **Figure 3.24**]

Street

Means an improved public thoroughfare, lane, road or **highway** affording principal means of access or **entrance** to abutting properties, and which has been assumed and is maintained year-round by a **public authority**.

Street Allowance

Shall have a corresponding meaning to that of a **street** or **private road**.

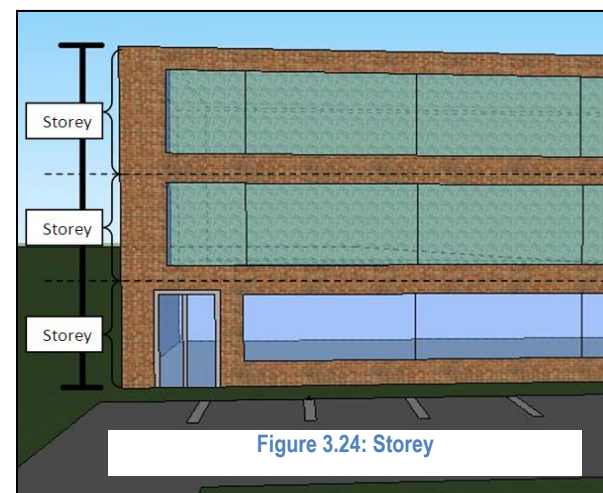


Figure 3.24: Storey

Street Line

Means the limit of the road or street allowance and is the dividing line between a **lot** and a **street** or a **private road**.

Structure

Means anything constructed or erected, the **use** of which requires location on the ground or attached to something having location on the ground and, without limiting the generality of the foregoing, includes a **recreational vehicle, a sign, a swimming pool, a deck**, and an **individual on-site sewage service** (i.e., septic tank).

Studio

Means a **building** or part thereof **used**:

1. As the workplace of a cabinetmaker, ornamental welder, photographer, artist, or artisan or any similar artist or craftsman, where unique articles are made or fabricated and offered for sale;
2. For the instruction of art, music, languages or similar disciplines.

Swimming Pool

Means an open or covered pool designed to be used for swimming, wading, diving or recreational bathing which is at least 50 cm [19.6 inches] in depth and may include a hot tub, inflatable pool or whirlpool but shall not include a natural dug or dammed pond intended for aesthetic or agricultural purposes.

Tavern

Means a "tavern" as defined by the *Liquor License Act*.

Temporary Building

Means a **building** or **structure** intended for removal or demolition within a prescribed time as set out in a building permit.



Figure 3.25: Temporary Car Shelter

Temporary Car Shelter

Means a prefabricated temporary **structure** usually constructed with a metal, wood or plastic frame and covered with a tarpaulin or other similar type of fabric or plastic cover **used** primarily for the storage of a **motor vehicle** or other equipment and is designed to be dismantled or removed [see **Figure 3.25**].

Top of Bank

Means the first significant lake ward break in a ravine slope where the break occurs such that the grade beyond the break is flatter than 3:1 measured perpendicularly from the break.

Tourist Establishment

Means land **buildings** or **structures used** for the purpose of sleeping accommodation on a temporary basis by tourists or vacationers, including a **motel**, lodge or **bed and breakfast establishment**, and rental cottage or cabins where more than 3 such rental units or **guest rooms** occupy the same property, including **accessory uses** such as dining, meeting and beverage rooms and similar uses and which such establishment complies with all applicable Airbnb requirements.

Tourist Outfitters Establishment

Means land, **buildings** or **structures** operated throughout all or part of a year which may or may not furnish overnight accommodation and facilities for serving meals and furnishes equipment, supplies or services to persons in connection with angling, hunting, camping or other similar recreational purposes.

Township

Means the Corporation of the Municipality of Calvin.

Townhouse - see Dwelling - Row of Townhouse

Trailer, Travel Trailer or Recreational vehicle - see Recreational Vehicle

Trailer Park - see Campground

Transfer Station (See Recycling Depot)

Triplex – see Dwelling, Triplex

Transportation Depot or Truck Terminal

Means land **buildings** or **structures** where commercial vehicles are kept for hire, rental and/or leased, or stored and/or parked for remuneration and/or from which such vehicles are dispatched for hire as common carriers and where such land, structure or building may be used for the storage and/or distribution of goods, wares, and merchandise.

Use or Used

Means the purpose for which a **lot** or a **building** or a **structure** is designed, arranged, occupied or maintained.

Use, Accessory – see Accessory Use

Vehicle – see Motor Vehicle

Veterinary Establishment - see Animal Shelter

Video Rental Outlet

Means a **building** or part of a building wherein the primary *use* is the rental of video tapes and may include the rental of video cassette recorders video cameras, video games, DVDs and similar electronic devices.

Warehouse

Means a **building** or **structure** or portion thereof used or intended to be **used** for the bulk storage and distribution of goods, merchandise, or materials but shall not include a **transportation depot**.

Waste Management Facility

Means land or a site which is licensed or approved by the Ministry of the Environment, Conservation and Parks and/or its agents where ashes, garbage, refuse, domestic waste, industrial waste, or municipal refuse compost, excluding radioactive or toxic chemical wastes is disposed of or dumped. This definition shall include waste transfer stations and recycling depots [see also **Recycling Depot**].

Water Access Lot

Means a **lot** that is accessed by a navigable **water body** only.

Water Body

Means any bay, lake, river, natural watercourse or canal but excluding a drainage or irrigation channel.

Wayside Pit

Means land from which unconsolidated **aggregate** is removed by means of open excavation on a temporary basis for use by a road authority solely for the purpose of a particular project or contract of road construction and not located on the road right-of-way.

Wayside Quarry

Means land from which consolidated **aggregate** is removed by means of open excavation on a temporary basis for use by a public authority solely for the purpose of a particular project or contract of road construction and not located on the road right-of-way.

Welding Shop

Means a **building** or **structure** or part thereof where metal products are joined, repaired or shaped by welding but no mass productions shall be involved.

Wellness Centre

Means a **premise** devoted to the actively sought goal of good health and includes the teaching and practice, in both individual and group sessions, of a range of holistic, alternative and integrative natural health practices and may include meditation, acupuncture, shiatsu, massage therapies, yoga, and healthy eating programs, and may include **accessory uses** such as administrative **offices**, physical fitness rooms, and waiting rooms, directly associated with the **premises**, but excludes a **recreational commercial establishment**.

Wetlands

Means lands that are seasonally or permanently covered by shallow water, as well as lands where the water table is close to or at the surface. In either case the presence of abundant water has caused the formation of hydric soils and has favoured the dominance of either hydrophytic plants or water tolerant plants. The four major types of wetlands are swamps, marshes, bogs and fens. Periodically soaked or wet lands being used for agricultural purposes which no longer exhibit wetland characteristics are not considered to be wetlands for the purposes of this definition.

Wholesale Establishment

Means a **building** or part of a building where goods, wares, merchandise or articles are stored in bulk for sale in wholesale quantities but does not include **premises** where any goods, wares, merchandise, substances or articles are offered or kept for sale at retail.

Wind Farm

Means a collection of **wind turbines** all in the same geographical location which are used in combination for the generation of mechanical or electrical generation.

Wind Turbine

Means a Class 1 wind facility with a name plate capacity less than or equal to 3 kW machine designed and used for converting the kinetic energy in wind into mechanical energy or electrical energy.

Wind Turbine, Commercial

Means a Class 2, 3 or 4 wind facility with a name plate capacity greater than or equal to 3 kW machine designed and used for converting the kinetic energy in wind into mechanical energy or electrical energy.

Workshop - see Custom Workshop

Wrecking Yard – see Salvage Yard

Yard

Means an area of open land between a main wall of a **building** and a **lot line** that, except for landscaping or **accessory buildings** and projections specifically **permitted** elsewhere in this By-law, is unobstructed above grade [see **Figures 3.26 & 3.27**].

Yard, Front

Means a **yard** extending across the full width of the **lot** between the **front lot line** and a line drawn parallel or concentric thereto and through the point of the main wall of a **main building** closest to the **front lot line** [see **Figures 3.26 & 3.27**].

Yard, Rear

Means a **yard** extending across the full width of the **lot** between the **rear lot line** and a line drawn parallel or concentric thereto and through the point of the main wall of the **main building** closest to the **rear lot line**. Where there is no **rear lot line**, the **rear yard** shall be measured from the intersection of the **side lot lines** to the closest point of the main wall of the main building [see **Figures 3.26 & 3.27**].

Yard Sale

Means the occasional or infrequent sale (e.g., one or two days annually) of household goods, clothing, furniture, tools, recreational equipment or other second-hand articles or sundry items, usually by the households on an individual property, and may include a joint sale by neighbours on the same **street** or a joint sale at a **school**, a **place of worship** or other location.

Yard, Side

Means a **yard** extending from the **front yard** to the **rear yard** between the **side lot line** and a line drawn parallel or concentric thereto and through the point of the main wall of a building closest to the **side lot line** [see **Figures 3.26 & 3.27**].

Yard, Side Exterior

Means a **side yard** adjacent to a **street** [see **Figures 3.26 & 3.27**].

Yard, Side - Interior

Means a **side yard** other than an **exterior side yard** [see **Figures 3.26 & 3.27**].

Figure 3.26: Yard Definitions

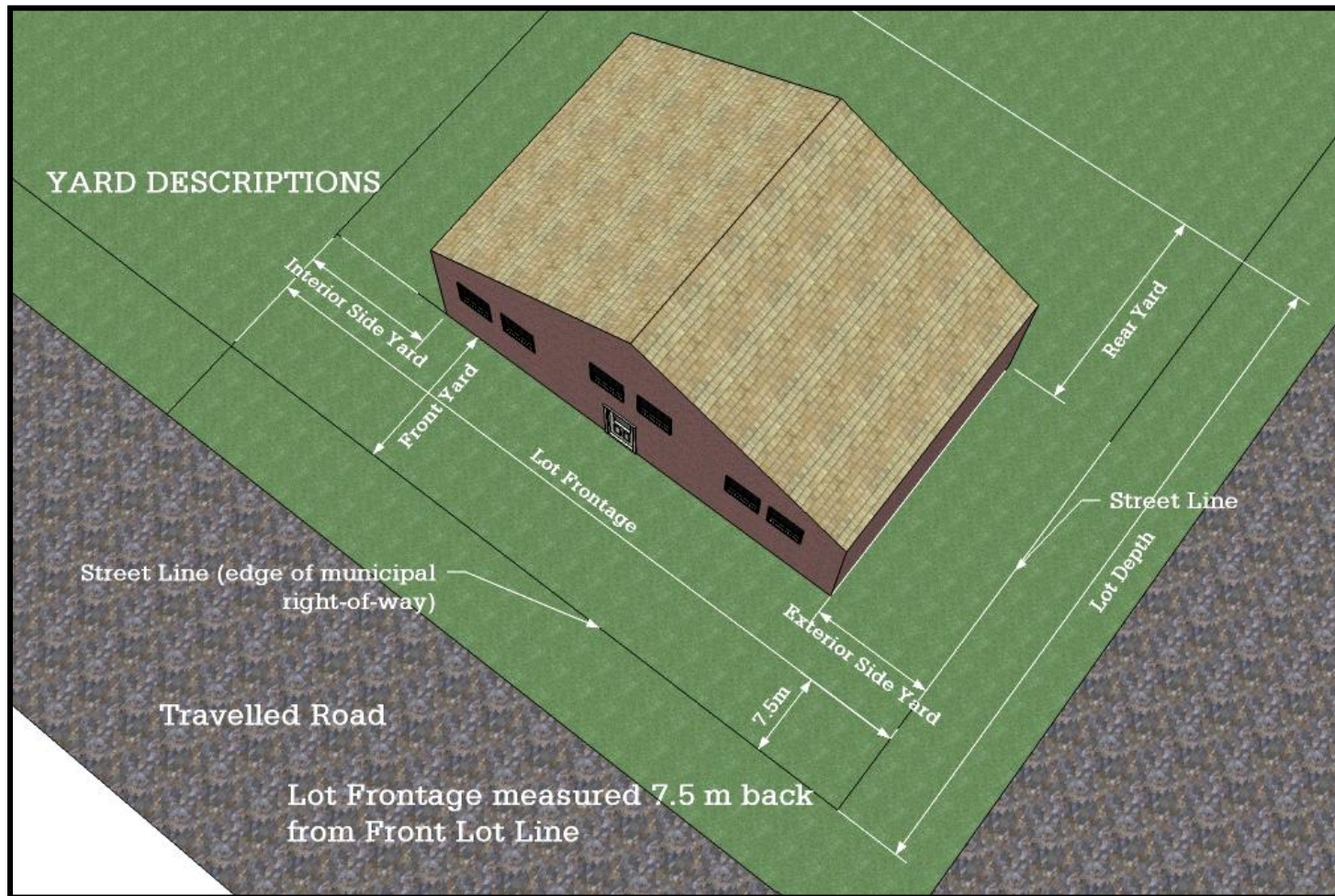
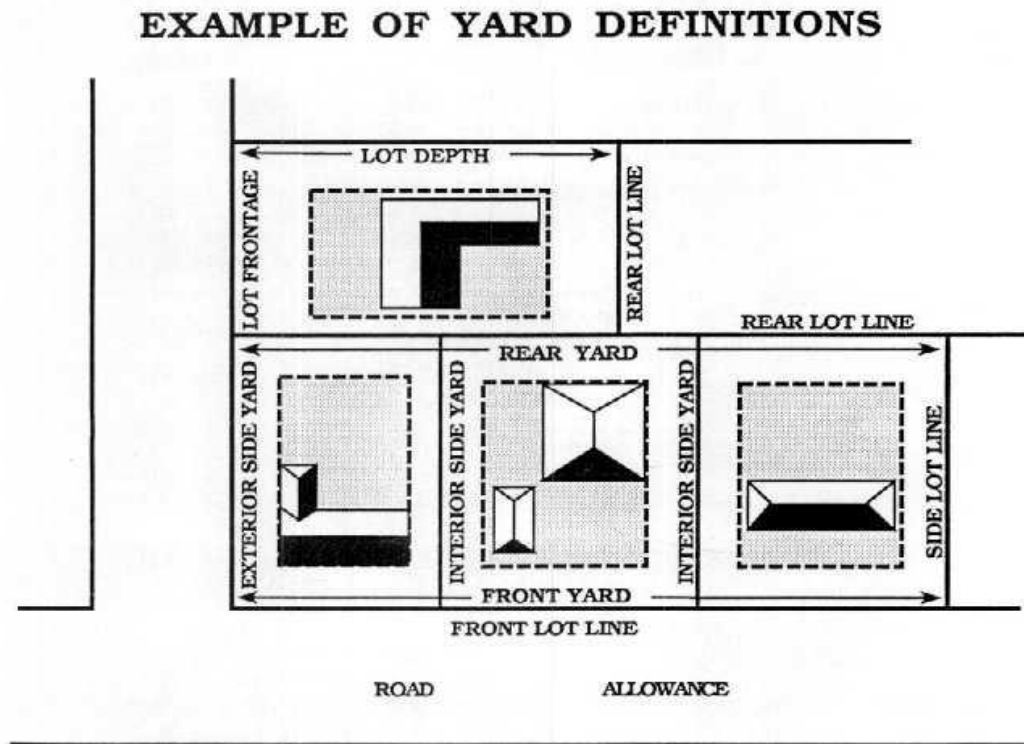
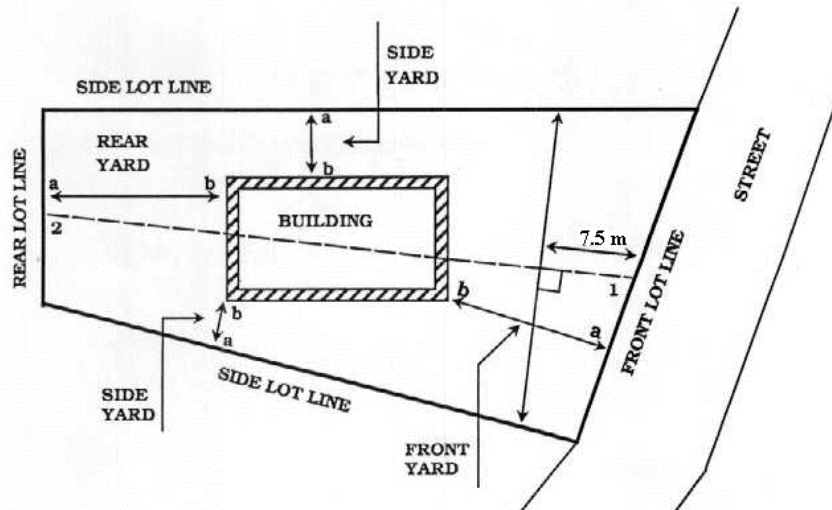


Figure 3.27: Yard Definitions



IRREGULAR LOT **NO PARALLEL LOT LINES** **YARD DEFINITIONS**



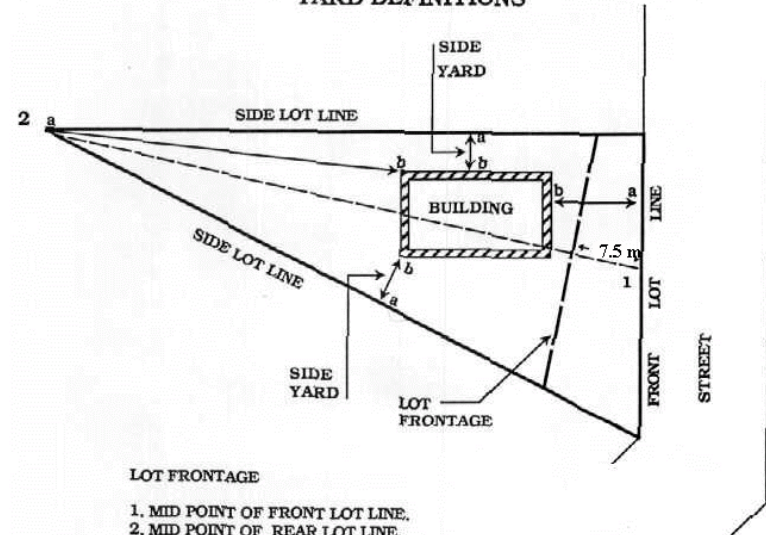
LOT FRONTAGE

1. MID POINT OF FRONT LOT LINE.
2. MID POINT OF REAR LOT LINE.

LOT FRONTAGE MEASURED AT RIGHT ANGLES TO THE LINE JOINING POINTS 1 AND 2 AT A DISTANCE OF 7.5 m FROM THE FRONT LOT LINE.

DISTANCE *ab* REPRESENTS THE SHORTEST DISTANCE MEASURED BETWEEN THE LOT LINE AND NEAREST PART OF THE MAIN BUILDING. DISTANCE *ab* MUST BE A MINIMUM DISTANCE SPECIFIED IN BY-LAW.

IRREGULAR LOT **NO REAR LOT LINE** **YARD DEFINITIONS**



LOT FRONTAGE

1. MID POINT OF FRONT LOT LINE.
2. MID POINT OF REAR LOT LINE.

LOT FRONTAGE MEASURED AT RIGHT ANGLES TO THE LINE JOINING POINTS 1 AND 2 AT A DISTANCE OF 7.5 m FROM THE FRONT LOT LINE.

DISTANCE *ab* REPRESENTS THE SHORTEST DISTANCE MEASURED BETWEEN THE LOT LINE AND NEAREST PART OF THE MAIN BUILDING. DISTANCE *ab* MUST BE THE MINIMUM DISTANCE SPECIFIED IN THE BY-LAW.

Zone

Means a designated area of land use demarcated on the Schedules attached hereto.

Zone Regulation

Means any provision of this By-law which is listed under the heading "Zone Regulations" or referred to as a ***zoning regulation*** and governs the ***erection*** of any ***building*** or ***structure*** or the ***use*** of land.

Zoning Administrator

Means the officer, employee or such other person as may from time-to-time be designated by Council charged with the duty of enforcing the provisions of this By-law.

Section 4 GENERAL PROVISIONS

Explanatory Note

The General Provisions section of the Zoning By-law sets out regulations which apply regardless of the specific zoning (Section 5). While the zones provide site specific controls corresponding to such items as permitted uses and other restrictions, the General Provisions provide regulations more general in nature. Development must comply with all applicable provisions in the General Provisions in addition to the requirements of the specific zone regulations set out in Sections 5.4 – 5.11.

4.1 Accessory Buildings, Structures and Uses

4.1.1 General

1. **Accessory uses, buildings and structures** shall be **permitted** in all **zones** as set out in the list of permitted **accessory uses** for each specific **zone**.
2. **Accessory uses, buildings and structures** shall comply with the **zoning regulations** for the **zone** in which they are **permitted**. Except where specified otherwise, no **accessory building** shall be **erected** closer than 1 meter [3.28 ft.] to any **interior side lot line, rear lot line, or the main building**.
3. All **accessory uses, buildings and structures** to a permitted **principal use** or **main building** shall be located on the same **lot** and in the same **zone** as the **principal use** or **main building**.
4. **Accessory uses, buildings and structures** shall not be **erected** or established prior to the **erection** or establishment of the **main building** or **use** except for:
 - a. A **permitted** temporary building [see **Section 4.33**] during the term of an active building permit; or
 - b. An **individual on-site sewage disposal system**;

- c. A **dock** on a **water access lot**.
 - d. A **recreational vehicle** where **permitted** under **Section 4.29**.
5. No **accessory building** or **structure** shall be erected closer to the **front lot line** or the **exterior side lot line** than the minimum **front yard** and **external side yard** setbacks required for the **main building** except for:
- a. A shelter for use by children waiting for a school bus, if such use is located in a **rural zone**.
 - b. A **farm produce outlet** if such **structure** is located in a **rural zone**.
 - c. A freestanding **satellite dish/receiver** or **solar collector** (but not including a **communications facility**);
 - d. Recycling and waste control containers;
 - e. A **sign erected** in compliance with the **zone regulations** of this By-law or a By-law enacted under the *Municipal Act*.
 - f. **Outdoor storage** or **outdoor display** where **permitted** in this By-law.
 - g. A **temporary car shelter**.
 - h. A gate house used for security for a gated residential complex or **permitted non-residential use**.
 - i. An **accessory building** constructed in a **rural zone** provided that the **accessory building or structure** shall be in compliance with the **front yard, interior side yard, and exterior side yard** requirements *for the main building or structure* in the **zone** and provided that all other applicable provisions of this By-law are complied with.

All such **buildings** or **structures** listed above shall be set back a minimum of 3m [9.84 ft.] from the **front lot line** or **exterior side yard lot line** or **rear lot line** in the case of a water front lot, and shall comply with the **interior side yard** and **rear yard setbacks** in the zone in which they are located.

6. Common **detached private garages** may be mutually centred on the **side lot line**.
7. A **green roof**, a **geothermal power facility**, a **solar collector**, and a **wind turbine** are **permitted accessory uses** in any **zone**.
8. **Legal non-conforming uses** shall be permitted to have **accessory uses** with the provisions in this section of this By-law and the **zone regulations** of the applicable **zone**.
9. A **detached private garage** may be equipped with sanitary facilities where the sanitary facilities comply with **Section 4.35 – Water and Sewage Disposal Systems**.
10. A **deck** is not an **accessory use** unless **detached** from a **dwelling**.
11. All fuel storage tanks above or below ground for any fossil fuels or propane shall comply with the *Technical Standards and Safety Act, 2000* and no building permit shall be issued without the prior approval of any equipment or fuel storage facilities by the Technical Standards & Safety Authority, where applicable.

4.1.2 Accessory Residential Uses

1. One (1) **guest cabin** or one (1) **loft-above-a-garage** above a **detached private garage** shall be **permitted** per **lot** as an **accessory use** to a **permitted dwelling**. A guest cabin shall not exceed 37 m² [398.3 ft²] in gross floor area.
2. No **guest cabin** or **loft-above-a garage** above a **detached private garage** shall be located less than 3 m [9.84 ft.] to any **interior lot line** or **rear lot line** or **main building**.
3. No **guest cabin** or **loft-above-a garage** shall be **permitted** on a **lot** occupied by a **garden suite**.
4. An **additional residential unit** shall be **permitted** as an **accessory use** to a **single detached dwelling** or a **semi-detached dwelling** or a **row** or a **townhouse dwelling** in any **zone** where the **additional residential unit** can be adequately serviced with an **individual on-site sewage system**.

See also **Section 4.1.8 Garden Suites and Occupancy Restrictions 4.23.1**.

4.1.3 Bed and Breakfast Establishments

1. A **bed and breakfast establishment** shall be **permitted** as an **accessory use** to any **permitted single detached dwelling**.
2. A maximum of four (4) **guest rooms** shall be **permitted** for any one **bed and breakfast establishment**.
3. The **use** of the **dwelling** as a **bed and breakfast** establishment shall not change the residential character of the **dwelling**.
4. **Bed and breakfast establishments** shall not be subject to the **home based business** regulations of **Section 4.14** of this By-law.
5. The **bed and breakfast establishment** shall comply with any applicable requirements of the local Health Unit, the *Building Code*, and the *Fire Code*.
6. One (1) **sign** only not exceeding 1.2 m² [12.9 ft²] in surface area nor exceeding 1.5 m [4.92 ft.] in **height** and which does not flash or oscillate shall be **permitted** to advertise a **bed and breakfast establishment**. The **permitted sign** may be a freestanding **sign** in a **front** or **side yard** or may be **attached** to a wall of a **permitted building** or **structure**, but shall not obstruct any **sight triangle**. A minimum **setback** from any **lot line** of 1 meter [3.28 ft.] shall apply.
7. A breakfast service shall be available to guests.
8. A **bed and breakfast establishment** shall comply with the applicable parking regulations of **Section 4.25** of this By-law.
9. A **bed and breakfast establishment** shall require proper licensing from the **municipality** where applicable and shall comply with any applicable Airbnb regulation.

4.1.4 Boat Houses

1. One (1) only single **story** one-bay **boat house** shall be **permitted** as an **accessory use** to a **permitted seasonal dwelling** or **single detached dwelling** in an R or LSR Zone.

2. A **boat house** shall not be **erected** closer than 5 m [16.4 ft.] from the nearest adjacent **lot line** [see **Figure 4.1**].
3. A **boat house** shall not be **used** for sleeping accommodation or human habitation.
4. A flat roofed **boat house** may be **used** as a roof-top deck or patio.
5. The provisions for **boat houses** in this section shall apply to a **marina** except clauses 4.1.4.1, and 4.1.4.4.

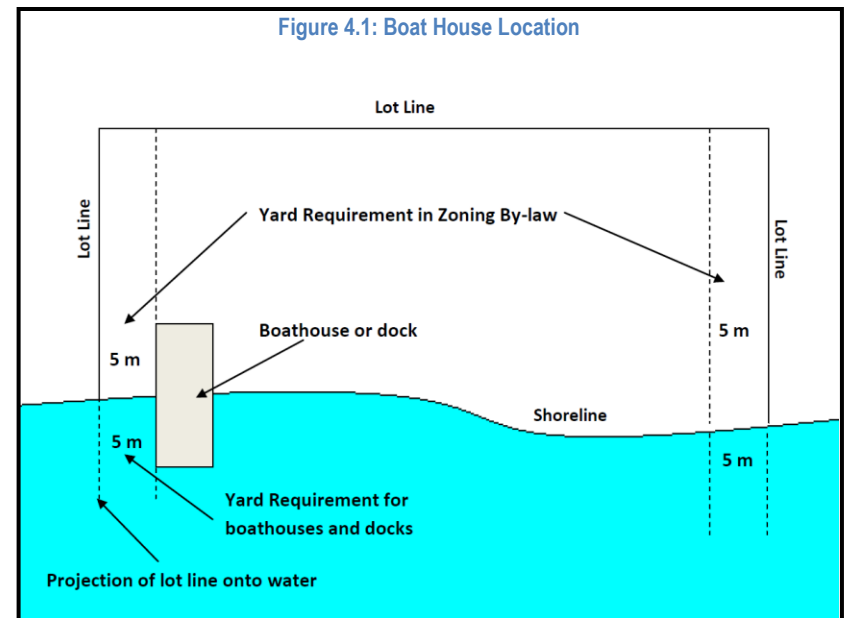
4.1.5 Docks

1. **Docks** shall be limited to floating, cantilevered or post dock construction.
2. No **dock** shall be permitted which constitutes a navigation or safety hazard.
3. In **water bodies** with a width of 150 m [492.1 ft.] or less, no **dock** shall be constructed which will exceed 20% of the width of the adjacent **water body**.
4. No **dock** with a crib area of greater than 15 m² [161.4 ft.²] shall be constructed without a valid permit issued by the Ministry of Natural Resources and Forestry.

4.1.6 Fences in a Residential Zone

Any **fence erected** hereafter within the **municipality** shall conform to the provisions of any Fence By-law as may from time-to-time be enacted under the *Municipal Act* or any provisions for **fences** as hereinafter set out in this By-law as follows:

1. The maximum **height** of a **fence** in any **interior side** or **rear yard** shall be 2 m [6.56 ft.] measured from the **established grade**.



2. The maximum **height** of a **fence** in any **front yard** or **exterior side yard** shall be 1 m [3.28 ft.] measured from the **established grade**.
3. No **fence** shall be erected so as to obstruct a **sight triangle**.

4.1.7 Fences in a Non-Residential Zone

Any **fence erected** hereafter within the **municipality** shall conform to the provisions of any Fence By-law as may from time-to-time be enacted under the *Municipal Act* or any provisions for **fences** as hereinafter set out in this By-law as follows:

1. The maximum **height** of a **fence** in any **yard** of a **non-residential zone** shall be limited to 2.5 m [8.20 ft.] measured from the **established grade** where the **fence** is a chain-link or other similar transparent construction materials or 2 m [6.56 ft.] for any other materials.
2. No **fence** shall be erected so as to obstruct a **sight triangle**.
3. **Sections 4.1.6 or 4.1.7** shall not apply to **fences** required for a **public authority** or **communication facilities**.

4.1.8 Garden Suites

Subject to the passing of a site-specific temporary use By-law under Section 39 of the *Planning Act*, a **garden suite** shall be permitted as an **accessory use** to a **permitted single detached dwelling** provided:

1. The minimum **lot area** conforms to the **zone** in which the **garden suites** are to be located.
2. The maximum **gross floor area** of the **garden suite** shall not exceed 50% of the **gross floor area** of the **principal dwelling** on the **lot**.
3. The maximum **height** of the **garden suite** shall be one **storey**.
4. The **garden suite** shall be located in a **rear** or **interior side yard** and shall meet the **zone regulations** for building **separation** and **lot coverage** in the **zone** in which the **garden suite** is located.
5. The minimum **setback** from a **rear lot line** or **interior side yard lot line** shall be 3 m [9.84 ft.].

6. A **garden suite** shall not be **permitted** on a **lot** occupied by an **existing guest cabin** or **loft-above-a-garage** or on a **lot** occupied by an **additional residential building** in an ancillary or **accessory building**. (See 4.1.2)

4.1.9 Pumphouse

A pumphouse may be **erected** and **used** in the **shoreline buffer zone** provided its location complies with the minimum **interior side yard setback**.

4.1.10 Storage Containers in a Residential Zone

No **person** shall place a **storage container** in any Rural or Limited Service Rural (LSR) **zone** except in accordance with the following:

1. Up to two (2) **storage containers** shall be **permitted** per **lot** for a non-residential use in an R, LSR, CR, M1, M3 or MX Zone.
2. The dimensions of a **storage container** shall not exceed 12.1 m [40 ft.] in length, 2.4 m [7.8 ft.] in width or 3 m [9.8 ft.] in height. No stacking of **storage containers** shall be permitted.
3. No **storage container** shall be used for human and animal habitation or living except as provided for in **Section 4.23.1**.
4. A **storage container** shall be located in an **interior side yard** or the **rear yard** only.
5. No **storage container** shall be located on a designated **parking space**, **aisle** or access **driveway**. Despite the foregoing, a **storage container** not exceeding the dimensions in clause 4.1.10.2 shall be permitted in a **driveway** on a residential property for a period not to exceed five (5) days and only for the purpose of loading or unloading household items during the process of moving, but in no case shall encroach upon a public sidewalk or create a site line obstruction to traffic.
6. The minimum **separation distance** of a **storage container** from any other **building** shall be 2 m [6.5 ft.].
7. A **storage container** shall comply with all other **yard setbacks** in the **zone** in which the **storage container** is located.
8. A **storage container** shall not be used for the purpose of display or advertising or as a component of a **fence**.

9. A **storage container** shall not be used for the storage of fuels or hazardous materials.

4.1.11 Swimming Pools

Private **swimming pools**, both above-ground and in-ground and both open and covered, shall be **permitted** subject to the By-laws of the **Municipality** regarding swimming pools and the following regulations:

1. Outdoor Open Pools

- a. Open Pool areas shall be totally enclosed by a **fence** constructed with vertically boarded wood, chain link, masonry, plastic, metal construction or a material having an equivalent degree of strength and having no rails or other horizontal or diagonal bracing or attachments on the outside that may facilitate climbing and shall have no opening with a horizontal dimension greater than 75 mm [2.4 inches] and having a minimum height of 1.2 metres [4.0 ft.] above the **established grade** and which shall be installed to include a self-closing and self-latching gate which shall be placed at the top of the gate on the pool side;
- b. Where a pool is an above-ground pool, any combination of the pool wall, surrounding **fence** or **structure** totaling a minimum of 1.2 metres [4.0 ft.] in **height** above the **established grade** shall be deemed to meet the fencing regulations provided that a self-latching gate or equivalent arrangement is installed to prevent unauthorized entry;
- c. A wall or walls of a **building** or buildings may form part of a swimming pool fence provided that all openings affording access from a **building** directly to an enclosed swimming pool area is/are equipped with a locking device located not less than 1.2 metres [4.0 ft.] from the bottom of the floor;
- d. Any **building** or **structure**, other than a **dwelling**, required for changing clothing or pumping, filtering or storage or any similar purposes shall comply with the provisions respecting **accessory uses** and **structures**.
- e. No part of an outdoor **swimming pool** including an associated apron or platform which is in a front or side yard shall be constructed closer to a street line than the regulations for a **main building** in the zone within which it is located nor closer to the **lot line** in a **rear yard** than the minimum distance required for an **accessory use** or **structure**;

- f. Notwithstanding the foregoing, outdoor **swimming pools** which are accessory to **hotels, motels** and **tourist establishments** may be located in the **front yard** provided the **swimming pool** meets all other regulations of this By-law; and
- g. A **hot tub** shall be exempted from the fence provisions provided that the **hot tub** is adequately secured by a cover equipped with a self-locking device, which cover shall be kept locked in place over the tub when the **hot tub** is not in **use**.

2. Indoor Swimming Pools

Indoor pools shall comply to the **accessory building** regulations contained in **Section 4.1.1** or to the zone regulations where the pool is part of the **main building**.

4.1.12 Temporary Car Shelter

- 1. **Temporary car shelters** shall only be located on a designated **parking space** or **driveway**.
- 2. The minimum **setback** of a **temporary car shelter** shall be 3 m [9.84 ft.] from a **front yard lot line** or **exterior front yard lot line** and 1.5 m [4.92 ft.] from an **interior side yard lot line**.
- 3. No **temporary car shelter** shall be erected so as to obstruct a **sight triangle**.
(See also **Section 4.30 Sight Triangle**.)

4.2 Automotive Service Station, Gas Bar, Car Wash

Despite any other provisions contained in this By-law, for all **zones** within which an **automotive service station, gas bar** and/or **car wash** are **permitted**, the following **zone regulations** shall apply:

- 1. Minimum **lot frontage**.....50 m [164 ft.]
- 2. Minimum **front yard**.....15 m [49.2 ft.]
- 3. Minimum **exterior side yard**15 m [49.2 ft.]
- 4. Minimum **interior side yard**6 m [19.7 ft.]
- 5. Minimum **rear yard**10 m [32.8 ft.]
- 6. Minimum **setback** from a canopy and any **lot line**.....10 m [32.8 ft.]
- 7. Minimum **setback** of any pump island from any **lot line**.....10 m [32.8 ft.]
- 8. Minimum entrance width for one-way entrance6 m [19.7 ft.]

9. Minimum width for a two-way entrance 9 m [29.5 ft.]
10. Maximum entrance width 12 m [39.4 ft.]
11. Minimum distance between any two entrances and/or exits 22.5 m [73.8 ft.]
12. Minimum distance between an entrance or exit and the intersecting **street lines** on a **corner lot**.....12 m [39.4 ft.]
13. Minimum number of entrances 2
14. All fuel storage tanks above or below ground for any fossil fuels or propane shall comply with the *Technical Standards and Safety Act, 2000* and no building permit shall be issued without the prior approval of any equipment or fuel storage facilities by the Technical Standards & Safety Authority.

4.3 Buildings to be Moved

No **building** or **structure** shall be moved within the limits of the **Municipality** or shall be moved from outside the **Municipality** into the **Municipality** unless the **building** or **structure** is a **permitted** use and satisfies all the regulations of the **zone** in which it is to be located.

4.4 Camp

A **permitted** camp may be located on any lot of record provided such **building** is set back a minimum of 500 m [1,640.4 ft.] from any existing residential **dwelling unit** on the same lot. No minimum **lot area** or **lot frontage** requirements shall apply to a **permitted** camp.

4.5 Change of Use

A **use** of a **lot, building or structure** which, under the provisions hereof is not **permitted** within the **zone** in which such **lot, building or structure** is located, shall not be changed except to a **use** which is **permitted** within such **zone** or as otherwise authorized by the Committee of Adjustment under Section 45(2) of the *Planning Act*.

4.6 Cumulative Standards

Notwithstanding anything contained in this By-law, where any land, **building** or **structure** is **used** for more than one purpose, all provisions of this By-law relating to each **use** shall be complied with.

Example of cumulative standards: where a lot is to be developed for a commercial use and an accessory dwelling, the number of parking spaces required would include the combined total of those for the commercial use plus those for the dwelling.

4.7 Day Care for Children

Private home day care and a **day nursery** shall be **permitted** in all **zones** where **residential uses** are **permitted** as a **principal use**. Such day care for children shall comply with the provisions of the *Child Care and Early Years Act, 2014*.

4.8 Exception Zone

Where a zone symbol is followed by the suffix "-X" this shall mean that a specific exception is being made to one or more of the **zone regulations** of that **zone** for a specific area governed by the By-law. All other applicable provisions of the By-law shall continue to apply. A number after the "-X" (e.g., R-X1) indicates the chronological order of the various exception zones.

4.9 Farm Use

Nothing contained in this By-law shall prevent the continued use of any land, **building** or **structure** for farming or agricultural purposes as defined, or any extension or addition of such use provided that any additions or extensions of such use shall comply with the requirements of the Minimum Distance Formulae I and II of this By-law and the applicable requirements of the Rural (R) Zone.

4.10 Flood Plain

No **dwelling** shall be constructed or extended or expanded below the regulatory flood elevation of any **water body** and no person shall use any land or erect, **alter** or **use** any **building** or **structure** in the **flood plain** of any **water body** except in accordance with the following provisions

4.10.1 Regulatory Flood Elevation

For the purposes of this By-law, the regulatory **flood elevation** for the following water bodies shall apply:

1. Smith Lake – 177.0 m
2. Talon Lake (Mattawa River) – 195.52 m
3. Where no **flood elevation** or **flood line** has been established, the **setback** from the **top of bank** shall be 30 m [98.4 ft.] unless otherwise determined by the North Bay-Mattawa Conservation Authority.

4.10.2 Permitted Uses Within the Flood Plain

1. **Buildings** or **structures** intended for flood or erosion control or slope stabilization;

2. All **buildings** and **structures** in Existence on the Day of the Passing of this By-law;
3. **Conservation Use** excluding any **buildings** or **structures**;
4. **Forestry Use** excluding any **buildings** or **structures**;
5. **Parks** excluding any **buildings** or **structures**;
6. Hydro-electric generating facilities;
7. **Marine Facility**;
8. **Marina**; and
9. Infrastructure incidental to a water supply or waste water treatment facility such as a water intake or sewer outfall but not including the **main building** of a water filtration plant or waste water treatment facility.

4.10.3 Prohibited Uses

Buildings and **structures** shall not be **permitted** to locate in **hazardous lands** or **hazardous sites** where the **use** is:

1. An **institutional use** including hospitals, a **day nursery**, pre-schools, school nurseries, a **continuum-of-care facility**, long-term care homes and a **school** or a **private school**.
2. An essential emergency service such as that provided by fire, police and ambulance stations and electrical substations, and
3. A use associated with the disposal, manufacture, treatment or storage of **hazardous substances**.

4.10.4 Flood Plain Zoning Standards

1. No **building** or **structure** shall be **erected** closer than 15 m [49.2 ft.] from the flood **elevation** or **flood line** of a **water body**.
2. Lands subject to flooding shall not be included in the calculation of the minimum **lot area**.

4.10.5 Additional Provisions

1. Any new **building** or **structure** or any expansion of or addition to any **buildings or structures** permitted in the Flood Plain after the day of the passing of this By-law must incorporate appropriate engineered construction techniques which reduce or eliminate the risks of flood damage or damage from unstable slopes. The specific approval of the North Bay-Mattawa Conservation Authority must be obtained prior to the issuance of a building permit; and
2. Modification of the flood plain through the placing or dumping of fill, excavation, changing the channel of any water body or diverting a water course within the prescribed limits of the fill lines is prohibited unless otherwise permitted by the North Bay-Mattawa Conservation Authority.

NOTE: See Minimum Distance Separation (Special Setbacks), Section 4.21.5 for setback requirements from water bodies and the provisions of Section 5.11 - Environmental Protection Constraint (EP) Area.

4.11 Frontage on a Public Street or Private Road

No **person** shall erect any **building** or **structure** or **use** any land in any **zone** unless the **lot** upon which such **building** or **structure** is to be **erected** or the land to be **used** has access to and meets the minimum **lot frontage** on a **street**.

4.11.1 Exceptions

Despite the above, access to a **lot** shall be permitted:

1. For a **permitted use** located on an **existing private road, existing easement** and for a **permitted use** located in a registered condominium located on an internal **private road**;
2. For any **permitted use** on an island provided a public access point is available on the main land;
3. Infill on a **private road existing** on the day of the passing of this by-law;
4. A **camp**;
5. For a farm field;
6. For a resource related **use** located on Crown Land;

7. For a **communications facility**;
8. For a **public utility**;
9. For a **wayside pit or quarry**;
10. For a **water access lot**;
11. For any passive outdoor recreational **use** or activity such as skiing, snowmobiling, hiking, mountain biking or similar activities, and
12. Provided all other applicable **zone regulations** are met.

4.11.2 Road Maintenance Agreements

1. In addition to **Section 4.11.1**, development including the issuance of a building permit shall only be permitted where frontage is on a road that is defined in By-law No. 2016-020 and is maintained by the Municipality or is maintained under a road maintenance agreement approved by the Municipality.
2. In addition to **Section 4.11.1**, where a road maintenance agreement exists between the municipality and one or more land owner and is registered on title, frontage on a private road, a private unassumed road, an unassumed road or unopened road allowance shall be deemed to conform to the provisions of this section, provided that such frontage is in conformity with the standards set out in the corresponding zone or any exception thereto;

4.11.3 Exception for Access

Despite **Section 4.11.1**, where an access easement registered on title between or amongst one or more landowners provides for a right-of-way to an existing lot of record, or the lot has water access only, the access requirements shall be deemed to conform to the provisions for access of this By-law.

Example: a road classified as a “seasonal road” will only be maintained on a seasonal basis (i.e., summer season) and development on the road shall only be permitted where the road is maintained by the Municipality or under an authorized road maintenance agreement approved by the Municipality. The Municipality assumes no responsibility for providing maintenance or emergency services in the off-season period or winter months.

4.11.4 Ministry of Transportation

In addition to all the requirements of the Corporation, all development adjacent to any Provincial Highway is also subject to the requirements and permits of the Ministry of Transportation.

4.12 Group Homes

A **group home** shall be **permitted** in all **residential zones** provided the **lot** is located on an improved **street** only and not a **private road**.

4.13 Helipad, Heliport

Where a Helipad or Heliport is permitted in this By-law, the following provisions shall apply:

1. The setback between the edge of the helipad and the main wall or receptor of a **sensitive land use** shall be determined by a noise and vibration study undertaken by a professional competent in undertaking such studies. Reference shall be made to Ministry of the Environment, Conservation and Parks Noise Guideline NPC-300;
2. The setback between the edge of the helipad and any non-residential use not classified as a **sensitive land use** shall be 200 m [656.2 ft.]; and
3. The classification, design, construction and operation of a Heliport shall comply with Standard 325, Heliports, Part III, Canadian Aviation Regulations issued under the Aeronautics Act, administered by Transport Canada.

4.14 Home Based Businesses

4.14.1 Scope of Permitted Home Based Businesses

The following **home based businesses** shall be **permitted** in any **zone** where a **home based business** is **permitted**:

1. Professional and consulting services including but not limited to an architect, engineer, financial advisor, accountant, consultant, legal services, physician, teleworker.
2. Instructional services include but not limited to music lessons, dance, art, academic tutoring.

3. Home craft businesses including but not limited to quilter, potter, jeweler, painter/visual artist, small scale assembler.
4. A **Day nursery** or **private home day care**.
5. Distribution sales office, mail order sales or on-line sales and services including but not limited to cosmetics, clothing or small household appliances provided the product or service delivery is primarily from an off-site **non-residential** location.
6. An office for a contractor and trades plumber, electrician.
7. Repair services including but not limited to small appliances, computers and not including auto repair and similar services.
8. High technology uses including but not limited to internet services, office call center services, desktop publishing, computer hardware and software development.
9. Personal care services including but not limited to a hairdresser, barber, massage therapist, aesthetician.
10. A **farm produce outlet**.
11. A workshop (*e.g., workshops for woodworkers, welders, painters, plumbers or other members of the trades*);
12. A machine or auto repair shop;
13. Sale of bait for recreational fishing purposes.
14. **Pet grooming establishment**, but not including overnight keeping of animals.
15. A **catering establishment**.

16. A **Studio**.
17. Seed sales
18. Gun repairs
19. The sale of fuel wood in a **rural zone** only
20. The repair of household appliances
21. **Home based businesses** shall not include a **cannabis retail store or dispensary** or a **licensed cannabis production facility**.

4.14.2 Zone Regulations for Home Based Businesses

1. The **home based business** shall be clearly **accessory** to the main **permitted** residential **use**.
2. A maximum of two (2) **home based businesses** shall be **permitted** in a **dwelling**.
3. The residential external character of the **dwelling** shall not be changed.
4. The business(es) may be conducted entirely within the **dwelling** or may be conducted in an **accessory building** provided that the **home based business** does not occupy more than 140 m² [1,506 ft.²] of the **accessory building** or **structure**. The **home based business(es)** shall cumulatively not occupy more than 25% of the **net floor area** of the **dwelling**.
5. The **home based business** shall be operated by the owner or occupant of the **dwelling** on the **lot** on which the **home based business** is operated.
6. The **home based business** shall not create a public nuisance in regard to noise, traffic, parking or health safety.

7. The business (es) shall be legal and must have obtained the necessary permits or licenses from the **Corporation** and any other applicable government body having jurisdiction. Any licenses shall be deemed to expire on the 31st of December of each calendar year and shall be renewed annually.
8. No **outdoor storage** shall be **permitted** except where the **home based business** is established for the sale of firewood.
9. Only one (1) **sign** shall be **permitted** to advertise the **home based business(es)**. The **sign** shall not exceed 1 m² in surface area. The **permitted sign** may be a free-standing sign in a **front** or **exterior side yard** or may be attached to the wall of a **permitted building** or **structure**. The **sign** may be illuminated where the illumination is directed onto the **sign** and complies with **Section 4.15** of this By-law. **Signs** may also be subject to any sign By-law enacted by the **Municipality** under the *Municipal Act*.
10. Parking for **home based business(es)** shall comply with **Section 4.25** of this By-law.

4.15 Illumination

Illumination of **buildings, structures** and grounds shall be **permitted** provided:

1. Illumination does not cause direct or indirect glare on a **street or private road** that may interfere with traffic or pedestrian safety.
2. Illumination does not consist of a colour or be so designed or located that it may be confused with traffic signals.
3. Illumination does not cause direct or indirect glare on land or **buildings** or **structures** on any adjacent property that creates a public health or safety issue.

4.16 Kennel

A **kennel** shall only be **permitted** in an R Zone.

4.17 Land Suitability For Use

Despite any other provision of this By-law, no **habitable building** or **structure** shall be **erected, altered** or **used** on **hazardous lands** or **hazardous sites** unless the proponent or applicant for development can demonstrate through professionally acceptable engineering techniques that the physical constraint can be mitigated or overcome and that the requirements of the *Ontario Building Code* with respect to construction and the requirements of the *Ontario Water Resources Act* and the *Ontario Building Code* with respect to the installation of an **individual on-site sewage** and water system can be met.

4.18 Licenses, Permits and Other By-laws

Nothing in this By-law shall exempt any person from complying with requirements of the Building By-law or any other By-law in force within the **Municipality** or from obtaining any permit, license, permission, authority or approval required by this or any other By-law of the Municipality of Calvin or by any other provincial or federal law in force from time to time.

4.19 Loading/Delivery Space Regulations

For every **building** or **structure erected** for a **commercial use, institutional use or industrial use** involving the receiving, shipping or unloading of merchandise or other goods, loading/delivery spaces shall be required in accordance with the following **zoning regulations**:

1. Minimum **loading/delivery space height** clearance.....4.25 m [13.9 ft.]
2. Minimum **loading/delivery space width**3.75 m [12.3 ft.]
3. Minimum **loading/delivery space length** 10 m [32.8 ft.]
4. Minimum **aisle** or **driveway** width leading to a loading/delivery space 6m [19.6 ft.]
5. Minimum no. of **loading/delivery** spaces 0 for net floor area less than 200 m²
6. Minimum no. of **loading/delivery** spaces 1 for net floor area of 200 m²-1,000 m²
7. Minimum no. of **loading/delivery** spaces.....1 for each additional 1,000 m²
8. All loading spaces shall be located within the property boundaries (**lot lines**) of the **lot** on which they are located.
9. Minimum **setback** of any required **loading/delivery space** from any **lot line** shall be 3 m [9.84 ft.].
10. The **loading/delivery space** regulations shall not apply to **existing buildings** or **structures**, but shall apply to any increase in the **net floor area** of an **existing building** or **structure** after the date of the passing of this By-law.

4.20 Mine Hazards

No lands identified as having a **mine hazard** shall be used unless the **mine hazard** has been rehabilitated or measures taken to mitigate known or suspected hazards. Any required rehabilitation or mitigation measures shall be undertaken using acceptable engineering practices.

4.21 Minimum Distance Separation and Special Setbacks

Despite the **zoning regulations** in this By-law, no **person** shall **use** any land, **building** or **structure** unless the **use, building** or **structure** complies with the following:

4.21.1 Waste Management Facility

1. No development or land use shall be **permitted** within 30 m [98.4 ft.] of the licensed fill area of an active **waste management facility**.
2. No **waste management facility** shall be **permitted** within 30 m [98.4 ft.] from the **high water mark** of any **water body** or **wetland**.
3. No **waste management facility** shall be **permitted** on land covered by water or in any area subject to flooding.

4.21.2 Pits and Quarries

1. No **sensitive land use** shall be **permitted** within 1,000 m [3,280.8 ft.] of the **zone** boundary of a **pit** measured as the shortest horizontal distance between the **lot line** of the **sensitive land use** and the zone boundary of the **pit** or the nearest face of the excavation, whichever is the closest.
2. No **sensitive land use** shall be **permitted** within 1,000 m [3,280.8 ft.] of a **quarry** measured as the shortest horizontal distance between the **lot line** of the **sensitive land use** and the **zone** boundary of the **quarry** or the nearest face of the excavation, whichever is the closest.

4.21.3 Industrial Uses

1. **Class I Industrial – Light Industrial:** The minimum **separation distance** from a **sensitive land use** and a Class I Industrial use shall be 20 m [65.6 ft.] and shall be measured as the shortest horizontal distance between the **lot line** of the **sensitive land use** to the **lot line** of the Class I Industrial Use.

2. **Class II Industrial – Medium Industrial:** The minimum **separation distance** from a **sensitive land use** and a Class II Industrial use shall be 70 m [230 ft.] and shall be measured as the shortest horizontal distance between the **lot line** of the **sensitive land use** to the **lot line** of the Class II Industrial Use.
3. **Class III Industrial – Heavy Industrial:** The minimum **separation distance** from a **sensitive land use** and a Class III Industrial use shall be 300 m [984.2 ft.] and shall be measured as the shortest horizontal distance between the **lot line** of the **sensitive land use** to the **lot line** of the Class III Industrial Use.
4. Where an **industrial use** or **sensitive land use** is an **existing use** and an expansion or extension is proposed, the minimum **separation distance** for a **Class I, II or III Industry** shall be measured from the nearest main wall of the **building** or **structure** occupied by the **sensitive land use** and the nearest main wall of the **building, structure, processing area, assembly or manufacturing area** occupied by the **industrial use**.
5. The minimum **separation distance** from a **sensitive land use** may be located on the property of the **industrial use** where the **building** or processing component of the **industrial use** is setback the required minimum **separation distance** from the property line abutting the **sensitive land use**.

4.21.4 Minimum Distance Separation Formulae I and II

1. The most recent version of the **Minimum Distance Separation Formulae I and II** of the Ministry of Agriculture, Food and Rural Affairs shall apply to new or expanding **livestock facilities** and the establishment of **residential uses** or vice versa on properties adjacent or in proximity to livestock operations, but shall not apply between a **dwelling** and a **livestock facility** on the same **lot**.
2. **Minimum Distance Separation Formulae I** shall apply to all lots created after March 1, 2017.
3. **Minimum Distance Separation Formulae I setbacks** shall apply to **existing lots** created prior to March 1 2017 which are used exclusively to residential purposes and vacant lots which have a **lot area** greater than 2 ha. [4.94 ac.]
4. **Minimum Distance Separation Formulae I** shall not apply to lot creation for surplus dwellings for an existing **livestock facility** or anaerobic digester on an adjacent lot or on the same lot as the **existing dwelling**.

5. **Minimum Distance Separation Formulae I and II** shall not apply to **agriculture related uses** or on-farm diversified uses with the exception of a food service such as an on-farm tea room or food concession.
6. Despite anything in this By-law to the contrary, where an **existing sensitive land use** that does not comply with the **Minimum Distance Separation Formulae I** is destroyed or rendered uninhabitable by fire or other natural cause, the **building** or **structure** may be reconstructed where the new **building** or **structure** is located no closer to a **livestock facility** than the original building or structure and the **gross floor area** and **height** are not increased.
7. The **Minimum Distance Separation Formulae I** shall not apply to the construction of **accessory buildings** and **structures** to a **permitted existing dwelling** on the property (e.g., **deck, garage, gazebo**, greenhouse, picnic area, **patio**, shed).
8. The **Minimum Distance Separation Formulae I** shall not apply to proposed non-agricultural **uses** within an approved settlement area.
9. The **Minimum Distance Separation Formulae I** shall not apply to any cemetery that is closed to further **use** or receives low levels of visitation.

4.21.5 Water Bodies and Shoreline Buffer Zone

1. Subject to **Section 4.10**, the minimum **setback** from the **high water mark** for **dwelling**, a **non-residential** or **accessory building** or **structure** or an **individual on-site sewage service** shall be 30 m [98.4 ft.] except for a **boat house, dock**, wharf or low impact **accessory structure** such as a steam or sauna bath, gazebo, storage shed, a deck, a **marine facility** or **marina**. The **setback** shall be measured as the shortest horizontal distance from the nearest main wall of the **building** or the edge of the filter bed/tile bed to the **high water mark**. The **setback** from an intermittent creek may be reduced to 15 m [49.2 ft.].
2. A **shoreline buffer zone** shall be maintained between the **high water mark** and any **permitted use, building** or **structure** except a **marine facility** in a R, LSR and CR Zone. A **shoreline buffer zone** may be interrupted to provide for an access way or pathway to a **water body** or to provide for a viewscape of the adjacent or abutting **water body** provided that a clearing of the **shoreline buffer zone** shall not exceed 25% of the shoreline frontage of a **lot** occupied by a **residential use** or 50% for a **commercial recreational use**.

4.21.6 Wetland

No **dwelling**, non-residential or **accessory building** or **structure** or an **individual on-site sewage service** shall be **permitted** within 30 m [98.4 ft.] of the boundary of a significant **wetland** or fish habitat.

4.21.7 Rail Corridor

No **building** or **structure** shall be **permitted** within 30 m [98.4 ft.] of the right-of-way of a rail corridor.

4.21.8 TransCanada Pipelines

No permanent **building** or **structure** shall be located within 7 m [22.9 ft.] of the limit of the TransCanada pipeline right-of-way or within 12 m [39.3 ft.] from the center line of the pipeline whichever is greater. **Accessory structures** shall have a minimum setback of at least 3 m [9.84 ft.] from the limit of the TransCanada pipeline right-of-way.

4.21.9 Ministry of Transportation

The minimum **setback** from a provincial highway or highway intersection with a provincial highway for a **building, structure, sign, open storage, outdoor display**, a patrol yard or land use including a snowmobile or ATV recreational trail shall be as required by the Ministry of Transportation.

4.22 Non-Complying and Non-Conforming Buildings and Structures

4.22.1 Reconstruction, Enlargement of a Non-Complying Building or Structure

Nothing in this By-law shall prevent the enlargement, repair, renovation, **reconstruction**, or structural **alteration** of a **building**, or **structure** that **existed** one day prior to this By-law coming into effect, and which does not comply with the **zone regulations** or other requirements of this By-law provided:

1. The enlargement, repair, renovation, **reconstruction**, or structural **alteration** does not increase the situation of non-compliance; and
2. The enlargement, repair, renovation, **reconstruction**, or structural **alteration** does not pose a threat to public health or safety; and
3. All other applicable provisions of this By-law are complied with.

4.22.2 Non-Complying Lots

1. Despite anything else contained in this By-law, where a vacant **lot** having a lesser **lot frontage** and/or **lot area** than is required by this By-law is held under distinct and separate ownership from adjoining lots, according to the register for land in the Land Titles, or Registry Office, on the date of the passing of this By-law, it may be **used** for a purpose **permitted** in the zone in which the said lot is located, provided that no such **lot** has a **lot area** of less than 0.3 ha [0.75 ac.] in an R or LSR Zone or cannot be adequately serviced with **water and sewage services** and provided all other applicable **zone regulations** in this By-law are complied with.
2. A **non-complying lot** that **existed** on the date of the passing of this By-law, and which does not comply with the minimum **lot frontage** and/or minimum **lot area zone regulations** of this By-law may be enlarged by a lot addition and the resultant **lot** shall be deemed to comply with all the **zone regulations** of this By-law including the minimum **lot frontage** and minimum **lot area**. All **zone regulations** applicable to any **existing buildings** on the resultant **lot** shall thereafter be deemed to comply with the **zone regulations** of this By-law.

4.22.3 Non-Conforming Uses

Nothing in this By-law shall apply to prevent the **use** of any land, **building** or **structure** for any purpose prohibited by the By-law if such land, **building** or **structure** was lawfully **used** for such purpose on the day of the passing of the By-law so long as it continues to be **used** for that purpose. The **non-conforming use** of any land, **building** or **structure** shall not be changed or enlarged except to a **use** which is in conformity with the provisions of the **zone** in which the land, **building** or **structure** is located, or without permission from the Committee of Adjustment pursuant to the *Planning Act*. Where the **non-conforming use** ceases, the **use** will be deemed to have been discontinued.

4.22.4 Reconstruction of a Non-Conforming Use

1. Nothing in this By-law shall prevent the strengthening, restoration or **reconstruction** of any **non-conforming building** or **structure** which existed on the date of the passing of this By-law, provided that the strengthening, restoration or **reconstruction** does not increase the **building height**, size or volume or change the **use** of such **building** or **structure**, except such minor changes as may be expressly required for the restoration of the **building** or **structure** to a safe condition.
2. Nothing in this By-law shall prevent the strengthening, restoration or **reconstruction** of any **non-conforming building** or **structure** is destroyed or rendered uninhabitable by fire or other natural cause, provided the **height** and **gross floor area** are not increased, and the new **building** or **structure** is **erected** on the same building footprint.

4.22.5 Prior Building Permits for a Non-Conforming Use

Nothing in this By-law shall prevent the **erection** or **use** of any **building** or **structure** for which a building permit has been issued under the *Building Code Act* prior to the passing of this By-law, so long as the **building** or **structure** when **erected** is **used** and continues to be **used** for the purpose for which it was **erected** and provided the building permit has not been revoked under the *Building Code Act*.

4.22.6 Existing Undersized Lots

Despite anything else contained in this By-law, where a vacant **lot** having a lesser **lot frontage** and/or **lot area** than is required by this By-law is held under distinct and separate ownership from adjoining lots, according to the register for land in the Land Titles, or Registry Office, on the date of the passing of this By-law, it may be **used** for a purpose **permitted** in the zone in which the said lot is located, provided it can be adequately serviced with an **individual on-site sewage** and an **individual on-site water system**, has an absolute **lot area** of not less than 0.3 ha [0.75 ac] and provided all other applicable provisions in this By-law are complied with.

4.22.7 Road Widening Creating a Non-Complying Use

Nothing in this By-law shall prevent the **use** of any land, **building** or **structure** or the **erection** of any building or structure on a **lot** which does not comply to the minimum **lot frontage** and/or **lot area** and/or **front yard setback** and in the case of a **corner lot**, the **exterior side yard setback**, as a result of a road widening taken by the Municipality of Calvin or the Ministry of Transportation of Ontario, provided all other **zone regulations** of this By-law are complied with.

4.23 Occupancy Restrictions

Human habitation shall not be **permitted** in any of the following **buildings**, **structures**, or parts thereof:

1. Any **private garage** or other **building** or **structure** which is **accessory** to a **residential use** except where the **accessory building** or **structure** is converted to an **additional residential unit** in compliance with Section 4.1.2.4 of this By-law and in compliance with the *Ontario Building Code*.
2. Any truck, bus, coach or streetcar body whether or not the same is mounted on wheels.
3. Any **dwelling** before the main wall and roof have been erected, the finished roofing material has been installed and the kitchen, heating and sanitary conveniences have been installed and are operating.

4.24 Open Storage and Outdoor Display

No **person** shall use any **lot** or part thereof for **open storage**, or **outdoor display** except as **permitted** by this By-law and as an area which has been specifically designed and set aside for such purpose, is fully integrated with the **principal use** of the **lot** and is in accordance with the following:

1. **Open storage** shall not be **permitted** within any required **front yard** and no closer than 5 m [16.4 ft.] to any **interior side lot line** or **rear lot line**.
2. Where **open storage** areas abut a **residential zone** (see **Section 5.2** for list of zones), the required **setback** of the **open storage** area shall be increased 10 m [32.8 ft.] and shall also be visually screened from any **residential use**.
3. An **outdoor display** area shall be **permitted** as an **accessory** use to any **permitted** commercial use, **industrial use** or public service use provided that the **outdoor display** area does not reduce any required **parking area** or **loading space** area required by this By-law. All **outdoor display** areas shall be setback a minimum of 3 m [9.84 ft.] from any **front lot line** or **interior side lot line**. Despite the above, seasonal sales of Christmas trees or a temporary (i.e., weekend) or a **yard sale** shall be **permitted** to occupy a designated **parking area** but shall be subject to any restrictions otherwise imposed by license or permit by the **Municipality**.
4. **Auto Body Shop**
The outside storage of damaged **vehicles** shall be visually obscured from any adjacent land used or zoned to permit a residential **dwelling**.
5. **Salvage Yard**
The outside storage of **vehicles**, equipment or other commodities in an authorized salvage yard shall be visually obscured from any adjacent public road or land used or **zoned to permit** a residential **dwelling** with a solid **fence** having a minimum height of not less than 2 m [5.65 ft.].

4.25 Parking, Motor Vehicles and Drive-Through Facilities

4.25.1 General

1. Except as provided herein, no **motor vehicles** shall be parked or stored in any **zone** (see **Section 5.2** for list of zones) unless the **motor vehicle** is located within a **garage, carport, driveway, parking area**, or on a **street** as **permitted** by Municipal By-law.
2. No **parking space** in a **residential zone** (see **Section 5.2** for list of zones) shall be used for the outdoor parking or storage of a **motor vehicle** unless such **motor vehicle** is used in operations incidental to the **residential use** of the **lot** on which it is parked or stored and bears a **motor vehicle** license plate or sticker which is currently valid.
3. Each standard **parking space** or **stacking space** in a **stacking lane** shall have a minimum width of 2.6 m [8.5 ft.] and a minimum length of 5.5 m [18 ft.] and each **barrier-free parking space** shall have a minimum width of 3.9 m [12.7 ft.] and a minimum length of 5.5 m [18 ft.] [see **Figure 4.3**] where a single **barrier-free parking space** is provided. The minimum width of a **barrier-free parking space** may be reduced to 2.4 m [7.8 ft.] provided a shared access aisle having a minimum width of 1.5 m [4.92 ft.] is provided between any two **barrier-free parking spaces** [see **Figure 4.4**].
4. Unless **permitted** elsewhere in this By-law, where two or more uses are **permitted** in any one **building** or **structure** on any **lot**, then the off-street parking regulations for each **use** shall be calculated as if each **use** is a separate **use**, and the total number of off-street **parking spaces** so calculated shall be provided.
5. The regulations for **parking spaces** shall not apply to any **building** or **structure** in existence at the date of passing of this By-law so long as the **gross floor area**, as it existed at such date, is not increased and no change in **use** occurs. If an addition is made to the **building** or **structure** which increases the **gross floor area** or a change in **use** occurs then **parking spaces** for the addition or area changed in **use** shall be provided.
6. Supplementary regulations for **parking spaces** for **dwellings** in **residential zones** (see **Section 5.2** for list of zones) shall be as follows;

- a. The **driveway** and **parking space** shall be constructed of crushed stone, asphalt paving, concrete, paver stones or similar materials.
- b. No more than fifty percent (50%) of the area of any required **front yard** shall be used or constructed as a **driveway** or **parking space**.
- c. No more than fifty percent (50%) of the **lot frontage** shall be used or constructed as a **driveway** or **parking space**.

7. Supplementary regulations for a **parking area** for more than four **motor vehicles** shall be as follows:

- a. The **parking area** shall be constructed of crushed stone, asphalt paving, concrete, paver stones, or similar materials.
- b. Ingress and egress directly to and from every **parking space** shall be by means of a **driveway, lane** or **aisle** having a width of at least 6 m [19.7 ft.] for two-way traffic and 4 m [13.1 ft.] for one-way traffic where parking is angled.
- c. A **driveway** or **lane** which does not provide ingress and egress directly to a **parking space**, shall have a minimum width of 3.5 m [11.4 ft.] where designed for one-way vehicular circulation or 6 m [19.7 ft.] where designed for two-way vehicular circulation.

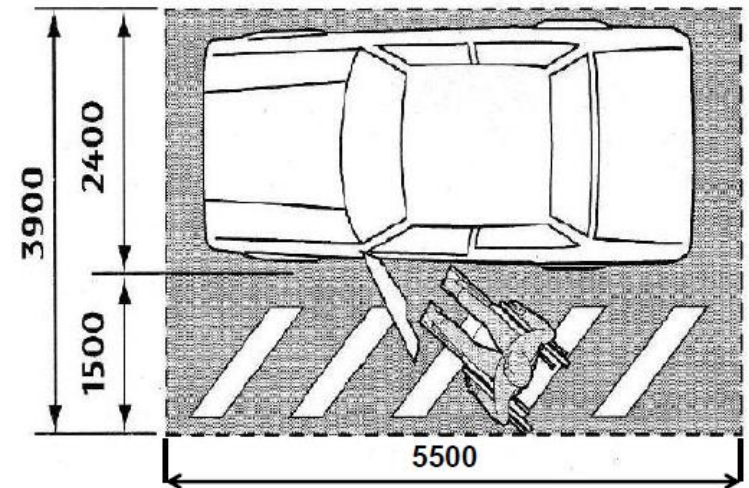


Figure 4.3: Barrier-Free Parking Space Dimensions – single space

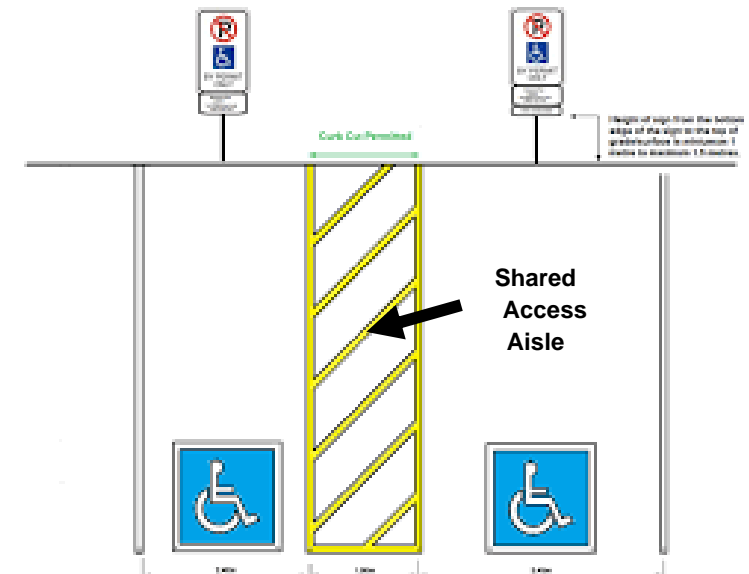


Figure 4.4: Barrier-Free Parking Space Dimensions – shared access aisle

8. Where the calculation of the minimum number of **parking spaces** required results in a fraction, the minimum requirement shall be the next higher whole number.
9. **Driveway Entrance Location**
No **driveway** on a **corner lot** shall be located closer than 15 m [49.2 ft.] from the edge of the travelled road of an intersection of a local road or 20 m [65.5 ft.] from the intersection of a collector road or provincial highway.

4.25.2 **Barrier Free Parking**

One **barrier free parking space** shall be required for any **use** requiring 10 standard **parking spaces** or more and **barrier free parking spaces** shall be provided at a ratio of one **barrier free parking space** for each 12 **standard parking spaces** and shall be included as part of the total number of standard **parking spaces** required.

4.25.3 **Drive-Through Facilities**

Despite any other **zone regulation** in this By-law, where a **use** of land, **building** or **structure** incorporates a **drive-through facility**, the following **zone regulations** shall apply:

1. A **drive-through facility** shall be a **permitted use** in the CR and M1 zones.
2. A **drive-through facility** is a **principal use** in combination with another **permitted use** and shall comply with the **zone regulations** in the **zone** in which the **drive-through facility** is located.
3. The minimum dimensions of a **stacking space** in a **stacking lane** shall be 2.6 m by 5.5 m [8.5 ft. x 18 ft.].
4. No part of any **order station** shall be located closer than 10 m [32.8 ft.] from the property boundary of any property or **lot** occupied or **zoned** for a **residential use**.
5. All **drive-through facilities** shall comply with the **zone regulations** for parking as set out in **Table 4.25** of this By-law.
6. **Stacking lanes** for any **drive-through facility** shall be designed to accommodate a minimum of eight (8) **motor vehicles**.

4.25.4 **Schedule for Parking Regulations**

In any **zone**, the owner or occupant of any **building** or **structure erected**, enlarged or changed in use after the date of passing of this By-law shall provide off-street **parking spaces** in accordance with the minimum number of parking spaces set out in **Table 4.25** as follows:

Table 4.25 – Schedule for Parking Regulations	
USE	MINIMUM NUMBER OF REQUIRED PARKING SPACES
Residential: <ul style="list-style-type: none">• Accessory dwelling• Duplex Dwelling• Guest House• Mobile home• Seasonal dwelling• Semi-detached dwelling• Single-detached dwelling	2 spaces per dwelling

Table 4.25 – Schedule for Parking Regulations	
USE	MINIMUM NUMBER OF REQUIRED PARKING SPACES
Residential: <ul style="list-style-type: none"> • Accessory Apartment • Apartment dwelling • Multiple-unit dwelling • Row or townhouse • Triplex dwelling 	1.5 spaces per dwelling unit, 15% of which shall be reserved as visitor parking where eight or more parking spaces are required
Residential: <ul style="list-style-type: none"> • Additional Residential Unit • Bachelor dwelling unit • Boarding house • Dormitory • Garden suite • Senior citizen dwelling • Tiny House 	<ul style="list-style-type: none"> • 1 space per dwelling unit, or 1 space per 38 m² [409 ft.²] whichever is greater • Dormitory or boarding house: 1 space per occupant
Animal Shelter	1 space per 30 m ² [322.9 ft. ²] of gross floor area
Auto body shop, auto repair shop, automotive service station, gas bar, recreational vehicle repair and garage	3 spaces per service bay plus 1 space per employee; minimum 6 spaces

Table 4.25 – Schedule for Parking Regulations	
USE	MINIMUM NUMBER OF REQUIRED PARKING SPACES
Assembly hall, auction hall, auditorium, banquet facility, dance hall, entertainment establishment, stadium, theatre, bingo hall, funeral home and similar places of assembly	The greater of 1 space for every 4 seats or 1 space for every 12 m ² [129.1 ft. ²] of assembly space
Bed and Breakfast Establishment	1 space for each guest room available to the travelling public in addition to the required parking for the dwelling
Building supply store, lumber yard, garden centre, nursery, equipment and vehicle storage yard	1 space for each 22 m ² [236.8 ft. ²] of gross floor area and 1 space for each 35 m ² [376.2 ft. ²] of open storage
Car Rental Agency	30 spaces minimum
Clinic, medical marijuana facility	3 spaces per medical practitioner
Convenience store	1 space per 18 m ² [193.7 ft. ²] of gross floor area

Table 4.25 – Schedule for Parking Regulations	
USE	MINIMUM NUMBER OF REQUIRED PARKING SPACES
Continuum-of-Care Facility	1 space for every 6 patient beds plus 1 space for every 4 employees
Crisis Care Facility	2 spaces minimum in addition to the required parking for a dwelling or if not located in a dwelling, 1 space per 38 m ² [409 ft. ²] of gross floor area
Day nursery	1 space per employee and 1 space per 5 children or 1 space for every 15 children registered or fraction thereof
Drive-through facility	1 parking space per 20 m ² [215.2 ft. ²] of gross floor area
Equipment Rental Establishment, Equipment Sales Establishment, Equipment Service and Repair Establishment, automotive sales establishment, recreational vehicle sales establishment	1 space per 35 m ² [376.7 ft. ²] of open storage or gross sales area plus 1 space per employee

Table 4.25 – Schedule for Parking Regulations	
USE	MINIMUM NUMBER OF REQUIRED PARKING SPACES
Factory Outlet, Retail Outlet	1 space per 28 m ² [301.3 ft. ²] of gross floor area plus required spaces for an industrial use or commercial use
Garden centre and nursery	1 space per 30 m ² [322.9 ft. ²] of gross floor area
General business including: adult video rental, animal day care establishment, antique store, bake shop, bank, brewery and winery, catering establishment, commercial and personal service establishment, dry cleaning or laundry outlet, office, grocery store, laundromat, microbrewery, pet grooming establishment, rental store, retail store, service outlet or shop, shopping centre, tourist outfitters establishment, video rental outlet, wholesale establishment	1 space per 28 m ² [301.3 ft. ²] of gross floor area
Group Home	2 spaces plus the required parking for the dwelling

Table 4.25 – Schedule for Parking Regulations	
USE	MINIMUM NUMBER OF REQUIRED PARKING SPACES
Home Based Business	A minimum of one (1) parking space and a maximum of three (3) parking spaces shall be permitted in addition to the required parking for the dwelling
Hotel, Motel, Tourist Establishment	1 space per guest unit, plus 1 space per 12 m ² [129.1 ft. ²] of gross floor area dedicated to administrative, banquet and meeting facilities
Industrial use, abattoir, agricultural-related use, bakery, custom work shop, studio,	1 space per 40 m ² [430.5 ft. ²] of gross floor area
Industrial Use for storage including a warehouse, cold storage facility, transportation depot or truck terminal	1 space per 75 m ² [807.3 ft. ²] of gross floor area
Place of amusement, arcade, recreational commercial establishment, fitness centre, massage parlour, wellness centre	1 space for every 4 persons that can be accommodated

Table 4.25 – Schedule for Parking Regulations	
USE	MINIMUM NUMBER OF REQUIRED PARKING SPACES
Place of worship	1 space for every 5 seats, fixed or otherwise
Restaurant, Tavern	1 parking space per 10 m ² [107.64 ft. ²]
School - elementary	1.5 spaces per classroom plus 6 spaces for visitors
School - secondary or private	5 spaces per classroom plus 8 spaces for visitors

4.26 Parts of Buildings or Structures Permitted Above Height Level

1. The height regulations in this By-law shall not apply to any of the following:
 - a. Air conditioning system
 - b. Chimney
 - c. Church spire or belfry or turret
 - d. **Communications facility**
 - e. Drying tower
 - f. Elevator or stairway enclosure
 - g. Enclosed mechanical and electrical equipment
 - h. Farm buildings and structures including but not limited to a barn, silo or windmill

- i. Flag pole
- j. Hydro electric transmission tower or pole
- k. Ornamental dome or clock tower
- l. Receiving and transmitting antenna
- m. Receiving stations
- n. **Satellite dish/receiver**
- o. Skylight
- p. **Solar collector/commercial solar collector**
- q. Ventilating fan or skylight
- r. Water tower or tank
- s. **Wind Turbine/commercial wind turbine**

2. The minimum **setbacks** in all directions for a **communications facility** shall be the equivalent of the height of the tower except where such facility is authorized and/or approved by a federal regulator.

4.27 Permitted Projections

Every part of any **yard** required by this By-law shall be left open and unobstructed by any **structure** from the ground to the sky except that those structures listed in **Table 4.27** shall be **permitted** to project into the minimum yards required by this By-law for the following specified distances:

Table 4.27 – Permitted Projections

STRUCTURE	MAXIMUM PROJECTION INTO REQUIRED YARD
Chimney breasts, cornices, sills, bay windows, pilasters, eaves or gutters, solar collectors where attached to a building, shutters cornices, parapets or other ornamental structures	0.75 m [2.46 ft.] into any required front yard, rear yard or interior side yard
Canopies which are at least 2.13 m (7 ft.) in vertical clearance above the established grade , with or without supporting posts	2 m [6.5 ft.] into any required yard
Canopies for entrances to apartment buildings and commercial buildings	Despite any other provisions in this By-law, a canopy or portico over a major entrance to an apartment building or commercial building may project into the required yard a distance equal to one-half (½) the setback of the building from the street line
Window awnings	1.2 m [3.9 ft.] into any required yard
Steps, ramps and walkways for use by persons with disabilities	No maximum into any required yard provided they are no closer than 0.5 m [1.6 ft.] to any lot line
Porch , uncovered platform landing, patio or deck , balconies or steps	No maximum into any side yard provided they are no closer than 0.5 m [1.6 ft.] to any lot line and 3 m [9.8 ft.] into any required front or rear yard
Air conditioner	0.5 m [1.6 ft.] into any yard

Table 4.27 – Permitted Projections	
STRUCTURE	MAXIMUM PROJECTION INTO REQUIRED YARD
Fire escapes, exterior stair cases from a building having two storeys or more above grade	1.5 m [4.92 ft.] into an <i>interior side</i> or <i>rear yard</i> only
Heat pump or <i>geothermal power facility</i>	1.5 m [5 ft.] into an <i>interior side yard</i> or <i>rear yard</i>
<i>Accessory building</i>	As <i>permitted</i> by and as specified in this By-law
<i>Fences</i> , hedges, shrubs, trees, freestanding walls and retaining walls, flagpoles, light standards, garden trellises, clothes lines, bicycle racks and similar <i>structures</i> or features	No maximum into any yard except with respect to the <i>zone regulations for a sight triangle</i>
<i>Solar collector, wind turbine,</i>	No maximum into any <i>rear yard</i> only provided they are no closer than 3 m [9.8 ft.] to an <i>interior side yard</i> or <i>rear yard lot line</i>
<i>Commercial Solar Collector, commercial wind turbine</i>	No maximum into any <i>yard</i> provided they are no closer than 3 m [9.8 ft.] to an <i>interior side yard</i> or <i>rear yard lot line</i> or 10 m [32.8 ft.] from a <i>street line</i>

4.28 Prohibited Uses

The following **uses** are prohibited in any **zone**, unless otherwise permitted by this by-law:

1. Adult Entertainment Parlour and Body Rub Parlour; and
2. The **use** of any **accessory building** or **structure**, **boathouse** or **storage container** for human habitation except as **permitted** in **Section 4.1.2.**; and
3. The storage of inoperative rail cars, streetcars, buses, truck bodies or trailers without wheels; and
4. The parking or storage of commercial **motor vehicles** or inoperative farm vehicles on a vacant **lot**, and
5. The outdoor storage of partially dismantled and/or unlicensed **motor vehicles** or **recreational vehicles**, or trailers or **motor vehicle** or trailer parts; and
6. Obnoxious uses; and
7. Smelters, ethanol plants, the manufacturing, refining, rendering or distillation of acid, ammonia, chlorine, coal, coal oil, creosote, explosives, fireworks, glue, petroleum, tar or other gases; and
8. The bulk storage of industrial chemicals, and hazardous waste, or liquid industrial waste as defined under the *Environmental Protection Act, R.S.O., c. E.19*, as amended.

4.29 Recreational Vehicles

No **recreational vehicle** shall be used in the Rural (R), Limited Service Rural (LSR), or Commercial Recreational (CR) except in accordance with the following requirements and standards:

1. A **recreational vehicle** shall not be used as a **dwelling unit** or for permanent occupancy;
2. A **recreational vehicle** shall be **permitted** within a **recreational vehicle park, private campground, recreational campground or a tourist campground**;

3. Up to two (2) **recreational vehicles** may be stored on a **lot** having a minimum **lot area** of 0.8 ha [2 ac.] where the **lot** is occupied by a **seasonal dwelling** or a permanent **dwelling unit** provided all of the applicable zone standards for the respective zone are complied with (i.e. frontage, yard setbacks and shoreline setbacks), and any **permitted recreational vehicle** be **used** for short term accommodation for a period not exceeding a total accumulated period of 60 days in a calendar year;
4. Up to two (2) **recreational vehicles** may be stored on a **lot** having a minimum lot area of 0.8 ha [2 ac.] provided all of the zone standards for the respective zone are complied with (i.e., lot frontage, yard setbacks and shoreline setbacks);
5. Up to two (2) **recreational vehicles** may be **used** on a vacant **lot** having a minimum lot area of 0.8 ha [2 ac.] where the **lot** is **used** for leisure or vacation purposes provided:
 - i. The period of occupancy does not exceed a total accumulated period of 90 days in a calendar year; and
 - ii. The lot is serviced with an approved sewage disposal system; and
 - iii. Except for a **deck**, no enclosures, roof-overs, extensions or additions are constructed unless such structures have been specifically designed or pre-engineered for the **recreational vehicle** by the manufacturer or after-market manufacturer and are capable of being removed. No such structures shall be permitted which have the effect of rendering the **recreational vehicle** as a permanent structure or permanent residential dwelling on a **lot** or site; and
 - iv. One only detached **private garage** or **accessory** storage **building** or **structure** may be constructed; and
 - v. All of the zone standards for the respective **zone** are complied with (i.e., lot area and frontage, yard setbacks and shoreline setbacks).
6. The Municipality may impose a license fee as permitted pursuant to the *Municipal Act* for the use of any **recreational vehicle(s)** on a vacant **lot** of record.
7. Despite the above, on a residential **lot** exceeding 5 ha [12.3 ac.], one additional **recreational vehicle** shall be **permitted** to be stored, or **used** for a period not exceeding a total accumulated period of 60 days in a calendar year.

4.30 Sight Triangle

1. Within any area defined as a **sight triangle**, the following **uses** shall be prohibited:
 - a. A **building, structure**, or **use** which would obstruct the vision of drivers of **motor vehicles**.
 - b. A **fence**, tree, hedge, bush or other vegetation, other than agricultural crops.
 - c. Any portion of a delivery space, **loading space, driveway** or **parking space**.
 - d. A berm or other ground surface which exceeds the elevation of the street by more than 0.75 m [2.5 ft.].
2. For the purposes of this By-law, the following **sight triangle** distances shall apply (see definition of sight triangle for measurement of distances):
 - a. 15 m [49.2 ft.] in all commercial and industrial **zones**.
 - b. 5 m [16.4 ft.] in all other **zones**.
 - c. Despite the above in any **zone** where any street crosses a railway at the same grade the railway shall be deemed to be a street and a sight distance of forty-five metres (45 m [147.6 ft.]) shall be required measured from the point of intersection of the centre line of the railway right-of-way and the street line abutting the lot [see **Figure 4.5**].

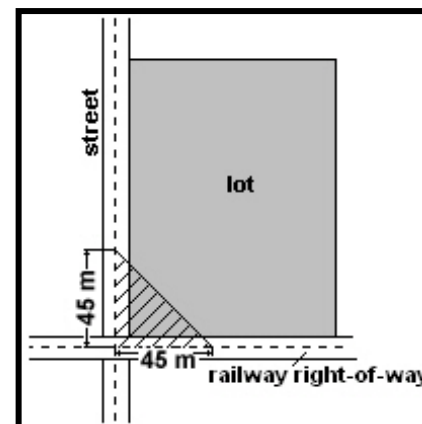


Figure 4.5: Sight Triangle

4.31 Signs

Unless otherwise stated in this By-law, **signs** shall be **permitted** only in accordance with the Signs By-law(s) of the **Corporation**.

4.32 Streets, Parks, Playgrounds and Community Gardens

In any **zone** established by this By-law, **streets**, walkways, bike paths, parks, playgrounds and **community gardens** shall be **permitted**.

4.33 Temporary Buildings or Structures During Construction

1. Nothing in this By-law shall prevent the **use** of land or the **use** or **erection** of a temporary **building** or **structure** or a scaffold or other equipment essential to the construction in progress for which a valid building permit has been granted, but only until such time as the work has been finished or abandoned or such equipment is no longer required.
2. In addition, temporary accommodation may be permitted on a **lot** where a **building** or **structure** for which a valid building permit has been granted and is under construction provided the form of temporary accommodation is limited to a mobile, relocatable, portable or transportable **building** or **structure** or **recreational vehicle** and provided:
 - a. Approval is obtained from the **Corporation**.
 - b. Such temporary accommodation is removed from the **lot** immediately upon completion of construction, the issuance of an occupancy permit or abandonment of construction all of which as regulated by the *Ontario Building Code Act* and any related regulation thereto.
3. Nothing in this By-law shall prevent the **use** of land or the **use** or **erection** of a temporary sales or rental office for which a valid building permit has been issued and/or approval is obtained from the **Corporation**.
4. Nothing in this by-law shall prevent the temporary use of a **recreational Vehicle** for the temporary occupancy of farm workers specifically employed for the planting or harvesting of crops provided the **recreational vehicle** complies with Section 4.29 (1, and 3-6) of this by-law.

4.34 Use by Public Authority or Public Utility

The provisions of this By-law shall not apply to limit the **use** of any land or to the **erection** or **use** of any **building** or **structure** for a utility installation or municipal infrastructure for the purpose of a **public service use** by the Municipality of Calvin and/or any public authority, any department of the Government of Ontario or Canada, including any Hydro One facilities and a federally or provincially regulated utility of communication service pursuant to the *Planning Act*, provided that where such land, **building** or **structure** is located in a **residential zone** (see **Section 5.2** for list of zones) or on a **lot** adjacent to a **residential zone**:

1. No goods, materials or equipment shall be stored in the open.

2. The **lot coverage** and **setback** regulations of the **zone** in which such land, **building** or above ground **structure** is located shall be complied with.
3. Any **building erected** under the authority of this section shall not be **used** for the purpose of an **office** except for a government **building**.
4. The regulations for **parking spaces** and loading regulations as contained in this By-law shall be complied with.
5. **Communications facilities** shall comply with federal government requirements for construction and safety.
6. Secondary uses, such as active and passive recreation, agriculture, **community gardens**, other utilities, and **uses** such as **parking lots** and outdoor storage that are **accessory** to adjacent lands uses, are encouraged on hydro corridor lands, where compatible with surrounding land uses. However, a proponent should be aware of the primacy of electricity transmission and distribution facilities and that secondary uses require technical approval from Hydro One Networks.

4.35 Water and Sewage Disposal Systems

No **person** shall **erect** or **use** in whole or in part, any **building** or **structure** unless the **use, building** or **structure** is properly connected to approved **water and sewage systems** under the *Ontario Water Resources Act* or the *Building Code Act* unless the **use** is exempted under the *Building Code Act* or prohibited or regulated by this By-law.

4.36 Wind Turbine and Renewable Energy Undertaking

The minimum setback for any wind turbine shall be 10 m [32.8 ft.].

4.37 Zones Applying to More than One Properties

Where a **lot** is divided into more than one **zone**, each such portion of the **lot** shall be used in accordance with the provisions of this By-law for the **zone** where such portion of the **lot** is located. Each such portion of the **lot** shall be considered as a separate **lot** for the purposes of determining **zone** provisions.

Section 5 ZONES

5.1 Zone Classification

For the purposes of this By-law, the Municipality of Calvin is divided into the following zones as named and described in the following sections, the boundaries of which are shown on Schedule "A" which is attached and forms part of this By-law.

5.2 Zones

Zone Symbol

- RuralR
- Limited Service Rural LSR
- Commercial/Recreational..... CR
- General Industrial M1
- Heavy Industrial M3
- Mineral Aggregate ResourceMX
- Waste Management Facility..... W

Constraint Areas

- Environmental Protection Constraint Area EP

5.3 Interpretation of Zone Boundaries

When determining the boundary of any zone as shown on any Schedule forming part of this By-law, the following provisions shall apply:

1. A boundary indicated as following a highway, street or lane shall be the centre line of such highway, street or lane;
2. A boundary indicated as following a watercourse, creek, stream or the right-of-way of a railway or an electrical, gas or oil transmission line shall be the centre line of such watercourse, creek, stream or right-of-way;
3. A boundary indicated as following the shoreline shall follow such shoreline, and in the event of a change in the shoreline, the boundary shall be construed as moving with the actual shoreline;
4. A boundary indicated as approximately following lot lines shown on a Registered Plan of Subdivision, or Reference Plan, or Township lot lines shall follow such lot lines;
5. Where a boundary is indicated as approximately parallel to a street line or other feature, indicated in clause (a), (b), and (c) above, and the distance from such street line or other feature is not indicated, and clause (d) above is not applicable, such boundary shall be construed as being parallel to such street line or other feature, and the distance therefrom shall be determined according to the scale shown on the appropriate Schedule;
6. A boundary indicated as following the limits of the Municipality shall follow such limits;
7. In the event a dedicated street, lane or right-of-way shown on any Schedule forming part of this By-law is closed, the property formerly in such street, lane or right-of-way shall be included within the zone of the adjoining property on either side of such closed street, lane or right-of-way. If a closed street, lane or right-of-way is the boundary between two or more different zones the new zone boundaries shall be the former centre line of the closed street, lane or right-of-way; and
8. In the event a zone boundary, setback or dimension cannot be determined by any of the above means, a scale bar may be used to calculate the affected dimension.

5.4 RURAL - R

No person shall use any land or erect, alter or use any building or structure in the Rural - R zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.4.1 Permitted Uses

Permitted Rural Uses	
<ul style="list-style-type: none"> • Airfield • Agricultural Use • Agriculture Related Use • Ambulance Facility • Animal Day Care Establishment • Animal Shelter • Antique Store • Brewery or Winery • Camp • Campground – Private • Campground – Recreational • Catering Establishment • Cemetery • Commercial Greenhouse • Commercial Solar Collector • Communications Facility • Community centre • Construction Yard or Contractor's Yard • Continuum-of-Care Facility • Convenience Store • Crisis Care Facility • Custom Workshop 	<ul style="list-style-type: none"> • Day Nursery (licensed) • Dwelling – Duplex • Dwelling – Park Model Trailer • Dwelling – Seasonal • Dwelling – Semi-detached • Dwelling – Single Detached • Dwelling – Tiny House • Equestrian Establishment • Farmer's Market • Forestry Uses • Garage – Municipal • Geothermal Power Facility • Green Energy Industries • Golf Course • Group Home • Helipad • Heliport • Hobby Farm • Institutional Use • Log Hauling Operation • Logging Camp • Marine Facility • Mobile Home • Outdoor Recreation Use • Park

<ul style="list-style-type: none"> • Parking Area • Place of Worship • Place of Assembly • Portable Asphalt/Concrete Plant • Private Club • Public Access Point • Public Service Use (see 4.34) • Public Utility (see 4.34) • Renewable Energy System • School • Temporary Work Camp • Veterinary Establishment • Wayside Pit or Quarry • Wind Farm • Wind Turbine <p>Permitted Accessory Uses</p> <ul style="list-style-type: none"> • Accessory use, building or structure (see 4.1.1) • Additional Residential Unit (see 4.1.2) • Bed and Breakfast (see 4.1.3) • Boat House (see 4.1.4) • Day Care for Children (Private Home) (see 4.7) • Detached Private Garage • Dock (see 4.1.5) • Dwelling, Apartment-in-a-House (Granny Suite) (see 4.1.2) • Farm Produce Outlet (see 4.1.1) • Farm Vacation Establishment 	<p>Permitted Accessory Uses</p> <ul style="list-style-type: none"> • Fence (see 4.1.6 & 4.1.7) • Garden Suite (see 4.1.8) • Guest Cabin (see 4.1.2) • Home Based Business (see 4.15) • Kennel (see 4.17) • On-farm diversified uses for an Agricultural Use • Recreational Vehicle (see 4.29) • Solar collector • Storage Container (see 4.1.11) • Swimming Pool (see 4.1.12) • Studio • Temporary Car Shelter (see 4.1.13) • Wind turbine
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5.4.2 Zone Requirements

1. Kennel, Veterinary Establishment with a Kennel and Hobby Farm

Minimum Lot Area 4 ha [9.9 ac.]
Minimum Lot Frontage 92 m [301.8 ft.]

Minimum Yard Requirements

- All Yards 30 m [98.4 ft.]

Maximum Building Height 10 m [32.8 ft.]
Maximum Building Height - Accessory Building 8 m [26.2 ft.]

Minimum Separation Distance Between a Main Building
and an Accessory Building 2 m [6.4 ft.]
Maximum Lot Coverage 10 %

2. Residential

Minimum Lot Area per Dwelling 0.8 ha [1.97 ac.]
Minimum Lot Frontage 30 m [98.4 ft.]

Minimum Yard Requirements

- Front Yard 7.5 m [24.6 ft.]
- Rear Yard 7.5 m [24.6 ft.]
- Interior Side Yard 3 m [9.8 ft.]
- Exterior Side Yard 6 m [19.6 ft.]

Maximum Building Height

- Main Building 11 m [36 ft.]
- Accessory Building 8 m [26.2 ft.]

Minimum Gross Floor Area of a Tiny House

- Dwelling 27.8 m² [300 ft.²]

Maximum Lot Coverage 10 %

Maximum No. of Dwellings per Lot:

- Single detached dwelling, seasonal dwelling, mobile home, park model trailer.....1
- Duplex, Semi-detached, converted.....1
- Requirements of Section 4.1.2.4 shall apply for Additional Residential Units

Minimum Separation Distance between the Main

- Wall of Adjacent Detached Dwelling Units 6 m [19.6 ft.]

- Minimum Separation Distance Between a Main Building
and an Accessory Building 2 m [6.4 ft.]

3. All Other Uses

Minimum Lot Area 0.8 ha [1.96 ac.]

Minimum Lot Frontage 45 m [147.6 ft.]

Minimum Yard Requirements

- Front Yard 15 m [49.2 ft.]
- All Other Yards 10 m [32.8 ft.]

Maximum Lot Coverage 25%

Maximum Building Height - Main Building 11 m [36 ft.]

Maximum Building Height - Accessory Building..... 8 m [36 ft.]

Minimum Separation Distance Between a Main Building
and an Accessory Building

2 m [6.4 ft.]

5.4.3 Additional Provisions

1. New development and land uses and new or expanding livestock facilities in the Rural zone will comply with the Minimum Distance Separation Formulae I and II;
2. No part of any kennel may be located closer than 100 m [328 ft.] to a dwelling unit on another lot;

3. Parks shall not be subject to minimum lot area or lot frontage requirements but shall comply with the setback requirements of **Section 5.4.2.3**;
4. Cemeteries shall not be governed by the above standards but shall conform to the *Funeral, Burial and Cremation Services Act, 2002*;
5. Despite anything in Section **5.4.2.3** to the contrary, Communications Facilities, Wayside Pits and Wayside Quarries shall be subject only to a minimum yard requirement of 15 m [49.2 ft.];
6. Development on lands within the Rural (R) Zone shall only be on lots with frontage on a public street (see also Sections 4.11.2 – 4.11.4);
7. A garden suite shall be permitted subject to **Section 4.1.8**;
8. The minimum interior side yard shall not apply to the party wall of a semi-detached dwelling; and
9. A lot, vacant lands or lands occupied by a dwelling unit may be used for the keeping of domestic livestock including domestic poultry (i.e., chickens, ducks, geese, pigeons quail), domestic livestock (i.e., rabbits, goats, pigs, horses) based on the following nutrient unit to **lot area** ratio:
 - a. up to 0.1 nutrient unit provided the minimum **lot area** shall be half (0.5) ac.
 - b. up to 0.2 nutrient unit provided the minimum **lot area** shall be one (1) ac.
 - c. up to 0.4 nutrient unit provided the minimum **lot area** shall be two (2) ac.
 - d. up to 0.6 nutrient unit provided the minimum **lot area** shall be three (3) ac.
 - e. up to 0.8 nutrient unit provided the minimum **lot area** shall be four (4) ac.
 - f. up to 1.0 nutrient unit provided the minimum **lot area** shall be five (5) ac
 - g. between 1.0 and 5.0 nutrient units provided the minimum **lot area** shall be 10 ac.
 - h. greater than five (5) nutrient units provided the minimum **lot area** exceeds 10 ac.
and provided any associated livestock facility and manure storage facility complies with the Minimum Distance Formula I.
10. All applicable zone regulations of Section 4 – General Provisions shall apply.

5.4.4 Exception Zones

- 1.** Despite the provisions of Section 5.4.2.2 and Section 4.22.6, the following lots shall be deemed to comply with the minimum lot area:
 - a.** Roll # 4822-000-001-11000-0000 – Part of Lot 30, Concession 3, Parcel 308 NIP: Minimum Lot Area – 0.2 ha [0.5 ac];
 - b.** Roll # 4822-000-001-20100-0000 – Part of Lot 16, Concession 5, Parcel 18553: Minimum Lot Area – 0.2 ha [0.5 ac];
 - c.** Roll # 4822-000-001-20600-0000 – Part of Lot 19, Concession 5, INST 67368: Minimum Lot Area – 0.2 ha [0.5 ac];
 - d.** Roll # 4822-000-001-46210-0000 – Part of Lot 36, Concession 11, Parcel 24676 NIP: Minimum Lot Area – 0.14 ha [0.37 ac]; and
 - e.** Despite **Section 5.4.2 (a)**, the minimum lot area for a kennel on Part of Lot 28, Concession 4 (535 Galston Road) shall be 0.8 ha [2 ac].
- 2.** On Part of Lots 21, 22 and 23, Concession 1, Municipality of Calvin zoned Rural Special Exception (R-X2) the permitted uses shall only include yurts, a tourist establishment, a micro-brewery, an eatery and accessory uses thereto. The number of yurts zone shall not exceed a density of 1 yurt per 0.8 ha.
- 3.** For the purposes of the zoning by-law, the lands zoned R-X2 shall be deemed to have access to Highway 630 via an access driveway across Lots 21, 22, and 23, Concession 1 and as such the requirements for frontage on a public street required by Section 4.11.1 shall not apply. The provisions of Section 5.11 shall apply with respect to a setback from the Amable du Fond River.

5.5 LIMITED SERVICE RURAL - LSR

(This explanatory note does not form part of the By-law. The Limited Service Rural zone identifies land which does not have access to frontage on an opened and maintained public street or a year-round maintained public street and means that municipal services which may normally be provided will not be guaranteed including, but not limited to, snow ploughing, road upgrading, school bussing, garbage pick-up, access by emergency vehicles.)

No person shall use any land or erect, alter or use any building or structure in the Limited Service Rural - LSR zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.5.1 Permitted Uses

Permitted Limited Service Rural Uses	Permitted Accessory Uses
<ul style="list-style-type: none"> • Agricultural Use • Camp • Campground – Private • Communications Facility • Dwelling – Duplex • Dwelling – Seasonal • Dwelling - Semi-detached • Dwelling - Single Detached • Dwelling – Tiny House • Forestry Uses • Marine Facility • Mobile Home • Park • Parking Area • Public Use • Wayside Pit • Wayside Quarry 	<ul style="list-style-type: none"> • Accessory use, building or structure (see 4.1.1) • Additional Residential Unit (see 4.1.2) • Bed and Breakfast (see 4.1.3) • Boat House (see 4.1.4) • Dock (see 4.1.5) • Detached Private Garage • Dwelling, Apartment-in-a-House (Granny Suite) (see 4.1.2) • Farm Produce Outlet (see 4.1.1) • Farm Vacation Establishment • Fence (see 4.1.6 & 4.1.7) • Garden Suite (see 4.1.8) • Guest Cabin (see 4.1.2) • Home Based Business (see 4.15) • On-farm diversified uses for an Agricultural Use • Recreational Vehicle (see 4.29) • Solar collector • Storage Container (see 4.1.11) • Swimming Pool (see 4.1.12) • Studio • Temporary Car Shelter (see 4.1.13) • Wind turbine

5.5.2 Zone Requirements

1. Residential

Minimum Lot Area per Dwelling	0.8 ha [1.96 ac.]
Minimum Lot Frontage	30 m [98.4 ft.]

Minimum Yard Requirements

• Front Yard	7.5 m [24.6 ft.]
• Rear Yard	7.5 m [24.6 ft.]
• Interior Side Yard	3 m [9.8 ft.]
• Exterior Side Yard	6 m [19.6 ft.]

Minimum Gross Floor Area of a Tiny House

• Dwelling	27.8 m ² [300 ft. ²]
------------------	---

Maximum Building Height

• Main Building	11 m [36 ft.]
• Accessory Building	8 m [26.2 ft.]

Maximum Lot Coverage	10 %
----------------------------	------

Maximum No. of Dwelling Units per Lot:

• Single detached dwelling, seasonal dwelling, mobile home	1
• Duplex, Semi-detached, converted	1
• Requirements of Section 4.1.2.4 shall apply for Additional Residential Units	

Minimum Separation Distance Between a Main Building and an Accessory Building

2 m [6.4 ft.]

2. All Other Uses

Minimum Lot Area	0.8 ha [1.96 ac.]
Minimum Lot Frontage	45 m [147.6 ft.]

Minimum Yard Requirements

- Front Yard 15 m [49.2 ft.]
- All Other Yards 10 m [32.8 ft.]

Maximum Lot Coverage 25%

Maximum Building Height - Main Building 11 m [36 ft.]

Maximum Building Height - Accessory Building..... 11 m [36 ft.]

Minimum Separation Distance Between a Main Building
and an Accessory Building 2 m [6.4 ft.]

5.5.3 Additional Provisions

1. New development and land uses and new or expanding livestock facilities in the LSR zone will comply with the minimum distance separation formulae;
2. Parks shall not be subject to minimum lot area or lot frontage requirements but shall comply with the setback requirements of **Section 5.5.2**;
3. Despite anything in **Section 5.5.2** to the contrary, Communications Facilities, Wayside Pits and Wayside Quarries shall be subject only to a minimum yard requirement of 15 m [49.2 ft.];
4. All islands are zoned Limited Service Rural (LSR) unless otherwise noted;
5. No land shall be developed in the Limited Service Rural [LSR] Zone unless those lands are on a lot which has frontage on a private road or lawful right-of-way and in compliance with **Section 4.11**.
6. The minimum interior side yard shall not apply to the party wall of a semi-detached dwelling
7. A lot, vacant lands or lands occupied by a dwelling unit may be used for the keeping of domestic livestock including domestic poultry (i.e., chickens, ducks, geese, pigeons quail), domestic livestock (i.e., rabbits, goats, pigs, horses) based on the following nutrient unit to **lot area** ratio:

- a. up to 0.1 nutrient unit provided the minimum **lot area** shall be half (0.5) ac.
- b. up to 0.2 nutrient unit provided the minimum **lot area** shall be one (1) ac.
- c. up to 0.4 nutrient unit provided the minimum **lot area** shall be two (2) ac.
- d. up to 0.6 nutrient unit provided the minimum **lot area** shall be three (3) ac.
- e. up to 0.8 nutrient unit provided the minimum **lot area** shall be four (4) ac.
- f. up to 1.0 nutrient unit provided the minimum **lot area** shall be five (5) ac
- g. between 1.0 and 5.0 nutrient units provided the minimum **lot area** shall be 10 ac.
- h. greater than five (5) nutrient units provided the minimum **lot area** exceeds 10 ac.
and provided any associated livestock facility and manure storage facility complies with the Minimum Distance Formula I.

8. All applicable zone regulations of Section 4 – General Provisions shall apply.

5.5.4 Exception Zones

- 1. Despite the provisions of **Section 5.5.2**, on lands described as Part of Lot 36, Concession 11, Municipality of Calvin and zoned **Limited Service Rural Special Exception One LSR-X1** the minimum lot frontage for three building lots shall be 20 m on the private road providing access to the lots.

5.6 COMMERCIAL/RECREATIONAL - CR

No person shall use any land or erect, alter or use any building or structure in the Commercial Recreational - CR zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.6.1 Permitted Uses

Permitted Commercial/Recreational Uses		
<ul style="list-style-type: none"> • Adventure Game • Animal Day Care Establishment • Animal Shelter • Auto Body Shop • Auto Service Station • Automotive Sales Establishment • Brewery or Winery • Building Supply Store • Camp • Campground – Tourist • Car Washing Establishment • Clinic • Commercial Parking Lot • Communications Facility • Convenience Store • Drive-through Facility • Equestrian Establishment • Equipment Rental Establishment • Existing Dwelling • Farmer's Market • Flea Market • Funeral Home • Garden Centre • Gasoline Bar 	<ul style="list-style-type: none"> • Gasoline Cardlock Facility • Green Energy Industries • Institutional Use • Laundromat • Livestock Sales Outlet • Lumber Yard • Marina • Marine Facility • Microbrewery • Motel • Office • Park • Parking Area • Parking Lot – Commercial • Personal Service Establishment • Place of Assembly • Place of Worship • Propane Bar • Public Service Use • Printing and Publishing Establishment • Private Club • Recreational Commercial Establishment 	<ul style="list-style-type: none"> • Restaurant, Restaurant - Take out • Retail Store • Self-storage facility • Service Outlet • Shooting Range or Rifle Club • Solar collector, commercial • Studio • Tavern or Roadhouse • Tourist Establishment • Tourist Outfitters Establishment • Warehouse • Wind Farm

Permitted Accessory Uses

- Accessory use, building or structure (see 4.1.1)
- Detached Private Garage
- Fence (see 4.1.7)
- Recreational Vehicle (see 4.29)
- Solar collector, Commercial
- Storage Container (see 4.1.11)
- Swimming Pool (see 4.1.12)
- Temporary Car Shelter (see 4.1.13)
- Wind turbine

5.6.2 Zone Provisions

Minimum Lot Area

- Per Dwelling 0.8 ha [1.96 ac.]
- Other Uses 1 ha [2.47 ac.]

Minimum Lot Frontage.....45 m [147.6 ft.]

Minimum Yard Requirements

- Front Yard..... 10 m [32.8 ft.]
- Rear Yard 7.5 m [24.6 ft.]
- Side Yard Interior 7.5 m [24.6 ft.]
- Side Yard Exterior..... 7.5 m [24.6 ft.]

Maximum Building Height

- Main Building 11 m [32.8 ft.]
- Accessory Building 8 m [26.2 ft.]

Maximum Lot Coverage

- Residential Use only 10 %
- Other uses 25 %

Maximum No. of Dwellings per Lot 1

Minimum Separation Distance between the
Main Wall of Adjacent, Detached Dwelling Units6 m [19.6 ft.]

Minimum Separation Distance Between a Main Building
and an Accessory Building2 m [6.4 ft.]

5.6.3 Additional Provisions

1. Development on lands within the Commercial Recreational (CR) Zone shall be on lots with frontage on a public street;

The provision for frontage on a public street may be exempted for a campground-tourist, marina, marine facility, recreational commercial establishment or tourist establishment which has water access only, provided that there is public access to the lake, that the public access fronts onto a public street and that there is adequate parking for the permitted recreational use at the public access point;
2. Where a commercial zone abuts a residential zone or a residential use or a sensitive land use on an adjacent lot, a landscaped strip of not less than 1.5 m [4.92 ft.] in width shall be provided along the abutting lot line(s); and
3. Where a commercial zone abuts a residential zone or a residential use on an adjacent lot, the setback on the abutting yard shall be a minimum of 7.5 m [24.6 ft.].
4. All applicable zone regulations of Section 4 – General Provisions shall apply.

5.6.4 Exception Zones

1. On Part of Lot 28, Concession 9 and on part of lot 27, Concession 10, a duplex shall be a permitted use.
2. On Part of Lots 22 and 23, Concession 1, Municipality of Calvin zoned Recreational Commercial Special Exception CR-X1 the permitted uses shall include yurts and accessory uses thereto. The number of yurts in the CR-X1 zone shall not exceed a density of 1 yurt per 0.8 ha. For the purposes of the zoning by-law, the lands zoned CR-X1 shall be deemed to have access to Highway 630 via an access driveway across lots 21 and 22, Concession 1 and as such the requirements for frontage on a public street required by Section 4.11.1 shall not apply. The provisions of Section 5.11 shall apply with respect to a setback from the Amable du Fond River

5.7 GENERAL INDUSTRIAL - M1

No person shall use any land or erect, alter or use any building or structure in the General Industrial - M1 zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.7.1 Permitted Uses

- Accessory Use, Building or Structure (see 4.1.1)
- Agriculture Related Use
- Auto Body Shop
- Auto Service Station
- Communications Facility
- Custom Workshop
- Drive-through Facility
- Fuel Depot
- Furniture and Home Supply Store
- Garden Centre
- Gasoline Bar
- Gasoline Card Lock Facility
- Industrial Use (Class I & II)
- Logging Yard
- Lumber Yard
- Microbrewery
- Office
- Parking Area
- Parking Lot – Commercial
- Public Service Use
- Restaurant
- Transportation Depot
- Warehouse

5.7.2 Zone Requirements

Minimum Lot Area	1 ha [2.47 ac.]
Minimum Lot Frontage	45 m [147.6 ft.]
Minimum Yard Requirements	
• All Yards	15 m [49.2 ft.]
Maximum Building Height	
• Main Building	15 m [49.2 ft.]
• Accessory Building	15 m [49.2 ft.]
Maximum Lot Coverage	30%
Minimum Separation Distance Between a Main Building and an Accessory Building	
2 m [6.4 ft.]	

5.7.3 Additional Provisions

1. See also requirements of **Section 4.21.3** of this By-law for separation distances for industries.
2. Where an industrial zone abuts a residential zone or a residential use or a sensitive land use on an adjacent lot, a landscaped strip of not less than 5 m [16.4 ft.] in width shall be provided along the abutting lot line(s).
3. All applicable zone regulations of Section 4 – General Provisions shall apply.

5.7.4 Exception Zones

Reserved

5.8 HEAVY INDUSTRIAL - M3

No person shall use any land or erect, alter or use any building or structure in the Heavy Industrial - M3 zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.8.1 Permitted Uses

- Accessory use, building or structure (see 4.1.1)
- Industrial Use (Class III)
- Mine
- Salvage Yard
- Sawmill or Planning Mill

5.8.2 Zone Requirements

Minimum Lot Area 10 ha [24.7 ac.]
 Minimum Lot Frontage..... 200 m [656.1 ft.]

Minimum Yard Requirements

- All Yards 15 m [49.2 ft.]

Maximum Lot Coverage 30%

Minimum Separation Distance Between a Main Building
 and an Accessory Building 2 m [6.4 ft.]

5.8.3 Additional Provisions

1. Development of any mine shall also be subject to the requirements of the *Mining Act* and the *Environmental Assessment Act*;
2. Development of any sawmill, planning mill, salvage yard or industrial use shall also be subject to the applicable requirements of the *Environmental Protection Act*;
3. See also requirements of **Section 4.21.3** of this By-law for separation distances for industries; and
4. Where an industrial zone abuts a residential zone or a residential use or a sensitive land use on an adjacent lot, a landscaped strip of not less than 5 m [16.4 ft.] in width shall be provided along the abutting lot line(s).

5.9 MINERAL AGGREGATE RESOURCE - MX

No person shall use any land or erect, alter or use any building or structure in the Mineral Aggregate Resource - MX zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.9.1 Permitted Uses

- Accessory Dwelling Unit
- Accessory Use, Building or Structure
- Agriculture (not including buildings and structures)
- Camp
- Communications Facility
- Forestry Use (not including buildings and structures)
- Pit
- Portable Asphalt/Concrete Plant
- Public Service Use
- Quarry
- Wayside Pit
- Wayside Quarry

5.9.2 Zone Requirements

Minimum Yard Requirements

- All Yards 15.0m [49.2 ft.]

Maximum Building Height

- Main Building 15.0m [49.2 ft.]
- Accessory Building 15.0m [49.2 ft.]

5.9.3 Additional Provisions

1. Notwithstanding the yard requirements stated above, a minimum of 30m [98.4 ft.] setback will be required from lot lines adjacent to public roads.
2. See also requirements of **Section 4.21.2** of this By-law for separation distances for Mineral Aggregate Resource Areas.
3. Any mineral aggregate operation, pit or quarry shall comply with any By-law passed under the Municipal Act governing

a mineral aggregate operation, pit or quarry.

4. No person shall pile aggregate, top soil, overburden or locate any processing plant or place or build or extend any building or structure:
 - a. Within 30 m [98.4 ft.] from the lot line of the site.
 - b. Within 90 m 295.2 ft.] from any lot line that abuts an existing residential dwelling or land zoned for residential use.
5. Earth berms intended to screen adjoining lands from the operations on site shall be located no closer than 3 m [9.84 ft.] from any lot line.
6. No mineral aggregate operation shall operate except in compliance with a valid license issued under the Aggregate Resources Act, as amended.
7. No portable asphalt plant, wayside pit or wayside quarry shall operate without a valid Environmental Compliance Approval.
8. All applicable zone regulations of Section 4 – General Provisions shall apply.

5.9.4 Exception Zones

Reserved

5.10 WASTE MANAGEMENT FACILITY - W

No person shall use any land or erect, alter or use any building or structure in the Waste Management Facility - W zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.10.1 Permitted Uses

- Accessory use, building or structure
- Agriculture (not including buildings and structures)
- Forestry (not including buildings and structures)
- Waste Management Facility
- Transfer Station

5.10.2 Zone Requirements

Minimum Yard Requirements:

- All Yards 30 m [98.4 ft.]

5.10.3 Additional Provisions

1. Environmental Compliance Approval

No waste disposal or sanitary landfill site shall operate without and except in conformity with a currently valid Environmental Compliance Approval issued by the public authority having jurisdiction; and

2. Influence Area and Separation Distances

See also requirements of **Section 4.21.1** of this By-law for separation distances for a waste management facility.

3. All applicable zone regulations of Section 4 – General Provisions shall apply.

5.10.4 Exception Zones

Reserved

5.11 ENVIRONMENTAL PROTECTION - EP

No person shall use any land or erect, alter or use any building or structure in the Environmental Protection - EP zone except in accordance with the provisions of this Section and of any other relevant Sections of this By-law.

5.11.1 Permitted Uses

- Conservation Use
- Forestry Use
- Outdoor Recreational Use

5.11.2 Zone Requirements

No minimum lot area, frontage or setbacks.

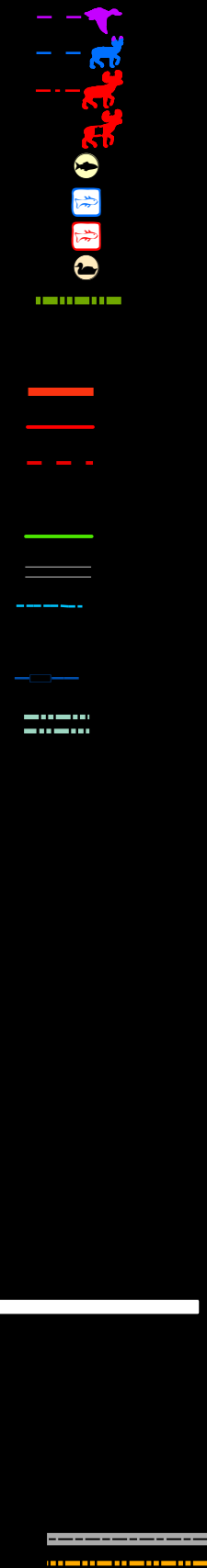
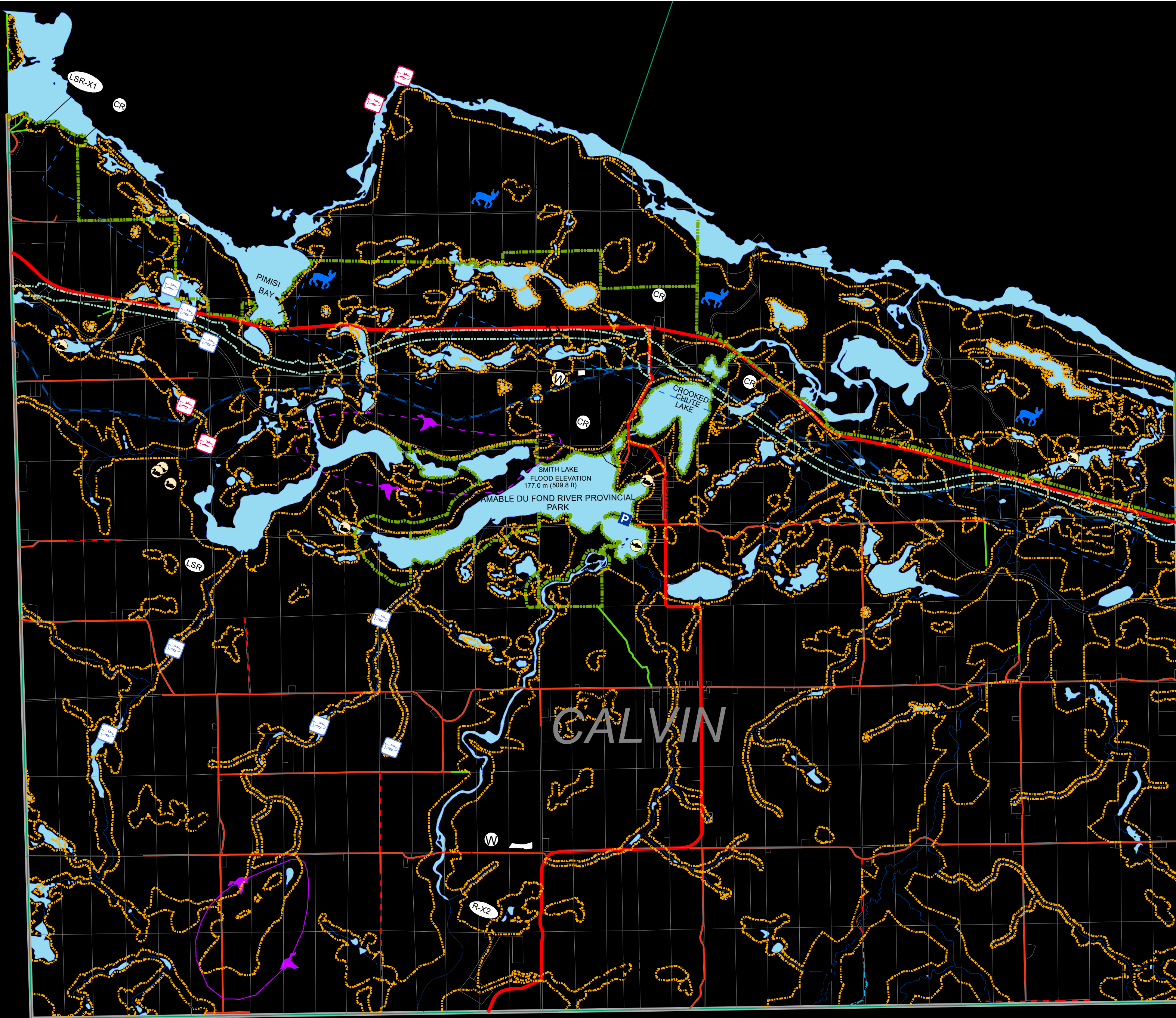
5.11.3 Additional Provisions

1. Any new building or structure or any expansion of or addition to any buildings or structures permitted in the flood plain after the day of the passing of this By-law must incorporate appropriate engineered construction techniques which reduce or eliminate the risks of flood damage or damage from unstable slopes. The specific approval of the Conservation Authority must be obtained prior to the issuance of a building permit;
2. Modification of the flood plain through filling, excavation or by other means is prohibited unless otherwise permitted by the Conservation Authority or the Ministry of Natural Resources respectively;
3. All land under water is within the Environmental Protection (EP) zone and uses of such land shall be limited to only those specifically approved by the Ministry of Natural Resources and/or the Conservation Authority; and
4. See also requirements of **Section 4.21** of this By-law for separation distances for industries and the provisions for Flood Plains in **Section 4.10**.
5. All applicable zone regulations of Section 4 – General Provisions shall apply.

ZONING BY-LAW FOR THE
EAST MIDGONG PLANNING AREA
OF CALVIN

LE "A" TO
2022-019

2022
LE
3000 metres



Nutrient Management Tables

For Ontario Regulation 267/03 Made under the
Nutrient Management Act, 2002

July 25, 2012

Ministry of Agriculture, Food and Rural Affairs
Ministry of the Environment

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TABLE 1: Nutrient Unit Livestock Information

Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
Beef	Backgrounders (7 - 12.5 months)	Confinement	308	90	0.0724	9.0	0.0604	22	3	4.65
Beef	Backgrounders (7 - 12.5 months)	Yard/Barn	308	90			0.0604	22	3	3.72
Beef	Brood Cows (includes calves to weaning)	Confinement	590	100	0.0724	9.0	0.0604	30	1	9.29
Beef	Brood Cows (includes calves to weaning)	Deep Bedded	590	100			0.0812	45	1	9.29
Beef	Brood Cows (includes calves to weaning)	Yard/Barn	590	100			0.0604	30	1	4.65
Beef	Feeders (7 -16 months)	Confinement Bedded Pack	362	75			0.0687	30	3	4.65
Beef	Feeders (7 -16 months)	Confinement Pack Scrape	362	75	0.0724	9.0	0.0604	22	3	4.65
Beef	Feeders (7 -16 months)	Confinement Total Slats	362	75	0.0724	9.0			3	1.86
Beef	Feeders (7 -16 months)	Yard/Barn	362	75			0.0604	22	3	4.18
Beef	Short Keep (12.5 - 17.5 months)	Confinement	469	83	0.0724	9.0	0.0604	22	2	6.04
Chickens	Broiler Breeder Growers (females + males transferred out)	Floor System	0.708	83			0.1124	60	300	0.158
Chickens	Broiler Breeder Layer (females +	Cages	3.04	90			0.0749	60	100	0.121

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
	males transferred in)									
Chickens	Broiler Breeder Layer (females + males transferred in)	Litter With Slats	2.63	90			0.0562	65	100	0.195
Chickens	Broilers	8 Week Cycle	0.635	70			0.1249	60	351	0.071
Chickens	Broilers	9 Week Cycle	0.726	70			0.1249	60	300	0.083
Chickens	Broilers	10 Week Cycle	0.862	70			0.1249	60	250	0.099
Chickens	Broilers	12 Week Cycle	1.09	70			0.1249	60	199	0.124
Chickens	Layer Pullets (day olds)	Cages	0.408	83	0.1124	13.9	0.0624	25	500	0.028
Chickens	Layer Pullets (day olds)	Litter	0.408	83			0.1249	58	500	0.186
Chickens	Laying Hens	Belt And Other Removal System (daily)	1.43	96	0.1124	11.1	0.0624	20	150	
Chickens	Laying Hens	Belt With Air Drying (daily)	1.43	96			0.0624	30	150	
Chickens	Laying Hens	High Rise - Stored In Barn	1.43	96			0.0624	20	150	
Chickens	Laying Hens	Liquid - Stored In Barn	1.43	96	0.1124	11.1			150	

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
Chinchilla	Breeding Females (inc males/rep/market animals)	-	0.567	100			0.1561	66	320	0.743
Dairy	Calves Large Frame	-	90.7	100	0.0750	11.0	0.0955	45	6	3.25
Dairy	Calves Medium Frame (Guernsey Size)	-	74.4	100	0.0750	11.0	0.0955	45	7	2.97
Dairy	Calves Small Frame (Jersey Size)	-	60.8	100	0.0750	11.0	0.0955	45	8.5	2.60
Dairy	Heifers Large Frame	Deep Bedded	295	100			0.0516	40	2	6.50
Dairy	Heifers Large Frame	Free Stall	295	100	0.0714	11.0	0.0599	19	2	6.97
Dairy	Heifers Large Frame	Manure Pack Outside Access	295	100			0.0516	40	2	3.72
Dairy	Heifers Large Frame	Pack Scrape 1 Side	295	100	0.0714	11.0	0.0516	40	2	9.29
Dairy	Heifers Large Frame	Pack Scrape 2 Sides	295	100	0.0714	11.0	0.0516	40	2	8.36
Dairy	Heifers Medium Frame (Guernsey Size)	Deep Bedded	249	100			0.0516	40	2.4	5.20
Dairy	Heifers Medium Frame (Guernsey Size)	Free Stall	249	100	0.0714	11.0	0.0599	19	2.4	5.57
Dairy	Heifers Medium Frame (Guernsey Size)	Pack Scrape	249	100	0.0714	11.0	0.0516	40	2.4	7.43
Dairy	Heifers Small	Deep	204	100			0.0516	40	2.9	4.65

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
	Frame (Jersey Size)	Bedded								
Dairy	Heifers Small Frame (Jersey Size)	Free Stall	204	100	0.0714	11.0	0.0599	19	2.9	4.92
Dairy	Heifers Small Frame (Jersey Size)	Pack Scrape	204	100	0.0714	11.0	0.0516	40	2.9	6.50
Dairy	Milking Age Cows Large Frame	4 Row Free Stall Head To Head	635	100	0.1165	9.1	0.0952	21	0.7	11.6
Dairy	Milking Age Cows Large Frame	4 Row Free Stall Tail To Tail	635	100	0.1165	9.1	0.0952	21	0.7	10.2
Dairy	Milking Age Cows Large Frame	6 Row Free Stall	635	100	0.1165	9.1	0.0952	21	0.7	9.29
Dairy	Milking Age Cows Large Frame	Bedded Pack	635	100			0.1020	45	0.7	16.7
Dairy	Milking Age Cows Large Frame	Pack Scrape	635	100	0.1165	9.1	0.1020	45	0.7	16.7
Dairy	Milking Age Cows Large Frame	3 Row Free Stall	635	100	0.1165	9.1	0.0952	21	0.7	9.76
Dairy	Milking Age Cows Large Frame	Sand	635	100	0.1264	9.1	0.1051	21	0.7	
Dairy	Milking Age Cows Large Frame	Tie Stall	635	100	0.1165	9.1	0.0952	21	0.7	10.2
Dairy	Milking Age Cows Medium Frame (Guernsey Size)	Bedded Pack	499	100			0.1020	45	0.85	15.3
Dairy	Milking Age Cows Medium Frame (Guernsey Size)	Free Stall	499	100	0.1165	9.0	0.0952	21	0.85	9.29
Dairy	Milking Age Cows Medium Frame	Pack Scrape	499	100	0.1165	9.1	0.1020	45	0.85	15.3

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
	(Guernsey Size)									
Dairy	Milking Age Cows Medium Frame (Guernsey Size)	Sand	499	100	0.1264	9.1	0.1051	21	0.85	
Dairy	Milking Age Cows Medium Frame (Guernsey Size)	Tie Stall	499	100	0.1165	9.0	0.0952	21	0.85	8.36
Dairy	Milking Age Cows Small Frame (Jersey Size)	Bedded Pack	431	100			0.1020	45	1	13.5
Dairy	Milking Age Cows Small Frame (Jersey Size)	Free Stall	431	100	0.1165	9.0	0.0952	21	1	8.36
Dairy	Milking Age Cows Small Frame (Jersey Size)	Tie Stall	431	100	0.1165	9.1	0.0952	21	1	7.43
Dairy	Milking Age Cows Small Frame (Jersey Size)	Pack Scrape	431	100	0.1165	9.1	0.1020	45	0.85	13.5
Dairy	Milking Age Cows Small Frame (Jersey Size)	Sand	431	100	0.1264	9.1	0.1051	21	1	
Deer/Elk	Elk Adults (>24 months) (includes unweaned offspring)	-	272	100			0.0456	30	2	
Deer/Elk	Elk Feeders	-	127	75			0.0456	30	6	
Deer/Elk	Elk/Red Deer Hybrid Adults (includes unweaned offspring)	-	170	100			0.0456	30	4	
Deer/Elk	Elk/Red Deer Hybrid Feeders	-	97.5	75			0.0456	30	10	

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Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
Deer/Elk	Fallow Deer Adults (>24 months) (includes unweaned offspring)	-	45.4	100			0.0456	30	13	
Deer/Elk	Fallow Deer Feeders	-	31.8	75			0.0456	30	23	
Deer/Elk	Red Deer Adults (>24 months) (includes unweaned offspring)	-	99.8	100			0.0456	30	7	
Deer/Elk	Red Deer Feeders	-	63.5	75			0.0456	30	14	
Deer/Elk	White Tailed Deer Adults (>24 months) (includes unweaned offspring)	-	56.7	100			0.0456	30	11	
Deer/Elk	White Tailed Deer Feeders	-	40.8	75			0.0456	30	21	
Ducks	Peking	Breeders	2.95	100			0.3765	57	105	0.465
Ducks	Peking	Growers	1.04	90	0.3627	7.0	0.3471	57	105	0.167
Emu	Adults (includes offspring to market size)	-	56.7	0					12	11.1
Fox	Breeding Females (including rep/market animals/males)	-	6.80	80			0.0874	36	25	9.29
Goats	Dairy Does (including unweaned offspring)	Confinement	77.1	100			0.0453	30	8	1.86
Goats	Dairy Kids	Confinement	16.3	100			0.0453	30	32	0.743
Goats	Feeder Kids (>20	Confinement	18.1	0			0.0375	30	32	0.743

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Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
	kg)									
Goats	Mature Meat Goat (including unweaned offspring)	-	72.6	0			0.0375	30	8	1.39
Horses	Large Frame (including unweaned offspring)	Box Stalls	680	100			0.0887	46	0.7	30.2
Horses	Medium Frame (including unweaned offspring)	Box Stalls	454	100			0.0887	46	1	23.2
Horses	Small Frame (including unweaned offspring)	Box Stalls	227	100			0.0887	46	2	16.3
Mink	Breeding Females (including rep/market animals/males)	-	1.81	80			0.1249	36	90	2.32
Ostrich	Adults (includes offspring to market size)	-	136	0					4	9.29
Rabbits	Breeding Does (inc bucks/rep/fryers)	1 Tier Cages	4.54	100			0.1561	45	40	1.80
Rabbits	Breeding Does (inc bucks/rep/fryers)	2 Tier Cages	4.54	100			0.1561	45	40	0.892
Rabbits	Breeding Does (inc bucks/rep/fryers)	3 Tier Cages	4.54	100			0.1561	45	40	0.595
Sheep	Dairy and Feeder Lambs	Confinement	33.2	75			0.0378	30	20	0.929
Sheep	Dairy and Feeder Lambs	Outside Access	33.2	75			0.0378	30	20	0.557
Sheep	Dairy Ewes & Rams (including	Confinement	93.0	100			0.0556	40	6	2.14

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
	unweaned offspring and replacements)									
Sheep	Dairy Ewes & Rams (including unweaned offspring and replacements)	Outside Access	93.0	100			0.0556	40	6	2.14
Sheep	Meat Ewes & Rams (including unweaned offspring and replacements)	Confinement	79.4	100			0.0556	40	8	2.14
Sheep	Meat Ewes & Rams (including unweaned offspring and replacements)	Outside Access	79.4	100			0.0453	30	8	1.39
Swine	Feeders	Full Slats	52.2	85	0.1311	5.0			6	0.836
Swine	Feeders	Full Slats (wet/dry feeders)	52.2	85	0.0837	7.0			6	0.836
Swine	Feeders	Deep Bedded	52.2	85			0.0780	45	6	1.30
Swine	Feeders	Partial Slats	52.2	85	0.1311	5.0			6	0.929
Swine	Feeders	Partial Slats (wet/dry feeders)	52.2	85	0.0837	7.0			6	0.929
Swine	Feeders	Solid Scrape	52.2	85	0.1311	5.0	0.0843	13	6	1.11
Swine	Feeders	Solid Scrape (wet/dry feeders)	52.2	85	0.0837	7.0	0.0843	20	6	1.11
Swine	Gilts - Breeders	-	90.3	85	0.0893	2.7			5	1.39
Swine	Sows (dry) and Boars	deep bedded pack	136	100			0.0818	45	3.5	2.79
Swine	Sows (dry) and	non-SEW	136	100	0.1167	2.5	0.0974	15	3.5	2.79

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Type	Sub Type	Sub-Sub Type	Average Weight (kg)	Utilization (%)	Liquid Amount (m ³ 1000 kg/day)	Liquid DM* (%)	Solid Amount (m ³ 1000 kg/day)	Solid DM* (%)	Nutrient Units (animal /NU)	Livestock Housing Capacity (m ² animal)
	Boars									
Swine	Sows (dry) and Boars	SEW	136	100	0.1167	2.5	0.0974	15	3.33	2.32
Swine	Sows with Litters	non-SEW	181	100	0.1167	2.1	0.0974	15	3.5	6.50
Swine	Sows with Litters	SEW	181	100	0.1167	2.1	0.0974	15	3.33	5.11
Swine	Weaners	non-SEW	15.9	80	0.1779	2.7	0.1542	13	20	0.399
Swine	Weaners	non-SEW (wet/dry)	15.9	80	0.1305	3.6	0.1542	13	20	0.399
Swine	Weaners	SEW	11.3	80	0.1779	2.7	0.1542	13	20	0.353
Swine	Weaners	SEW (wet/dry)	11.3	80	0.1305	3.6	0.1542	13	20	0.353
Turkeys	Breeder Toms	-	15.9	100			0.0437	58		0.557
Turkeys	Broilers <6.2kg	-	2.00	85			0.0562	60	133	0.149
Turkeys	Hens 6.2 - 10.8 kg	-brooded in another building	4.08	77			0.0541	60	110	0.232
Turkeys	Hens 6.2 - 10.8 kg	-brooded in the same barn	2.87	85			0.0559	60	110	0.232
Turkeys	Toms >10.8 kg		6.03	80			0.0410	60	75	0.325
Turkeys	Turkey Breeder Layers	-	9.07	100			0.0437	58		0.372
Turkeys	Turkey Pullet (0 to 6 weeks)	-	0.680	80			0.1249	58	267	0.093
Veal	Grain Fed Veal	-	134	90	0.0724	9.0	0.0604	22	6	6.97
Veal	Milk Fed Veal	-	102	80	0.0906	0.7	0.1389	40	6	2.79

Notes: * DM = dry matter

1. Average weight rounded to 3 significant digits
2. Manure production numbers rounded to 4 decimal places
3. Blank manure production and dry matter entries indicate a non-typical housing process.
4. Livestock housing capacity is rounded to 2 decimal places if above 0.2 m²/animal and 3 decimal places if below 0.2 m²/animal
5. Blank livestock housing capacity values indicate that information is not available

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

6. Livestock density is based on barn area only for a housing system(outdoor yard is not included)
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7. Livestock housing capacity numbers are used to develop an estimated barn size
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If the farm unit has more than one type of farm animal present on it then this calculation would have to be completed for each type of animal separately, then all the results totaled to give the total NU generated by farm animals on the farm.

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

TABLE 2 - MANURE DATABANK

MANURE DATABANK TAKEN FROM NMAN PROGRAM – JUNE 2007

Available Nutrients and Value for Manure from Various Livestock Types

The nutrients from manure have a nutrient and economic value. The tables that follow give an indication of the available nitrogen, phosphorus and potassium from various livestock types. The information is based on the most current databank of nutrients (February 2007) and makes a few assumptions. All information in the tables is presented in an “as-is basis”, in other words the nutrients as applied at the listed dry matter content.

The useable nitrogen is the amount of nitrogen available in the year of application assuming the manure is spring applied and incorporated within 24 hours. A simplified method for calculating nitrogen available for fall applications would be to take one half of the % total nitrogen and multiply that number by 100 for liquid manure or 20 for solid manure. Actual value will vary (especially for liquid manure) with late summer application (lower availability) versus late fall application (higher availability). The amount of phosphorus and potash does not vary with season of application. 40% of the phosphorus in manure is available in the year of application; the remaining 40% in subsequent years.

There is some nitrogen that is available in subsequent years and that amount is higher for solid manure than for liquid manure. The value of that nitrogen is reflected in the column that reads “Year 2-4 value” which also reflects half of the total available phosphorus value.

The actual immediate nutrient value for crop production will be less than what is reflected in the tables if the nutrients being applied are not required for the production of the crop. For example the nitrogen from manure applied to a legume crop, or the phosphorus and/or potassium applied to a field with a soil test higher than 60 mg/L (ppm) or 250 mg/L (ppm) for P and K respectively.

The manure value is based on the purchase price of an equivalent amount of mineral fertilizer (Feb 2007). The micro nutrient and the organic matter values are not reflected in these tables.

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

TABLE 2 - MANURE DATABANK
Liquid Manure – Available Nutrients and Value for Manure from Various Livestock Types

Animal Type	DM Range	Ave DM	Usable N ¹	P205	K20	Year 1 value ²	Year 2-4 value	Total N	NH4-N	NH4-N	P	K	# Samples
Available Nutrients (in year of application)						Value		Total Nutrient Content (as is basis)					# Samples
		%	lbs/1000 gallons		\$/1000 gal			%	ppm	%	%	%	
Hog	average	3.7	26.8	11.8	19.0	23.81	5.85	0.40	2679	0.27	0.13	0.18	1160
	10-18%	12.7	49.0	35.0	33.5	48.54	16.66	0.79	4747	0.47	0.38	0.31	45
	6-10%	7.5	40.8	23.0	28.1	38.04	11.34	0.65	3977	0.40	0.25	0.26	161
	4-6%	4.9	33.0	15.6	23.8	29.90	7.82	0.51	3262	0.33	0.17	0.22	195
	2-4%	2.9	25.2	10.1	17.3	21.84	5.03	0.37	2544	0.25	0.11	0.16	387
	0-2%	1.3	16.2	4.6	11.9	13.52	2.27	0.22	1691	0.17	0.05	0.11	373
	finisher	7.6	44.1	21.2	32.4	40.21	10.11	0.64	4465	0.45	0.23	0.30	57
	weaners	3.0	22.8	12.9	17.3	21.74	5.99	0.33	2316	0.23	0.14	0.16	25
	SEW	2.2	16.9	5.5	14.0	14.86	3.00	0.26	1669	0.17	0.06	0.13	15
	dry sows	1.9	21.6	9.2	11.9	18.04	4.01	0.27	2313	0.23	0.10	0.11	26
Dairy	average	8.4	17.7	7.7	26.0	19.73	4.77	0.35	1524	0.15	0.08	0.24	
	10 – 18%	13.7	22.4	12.5	34.2	26.47	7.64	0.49	1797	0.18	0.14	0.32	264
	8 – 10%	9.0	18.9	7.2	25.8	20.08	4.72	0.38	1620	0.16	0.08	0.24	222
	6 – 8%	7.0	18.0	6.6	25.3	19.23	4.07	0.33	1628	0.16	0.07	0.23	196
	2 – 6%	4.4	13.4	5.0	20.2	14.74	2.98	0.24	1228	0.12	0.05	0.19	212
	0 – 2%	1.0	5.9	1.7	11.9	7.19	0.96	0.09	582	0.06	0.02	0.11	54
Beef	average	7.9	15.5	7.3	23.4	9.94	4.41	0.31	1329	0.13	0.08	0.22	85
	10 – 18%	14.5	21.6	12.1	35.9	15.61	7.48	0.48	1714	0.17	0.13	0.33	28
	6 – 10%	7.8	16.8	7.2	21.7	9.38	4.44	0.33	1456	0.15	0.08	0.20	16
	2 – 6%	3.8	12.4	4.5	16.0	6.60	2.59	0.21	1178	0.12	0.05	0.15	27
	0 – 2%	1.2	5.2	1.5	11.0	3.89	0.97	0.09	476	0.05	0.02	0.10	11
Poultry	average	10.5	58.0	27.7	32.4	20.80	13.31	0.82	5570	0.56	0.30	0.30	137
	10 -18%	13.8	65.7	34.9	36.6	24.93	16.75	0.95	6203	0.62	0.38	0.34	76
	6 – 10%	8.2	57.6	24.6	31.1	19.16	11.86	0.8	5608	0.56	0.27	0.29	36
	2 – 6%	4.2	36.9	10.5	22.7	11.00	5.21	0.49	3701	0.37	0.11	0.21	24
	pullets	16.3	70.6	39.6	37.8	27.16	19.72	1.09	6320	0.63	0.43	0.35	10
	layers	10.9	56.9	27.4	30.3	20.07	13.23	0.81	5440	0.54	0.30	0.28	55
Runoff		0.7	3.2	1.0	9.2	3.16	0.57	0.05	310	0.031	0.01	0.09	49
Milk-fed Veal		1.5	5.5	2.1	19.4	9.41	1.06	0.08	553	0.06	0.02	0.18	3
Biosolids	aerobic	2.0	4.3	5.5	0	4.34	3.14	0.12	109	0.01	0.06	0	10
	anaerobic	4.4	13.1	12.9	0	11.68	6.87	0.28	776	0.08	0.14	0	39

¹ Useable N = amount of Nitrogen available in the year of application assuming spring application incorporated within 24 hours; A simplified useable N for **fall applied** manure = [(% total N x 0.5) x 20] for solid manure; ² Value of manure is based on purchase price of an equivalent amount of mineral fertilizer (N-P205-K20 = 0.50-0.40-0.30 \$/lb); The actual immediate value for crop production will be less if all the nutrients applied are not required for growing the crop

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Solid Manure - Available Nutrients and Value for Manure from Various Livestock Types

Animal Type	DM Range	Ave DM	Usable N ¹	P205	K20	Year 1 value ²	Year 2-4 value	Total N	NH4-N	NH4-N	P	K	# Samples
Available Nutrients (in year of application)								Total Nutrient Content (as is basis)					
		%	lbs/ton			\$/ton		%	ppm	%	%	%	
Hog	average	30.2	8.0	8.5	12.1	11.04	4.48	0.90	2702	0.27	0.46	0.56	61
Dairy	average	25.0	3.6	3.0	10.5	6.17	2.01	0.59	1221	0.12	0.17	0.49	174
	30% +	38.9	3.1	3.1	11.4	6.24	2.21	0.65	796	0.08	0.17	0.53	36
	18 - 30%	21.3	3.7	3.0	10.3	6.14	1.95	0.57	1331	0.13	0.16	0.48	138
Beef	average	28.4	3.8	4.3	12.2	7.27	2.81	0.74	1028	0.10	0.24	0.57	184
	30% +	38.1	4.3	6.9	15.9	9.66	4.21	0.95	951	0.10	0.38	0.74	62
	18 - 30%	23.5	3.5	3.0	10.4	6.06	2.10	0.63	1067	0.11	0.16	0.48	122
Sheep	average	33.8	5.9	5.2	16.7	10.01	3.04	0.80	2299	0.23	0.28	0.78	57
Dairy Goats	average	35.2	7.5	5.2	22.2	12.49	3.39	1.07	2865	0.29	0.28	1.03	41
Composted Cattle		38.3	5.8	5.2	23.8	12.09	3.43	0.86	543	0.05	0.28	1.10	29
Compost all types		38.9	6.3	8.3	17.7	11.77	4.56	0.84	1035	0.10	0.45	0.82	63
Grain-fed Veal	average	28.8	4.4	3.3	10.2	6.58	2.46	0.79	1328	0.13	0.18	0.47	18
Horses	average	37.4	2.6	2.8	9.3	5.22	1.85	0.50	749	0.07	0.15	0.43	41
	>50%	63.0	1.8	3.9	19.1	8.18	2.81	0.80	591	0.06	0.21	0.89	4
	<50%	34.6	2.6	2.7	8.2	4.82	1.74	0.47	769	0.08	0.15	0.38	37
Poultry	average	55.3	21.1	22.1	26.8	27.42	12.09	2.45	5339	0.53	1.20	1.24	809
	80% +	85.1	22.7	31.1	37.6	35.07	17.79	3.36	2129	0.21	1.69	1.74	59
	60 - 80%	71.0	23.8	25.9	33.5	32.34	14.65	3.00	4868	0.49	1.41	1.55	358
	40 - 60%	50.0	19.7	22.8	26.8	27.00	12.08	2.25	5144	0.51	1.24	1.24	146
	18 - 40%	28.5	17.7	13.6	14.3	18.56	6.90	1.55	6976	0.70	0.74	0.66	246
	layers	34.2	21.0	16.3	17.4	22.21	8.47	1.93	7810	0.78	0.89	0.80	161
	pullets	47.9	27.5	25.0	29.2	32.52	14.12	3.14	7236	0.72	1.36	1.35	50
	broilers	68.5	23.8	24.5	32.8	31.53	14.30	3.09	4364	0.44	1.33	1.52	48
	Broiler breeder growers	63.6	15.1		28.3	26.48	13.21	1.92	2965	0.30	1.42	1.31	24
	Broiler breeder layers	65.1	17.1	29.1	33.7	30.27	14.85	2.21	3175	0.32	1.58	1.56	74
Turkeys		50.6	26.1	25.8	31.3	32.74	13.60	2.74	8038	0.80	1.40	1.45	61
Biosolids	dewatered	32.1	26.7	24.1	2.4	23.70	15.45	3.76	3443	0.34	1.31	0.11	89

¹ Useable N = amount of Nitrogen available in the year of application assuming spring application incorporated within 24 hours; A simplified useable N for **fall applied** manure = $[(\% \text{ total N} \times 0.5) \times 20]$ for solid manure; ² Value of manure is based on purchase price of an equivalent amount of mineral fertilizer (N-P205-K20 = 0.50-0.40-0.30 \$/lb); The actual immediate value for crop production will be less if all the nutrients applied are not required for growing the crop

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

Other Livestock - Available Nutrients and Value for Manure from Various Livestock Types

Animal Type	Ave DM	Usable N ¹	P ₂ O ₅ ²	K ₂ O	Year 1 Value ³	Year 2-4 Value	Total N	NH ₄ -N	NH ₄ -N	P	K	# Sample s
	Available Nutrients (in year of application)	Value	Total Nutrient Content (as is basis)									
	%	lbs/ton	\$/ton	%	ppm	%	%	%				
Bison	19.4	1.6		1.7	1.97	1.24	0.37	315	0.03	0.09	0.08	10
Elk	30.5	3.1		5.2	4.59	2.61	0.73	620	0.06	0.20	0.24	13
Red Deer	25.0	2.6	3.1	4.3	3.86	2.22	0.62	514	0.05	0.17	0.20	6
White Tailed Deer	31.1	5.0	7.9	7.6	7.93	5.19	1.27	784	0.08	0.43	0.35	6
Fallow Deer	29.4	3.6	6.4	7.6	6.66	3.94	0.87	680	0.07	0.35	0.35	6
Llama	34.9	3.1	6.4	5.4	5.73	3.75	0.75	558	0.06	0.35	0.25	16
Alpaca	27.1	3.3	7.4	5.0	6.07	3.92	0.66	867	0.09	0.40	0.23	11
Wild Boar	29.8	4.4	6.1	7.6	6.90	3.55	0.72	623	0.06	0.33	0.35	6
Chinchilla	65.7	11.1	11.4	21.6	16.58	7.12	1.87	3642	0.36	0.62	1.00	7
Rabbit	45.5	5.6	15.8	13.8	13.27	8.19	1.22	1281	0.13	0.86	0.64	20
Fox	35.4	16.6	27.8	8.2	21.89	13.35	1.80	4856	0.49	1.51	0.38	9
Mink average	50.6	32.8	30.9	15.1	33.28	15.30	2.97	12465	1.25	1.68	0.70	65
kittens	70.3	47.0	35.1	19.0	43.26	18.01	4.16	18363	1.84	1.91	0.88	8
adults	60.1	44.2	39.8	20.2	44.10	19.75	3.95	17055	1.71	2.16	0.94	21
composted carcasses	45.9	6.12	10.3	5.6	8.87	5.27	0.79	1149	0.11	0.56	0.26	7
females & kits	41.7	34.9	30.7	14.3	34.04	15.43	3.17	13262	1.33	1.67	0.66	8
Pheasants	60.6	14.1	12.9	8.4	14.71	8.08	1.93	2063	0.21	0.70	0.39	9
Partridge	71.9	29.7	23.4	24.6	31.59	15.36	4.01	4705	0.47	1.27	1.14	8
Quail	59.6	33.8	19.8	23.1	31.76	15.77	4.96	3384	0.34	1.075	1.07	8
Squab (Pigeon)	48.6	16.2	17.5	17.9	20.49	9.89	2.04	3335	0.33	0.95	0.83	6
Duck	36.3	11.2	5.5	8.0	10.23	3.42	1.1	3867	0.39	0.30	0.37	8
Ostrich	40.8	3.6	9.9	7.1	7.92	5.02	0.68	633	0.06	0.54	0.33	7
Emu	25.9	7.6	5.3	6.9	7.99	3.42	1.01	2516	0.25	0.29	0.32	9
Rhea	28.7	5.9	9.9	7.6	9.21	5.09	0.84	1837	0.18	0.54	0.35	3

¹ Useable N = amount of Nitrogen available in the year of application assuming spring application incorporated within 24 hours; A simplified useable N for **fall applied** manure =[(% total N x 0.5) x 20] for solid manure; ² Represents half the total phosphorus that is immediately available. The other half is available within a year of application;

³ Value of manure is based on purchase price of an equivalent amount of mineral fertilizer (N-P205-K20 = 0.50-0.40-0.30 \$/lb); The actual immediate value for crop production will be less if all the nutrients applied are not required for growing the crop

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the Nutrient Management Protocol, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.

TABLE 3 – NASM ODOUR CATEGORY TABLE

List of Materials
OC 1 - NASM that are less than 500 odour units
Leaf and yard waste, including leaf and yard waste that has been composted but does not meet the requirements for Category AA or A compost in Part II of the Compost Standards or the criteria in subsection 1(1.1) of this regulation.
Washwater, including materials containing food-grade cleaners, from cleaning the equipment and processing area of, <ul style="list-style-type: none"> (a) a bakery, (b) a confectionery processing facility, (c) a cereal and grain processing facility, (d) a snack food manufacturing facility, or (e) a brewery or distillery
Fruit and vegetable processing water that contains no chemicals other than food-grade chemicals
Liquid anaerobically digested sewage biosolids from a municipal sewage treatment plant or its off-site storage facility
Compost that meets the requirements for Category B compost in Part II of the Compost Standards
OC 2 - NASM that are equal to or greater than 500 odour units but less than 1500 odour units
Culled fruit and vegetables, including cole crops and onions that have been processed
Peels and pomace produced from fruits and vegetables, including cole crops and onions
Organic waste matter that contains no meat or fish and is derived from food processing at, <ul style="list-style-type: none"> (a) a bakery, (b) a confectionery processing facility, (c) a cereal and grain processing facility, (d) a snack food manufacturing facility, or (e) a brewery or distillery
Washwater, including materials containing food-grade cleaners, from cleaning the equipment and processing area of a fish processing facility
Cooked pet food manufacturing waste
Pulp and paper biosolids that are primary or combined solids
Liquid aerobically digested sewage biosolids from a municipal sewage treatment plant or its off-site storage facility
Washwater, including materials containing food-grade cleaners, from cleaning the equipment and processing area of a facility for processing, <ul style="list-style-type: none"> (a) meat, (b) eggs, or (c) dairy products
Paunch manure
Organic waste matter derived from the production of biodiesel
Sewage biosolids which have been dewatered by means other than a centrifuge operated at more than 2000 revolutions per minute (rpm) and stored less than 30 days after dewatering is completed ¹
OC 3 - NASM that are equal to or greater than 1500 odour units but less than 4500 odour units
Organic waste matter from grease traps and interceptors
Organic waste matter produced in a dissolved air flotation process used for the treatment of wastewater from food and feed processing or preparation facilities
Waste products from animal feeds listed in Classes 1, 2, 3, 4 and 5 of Part 1 of Schedule IV to the Feeds Regulations, 1983 (SOR/83-593) made under the <i>Feeds Act</i> (Canada) that may contain an animal product
Organic waste matter from the processing of fish
Sewage biosolids which have been dewatered by a centrifuge operated at 2000 or higher revolutions per minute (rpm)
Sewage biosolids which have been dewatered and stored for 30 days or more after the dewatering process is completed

¹ It is recognized that the rpm of centrifuge is not the only contributing factor to odour. Centrifuges operated to produce high shear forces will produce more odorous cake.

NOTE: This table, which may be amended from time to time, is to be used in conjunction with the NASM Odour Guide, dated July 25, 2012 and prepared by the Ministry of Agriculture, Food and Rural Affairs and the Ministry of the Environment for the purposes of the Regulation.



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: Click or tap here to enter text.

Moved By: Choose a name.

Seconded By: Choose a name.

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT By-Law No. 2022-41, being a by-law to enter into a shared Chief Building Official/Building Inspector/Property Standards By-Law Officer Services Agreement between the Corporation of the Township of Papineau-Cameron, the Corporation of the Municipality of Calvin, and the Corporation of the Municipality of Mattawan, be read a First, Second and Third time this 14th day of June, 2022, enacted and passed.”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NUMBER 2022-041

BEING A BY-LAW TO ENTER INTO A SHARED CHIEF BUILDING OFFICIAL / BUILDING INSPECTOR / PROPERTY STANDARDS BY-LAW OFFICER SERVICES AGREEMENT BETWEEN THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON, THE CORPORATION OF THE MUNICIPALITY OF CALVIN, AND THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

WHEREAS the Municipal Act, S.O. 2001 c. 25, as amended authorizes municipalities to enter into an agreement;

AND WHEREAS the Council of the Municipality of Calvin deems it expedient to enter into an Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer Services Agreement with the Corporation of the Township of Papineau-Cameron and the Corporation of the Municipality of Mattawan;

AND WHEREAS Section 3 (1) of the Ontario Building Code Act, S.O. 1992, c. 23 as amended, states that the council of each municipality is responsible for the enforcement of this Act in the municipality, except where otherwise provided by this Act;

AND WHEREAS Section 3 (2) of the Ontario Building Code Act, S.O. 1992, c. 23 as amended, states that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 3 (3) of the Ontario Building Code Act, S.O. 1992, c.23 as amended, states that the councils of two or more municipalities may enter into an agreement,

- (a) providing for the joint enforcement of this Act within their respective municipalities;
- (b) providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities; and
- (c) providing for the appointment of a chief building official and inspectors;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts the following;

1. THAT the Mayor and Clerk are hereby designated as signing officers and are authorized to execute a Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer Services Agreement with the Corporation of the Township of Papineau-Cameron and the Corporation of the Municipality of Mattawan.
2. THAT the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer Services Agreement is attached hereto as Schedule “A” (together with its schedules) as incorporated herein forms a part hereof of this By-law.
3. THAT the attached Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer Services Agreement is effective from June 26, 2022 to June 26, 2026, subject to any amendments thereto or the termination of the said agreement.
4. THAT this Agreement shall be effective from the date of signing.
5. THAT this By-Law shall become ratified upon the signing thereof.

**READ A FIRST, SECOND AND THIRD TIME, ENACTED AND PASSED THIS 14TH DAY
OF JUNE, 2022.**

MAYOR

CLERK

Schedule "A" by By-Law

**SHARED CHIEF BUILDING OFFICIAL / BUILDING INSPECTOR / PROPERTY
STANDARDS BY-LAW OFFICER SERVICES AGREEMENT**

THIS AGREEMENT made in triplicate as of the day of , 2022.

BETWEEN:

The Corporation of the Township of Papineau-Cameron
having its principal office at
4861 Highway 17, P.O. Box 630 Mattawa, ON P0H 1V0
(herein after called "Papineau-Cameron")

OF THE FIRST PART

AND

The Corporation of the Municipality of Calvin
having its principal office at
1355 Peddlers Drive, Mattawa, ON P0H 1V0
(herein after called "Calvin")

OF THE SECOND PART

AND

The Corporation of the Municipality of Mattawan
having its principal office at
947 Hwy 533, P.O. Box 610, Mattawa, ON P0H 1V0
(herein after called "Mattawan")

OF THE THIRD PART

WHEREAS Section 3 (1) of the Ontario Building Code Act, S.O. 1992, c. 23 as amended, states that the council of each municipality is responsible for the enforcement of this Act in the municipality, except where otherwise provided by this Act;

AND WHEREAS Section 3 (2) of the Ontario Building Code Act, S.O. 1992, c. 23 as amended, states that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

AND WHEREAS Section 3 (3) of the Ontario Building Code Act, S.O. 1992, c.23 as amended, states that the councils of two or more municipalities may enter into an agreement,

- (a) providing for the joint enforcement of this Act within their respective municipalities;
- (b) providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities; and
- (c) providing for the appointment of a chief building official and inspectors;

WHEREAS the parties hereto have agreed to the terms by which they will participate in the operation of a Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer;

THAT in consideration of the covenants, agreements and conditions contained herein, the parties hereto agree as follows:

1.0 CONTRACT TERM

The term of this Agreement shall be 4 years, commencing June 26, 2022 and ending June 26, 2026.

2.0 PARTICIPATION OPERATING COSTS & REVIEWS

The objective of the parties is to participate in the operating costs of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer in direct proportion to the use of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer by each of the parties by a percentage measurement in the attached Schedule “A” and of the following:

Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer employment operation expenses include, but not limited to the following:

- Salary
- Vacation Pay
- Annual Cost of Living Adjustment
- Government Employment Insurance
- Government Canada Pension Plan
- WSIB (Workplace Safety Insurance Board)
- Government Employer Health Tax
- Employee Pension Plan
- Employee Health Benefits Plan

Percentage Measurement by:

- Three year average of the most current number of Annual Households in each separate Municipality.
- Three year average of the most current number of Annual Building Permits issued in each separate Municipality.
- Three year average of the most current number of Annual Building Values in each separate Municipality.
- Three year average of the most current number of Annual Property Assessment Value (less exempt assessment) in each separate Municipality.
- Property Standards participation.
- Host Municipality, 5% reduction for administration service.

The parties therefore agree that their participation in operating costs shall be using the averages of years 2019/2020/2021 attached as Schedule “A” being as follows:

a) Township of Papineau-Cameron	56.10%
b) Municipality of Calvin	31.30%
c) Municipality of Mattawan	12.60%

Using the percentage measurement in the attached Schedule “A”, the percentages shall be re-analyzed by each parties Council’s at the end of each calendar year December 31, and the new percentages shall apply for the successive calendar year approved by each parties Council Motion/Resolution.

3.0 HOST MUNICIPALITY

The parties agree that the host Municipality shall be The Corporation of the Township of Papineau-Cameron and shall be the employer of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer.

4.0 ADMINISTRATION SERVICE

The parties agree that the host Municipality shall have a 5% reduction on the participation percentage measurement for providing administration items and service such as cell phone, payroll, human resources, human resources insurance, etc.

5.0 MUNICIPAL CONTRIBUTION LEVY

The parties agree that each Municipality shall issue monthly levy payments to the Host Municipality.

6.0 TRAVEL EXPENSES

The parties agree that any travel expenses in connection with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer services shall be handled as follows:

- a) Papineau-Cameron to pay their own travel expenses.
- b) Calvin to pay their own travel expenses.
- c) Mattawan to pay their own travel expenses.

Schedule “A” by By-Law

7.0 EDUCATION EXPENSES

The parties agree that any required education training, licensing, and seminar/workshop expenses relating to building department service, enforcement and property standards, shall be paid by the parties in accordance with the approved percentage measurement cost sharing.

8.0 INSURANCE

The parties agree that any insurance claims in connection with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer services shall be handled as follows:

- a) Papineau-Cameron shall provide and pay for its own building department insurance coverage expenses and insurance claims.
- b) Calvin shall provide and pay for its own building department insurance coverage expenses and insurance claims.
- c) Mattawan shall provide and pay for its own building department insurance coverage expenses and insurance claims.

In addition, each party shall during the term of the agreement have the other parties included as “additional named insured” for only in respect of and during the services performed under this and cross liability insurance is to be provided.

9.0 LEGAL EXPENSES

The parties agree that any legal expenses in connection with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer services shall be handled as follows:

- a) Papineau-Cameron to pay their own legal expenses.
- b) Calvin to pay their own legal expenses.
- c) Mattawan to pay their own legal expenses.

10.0 MANAGEMENT COMMITTEE

Role

The Management Committee is an Advisory Body, whose mandate is to oversee the terms and conditions of this agreement.

Membership

Each Municipality shall appoint one member of Municipal Council.

Chairperson

The chairperson shall be rotated on the basis of a 1 year term. The rotation shall be made by a draw of names to determine the order of rotation.

Minutes of Meetings

The host Municipalities Administrator shall keep a copy of all minutes of the meetings of the Management Committee. The host municipalities administrator shall circulate one copy to each participating municipality.

Meetings

One meeting will be held each year. The management committee has the option of calling additional meetings as required.

Location of Meetings

Meetings are to be held at the host municipality’s administration office. The Management committee has the option to determine a different location of a meeting as required.

Resolution of Problems

If a problem should arise, the committee would address the joint inter-municipal councils that are participating in this agreement. Upon completing this procedure, the disputing municipality or municipalities, may request arbitration.

11.0 AGREEMENTS & AMENDMENTS

This Agreement supersedes all prior negotiations, representations or agreements, either written or oral.

Schedule “A” by By-Law

12.0 TERMINATION

If either party wishes to terminate this agreement, that party may do so by giving the other parties at least 60 days written notice, by registered mail, its intention to terminate.

13.0 ARBITRATION PROVISIONS

In the event that the parties hereto are unable to agree as to the interpretation or implementation of any of the terms of this Agreement and all matters associated with the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer, then the matter in dispute shall, on written notice by any party, be determined by Arbitrations.

The parties shall agree upon an Arbitrator, and if they are unable to agree within 30 days of Notice from either party, then each party shall appoint an Arbitrator within 15 days and the 2 Arbitrators so appointed shall appoint a third Arbitrator within the following 15 days.

The decision of the Arbitrator or Arbitrators as the case may be, shall be final and there shall be no appeals on questions of law or mixed fact and law. In all other respects, the provisions of the Arbitration Act of Ontario, 1991, as amended, shall apply.

The cost of Arbitration shall be part of the operational expenses of the Shared Chief Building Official / Building Inspector / Property Standards By-Law Officer.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the following dates:

By the Township of Papineau-Cameron on the _____ day of _____, 2022,
by By-Law No. _____
THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

_____	_____
MAYOR	CAO/CLERK-TREASURER

By the Municipality of Calvin on the _____ day of _____, 2022,
by By-Law No. _____
THE CORPORATION OF THE MUNICIPALITY OF CALVIN

_____	_____
MAYOR	CLERK

By the Municipality of Mattawan on the _____ day of _____, 2022,
by By-Law No. _____
THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

_____	_____
MAYOR	CLERK-TREASURER



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“WHEREAS an application for Consent No. 2022-10 in the name of Raymond Bellaire (agent Michael Bellaire) has been filed with the East Nipissing Planning Board on land known as O Moreau Road Concession 8 Pt Lot 33, Municipality of Calvin for the purposes of creating one residential lot of approximately 2 acres;

NOW THEREFORE the Council of the Municipality of Calvin resolves that: It is recommended that the East Parry Sound Planning Board give provisional consent to this application; and A copy of the completed survey for the new residential lot and right-of-way shall be provided to the municipality in both digital and hard copy. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Public Notice of Application for Consent

Clause 53(5) (a) of the Planning Act

The East Nipissing Planning Board has received the following consent application:

Application No: 2022-10
Applicant: Raymond Bellaire
Agent: Michael Bellaire

Subject Lands: 0 Moreau Road Concession 8 Pt Lot 33 Municipality of Calvin

Purpose: To create one residential lot of approximately 2 acres

See Sketch Attached

Other Applications

Inquires and written submission about the application can be made to JoAnne Montreuil, Secretary of the East Nipissing Planning Board, PO Box 31, Mattawa ON P0H 1V0 Telephone (705) 825-2523 or, by email: admin@enpb.ca

The meeting to hear this application will be on **June 29, 2022 at 7 pm, at the Municipality of Mattawan Hall located at 947 Hwy 533, Mattawa ON.**

Need to Make Submissions:

If a person or public body that files an appeal of the decision to the East Nipissing Planning Board, in respect of the proposed consent does not make written submissions to the Board, before the Board give or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

Requesting Notice of Decision:

Any person or public body may appeal a decision of the East Nipissing Planning Board, not later than 20 days after the notice of decision is given. If you wish to be notified of the decision of the Board, in respect to the propose consent, you must make written request to the Board at the address shown below.

Getting Additional Information:

Additional information about the application is available by contacting the numbers listed above.

MOREAU ROAD

50

96

12

330

323

264

MOREAU ROAD

MOREAU ROAD

444

406

361

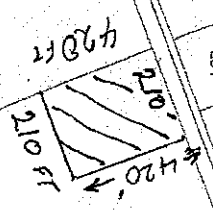
253

544



Proposed Severance
Raymond Belaire
210' x 420' = 2.02 acres

Raymond Belaire
PART LOT 33
Concession & Parcel
Remainder n/p.
12693





Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“WHEREAS an application for Consent No. 2022-11 in the name of Michael Buffett has been filed with the East Nipissing Planning Board on land known as 1398 Peddlers Drive, Concession 14, Lot 17, Municipality of Calvin for the purposes of creating one residential lot of approximately 2.2 acres and a right-of-way;

NOW THEREFORE the Council of the Municipality of Calvin resolves that:

- 1) It is recommended that the East Parry Sound Planning Board give provisional consent to this application; and
- 2) A copy of the completed survey for the new residential lot and right-of-way shall be provided to the municipality in both digital and hard copy. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Public Notice of Application for Consent

Clause 53(5) (a) of the Planning Act

The East Nipissing Planning Board has received the following consent application:

Application No: 2022-11
Applicant: Michael Buffett
Agent:

Subject Lands: 1398 Peddlers Drive Concession 14 Lot 17 Municipality of Calvin

Purpose: To create one residential lot of approximately 2.2 acres and a right-of-way

See Sketch Attached

Other Applications

Inquires and written submission about the application can be made to JoAnne Montreuil, Secretary of the East Nipissing Planning Board, PO Box 31, Mattawa ON P0H 1V0 Telephone (705) 825-2523 or, by email: admin@enpb.ca

The meeting to hear this application will be on **June 29, 2022 at 7 pm, at the Municipality of Mattawan Hall located at 947 Hwy 533, Mattawa ON.**

Need to Make Submissions:

If a person or public body that files an appeal of the decision to the East Nipissing Planning Board, in respect of the proposed consent does not make written submissions to the Board, before the Board give or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

Requesting Notice of Decision:

Any person or public body may appeal a decision of the East Nipissing Planning Board, not later than 20 days after the notice of decision is given. If you wish to be notified of the decision of the Board, in respect to the propose consent, you must make written request to the Board at the address shown below.

Getting Additional Information:

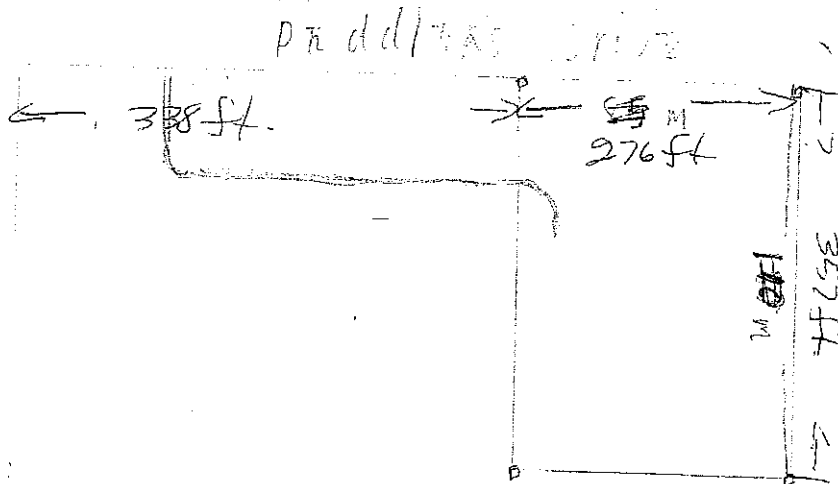
Additional information about the application is available by contacting the numbers listed above.

KEY MAP

Below is a key map of the geographic Township of _____. Please indicate on this map, where the subject land is located.

Directions to the Site

In order to assess your application, the site must be inspected by the Secretary Treasurer, Building Inspector, and the Public Works Manager; and a representative of the Conservation Authority. Please provide clear, concise directions below. If the subject property is not located on a highway or a main municipal road, please include a simple sketch below to assist the inspector(s) in addition to the Key Map below.



APPLICATION FOR CONSENT

The Planning Act, Section 53(2), Ontario Regulation 197/96 as amended

1.0 APPLICANT INFORMATION			
Complete the information below. All communication will be directed to the Primary Contact with a copy to the Owner.			
1.1 Name of Owner(s). An owner's authorization is required in Section 8, <i>if the applicant is not the owner.</i>			
Name of Owner Michael Buffett	Home Telephone No. 705-493-8020	Business Telephone No.	
Address 654 Birchwood Crescent, North Bay, ON	Postal Code P1B 4T9	Fax No.	
Email thisisbuff@gmail.com	Cell No. 705-493-8020		
1.2 Agent/Solicitor/Applicant: Name of the person who is to be contacted about the application. If different than the owner. (This may be a person or firm acting on behalf of the owner. See Section 8)			
Name of Contact Person/Agent Michael Buffett	Home Telephone No. 705-493-8020	Business Telephone No.	
Address 654 Birchwood Crescent, North Bay, ON	Postal Code P1B 4T9	Fax No.	
Email: thisisbuff@gmail.com	Cell No. 705-493-8020		
1.3 Indicate to whom correspondence is to be sent (check one please)			
Owner	Authorized Agent	Solicitor	

2.0 LOCATION OF THE SUBJECT LAND (COMPLETE APPLICABLE BOXES IN 2.1)			
2.1 Municipal Address (mailing address) 1398 Peddlers Drive, Calvin Township			Postal Code P6H 1V0
Concession Number(s) 4	Lot Number(s) PT lot 17	Registered Plan No. 36R-13292	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Parcel Number(s)	Former Township:
Assessment Roll No.			

3.0 PURPOSE OF APPLICATION	
3.1	Type and Purpose of the proposed transaction (check appropriate space): <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to a lot <input checked="" type="checkbox"/> Right-of-way <input type="checkbox"/> Easement <input type="checkbox"/> Other purpose (please specify)
3.2	Name of person(s), if known, to whom land or interest in land is to be transferred, leased or changed: Michael Buffett
3.3	If a lot addition, identify/describe the lands to which the parcel will be added (Also illustrate on the required sketch):

4.0 DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION	
4.1 Lands to be Severed	
Frontage(m): 85.0m 276 ft (4) (-) Depth (m): 140.0m 357 ft (4) (-) Area (hec/acre): 1.99 acres 22	Existing Use: Vacant Land Proposed Use: Vacant Land Existing Buildings/Structures: N/A Proposed Buildings/Structures: N/A
4.2 Lands to be Retained	
Frontage(m): 85.0m 104 ft 338 ft Depth (m): 8 330 ft Area (hec/acre): 35.75	Existing Use: Vacant Land Proposed Use: Vacant Land Existing Buildings/Structures: N/A Proposed Buildings/Structures: N/A

4.3	Are there any easements or restrictive covenants affecting the subject lands? If yes, please describe the easement or covenant and its effect.	Yes <input type="radio"/>	No <input checked="" type="radio"/>
4.4 Type of Access (Check appropriate box and state road name):			
Severed	Retained		
<input type="checkbox"/>	<input type="checkbox"/>	Provincial Highway (#):	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Municipal Road, Maintained Year Round:	
<input type="checkbox"/>	<input type="checkbox"/>	Municipal Road, Seasonally Maintained:	
<input type="checkbox"/>	<input type="checkbox"/>	County/District Road (#):	
<input type="checkbox"/>	<input type="checkbox"/>	Private Road:	
<input type="checkbox"/>	<input type="checkbox"/>	Right-of-way:	
<input type="checkbox"/>	<input type="checkbox"/>	Water Access:	
4.5	If located on a Municipal Road or Provincial Highway, is there an existing Municipal Road or Provincial Highway approved entrance to the proposed severed lot? <input type="radio"/> Yes <input checked="" type="radio"/> No If no, please indicate on sketch, location of proposed entrance for Public Works Manager's inspection purposes.		
4.6	If located on water: a) What is the name of the water body? N/A b) Describe the location of parking and docking facilities to be used and the distance from the subject lands. Indicate whether parking is public or private		
4.7 Water Supply for Retained land shall be provided by:			
<input type="checkbox"/>	Municipal piped water	<input checked="" type="checkbox"/>	Privately owned & operated individual wells for each lot
<input type="checkbox"/>	Privately Owned and Operated Communal Well	<input type="checkbox"/>	Other (specify, e.g., lake, bottled):
4.8 Water Supply for Severed Parcel(s) shall be provided by:			
<input type="checkbox"/>	Municipal piped water	<input checked="" type="checkbox"/>	Privately owned & operated individual wells for each lot
<input type="checkbox"/>	Privately Owned and Operated Communal Well	<input type="checkbox"/>	Other (specify, e.g., lake, bottled):
4.9 Sewage Disposal for Retained land shall be provided by:			
<input type="checkbox"/>	Municipal sanitary sewers	<input checked="" type="checkbox"/>	Privately owned individual septic system for each lot
<input type="checkbox"/>	Privately owned communal collection	<input type="checkbox"/>	Other (specify):
If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4,500 litres of effluent produced per day as a result of the development being completed, a servicing options report and a hydrogeological report is required. Title and date of servicing options report and/or hydrogeological report:			

4.10 Sewage Disposal for Severed Parcel(s) shall be provided by:			
<input type="checkbox"/>	Municipal sanitary sewers	<input checked="" type="checkbox"/>	Privately owned individual septic system for each lot
<input type="checkbox"/>	Privately owned communal collection	<input type="checkbox"/>	Other (specify):
If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4,500 litres of effluent produced per day as a result of the development being completed, a servicing options report and a hydrogeological report is required. Title and date of servicing options report and/or hydrogeological report:			
4.11 Storm Drainage (Indicate the proposed storm drainage system)			
<input type="checkbox"/>	Storm Sewers	<input checked="" type="checkbox"/>	Ditches
<input checked="" type="checkbox"/>	Swales	<input type="checkbox"/>	Other (please state)
4.12 Other Services (Check if the service is available)			
<input checked="" type="checkbox"/>	Electricity	<input checked="" type="checkbox"/>	School Bussing
<input checked="" type="checkbox"/>	Garbage Collection		

5.0 LAND USE AND HISTORY OF THE SUBJECT LAND	
5.1	Has the subject land ever been the subject of an application for approval of a plan of subdivision or a consent under the Planning Act? Yes <input type="radio"/> No <input type="radio"/> Unknown <input checked="" type="radio"/> If Yes and if known, provide below, the application file number and the decision made on the application.
5.2	Has any land been severed from the parcel originally acquired by the current owner of the subject land? Yes <input type="radio"/> No <input checked="" type="radio"/> Unknown <input checked="" type="radio"/> If yes and if known, indicate previous severances on the required sketch and supply the following information for each lot severed. Date of transfer: Name of Transferee: Land use of parcel:
5.3	Has any land been severed from the parcel by the prior owner(s)? Yes <input checked="" type="radio"/> No <input type="radio"/> Unknown <input type="radio"/> If yes and if known, please provide below any names & if possible, current addresses of prior owners of which you may be aware: Bruce Boyd 207 Mill Street, Mocton, ON
5.4	Did the current owner acquire the subject land as a result of a consent (i.e. was a lot severed and transferred to the current owner)? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, prior owner should be noted in 5.3 above.
5.5	Current Zoning (Specify zone symbol): Rural (R)
5.6	Current Official Plan Land Use Designation: Rural Settlement Area

5.7 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted for approval? ~~Yes~~ ☐ No ☒ If yes, specify the file number and status of the application:

5.8 If the subject lands are the subject of any other application under the *Planning Act*, please fill out required fields on page 1.

5.9 Has the property ever been subject to an application under the *Planning Act*? Yes ☐ No ☒
If the answer was yes, please indicate the file number and status of the application:

Has any land been severed from the parcel originally acquired by the owner of the subject land? ~~Yes~~ ☐ No ☒

If the answer was 'yes', please indicate the date of the transfer, the name of the transferee and the uses of the severed land:

5.10 Is the application consistent with policy statements issued under subsection 3(1) of the *Planning Act*?
Yes ☒ No ☐ If yes, please explain how the application is consistent with the Provincial Policy Statement, reference section numbers:

5.11 Land Use Features

ARE THERE ANY OF THE FOLLOWING USES OR FEATURES ON THE SUBJECT LANDS AND/OR WITHIN 500 METRES OF THE SUBJECT LANDS	ON THE SUBJECT LANDS	WITHIN 500 METRES OF SUBJECT LANDS
An agricultural operation (any livestock facility, occupied or vacant, including manure storage). If yes, please submit a Minimum Distance Separation (MDS) calculation with application (<i>contact Secretary Treasurer for More Information</i>)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A landfill site (active or non-operating)	<input type="checkbox"/>	<input type="checkbox"/>
A sewage treatment plant or waste stabilization pond	<input type="checkbox"/>	<input type="checkbox"/>
A Municipal or Federal Airport (including an aerodrome)	<input type="checkbox"/>	<input type="checkbox"/>
A municipal wellhead within 1000 m	<input type="checkbox"/>	<input type="checkbox"/>
An operating mine site within 1000 m (specify mine site)	<input type="checkbox"/>	<input type="checkbox"/>
A rehabilitated or abandoned mine site or mine hazards	<input type="checkbox"/>	<input type="checkbox"/>
An operating pit within 150 m or quarry within 500 m.	<input type="checkbox"/>	<input type="checkbox"/>
Any industrial use	<input type="checkbox"/>	<input type="checkbox"/>
Provincial Park or Crown Lands	<input type="checkbox"/>	<input checked="" type="checkbox"/>
An active or abandoned rail line and/or trail	<input type="checkbox"/>	<input type="checkbox"/>
A natural gas or petroleum pipeline	<input type="checkbox"/>	<input type="checkbox"/>
A floodplain	<input type="checkbox"/>	<input type="checkbox"/>
Significant wildlife habitat and/or significant habitat of Species at Risk (including but not limited to endangered and threatened species)	<input type="checkbox"/>	<input type="checkbox"/>
Fish habitat	<input type="checkbox"/>	<input type="checkbox"/>

A contaminated site	<input type="checkbox"/>	<input type="checkbox"/>
Utility Corridor, electricity generating station, transformer (high voltage electric transmission line)	<input type="checkbox"/>	<input type="checkbox"/>
An active railway line, railway yard or Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>

5.12 Is there a Provincially Significant Wetland (Class 1, 2 or 3) on or within 120 metres of the subject lands?
Yes ☒ No ☐ *For Claire Gorge?*

5.13 Do the subject lands contain any known cultural heritage, archaeological resources and/or areas of archaeological potential?
Yes ☐ No ☒ Unknown ☐

5.14 If yes to 5.13, does the application propose to develop lands within the subject lands that contain known cultural heritage, archaeological resources and/or areas of archaeological potential?
Yes ☐ No ☐ Unknown ☐

Note: If yes to 5.13 or 5.14, please contact the Ministry of Tourism and Culture to determine the need for any additional information or reports.

5.15 a) Has there been an Industrial Use, Commercial Use or an Orchard, on the subject lands or adjacent lands?
Yes ☐ No ☒ Unknown ☒

b) If yes, specify the use(s):

c) Has the grading of the subject lands been changed by adding/removing earth or other material(s)?
Yes ☐ No ☒ Unknown ☐

d) Has a gas station been located on the subject lands or adjacent lands at any time?
Yes ☐ No ☒ Unknown ☒

e) Has there been petroleum or other fuel stored on the subject land or adjacent lands?
Yes ☐ No ☒ Unknown ☒

f) Is there any reason to believe the subject lands may have been contaminated by former uses on the site or adjacent lands?
Yes ☐ No ☒ Unknown ☐

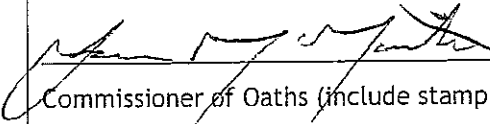
g) If yes to any of 5.15 a) to f), has an Environmental Site Assessment (ESA) been conducted under the Environmental Assessment Act or has a Record of Site Condition (RSC) been filed?
Yes ☐ No ☐ Unknown ☐

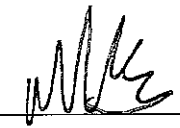
6.0 OTHER INFORMATION	
6.1	<p>Is there any other information that you think may be useful to the East Nipissing Planning Board or other agencies in reviewing this application? If so, explain below or attach a separate sheet if necessary.</p> <p><u>11.3 acres has been retained as a lot addition to existing 26.5 acres. I am looking now to severe 2 acres.</u></p>

7.0 AFFIDAVIT OR SWORN DECLARATION

Declaration for the prescribed information: I (we) MICHAEL BURNETT of the city of North Bay of North Bay in the district of Nipissing make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Furthermore, I (We) agree to allow the Municipality, its employees and agents to enter upon the subject land for the purpose of conducting a site inspection that may be necessary to process the application.

Sworn (or Declared) before me at the TOWNSHIP of PAPINEAU-CAMERON in the DISTRICT of NIPISSING, this 11 day of MAY, 2022


Commissioner of Oaths (include stamp below)


Signature of Applicant/Solicitor or Authorized Agent

8.0 AUTHORIZATION (if applicable)

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed. I _____, am the owner of the land that is the subject of this application for consent and I authorize _____ to make this application on my behalf.

Signature of Owner _____ Date _____

10.0 AGREEMENT TO INDEMNIFY


AGREEMENT TO INDEMNIFY

The applicant hereby agrees to indemnify and save harmless the East Nipissing Planning Board from all costs and expenses that the Board may incur in connection with the processing of the applicant's application for approval under the Planning Act. Without limiting the foregoing, such costs and expenses will include all legal, engineering, planning, advertising and consulting fees and charges incurred or payable by the Board to process the application together with all costs and expenses arising from or incurred in connection with the Board being required, or...

requested by the applicant, to appear at the hearing of any appeal to the Local Planning Appeal Tribunal from any decision of the Board, as the case may be, approving the applicant's application.

The applicant acknowledges and agrees that if any amount owing to the Board in respect of the application is not paid when due, the Board will not be required to process or to continue processing the application, or to appear before the L.P.A.T. in support of a decision approving the application until the amount has been paid in full. The applicant further acknowledges and agrees that any amount owing by the applicant to the Municipality is, when due, a debt of the applicant and the Board may, in addition to any other remedies available to it at law, recover the amount owing together with interest from the applicant by action.

May 11/22
Date


Signature of Owner

Michael Buffart
Owner's Name: Printed

11.0 COLLECTION OF INFORMATION

Personal information collected on this form is collected under the authority of the Planning Act, R.S.O. 1990, as amended and will be used to assist in making a decision on this matter. All names, Addresses, opinions and comments will be made available for public disclosure.

Questions Regarding this collection should be forwarded to:

Seceretary of the East Nipissing Planning Board _____, Ontario _____,

Phone: _____.

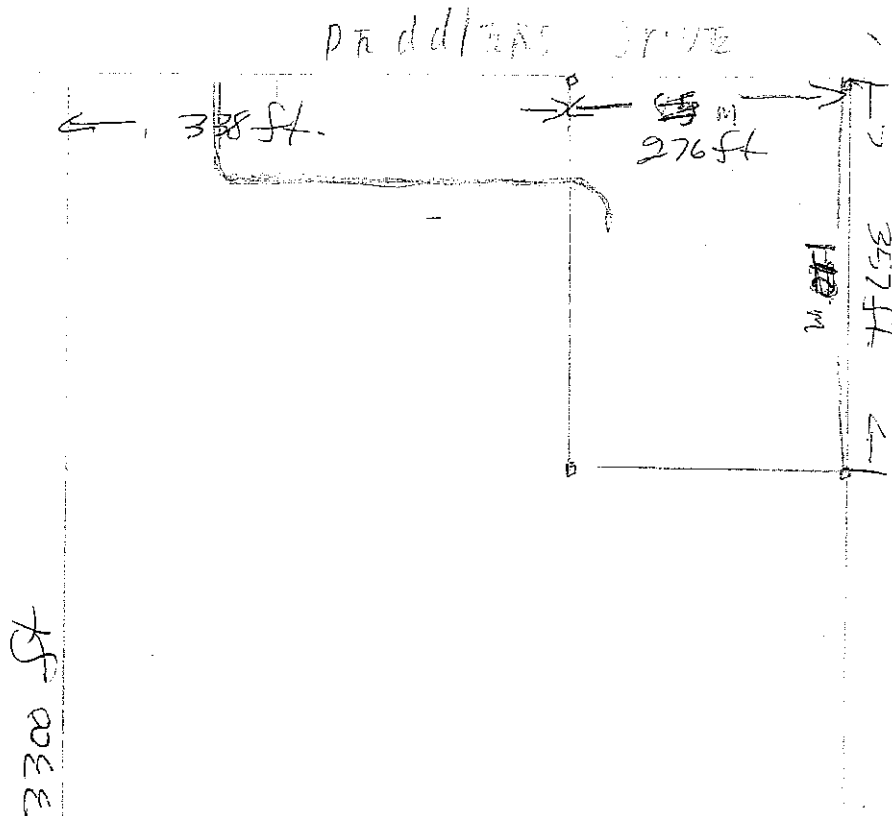
- 11.1 All information requested in this form is mandatory and is either prescribed under Ontario Regulation 197/96 as amended or is required by the Committee of Adjustment.
- 11.2 If an application is deemed to be incomplete, it will be returned, and the time period referred to in subsection 53 (14) of the *Planning Act* for an appeal to the Ontario Municipal Board for failure to make a decision does not begin.
- 11.3 Please indicate on the enclosed key map, the location of the subject property.
- 11.4 In order to enable the required personnel to inspect the property, please provide on Page 10, clear & concise directions to the subject land. If property is not located on a highway or municipal road, please provide a sketch below or on the reverse. Please note it is very important that the directions are adequate. If the inspectors are unable to locate the subject lands because of poor directions, your application may be delayed.
- 11.5 It is required that two (2) copies of the application along with the prescribed fee be filed with the Secretary Treasurer of the _____ of _____ accompanied by the prescribed fee in cash or by cheque payable to the _____ of _____.

KEY MAP

Below is a key map of the geographic Township of _____. Please indicate on this map, where the subject land is located.

Directions to the Site

In order to assess your application, the site must be inspected by the Secretary Treasurer, Building Inspector, and the Public Works Manager; and a representative of the Conservation Authority. Please provide clear, concise directions below. If the subject property is not located on a highway or a main municipal road, please include a simple sketch below to assist the inspector(s) in addition to the Key Map below.



Administrative Matters



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the letter of resignation from Councillor Kim Brooker. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

From: Kim Brooker [<mailto:councillorbrooker@yahoo.com>]

Sent: Wednesday, June 1, 2022 3:47 PM

To: Clerk

Cc: Ian Pennell

Subject: Resignation letter

Dear Mayor Pennell and fellow members of the municipality of Calvin council,

I am writing to inform you of my decision to resign, effective immediately from my position as councillor. I have made this difficult decision for a number of reasons. As a new Calvin resident, I came to the position full of optimism and the belief that I could use my experiences elsewhere to help make Calvin an even more beautiful, better and wonderful place to live and work. I know that you, my fellow members are all here for the same reasons.

I believe that we have all experienced harassment and stress related to our positions to one degree or another, through telephone messages, texts, emails, voicemails and on social media. The harassment, bullying and cyber bullying by a very few members of the community have led to my decision to step away from a role I initially enjoyed and from a hardworking and dedicated council I have always enjoyed working with. The escalating stress I've been feeling due to this harassment since becoming a councillor in 2021 has contributed to exacerbating a health issue, and I am resigning to preserve my future health. I am saddened that the toxic, bullying behaviour of a few have led me to making this decision.

I wish you all the best in your futures on council and with the future of Calvin.

Sincerely,
Kim



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED that the Municipality of Calvin Council acknowledges receipt of the Corporation of the Municipality of Calvin 2022 Elections Clerk Accessibility Report and Plan. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



REPORT TO COUNCIL

May 16, 2022

To: Mayor Ian Pennell
Councillor Sandy Cross
Councillor Christine Shippam
Councillor Kim Brooker
Councillor Bart Castelijns

From: Barbara Major, Elections Clerk

Subject: 2022 Municipal Accessibility Election Plan

The legislative requirements for accessible elections are set out in the Municipal Elections Act, 1996 (MEA) and the Accessibility for Ontarians with Disabilities Act (AODA).


In accordance with the MEA the clerk is responsible for conducting municipal elections and establishing policies and procedures to ensure that all the electors have the opportunity to fully participate in the elections process. The MEA further states that the clerk shall prepare a plan regarding the identification, removal and prevention of barriers that affect electors and candidates with disabilities and shall make the report available to the public before Voting Day in a regular election. Additionally, within 90 days after Voting Day in a regular election, the Clerk shall prepare a report about the identification, removal and prevention of barriers that affect electors and candidates with disabilities and shall make the report public to the public.

The Corporation of the Municipality of Calvin 2022 Municipal Accessibility Election Plan is attached, will be available at the Administration Office for public viewing and will be uploaded to the municipal website.

Approval of the following resolution at the next meeting of the Municipality of Calvin Council is appreciated.

BE IT RESOLVED that the Municipality of Calvin Council acknowledges receipt of the Corporation of the Municipality of Calvin 2022 Election Accessibility Plan.

Respectfully submitted

A handwritten signature in cursive script that reads "Barbara Major".

Barbara Major, AMCT, CMO
Elections Clerk.



CORPORATION OF THE MUNICIPALITY OF CALVIN

2022 Municipal Election Accessibility Plan

This plan is for use in the 2022 Municipal Election in conjunction with the Municipality's current Accessible Policy.

The Municipality of Calvin abides by the following principles when conducting the Municipal Elections

- Integrity of process maintained throughout election;
- Secrecy and confidentiality of the individual vote;
- Election is fair and non-biased;
- Election is accessible to the voters;
- Certainty that results reflect votes cast;
- Voters and candidates treated fairly and consistently.

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1. INTRODUCTION

This plan will address the specific accessibility requirements in relation to the 2022 Municipal Election in the Corporation of the Municipality of Calvin.

The Municipality of Calvin has made great efforts in promoting a barrier free community. In an effort to ensure that the 2022 Municipal Election is consistent with the core principles of the Accessibility for Ontarians with Disabilities Act, 2005, this planning document was developed in advance of the election in order to identify measures to be taken and reported to Council following the election.

2. OBJECTIVES

This plan is intended to highlight measures that the Municipality of Calvin will be implementing to ensure equal opportunity for all electors and candidates. These objectives include:

- That persons with disabilities are able to independently cast their vote and verify their selection.
- That persons with disabilities have full and equal access to all information on where and when to vote and on eligible candidates.
- That persons with disabilities can fully participate in the Municipal Election as an elector, candidate, or election official.
- That efforts are made to ensure that electors with disabilities are aware of the accessibility measures available via channels such as the newspaper, bulletins the Municipality of Calvin website and social media.
- That all voting assistance locations are accessible.

3. DEVELOPMENT OF THE PLAN

This Plan is a “living” document which will be improved and updated as best practices are identified and new opportunities for improvement arise. In order to develop the plan below, several steps were taken in order to ensure that the statutory requirements were met and a feasible implementation plan was in place. During the development of the 2022 Municipal Election Accessibility Plan, the following steps shall be implemented:

- Review and analysis of documents, policies and other supporting materials from AMCTO, neighboring municipalities, the Ministry of Municipal Affairs and Housing, technology suppliers and other various stakeholder groups.
- Establish staff training standards and practices directly related to the Election to ensure that people with disabilities are able to vote in a positive customer service environment, and ensure that all Election Officials recognize that a voter’s needs shall be accommodated.

4. VOTING METHODS

The 2022 Municipality of Calvin Municipal Election will be working with Intelivote Systems Inc. to provide eVoting services to eligible voters. This includes the convenience and independence of voting from anywhere via telephone, internet or in-person at a Voter Help Centre during the October 14 – 24, 2022 voting period.

Everyday tools like computers, telephones and other aids can present accessible opportunities for persons with disabilities to accomplish more, while being consistent with the principles of independence, dignity, integration and equal opportunity.

The Intelivote Voting System provides voters with the capability to vote from the comfort of their own home. Voting from home facilitates the voting process for persons with disabilities who may have mobility restrictions, visual impairment, and/or have a difficult time with transportation. Additionally, persons who have assistive devices set up in their homes can now use them to assist with casting a ballot privately and independently.

By allowing persons with disabilities to vote from any location and from a selection of methods, there is an increase in the capability for the voter to vote without any assistance. This provides persons with disabilities the same independence and privacy in participating in the election as other voters. If persons with disabilities do require assistance in the voting process, trained Election Officials will be present at in-person Voter Help Centres offered in the Municipality of Calvin throughout the voting period.

4.1 Telephone Voting

Eligible voters may vote using a touch-tone telephone, and the toll-free telephone number, date of birth, and the PIN number contained in their Voter Information Letter to access an audio ballot. Communications barriers can make it difficult for people to receive or convey information. Barriers may be identified as low volume, use of language that is not clear or plain, and confusing or unorganized menu options.

The Intelivote telephone voting application provides the following:

- Service on all types of touch tone phones and wireless devices.

- Clear, plain language.
- Menu options that are easy to follow, advising when to select options and provision of confirmation of the voter's selections.
- Standard volume is used to allow for adjustment dependent of the telephone or device being utilized.

4.2 Internet Voting

Eligible voters may vote online, using a smart phone, tablet device, gaming device or computer and any accompanying assistive devices or software, along with their date of birth and PIN and qualifying information, to access the internet address provided in their Voter Instruction Letter.

The Intelivote System has been created to meet the Web Content Accessibility Guidelines (WCAG-2 Level AA), so that persons with disabilities can perceive, understand, navigate and interact with the online voting system. It is compliant with the guidelines of the World Wide Web Consortium website principles, which include organization, functionality and readability of information provided, as well as alternative ways of representing information, such as with audio.

4.3 In-person Voting at Voter Help Centre(s)

For those individuals without means to access voting via telephone or Internet, or who require the assistance of a trained Election Official, several dates for the Voter Help Centre and Election Day Voter Help Centre will be open to provide in-person internet voting opportunities via a laptop, tablet and touch screen monitor.

Access to the Voter Help Centre interior and voting area shall be level and slip-resistant. Any doormats or carpeting shall be level with the floor to prevent potential tripping hazards. The voting area shall be well lit and seating shall be available. Entrance corridors shall be clear of obstructions and tripping hazards and will allow sufficient space for use of a wheelchair or scooter.

An accessible voting area will be available at each Voter Help Centre location. These areas shall be low in height and have a wide area to allow for individuals who use a wheelchair or scooter to vote independently and secretively.

Voters may attend the Voter Help Centre location throughout the voting period at the times designated. The Municipality of Calvin will be operating the following Voter Help Centre during the Advance Voting Period:

The following outlines hours for the Voter Place Help Centre:

Corporation of the Municipality of Calvin - Municipal Council Chambers,
Calvin Township
1355 Peddlers Drive, Mattawa ,ON

- Monday October 17, 2022, 10 am to 4 pm;
- Wednesday October 19, 2022, 10 am to 4 pm
- Friday October 21, 2022, 10 am to 4 pm; and
- Monday October 24, 2022, 10 am to 8 pm.

The following Voter Help Centre location will be open on Election Day, Monday October 24, 2022 from 10:00 a.m. to 8:00 p.m.

Corporation of the Municipality of Calvin - Municipal Council Chambers,
Calvin Township
1355 Peddlers Drive, Mattawa ,ON

5. VOTING LOCATION(S)

An accessibility assessment of each physical polling location will be conducted. The following considerations are taken into account when determining which location(s) will be used:

5.1 Accessible Route

Proximity of the Voter Help Centre to accessible routes shall be considered in the selection of voting location(s). The name and/or address of the Voter Help Centre and location shall be clearly visible. An easily navigable route will be marked for entry into the Voter Help Centre and into the voting area within the location. The voting area shall be identified with clear and understandable signage. Seating areas shall be provided throughout the voting location for individuals needing a rest.

5.2 Entrance and Exit

The route to the entrance of the Voter Help Centre shall be unobstructed and accessible. The route shall be wide enough to allow for an individual using a wheelchair, scooter, other assistive device, or service animal to travel safely. Doors into the voting location and voting area shall be accessible and easy to open or shall remain propped open for the duration of the voting location hours. Routine checks of entrance and exit routes will be made throughout the hours of operation.

5.3 Parking

Accessible parking shall be available at all Voter Help Centre locations. The designated parking space(s) shall be clearly marked with the international Symbol of Accessibility and will be on firm and level ground, close to the entrance of the Voter Help Centre location. The By-law Officer will monitor and enforce parking at Voter Help Centre locations throughout the day.

6. VOTING ASSISTANCE

6.1 Support Person/Friend of the Voter

Pursuant to the Municipality of Calvin Accessible Customer Service Policy people with disabilities shall be permitted to be accompanied by a support person at any Voter Help Centre location. A designated support person and/or 'Friend of the Voter' will be administered an oath of secrecy/confidentiality by an Election Official prior to providing any such assistance.

6.2 Service Animals

Pursuant to the Municipality of Calvin Accessible Customer Service Policy individuals requiring service animals are permitted to be accompanied by a service animal at all voting locations.

6.3 Election Officials

At in-person Voter Help Centre locations, upon request, Election Officials are available to assist any voter who requires assistance in casting their online ballot. All individuals working in the capacity of an Election Official are formally appointed as such and administered an oath of secrecy prior to voting day.

7. COMMUNICATION

The 2022 Municipal Election Accessibility Plan will be made available at the Municipality of Calvin Municipal Office bulletin board and by way of the Municipality of Calvin website www.calvintownship.ca. Alternative formats will be made available upon request.

7.1 Election Materials

The Municipality of Calvin is required, as per the Accessible Customer Service Standard, to provide a copy of a document to a person with a disability, or the information contained in the document, in a format that takes into account the person's disability.

Alternate Formats

Alternate formats are other ways of publishing information besides regular print. Some of these formats can be used by everyone while others are designed to address the specific needs of a user.

The Municipality of Calvin and the person with a disability may agree upon the format to be used for the document or information.

In the event the information is not generated by the Municipality of Calvin or is supplied by a third party, the Municipality of Calvin will make every effort to obtain the information from the third party in an alternate format and/or will attempt to assist the Elector by providing assistive equipment.

General Election Materials

Large Print – Printed material generated by the Municipality of Calvin will be provided in a Arial font, minimum 11 point, and can be made available in a font (print) size that is 16 to 20 points or larger.

Website – Information generated by the Municipality of Calvin on the website in relation to the election will be compliant with WCAG 2.0 Level AA, and allow for assistive software to be utilized. In addition, website font can be adjusted within the browser's functionality to aid the user in reading the information.

Video – Promotional and educational videos created for the 2022 municipal election shall incorporate audio and captioning.

7.2 Service Disruptions

From time to time and/or for unforeseen circumstances beyond the Municipality of Calvin control, temporary service disruptions may be experienced. In the event of a temporary accessible service disruption, Election Officials will commit to making reasonable efforts to ensure that services are reinstated as quickly as possible and that alternative services are provided where feasible.

In these instances of service disruptions, the Municipality of Calvin shall provide reasonable notice in the event of a planned or unexpected disruption in the facilities or services usually used by persons with disabilities.

Notice of these temporary disruptions shall be provided in a conspicuous place and manner at the respective location(s) and information shall also be posted on the Municipality of Calvin website. This notice shall include information about the reason for the disruption, its anticipated duration, and a description of alternative facilities or services, if available.

Accessible services in relation to this plan include Voter Help Centre election materials and/or voting provisions for Electors with disabilities at the voting place.

In the event of disruptions to service or unforeseen circumstances that affect the accessibility of voting places during the advance vote or on Election Day, as a minimum notices of disruption will be posted in real time on the Municipality of Calvin website - election section and on the bulletin boards at the Municipal Administration Building.

8. CANDIDATES

Candidates must also have regard to the needs of electors with disabilities. Campaign offices, election materials and canvassing should all be reviewed in order to ensure that they are fully accessible. The Accessibility Directorate of Ontario has released several quick reference documents to assist candidates with accessible elections considerations:

- [Count Us In: Removing Barriers to Political Participation - Quick Reference Guide to Accessible Campaign Information and Communication](#)
- [Count Us In: Removing Barriers to Political Participation - Quick Reference Guide to Accessible Constituency, Riding Association, Central Party and Campaign Offices](#)
- [Count Us In: Removing Barriers to Political Participation - Quick Reference Guide to Accessible All Candidates Meetings](#)

9. REPORTING

Pursuant to Section 12.1 of the Municipal Elections Act, 1996, within 90 days after voting day, the Municipality of Calvin Elections Clerk shall submit a report to Council about the identification, removal and prevention of barriers that affect electors and candidates with disabilities.



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED that the Municipality of Calvin Council set aside its procurement policy and agree to extend website services by means of entering into a six month agreement with V/S Marketing for website support at a cost of \$475 per month (plus HST). ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



ELECTIONS CLERK
June 3, 2022.

MEMORANDUM

To: Mayor Pennell and Members of Council

From: Barbara Major, Elections Clerk/Returning Officer

Re: **Consideration of quotation from VS Marketing**

The attached is a quotation from V/S Marketing, the current municipal website assistance company, with respect to website support for the period of April 1, 2022 to September 30, 2022. I am advised that the six month contract would provide some savings to the Municipality and would address technical and content support, along with performing site maintenance and updates to the municipal website as required.

Due to limited staffing at this time and over the summer months when staff are on vacation leave, budgeting purposes, along with increased updates to the website reflecting municipal operations and the 2022 Municipal Elections, it may be beneficial to enter into a contract with V/S Marketing.

It would be appreciated if the Municipality of Calvin Council would give consideration to the following:

That the Municipality of Calvin Council set aside its procurement policy and agree to extend website services by means of entering into a six month agreement with V/S Marketing for website support at a cost of \$475 per month (plus HST).

Barbara Major

Respectfully submitted,
Barbara Major, AMCT, CMOK
Elections Clerk

CLIENT ADDRESS

REQUESTED BY

Client Estimate / Quotation

RE

Date

Delivery date

PLEASE READ Prices are subject to change as additional information is supplied. This estimate is valid for 30 days from the date indicated.

Job number

Quote provided by

For details, see attached Client / Design Brief.
For details, see attached Printing Purchase Order.

REQUIREMENTS

Quantity	Specifications / Description	Estimate
		\$ TOTAL (before tax)
		\$ [tax HST]
		\$ TOTAL

Thank you for the opportunity to submit this estimate.
We look forward to working with you.

Client Signature



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED that the Municipality of Calvin Council grant written authorization to Teresa Scroope and Mary Stock to access the Stripe program. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Leadership Issues



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin Council meetings resume to in-person Council meetings at the municipal hall and meetings be live streamed onto YouTube. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Mary

From: Calvin Clerk
Sent: Thursday, June 9, 2022 12:59 PM
To: Mary
Subject: FW: June agenda

From: Sandy Cross [mailto:scayer07@gmail.com]
Sent: Thursday, June 9, 2022 11:57 AM
To: Calvin Clerk <clerk@calvintownship.ca>
Subject: June agenda

To Ckerk

I would like a motion put forth onto the next agenda that Calvin Council resume our meetings back into live meetings at the municipal hall. It would be optimal that these meetings continue to be live streamed onto utube as they have been for past two years.

Thank You

Councillor Cross

In-Camera



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

"Council for the Corporation of the Municipality of Calvin hereby move into closed session at X:XX P.M. pursuant to the *Municipal Act* section 239 to deal with Confidential human resources matters including employee negotiations (subsections (b) personal matters about an identifiable individual, including municipal or local board employees and (d) labour relations or employee negotiations) A request to purchase municipal property (subsection (c) a proposed or pending acquisition of disposition of land by the municipality of local board. For the purposes of employment matters, employment contracts and property matter. "

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin hereby move back into open session at X:XX P.M. and report that Council discussed employment matters, employment contracts and a request to purchase municipal property. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

Confirmatory By-Law



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“By-Law No. 2022-42 being a By-Law to confirm the proceedings of the Regular Meeting of Council held Tuesday, June 14th, 2022 be read and adopted. ”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2022-042

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of June 14, 2022.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read a first, second and third time and finally passed this 14th day of June, 2022.

Adopted by Resolution _____ this 14th Day of June 2022.

MAYOR

CLERK

Adjournment



Corporation of the Municipality of Calvin

Council Resolution

Date: June 14, 2022

Resolution Number: [Click or tap here to enter text.](#)

Moved By: [Choose a name.](#)

Seconded By: [Choose a name.](#)

NOW THEREFORE BE IT RESOLVED THAT:

“That Council for the Corporation of the Municipality of Calvin adjourns this meeting at X:XX pm.”

Result [Options.](#)

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Brooker	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>